

Genett Group, Inc.

GENERAL SERVICES ADMINISTRATION

Federal Supply Service Schedule Price List

Online access to contract ordering information, terms and conditions, up to date pricing and the option to create an electronic delivery order is available through GSA Advantage, a menu driven database system. The Internet address for GSA Advantage is <http://www.gsaAdvantage.gov>.

Schedule for Facilities Maintenance and Management
Federal Supply Class (es): Services and FSC Group: 03 FAC
Contract Number: GS-06F-0041S

For more information on ordering from Federal Supply Schedule
Click on the FSS Schedules button at <http://fss.gsa.gov>
Contract Period: March 1, 2011- February 29, 2016
Modification No. PS-0009

Contractor: Genett Group Inc.
Address: 76 Mamaroneck Avenue, Suite 15
White Plains, New York 10601
Phone: 914-761-3070
Fax: 914-840-1433
Website: www.genettgroup.com
Email: genettgroup@verizon.net

Business Size: Woman Owned 8(a), Small Disadvantaged, HUBZONE



Contract Holder

CUSTOMER INFORMATION

- 1a. Table of Awarded Special Item Number (s) with appropriate cross reference to page numbers: 811-002 Facilities Maintenance and 811-003 Facilities Management
- 1b. Pricing for Labor Category Descriptions: (see below)
- 1c. Labor Category Descriptions: (see below)
- 2. Maximum Order: \$1,000,000.00
- 3. Minimum Order: \$75.00
- 4. Geographic Coverage (delivery area): Domestic
- 5. Point(s) of Production (city, county, and state or foreign country): Same as company address.
- 6. Discount from listed prices or statement of net price: Government net prices (discounts already deducted)
- 7. Quantity Discount: None Offered
- 8. Prompt Payment Discount: 1% 10 days
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Yes
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Contact Contractor
- 10. Foreign items: (list items by country of origin): None
- 11a. Time of Delivery: Negotiable per task order
- 11b. Expedited Delivery: Contact Contractor
- 11c. Overnight and 2 day delivery: Contact Contractor
- 11d. Urgent Requirements: Contact Contractor

12. F.O.B. Point(s): N/A
- 13a. Ordering Address(es) : Same as company address
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405.3
14. Payment address (es): Same as company address
15. Warranty provision: N/A
16. Export Packing Charges if applicable: N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor
18. Terms and conditions of rental, maintenance and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). N/A
- 20a. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution Points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventative maintenance (if applicable): N/A
- 24a. Special Attributes such as environmental attributes (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where fill details can be found (e.g. contractor's website or other locations). The EIT standards can be found at www.Section508.gov/. N/A
25. Data Universal Numbering System (DUNS) number: 104002543
26. Notification regarding registration in Central Contractor Registration (CCR) database: Actively registered in CCR.

1b. Government Awarded Prices (Net Prices) SIN 811-002 Facilities Maintenance and 811-003 Facilities Management

Labor Category	SIN	Employee Status	GSA Rate
Program Manager	811-002 811-003	Exempt	\$66.50
Project Manager/Lead Supervisor	811-002 811-003	Exempt	\$50.27
Carpenter, Maintenance	811-002	SCA	\$49.44
Electrician, Maintenance	811-002	SCA	\$43.75
Painter, Maintenance	811-002	SCA	\$42.68
Estimator	811-003	Exempt	\$39.50
Admin. Assistant	811-003	SCA	\$39.12
HVAC Mechanic	811-002	SCA	\$38.89
Environmental Technician	811-002	SCA	\$38.75
Plumber, Maintenance	811-002	SCA	\$37.79
Quality Control	811-003	Exempt	\$37.40
Pest Controller	811-002	SCA	\$32.40
Scheduler	811-003	SCA	\$32.52
Secretary II	811-003	SCA	\$33.64
Secretary I	811-002 811-003	SCA	\$29.34
Maintenance Trades Helper	811-002	SCA	\$29.57
Window Washer	811-002	SCA	\$28.99
Laborer, Grounds Maintenance	811-002	SCA	\$27.98
Janitor	811-002	SCA	\$27.12

1. All GSA Pricing includes the .75% Industrial Funding Fee and is Maximum Not To Exceed Pricing

2. SCA = Service Contract Act

1d. Labor Hour Category Definitions/Descriptions: Includes Minimum training, experience, education, certifications, security clearances etc.

Subject : Genett Group Inc. Labor Category Descriptions
Exempt and Service Contract Act (SCA)

A. Exempt Category Descriptions

1. Program Manager:

Functional Responsibility:

Total multitasking supervisory / management responsibility for several projects or task orders. Manages administration, professional and supervisory personnel. Assures quality of work, safety and productivity of several project employees.

