

GSA

U.S. General Services Administration



Price Catalogue for GSA Federal Supply Schedule

GSA

36

**ACQUISITION
CENTER**

GSA

GSA Contract No.: GS-03F-132DA



Prepared by:

Global Solutions Group, Inc.

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1. Information for Ordering Activities

**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO SPECIAL ITEM NUMBERS—
541611O, 493110RM, 561439 , 518210DC, 561990,
541611LIT, OLM**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Supply Schedules Program. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micro purchase threshold, FAR 8.404 requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ online shopping service (www.fss.gsa.gov). The catalogs/pricelists, GSA Advantage!™ And the Federal Supply Service Home Page (www.fss.gsa.gov) contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micro purchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT:

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery. The Geographic Scope of Contract will be overseas delivery only.
 The Geographic Scope of Contract will be domestic delivery only.

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION:

**GLOBAL SOLUTIONS GROUP, INC.
25900 Greenfield Road, Suite 220
Oak Park, MI 48237**

Contractors are required to accept credit cards for payments equal to or less than the micro- purchase threshold for oral or written delivery orders. Credit cards will be

acceptable for payment above the micro-purchase threshold. In addition, bank account information for wire transfer payments will be shown on the invoice.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Phone: 313-397-8311, Email: info@GlobalSolGroup.com

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATIC DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279:

Block 9: G. Order/Modification under Federal Schedule

Block 16: Data Universal Numbering System (DUNS) Number: [078343325](https://duns.com/078343325)

Block 30: Type of Contractor - A

A. Small Disadvantaged Business

Block 36: Contractor's Taxpayer Identification Number (TIN): [200010736](https://www.irs.gov/individuals/get-identity-verification-number/200010736)

4a. CAGE Code: [6M9L5](https://www.cagecode.com/6M9L5)

4b. Contractor has registered with the Central Contractor Registration Database.

5. FOB DESTINATION

6. DELIVERY SCHEDULE

a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

<u>SPECIAL ITEM NUMBER</u>	<u>DELIVERY TIME (Days ARO)</u>
5416110	30 Days
493110RM	30 Days
561439	30 Days
518210DC	30 Days
561990	30 Days
541611LIT	30 Days
Order-Level Materials (OLM)	30 Days

b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an

ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. **DISCOUNTS:** Prices shown are NET Prices; Basic Discounts have been deducted.
- a. Prompt Payment: 1% -7 days from receipt of invoice or date of acceptance, whichever is later?
 - b. Quantity
 - c. Dollar Volume
 - d. Government Educational Institutions
Government Educational Institutions are offered the same discounts as all other Government customers
 - e. Other
8. **TRADE AGREEMENTS ACT OF 1979, as amended:**
All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.
9. **STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING:**
10. **SMALL REQUIREMENTS:** The minimum dollar value of orders to be issued is \$100.00
11. **MAXIMUM ORDER** (All dollar amounts are exclusive of any discount for prompt payment.)
- a. The Maximum Order value for the following Special Item Numbers (SINs) is
\$500,000: Special Item Number 5416110 - Office Management Needs Assessment and Analysis Services
\$500,000: Special Item Number 493110RM - Physical Records Management Services
\$500,000: Special Item Number 561439 – Document Production On-site and Off-site Services
\$500,000: Special Item Number 518210DC - Document Conversion Services
\$500,000: Special Item Number 561990 - Destruction Services
\$500,000: Special Item Number 541611LIT - Litigation Support Services
12. **ORDERING PROCEDURES FOR FEDERAL SUPPLY**

SCHEDULE CONTRACTS Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.

13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS:

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor.

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS)

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS): Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards

13.3 (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Supply Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370)

25900 Greenfield Road, Suite 220, Oak Park, MI 48237
Phone: (313) 397-8311, E-Mail: info@GlobalSolGroup.com
www.GlobalSolGroup.com

(NOV 2001)

(a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.

(b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.

NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.

(c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/ possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.

(d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.

(e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.

(f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5

(g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.

(h) Data/Deliverable Requirements: Any required data/deliverables at

the ordering level will be as specified or negotiated in the agency's order.

(i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.

(j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES:

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and

(m) Termination for Cause (See C.1.)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! By accessing the Internet World Wide Web utilizing a browser (ex.: Netscape). The Internet address is <http://www.fss.gsa.gov/>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases.
Ordering Activities

procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if-**

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/ service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Will be provided prior to executing the order

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74; Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall receive less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act apply.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, de-installation, and reinstallation services.

