

STANDING STONE CONSULTING, INC.

General Services Administration Federal Acquisition Service Authorized Federal Supply Schedule Catalog / Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menudriven database system. The Internet address for GSA Advantage! is http://gsaadvantage.gov

Alarm and Signal Systems/Facility Management Systems, Professional Security/Facility Management Services and Guard Services

Multiple Award Schedule 084, Federal Supply Class 63.

CONTRACT NUMBER: GS-07F-0210V

CONTRACT PERIOD: March 13, 2009 - March 12, 2014

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov.

Standing Stone Consulting, Inc.

708 Mifflin Street Huntingdon, PA 16652

Internet <u>www.sscsecurity.com</u>

Telephone 814-641-7600 Fax 814-641-7676

For additional information, please contact

Lori Thompson

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Business Size: Small





Customer Information

1a. Table of Awarded Special Item Numbers (SINs)

SIN Description

246-52 Professional Security/Facility Management Services 246-60-1 Security Systems Integration and Design Services

1b. Lowest Priced Model Number and Price for Each SIN: NOT APPLICABLE

lc. Specifics

1. Hourly Rates:

Commercial Labor	Commercial Rates per Hour	GSA Discount on Commercial Rates	GSA Rates including IFF (.75%)
Project Principal	\$165.00	4%	\$159.59
Project Manager	\$157.50	4%	\$152.33
Senior Consultant	\$142.29	4%	\$137.62
Consultant	\$120.40	4%	\$116.45
Research Technician	\$76.62	4%	\$74.11
Administrative/Clerical	\$32.84	4%	\$31.76

- 2. Maximum Order
 NOT APPLICABLE
- 3. Minimum Order
 NOT APPLICABLE
- 4. Geographic Coverage

ALL 50 STATES INCLUDING PUERTO RICO, WASHINGTON D.C.





5. Point(s) of Production HUNTINGDON, PENNSYLVANIA

6. Discount from List Prices

4% DISCOUNT ACCEPTED PRICE LIST. FOR CALCULATION OF THE GSA SCHEDULE PRICE (PRICE PAID BY CUSTOMERS ORDERING FROM THE GSA SCHEDULE, AND THE PRICE TO BE LOADED INTO GSA ADVANTAGE), THE CONTRACTOR SHOULD DEDUCT THE APPROPRIATE BASIC DISCOUNT FROM THE LIST PRICE AND ADD THE PREVAILING IFF RATE TO THE NEGOTIATED DISCOUNTED PRICE (NET GSA PRICE). CURRENT IFF RATE IS 0.75%.

7. Quantity Discounts

1% DISCOUNT FOR ORDERS OVER \$10,000

8. Prompt Payment Terms

1% DISCOUNT FOR 20 DAYS/NET 30

- 9a. Government Purchase Cards must be accepted at or below the micro-purchase threshold.
- 9b. Government Purchase Cards are accepted above the micro-purchase threshold.

10. Foreign Terms

NOT APPLICABLE

lla. Time of Delivery

NOT APPLICABLE

11b. Expected Delivery

CONTACT CONTRACTOR'S REPRESENTATIVE

11c. Overnight and 2-day Delivery

NOT APPLICABLE

11d. Urgent Requirements

AGENCIES CAN CONTACT THE CONTRACTOR'S REPRESENTATIVE TO EFFECT A FASTER DELIVERY. CUSTOMERS ARE ENCOURAGED TO CONTACT THE CONTRACTOR FOR THE PURPOSE OF REQUESTING ACCELERATED DELIVERY.





