GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY AND SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAdvantage.gov.

Office Management - Audio Visual Products

MAS

Contract Number – GS-03F-056DA

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.

Contract Period – 02/15/2016 thru 02/14/2021

Contractor: DBISP, LLC
8857 Commerce Park Place Suite D
INDIANAPOLIS, IN 46268
Telephone: 317-520-9390 Fax: 317-522-1939
www.DBISPLLC.com

DBISP, LLC
Small business. BIG results.

CUSTOMER INFORMATION

1. Special Item Numbers (SIN):	334310	Professional Audio/Video Products Includes professional audio/video equipment and parts.
	334511T	Telecommunications Equipment Includes telecommunications equipment and accessories, such as radar (except airborne), underwater, light, and laser equipment.
	ANCILLARY	Ancillary Supplies and Services
	OLM	Order-Level Materials (OLM

2. Maximum Order:	SIN 334310 ($100,000), 334511T ($1,000,000)and ANCILLARY ($250,000)	
3. Minimum Order:	$100.00	
4. Geographic Coverage:	The 48 Contiguous States and the District of Colombia	
5. Point of Production:	All products are TAA Compliant	
6. Discounts	334310 334511T ANCILLARY	All GSA prices listed are Net prices; basic discounts have been deducted
7. Quantity Discounts:	N/A	
8. Prompt Payment Terms:	Net 30	
9. Government purchase cards are accepted below and above the micro-purchase threshold		
10. Foreign Item:	N/A	
11. Delivery:	Within 5 - 14 days ARO. Overnight and 3rd day delivery is available	
12. FOB Points:	The 48 Contiguous States & The District of Columbia are FOB Destination. Alaska, Hawaii, Puerto Rico and Overseas are F.O.B. inland carrier point of exportation.	
13. Ordering Address:	DBISP, LLC 8857 Commerce Park Place Suite D Indianapolis, IN 46268 Phone: 317-222-16761 Fax: 317-522-1939 Email: sales@dbispllc.com	
14. Payment Address:	DBISP, LLC 8857 Commerce Park Place Suite D Indianapolis, IN 46268	
15. Warranty Provision:	See page 3	
16. Export Packing Charges:	N/A	
17. Terms and conditions of Gov't Credit Cards:	Accept any above micro-purchase threshold	
18. Terms and conditions of rental, maintenance, and repair:	N/A	
19. Terms and conditions of installation:	N/A	
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:	N/A	
21. List of service and distribution points:	N/A	
22. List of participating dealers:	N/A	
23. Preventive maintenance:	N/A	
24.		
a. Special attributes such as environmental attributes:	Green technology devices will be marked as such.	
b. Section 508 Compliance:	All products are Section 508 Compliant	
25. DUNS Number:	610219896	
26. SAM Registration:	Active in Sam.gov. Expires 10/14/2020	

RETURN POLICY

You may return eligible products for a credit or a refund of the purchase price paid, less shipping and handling and any applicable restocking fees, as set forth in detail below.

Eligible Returns: Unless otherwise stated in this policy, products are eligible for return if you obtain a Return Authorization ("**RA**") number from DBISP, LLC within the applicable return period set forth in this Return Policy. Please see "How to Return a Product" below for further details.

Non-Returnable Products: DBISP, LLC cannot accept the following items for return, except as otherwise provided below:

- Special Order Items
- Floor Machines and Equipment
- Consumable and Medical Supplies
- Opened Non-defective Hardware/IT Items
- Refrigerators
- Microwaves
- Non-stock Close-out Merchandise or Discontinued Items
- Dated Products (including, but not limited to: calendars, appointment books and organizers, business journals and diaries, desk and desk pad calendars, wall calendars and planners, and any other products that contain annual date information)
- Memory Products (e.g. RAM)
- Virtual Software Licenses, except for Adobe Virtual Software. Adobe Virtual Software returns must be accompanied by a correctly formatted Adobe Letter of Destruction on company letterhead within **15 days of purchase.**

Defective Products: Products that are defective will be authorized for return or replacement within **30 days of purchase** and are not subject to a restocking fee. DBISP will provide, at no cost to you, either a return shipping label or a call tag when you contact us to obtain an RA number.

Damaged or Incorrect Products: Products that are damaged during shipment or incorrect will be authorized for return or replacement within **15 days of purchase** and are not subject to a restocking fee. DBISP will provide, at no cost to you, either a return shipping label or a call tag when you contact us to obtain an RA number.

How to Return a Product: Before returning a product, you MUST first contact a DBISP customer care representative to obtain a Return Authorization number before the end of the applicable return period. Customer care representatives are available by phone at: (317) 520-9390, or email at: customercare@dbispllc.com. NOTE: DBISP cannot accept returns that do not have a valid RA number. An RA number is valid for 20 days from the date of issue.

Products must be returned in their original packaging, in as-new condition, along with any documentation or other items included in the original shipment. Except as otherwise provided in this return policy, products must be shipped at your expense and you must either insure the shipment or accept the risk of loss or damage during shipment.

APO/FPO addresses: DBISP will honor return requests for orders shipped to APO/FPO addresses. However, DBISP is unable to offer call tags for defective, damaged during shipment, or incorrect product returns to APO/FPO addresses. As with all returns, APO/FPO returns must include an RA number (see above for details).

Return Address: A return shipping address will be provided when you contact DBISP to obtain an RA number**.**

Refunds: Refunds on returns are in the form of original payment unless you would prefer store credit. Once the item is received and processed, a refund will be issued. After the return has been processed, credit card refunds generally take about 2-4 days to appear on credit card statements.