

GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsaadvantage.gov>

SCHEDULE TITLE: 541 Advertising & Integrated Marketing Solutions (AIMS) FSC Group 541, Part 1

FSC CLASS: 541

CONTRACT NUMBER: GS-07F-0054U

CONTRACT PERIOD: 11/01/2007 through 10/31/2012

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.fsa.gov

CONTRACTOR: Conference & Exhibits Management, Inc (CEM)
1474 Freeman Drive
Amissville, VA 20106

CONTRACTOR'S ADMINISTRATION SOURCE: Alex Harwood, CFO
Telephone: 540-937-5066
Fax: 540-937-7848
Email: alex@cemamerica.com

BUSINESS SIZE: Small Business, woman owned small business

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS SIN(s)

GS-07F-0054U

SIN DESCRIPTION

541-4F Commercial Art and Graphic Design
541-4D Conference, Events, and Tradeshow Services
541-3 Web-Based Marketing Services

**1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
(Government net price based on a unit of one)**

SIN	Labor/Task Category	Commercial Labor Rates (Loaded)	Discount Offered to the Government	Price Offered to the Government Labor Rates (Loaded) Including IFF.
541-4D/541-4DRC	Senior Project Manager	\$125.35	2.00%	\$123.76
541-4D/541-4DRC	Project Manager	\$95.00	2.00%	\$93.80
541-4D/541-4DRC	Conference/Event Planner II	\$75.81	2.00%	\$74.85

541-4D/541-4DRC	Conference/Event Planner I	\$67.05	2.00%	\$66.20
541-4D/541-4DRC 541-4F/541-4FRC	Sr. Graphic Design Specialist	\$70.00	2.00%	\$69.11
541-4D/541-4DRC 541-4F/541-4FRC	Graphic Design Specialist	\$55.81	2.00%	\$55.10
541-4D/541-4DRC SIN 541-3/541-3RC	Database Analyst/Programmer	\$79.16	2.00%	\$78.16
541-4D/541-4DRC	Business Manager	\$48.36	2.00%	\$47.75

*Labor Category prices are inclusive of government discount and IFF

2. MAXIMUM ORDER: \$1,000,000 per SIN or any combination

*If the "best value" selection places your order over this Maximum Order, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: \$100

4. GEOGRAPHIC COVERAGE: Domestic, 50 states, Washington, DC, Puerto Rico, US Territories and to a CONUS port or consolidation point for orders received from overseas activities.

5. POINT(S) OF PRODUCTION:

Conference & Exhibits Management, Inc (CEM)
1474 Freeman Drive
Amissville, VA 20106

6. BASIC DISCOUNT: Prices listed include all basic discounts.

For calculation of the GSA Schedule price (price paid by customers ordering from GSA Schedule, and the price to be loaded into GSA Advantage), the contractor should deduct the appropriate basic discount from the list price and add the prevailing IFF rate to the negotiated discounted price (Net GSA price). Current IFF rate is 0.75%.

7. VOLUME DISCOUNT(s): Additional 5%/\$200,000

8. PROMPT PAYMENT TERMS: 3% 15 days net 30 days

9a. Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9b. Government Purchase Cards are accepted above the micro-purchase threshold

10. FOREIGN ITEMS: None

11a. TIME OF DELIVERY: As stated on agency task order

11b. EXPEDITED DELIVERY: N/A

11c. OVERNIGHT AND 2-DAY DELIVERY: N/A

- 11d. **URGENT DELIVERY:** Agencies can contact the Contractor's Representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
12. **FOB POINT:** Destination
13. **ORDERING ADDRESS:** Same as contractor
14. **PAYMENT ADDRESS:** Same as contractor
15. **WARRANTY PROVISION:** N/A
16. **EXPORT PACKING CHARGES:** Not applicable
17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** Contractor will accept Government Purchase Card for orders of \$2,500 or less. Contact contractor for acceptance of larger orders.
18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **ENVIRONMENTAL ATTRIBUTES (e.g. RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS):** *
- * Contractor to insert if applicable*
- 24b. **Section 508 Compliance for EIT:** N/A
25. **DUNS NUMBER:** 01-219-8441
26. **NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE:** Contractor is registered in CCR.