Minimum Education / Experience: Bachelor of Science in engineering or management minimum with a Masters degree preferred. Minimum of seven years experience in management / supervision. Must be knowledgeable of Microsoft Project or other Computerized Facilities Management Scheduling and Maintenance Management Software.

2. Project Manager / Lead Supervisor

Functional Responsibility:

Total Management responsibility for a single project or contract operation. Manage administrative, professional, supervisory personnel. Assure quality of work, safety and productivity of project employees and subcontractors. Provide consistent point of contact for clients contracting officer and technical representatives. Assure compliance of contractor's operation with contract provisions for all federal and state regulations incorporated therein.

Minimum Education / Experience:

Bachelor of Science degree in engineering or management with five years experience in management/supervision, or ten years experience in management/ supervision with no degree. Must be knowledgeable of Microsoft Project or other Computerized facilities Management scheduling and Maintenance Management Software.

3. Estimator:

Functional Responsibility:

Assists in the preparation of accurate, competitive bids by utilizing the latest state-of-the art equipment. Maintains good relationships with vendors and working knowledge of vendor systems accurately estimates

projects at all levels of difficulty and possess the ability to flag potential problem areas on a job.

Minimum Education / Experience:

Associates Degree (A.A.) or equivalent from a two-year college or technical school, 2 to 4 years related experience and / or training, or equivalent combination of education and experience.

4. Quality Control Manager:

Functional Responsibility:

To implement quality control and safety plans to ensure compliance with contract specifications and applicable regulations inspects all phases of a variety of goods, services or operation for conformity to established operational standards. Ensures all services listed on the performance requirement summary are performed in a satisfactory manner and how often inspections will be accomplished, communicates deficiencies to proper management, maintains Quality control files, and document results of all inspections.

Minimum Education / Experience:

Associates Degree (A.A.) or equivalent from a two-year college or technical school, 2 to 4 years related experience and / or training, or equivalent combination of education and experience.

B. Service Contract Act Labor Category Descriptions

1. Carpenter Maintenance

Functional Responsibility:

Performs the carpentry duties necessary to maintain in good repair building woodwork and equipment such as bins, cribs, counters, benches, partitions, doors, floors, stairs, casings, and trim made of wood in an establishment. Work involves most of the following: Planning and laying out of work from blueprints, drawings, models or verbal instructions, using a variety of carpenters hand tools, portable power tools and standard measuring instruments.; making standard shop computations relating to dimensions of work; selecting materials necessary for the work.

Minimum Education / Experience:

Sufficient to read, write and speak the English language. At least one years experience as a journeyman working in a commercial or industrial establishment or in a construction environment.

2. Maintenance Trades Helper

Functional Responsibility:

Performs maintenance and repair tasks as required in the appropriate trade. Assists one or more workers in the skilled maintenance trades, by performing specific or general duties of lesser skill, such as keeping a worker supplies with materials and tools: cleaning working area, machines, and equipment; assisting journeyman by holding materials or tools; and performing other skilled tasks as directed by journeyman. The kind of work the helper performs varies from trade to trade. In some trades the helper is confined to supplying, lifting, and holding material and tools and cleaning working area; and in another he is permitted to perform specialized machine operations, or parts of a trade that are also performed by workers on a full time basis.

Minimum Education:

Sufficient to read, write and speak English. Have at least 1 years experience in a commercial / industrial environment.

3. Painter, Maintenance

Functional Responsibility:

Paints and redecorates walls, woodwork and fixtures. Work involves the following: knowledge of surface peculiarities and types of paint required for different applications; preparing surface for painting by removing old finish or by placing putty or filler in nail holes and interstices; and applying paint with spray gun or brush. May mix colors, oils, white lead and other paint ingredients to obtain proper color or consistency. In general, the work of the maintenance painter requires rounded training and experience usually acquired through a formal apprenticeship or equivalent training and experience.

Minimum Education / Experience:

Sufficient to read, write and speak English. At least 1-2 years experience working in a commercial / industrial environment.

4. Heating, Refrigeration and Air Conditioning (HRAC) Mechanic

Functional Responsibility:

Installs, services, and repairs environmental control systems in residences, office buildings, and other facilities. Work is accomplished using knowledge of refrigeration theory, pipefitting, and structural layout. Mounts compressor and condenser units of platform or floor, using hand tools, following blueprints or engineering specifications.

Inspects tests and services installed building equipment such as furnaces, air conditioners, convection units, heat exchangers, air handlers and electrical pneumatic controls. Inspect plumbing fixtures, piping, and appliances and corrects minor leaks and malfunctions, replacing gasket, washers, and other expendable items. Performs minor repairs of inoperable or sluggish equipment and replaces minor components.