23. SECTION 508 COMPLIANCE

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following:

The EIT standard can be found at: www.Section508.gov/.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES Prime Contractors (on cost reimbursement

contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:
This order is placed under written authorization from _____ dated. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

25. INSURANCE—WORKS ON A GOVERNMENT INSTALLATION (JAN 1997) (FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

2. Products and Services Description and Price List
SINs 541611O, 493110RM, 561439, 518210DC, 561990, 541611LIT, OLM

LABOR CATEGORY	HOURLY RATE With/IFF	EDUCATION-DEGREE GENERAL/SPECIALIZED EXPERIENCE
Business Analyst	\$ 65.81	Bachelor's degree in business or related field
CAD Operator II**	\$ 45.68	Associates degree in Computer Aided Design.
Coding Manager	\$ 65.25	Bachelor's / Master's degree programs in areas such as health services administration, health sciences, health information management or other health related fields, Certified Coding Specialist (CCS) credential for inpatient or outpatient coding positions
Computer System Analyst **	\$ 45.43	Bachelor's degree in a computer or information science
Computer Data Librarian **	\$ 55.23	Bachelor's degree in Library Science or related field or an equivalent combination of training and / or experience
Computer Operator I **	\$ 42.97	Associate Degree or other 2 year technical degree in related discipline
Computer Operator II **	\$ 47.27	Associate Degree or other 2 year technical degree in related discipline
Computer Operator III **	\$ 56.72	Associate degree in computer science, business, engineering, information system or related field or an equivalent combination of training and / or experience
Computer Operator IV **	\$ 68.07	Associate degree in computer science, business, engineering, information system or related field or an equivalent combination of training and / or experience
Computer Operator V **	\$ 81.68	Associate degree in computer science, business, engineering, information system or related field or an equivalent combination of training and / or experience
Computer Training Specialist / Instructor **	\$ 59.43	Bachelor's Degree
Configuration Management Manager **	\$ 63.65	Bachelor's degree in technical field preferred; equivalent experience will be considered
Configuration Management Specialist **	\$ 53.71	Bachelor's degree in technical field preferred; equivalent experience will be considered
Copying Manager **	\$ 55.23	Associate's degree

LABOR CATEGORY	HOURLY RATE With/IFF	EDUCATION-DEGREE GENERAL/SPECIALIZED EXPERIENCE
Data Entry Operator I **	\$ 40.55	High School Diploma or equivalent combination of training and experience
Data Entry Operator II **	\$ 49.63	High School Diploma or equivalent combination of training and experience
Data Warehouse Administrator **	\$ 55.23	Bachelor's degree in Computer Science or related field, SMCSE Data Platform or Business Intelligence, Oracle Database 12c Certified Professional, ICCP CDMP, or similar certifications
Data Warehouse Programmer/Analyst **	\$ 63.65	Bachelor's degree in Computer Science or related field, SMCSE Data Platform or Business Intelligence, Oracle Database 12c Certified Professional, ICCP CDMP, or similar certifications
Document Management Analyst I **	\$ 45.43	Bachelor's Degree in computer science or relevant technical software certification
Document Management Analyst II **	\$ 53.71	Bachelor's Degree in computer science or relevant technical software certification
Document Management Analyst III **	\$ 63.65	Bachelor's Degree in computer science.
Document Preparation Clerk **	\$ 41.82	High School Diploma
Document Specialist **	\$ 61.69	High School Diploma or equivalent combination of training and experience
Duplicating Machine Operator **	\$ 40.94	High School Diploma or equivalent combination of training and experience
Proof reader **	\$ 43.03	Bachelor's Degree or equivalent training and/or experience
General Clerk I **	\$ 38.97	High School Diploma or equivalent combination of training and experience.
General Clerk II **	\$ 42.87	High School Diploma or equivalent combination of training and experience.
General Clerk III **	\$ 47.15	High School Diploma or equivalent combination of training and experience.
Graphic Designer / Artist **	\$ 56.40	Associate's degree from an accredited college or university with coursework in graphic design or a related field

