On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: http://www.gsaadvantage.gov

Multiple Award Schedule (MAS) FSS Contract
LARGE CATEGORY: OFFICE MANAGEMENT (A)

CONTRACT NUMBER:
GS-03F-085CA

PERIOD COVERED BY CONTRACT:
July 25, 2020 through July 24, 2025

Lighthouse For The Blind Of Houston
3602 W Dallas St
Houston, TX 77019
(P) 713-284-8490
(F) 713-284-8451
www.houstonlighthouse.org

Contractor’s Administration Source:
Jenna Dhayer
jdhayer@houstonlighthouse.org

General Services Administration
Management Services Center Acquisition Division
Modification # PA-0016, dated 02/26/2021

Business Size: Sheltered Workshop (JWOD), Non-Profit Organization, Manufacturer of Goods, AbilityOne

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.fss.gsa.gov.
GSA AWARDED TERMS AND CONDITIONS
LIGHTHOUSE FOR THE BLIND OF HOUSTON

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)
SIN 518210DC: Document Conversion Services, SIN OLM: Order Level materials

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: Refer to Pricelist
HOURLY RATES (Services Only)

1c. Refer to Pricelist

2. MAXIMUM ORDER: SIN 518210DC - $1,000,000, SIN OLM - $250,000

3. MINIMUM ORDER: $100

4. GEOGRAPHIC COVERAGE: Domestic, 48- Contiguous States including Washington, DC, Alaska, Hawaii and Puerto Rico

5. POINT(S) OF PRODUCTION: Houston, TX

6. DISCOUNT FROM LIST PRICES: Net GSA pricing is listed in the attached pricing table

7. QUANTITY DISCOUNT(S): None

8. PROMPT PAYMENT TERMS: 0%, Net 30 Days

9a. Government purchase cards are accepted at or below the micro-purchase threshold

9b. Government purchase cards are not accepted above the micro-purchase threshold

10. FOREIGN ITEMS: None

11a. TIME OF DELIVERY: 30 Days ARO

11b. EXPEDITED DELIVERY: To be determined at the task order level

11c. OVERNIGHT AND 2-DAY DELIVERY: To be determined at the task order level

11d. URGENT REQUIREMENTS: To be determined at the task order level

12. FOB POINT: Destination
13a. **ORDERING ADDRESS:**
Lighthouse For The Blind Of Houston
3602 W Dallas St
Houston, TX 77019
(P) (713) 284-8454
(F) (713)284-8451
jidayer@houstonlighthouse.org

13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in FAR 8.405-3

14. **PAYMENT ADDRESS:**
Lighthouse For The Blind Of Houston
3602 W Dallas St
Houston, TX 77019
(P) (713) 284-8454
(F) (713) 284-8451

15. **WARRANTY PROVISION:** N/A

16. **EXPORT PACKING CHARGES:** N/A

17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**
Accepted at and below the micro-purchase threshold

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A

19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A

20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A

20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A

21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A

22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A

23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A

24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g., recycled content, energy efficiency, and/or reduced pollutants):** N/A

24b. **Section 508 Compliance for EIT:** N/A

25. **DUNS NUMBER:** 002546711

26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** Active
The Lighthouse for The Blind of Houston
GSA Awarded Pricelist

<table>
<thead>
<tr>
<th>SIN</th>
<th>Provider/Manufacturer</th>
<th>SERVICE</th>
<th>UNIT OF ISSUE</th>
<th>PRICE TO GSA (including IFF)</th>
</tr>
</thead>
<tbody>
<tr>
<td>518210DC</td>
<td>The Lighthouse for The Blind of Houston /Ability One Organization</td>
<td>Transcriptionist* - Per transcription hour for normal priority turn-around (5 business days)</td>
<td>Hour</td>
<td>$ 21.94</td>
</tr>
<tr>
<td>518210DC</td>
<td>The Lighthouse for The Blind of Houston /Ability One Organization</td>
<td>Transcriptionist* - Per transcription hour for high priority turn-around (2 business days)</td>
<td>Hour</td>
<td>$ 24.94</td>
</tr>
<tr>
<td>518210DC</td>
<td>The Lighthouse for The Blind of Houston /Ability One Organization</td>
<td>Transcription Services with high level of technology including an HL7 interface, electronic signature capability, 2 hour turn around times for emergency room reports. Including Medical Transcription Services. The service is provided by Transcriptionists, General Clerk 1* and Supervisors.</td>
<td>Per Line</td>
<td>$ 0.254</td>
</tr>
<tr>
<td>518210DC</td>
<td>The Lighthouse for The Blind of Houston /Ability One Organization</td>
<td>Transcription Services Standard (does not include HL7 interface). Including Medical Transcription Services. The service is provided by Transcriptionists, General Clerk 1* and Supervisors.</td>
<td>Per Line</td>
<td>$ 0.215</td>
</tr>
</tbody>
</table>

**SCA Matrix**

<table>
<thead>
<tr>
<th>SCA Eligible Contract Labor Category</th>
<th>SCA Equivalent Code Title</th>
<th>WD Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>*General Clerk I</td>
<td>01111 - General Clerk I</td>
<td>52515</td>
</tr>
<tr>
<td>*Transcriptionist</td>
<td>12195 - Medical Transcriptionist</td>
<td>52515</td>
</tr>
</tbody>
</table>

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (*) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.