Minimum Education:

Have a least a high school diploma or equivalent and have sufficient technical education through and accredited technical school or through an approved apprentice program to qualify as a journeyman HRAC Mechanic. Have at least 3 years recent experience as a journeyman.

5. Janitor

Functional Responsibility:

Cleans and keeps in an orderly condition building working areas and washrooms, entryways, lobbies or other spaces. Duties involve a combination of the following:

Sweeping, mopping, scrubbing, and polishing floors.

Vacuuming carpets.

Stripping, refinishing hard and resilient flooring

Cleaning and washing walls and other surfaces.

Removing trash and other refuse.

Dusting equipment, furniture, Venetian blinds, fixtures and other surfaces.

Polishing metal fixtures, porcelain bathroom fixtures or trimmings.

Replenishing supplies such as: toilet tissue, paper towels, soap, etc. as required.

Cleaning lavatories, showers, and other bathroom fixtures.

Reporting need for repairs to equipment, furniture, building and fixtures. Performing other duties such as snow removal, leaf raking, grass cutting, edging etc, as assigned.

Minimum Education / Experience:

Sufficient to read, write and speak the English language. Have at least one years experience as a janitor in a commercial/ industrial building.

6. Window Washer

Functional Responsibility:

Cleans windows, glass partitions, mirrors, and other glass surfaces of building interior or exterior, using pail of soapy water or other cleaner, sponge, and squeegee. Crawls through window from inside and hooks safety belt to brackets for support; sets and climbs ladder

to reach second or third story; uses bos'n chair, swing stage or other scaffolding lowered from roof to reach outside windows; or stands to reach first floor or inside windows.

Minimum Education / Experience:

Sufficient to read, write and speak the English language. Have at least one years experience as a window cleaner in a commercial / industrial building.

7. Environmental Technician

Functional Responsibility:

Conducts tests and field investigations to obtain data for use by environmental, engineering and scientific personnel in determining sources and methods of controlling pollutants in air, water, and soil, utilizing knowledge of agriculture, chemistry, meteorology, and engineering principles and applies technologies. May operate fixed or mobile monitoring or data collections station. May conduct bacteriological or other tests related to research in environmental or pollutions control activity. May specialize in one phase or type of environmental pollution or protections and be identified according to specialty.

Minimum Education / Experience:

High School Graduate minimum with an Associates Degree preferred. Should have a background in Indoor Air Quality measurement and Moisture Monitoring and be capable to train to receive IIRC and NACA certifications. Must have at least 2-3 years experience in the IAQ and Environmental area.

8. Laborer, Grounds Maintenance

Functional Responsibilities:

Maintains grounds of industrial, commercial or public property such as buildings, camp and picnic grounds, parks, playgrounds, greenhouses, and athletic fields, and repairs structures and equipment, performing one or more of the following tasks: cuts grass, using walking type or riding mowers (less than 2000 lbs) trims hedges and edges around walks, flower beds, and wells, using hedge trimmers, clippers, and edging tools. Prunes shrubs and trees to shape and improve growth, using shears, and other hand tools. Sprays law, shrubs, and trees with fertilizer or insecticide. Plants grass, flowers, trees, and shrubs. Waters lawn and shrubs during dry period, using hose or activating sprinkler system. Picks up and burns or carts away leaves, paper or other litter. Removes snow from walks, driveways, roads, or parking lots, using shovel and snow blower. Spreads salt on walkways and other areas. Repairs and paints fences, gates, benches, tables, guardrails, and outbuildings. Assist in repair of roads walks, buildings, and mechanical

equipment. May clean comfort stations, office and workshop areas, and parking lot by sweeping washing, mopping and polishing.

Minimum Education / Experience:

Sufficient to read, write and speak English. Have at least one years experience in a commercial / industrial /education institution environment.

9. Pest Controller (Exterminator)

Functional Responsibilities:

Sprays chemical solutions or toxic gases and set mechanical traps to kill pests that infest buildings and surrounding areas. Fumigates rooms and buildings, using toxics gases. Sprays chemical solutions or dusts powders in rooms and work areas. Places poisonous paste or bait and mechanical traps where pest are present.

Minimum Education / Experience:

Sufficient to read, write and speak English. Have at least one years experience in a commercial / industrial /education institution environment.

10. Electrician, Maintenance

Functional Responsibility:

Performs a variety of electrical trade functions such as the installation, maintenance, or repair of equipment for the generation, distribution, or utilization of electric energy. Work involves most of the following: Installing or repairing any of a variety of electrical equipment such as generators, transformers, switchboards, controllers, circuit breakers, motors, heating units, conduit systems, or other transmission equipment; working from blueprints, drawings, layouts, or other specifications; locating and diagnosing trouble in the electrical system or equipment; working standard computations realign to load requirements or wiring or electrical equipment; and using a variety of electrician's hand tools and measuring and testing instruments.