LABOR CATEGORY	HOURLY RATE With/IFF	EDUCATION-DEGREE GENERAL/SPECIALIZED EXPERIENCE
IV & V (Independent Verification and Validation) Specialist **	\$ 63.65	Bachelor's Degree in Engineering, Computer Science or related Technical field.
Key Entry Operator I **	\$ 38.67	Graduation with certified course in MS Office, Additional qualifications in Typing speed of minimum 35 words per minute is a must
Key Entry Operator II **	\$ 49.12	Associates degree or equivalent combination of training and / or experience.
Medical Transcriptionist **	\$ 37.90	Certification from accredited transcription school
Network Engineer **	\$ 65.31	Bachelor's Degree or equivalent
Network Administrator	\$ 64.30	Bachelor's Degree or equivalent
Operations Center Manager	\$ 71.51	Bachelor's Degree or equivalent
PC Support Technician **	\$ 45.13	High School Diploma
Peripheral Equipment Operator **	\$ 43.25	High School Diploma or equivalent combination of training and experience
Program Manager	\$ 103.05	BA/BS in directly related field.
Project Manager I	\$ 66.74	Associates degree in project management or related field. Bachelor level degree preferred.
Project Manager II	\$ 78.19	Associates degree in project management or related field. Bachelor level degree preferred.
Project Manager III	\$ 93.23	Associates degree in project management or related field. Bachelor level degree preferred.
Quality Assurance Specialist	\$ 80.98	Bachelor's Degree in a related area
Quality Control Specialist	\$ 65.08	Bachelor's Degree preferred
Receptionist **	\$ 43.23	High School Diploma or equivalent combination of training and experience.
Record specialist **	\$ 43.04	High school diploma or equivalent
Scanning Manger **	\$ 55.23	Bachelor's Degree or equivalent Training and/or
Secretary I **	\$ 46.40	Associates degree or equivalent combination of training and
Secretary II **	\$ 51.04	Associates degree or equivalent combination of training and
Secretary III **	\$ 56.15	Associates degree or equivalent combination of training and
Senior Technical Support Specialist	\$ 63.65	Master of Computer Science

LABOR CATEGORY	HOURLY RATE With/IFF	EDUCATION-DEGREE GENERAL/SPECIALIZED EXPERIENCE
Software Architect **	\$ 75.58	Master's in Computer Science, or Bachelor's in Computer Science
Software Developer **	\$ 63.65	Bachelor's degree Computer Science Engineering
Software Tester **	\$ 53.63	Bachelor's degree Computer Science Engineering
Technical Support Specialist	\$ 53.71	One year certificate from college or technical school
Technical Trainer/ Instructor **	\$ 48.08	Bachelor's Degree or equivalent training and/or experience
Technical Writer I **	\$ 43.03	Bachelor's Degree or equivalent training and/or experience
Technical Writer II **	\$ 51.56	
Technical Writer III **	\$ 61.44	Bachelor's Degree or equivalent training and/or experience
Attorney	\$ 104.57	JD from an accredited law school. Licensed in the appropriate
Computer Forensics / Data Recovery Specialist	\$ 72.74	Bachelor's degree in a computer or information science. Prefer certification such as the International Society of Forensic Computer Examiners (ISFCE) Certified Computer Examiner (CCE), Information Security & Digital Forensics Research Foundation (ISDFR) Digital Forensic Investigation Professional (DFIP), or the Information Assurance Certification Review
Backfile Audit Specialist	\$ 59.95	Bachelor's Degree or equivalent Training and/or experience
Paralegal/Legal Assistant**	\$ 67.91	Bachelor's Degree or equivalent Training and/or experience

3. Blanket Purchase Agreement (BPA)

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

General Service Administration

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and GLOBAL SOLUTIONS GROUP, INC. enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal MAS Contract.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation (FAR) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

_____	_____	_____	_____
Ordering Activity	Date	Contractor	Date

BPA NUMBER
(CUSTOMER NAME) BLANKET PURCHASE AGREEMENT _____

Pursuant to GSA Federal Supply Schedule Contract Number(s), Blanket Purchase Agreements, the Contractor agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER *SPECIAL BPA

DISCOUNT/PRICE

(2) Delivery:

DESTINATION
 DATES

DELIVERY SCHEDULES /

(3) The ordering activity estimates, but does not guarantee that the volume of purchases through this agreement will be__.

(4) This BPA does not obligate any funds.

(5) This BPA expires on_____or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA: OFFICE

POINT OF CONTACT

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

4. Contractor Team Agreement

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see FAR 9.6) to provide solutions when responding to an ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors. Customers should refer to FAR 9.6 for specific details on Team Arrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer’s needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer’s requirement.
- Customers make a best value selection.