Minimum Education/Experience:

The maintenance electrician requires rounded training and experience usually acquired through a form of apprenticeship or equivalent training and experience.

11. Plumber, Maintenance

Functional Responsibility:

Assembles, installs and repairs pipes, fittings and fixtures of heating, water, and drainage systems, according to specifications and plumbing codes. Studies building plans and working drawings to

determine work aids required and sequence of installations. Inspects structure to ascertain obstructions to be avoided to prevent weakening of structure resulting from installation of pipe. Locates and marks position of pipe and pipe connections and passage holes for pipes in walls and floors, using ruler, spirit level and plumb bob. Cuts openings in wall and floors to accommodate pipe and pipe fittings, using hand tools and power tools. Cuts and treads pipe, using pipe cutters, cutting torch, and pipe-threading machine. Bends pipe to required angle by use of pipe-bending machine or by placing pipe over block and bending it by hand. Assembles and installs valves, pipe fittings, and pipes composed of metals, such as iron, steel, brass and lead, and nonmetals, such as glass, vitrified clay, and plastic, using hand tools and power tools. Joins pipe by use of screws, bolts, fittings, solder, plastic solvent, and calks joints. Fills pipe system with water or air and reads pressure gauges to determine whether system is leaking. Installs and repairs plumbing fixtures, such as sinks, commodes, bathtubs, water heaters, hot water tanks, garbage disposal units, dishwashers, and water softeners. Repairs and maintains plumbing by replacing washers in leaky faucets, mending burst pipes, and opening clogged drains. May weld holding fixtures to steel structural members.

Minimum Education/Experience:

The maintenance plumber requires rounded training and experience usually acquired through a form of apprenticeship or equivalent training and experience.

12. Secretary I

Functional Responsibility:

Provides principal secretarial support in an office, usually to one individual, and, in some cases to the subordinate staff of that individual. Maintains a close and highly responsive relationship to the day-to-day activities of the supervisor and staff. Works fairly independently, receiving a minimum of detailed supervision and guidance. Performs varied clerical and secretarial duties requiring knowledge of office routine and an understanding of the organization, programs, and procedures related to the work of the office.

Minimum Education/ Experience:

The Secretary I requires a high school education and preferably an Associated Degree in Business and needs to have 0-2 years experience.

13. Scheduler:

Functional Responsibility:

Create and revise preliminary master schedule of Operations detailing the sequences of all work to be performed. Maintain master schedule for each project and identify and record the impact of work performed and not performed as scheduled evaluate actual project progress and provide regular schedule updates. Interface with Operations, Owners, and Subcontractors to discuss impact of work and resolution of problems. Prepare and issue proposal and preliminary schedule. Assist Project Managers in creating short-term schedules, monitor such schedules to determine impact on master schedule, and help in formulating actions to correct scheduling problems.

Minimum Education / Experience:

Associates Degree (A.A.) or equivalent from a two-year college or technical school, 2 to 4 years related experience and / or training, or equivalent combination of education and experience.

14. Secretary II:

Functional Responsibility:

Handles differing situations, problems, and deviations in the work of the office according to the supervisor's general instructions, priorities, duties, policies, and program goals. Duties include the following: screens calls, visitors, and incoming correspondence; personally responds to request for information concerning office procedures; determines which requests should be handled by the supervisor, appropriate staff member or other offices. Prepare and sign routine, non-technical correspondence in own or supervisor's name. Reviews outgoing materials and correspondence for internal consistency and conformance with supervisor's procedures; assures that proper clearance have been obtained, when needed.

Minimum Education / Experience:

Associates Degree (A.A.) or equivalent from a two-year college or technical school, 2 + years related experience and / or training, or equivalent combination of education and experience.

15. Admin Assistant:

Functional Responsibility:

Handles a wide variety of situations and conflicts involving the clerical or administrative functions of the office that often cannot be brought to the attention of the executive. Participate in

developing work deadlines. Duties include the following:
composes correspondence requiring some understanding of technical matters; may sign for executive when technical or policy content has been authorized. Reads outgoing correspondence for executive's approval and alerts writers to any conflict with the file or departure from policies or executive's viewpoints; give advice to resolve the problems. Summarizes the content of incoming material, specially gathered information, or meetings to assist executive; coordinates the new information with background office sources; draws attention to important parts or conflicts.

Minimum Education / Experience:

Bachelor's Degree, 2 + years related experience