12. FOB Point

DESTINATION

13a. Ordering Address

STANDING STONE CONSULTING, INC

708 MIFFLIN STREET

HUNTINGDON, PA 16652

PHONE: 814-641-7600 FAX: 814-641-7676

E-MAIL: JHYSLOP@SSCSECURITY.COM

13b. Ordering Procedures

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3

14. Payment Address

SAME AS CONTACTOR

15. Warranty Provision

STANDARD COMMERCIAL WARRANTY

16. Exporting Packing Charges

NOT APPLICABLE

- 17. Terms and Conditions of Government Purchase Card Acceptance (any thresholds above the micro-purchase level)
- 18. Terms and Conditions of Rental, Maintenance, and Repair
 NOT APPLICABLE
- 19. Terms and Conditions of Installation

NOT APPLICABLE

20. Terms and Conditions of Repair Parts Indicating Date of Parts Price Lists and Any Discounts from List Prices

NOT APPLICABLE

20a. Terms and Conditions for Any Other Services

NOT APPLICABLE





- 21. List of Service and Distribution Points
 NOT APPLICABLE
- 22. List of Participating Dealers
 NOT APPLICABLE
- 23. Preventive Maintenance
 NOT APPLICABLE
- 24a. Special Attributes Such as Environmental Attributes NOT APPLICABLE
- 24b. Section 508 Compliance for EIT NOT APPLICABLE
- 25. DUNS Number 013879734
- 26. Notification Regarding Registration in Central Contractor Registration (CCR) Database
 REGISTRATION VALID UNTIL 8/27/2009.





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WHO WE ARE AND WHAT WE DO

Standing Stone Consulting Inc. is a full service security planning and emergency management consulting firm. The company began in 1995 as a management consulting firm but in 1999 the company gathered a concerned group of security, crime prevention, and emergency response experts and began offering their expertise to clients. These consultants had years (an average of 25+) of real world, first hand experience. Together they had worked on thousands of safety, security, and emergency response applications. In 2001 Standing Stone incorporated. Standing Stone is now a HUBZone certified company.

Today we are dedicated to providing individualized, sustainable and cost effective solutions that will work in our client's culture and context over the life-cycle of the facility. Our firm proudly offers the following safety, security and emergency response consulting, planning and design services:

SIN # 246-52

FEASIBILITY STUDIES

Standing Stone can provide an analysis of the circumstances that contribute to or detract from the safety, security (including anti-terrorism/force protection) and emergency response capability of a proposed project.

THREAT, VULNERABILITY AND RISK ANALYSES

Standing Stone provides comprehensive threat, vulnerability and risk/loss analyses, so that appropriate countermeasures can be evaluated, selected and recommended.

Threat analyses assess natural, accidental and intentional threats to a facility and those that use it. All threats are qualified and quantified.

Vulnerability analyses determine how the people, property, mission and reputation of a facility can be exploited and result in loss. Architectural, organized (patrols) and technological recommendations are then balanced to overcome and or minimize those identified vulnerabilities.

Risk/loss analyses are conducted to qualify and quantify potential losses should vulnerabilities be successfully exploited. This is done in an effort to prioritize where resources can be most appropriately allocated.

POLICIES AND PROCEDURES

Standing Stone offers our clients not only a review of existing written policies and procedures but also an analysis of how they are actually followed in the day to day life of the organization. Team members work closely with our clients, determining how the current policies and procedures either support or detract from the security and emergency response capabilities of their organization. We also assist clients with the process of developing new or modified





policies and procedures that effectively support the security and emergency response strategy and the overall mission of the organization.

EMERGENCY MANAGEMENT

Standing Stone aids our clients in evaluating their current emergency management capability and leads them through the planning process so that they are prepared for, and can recover from, an emergency situation.

TRAINING

Standing Stone offers a wide range of training associated with safety, security, and emergency response. Our trainers have presented seminars to organizations such as state and local police, FBI, US Marshall's Service, all branches of the Military, various Professional Organizations, and individual citizens. Training is always tailored to the specific needs of the attendees.

SIN # 246-60-1

SECURITY SYSTEMS DESIGN AND INTEGRATION SERVICES

Our team of experts work with architects, engineers and end users to develop security systems focused on access control, intrusion detection, surveillance and communications. As we do not sell any products, design and performance specifications are provided. Choices are always made to support sustainability and cost-effectiveness both in initial installation and during system life-cycles.

SIN # 246-60-1 & 246-52

STRATEGY AND PLANNING

Developing a strategy begins with setting the overall goals of the security and/or emergency response plan. Strategy is usually based on the information developed in the assessment(s), i.e. what is to be protected, and from what level of threat. Working within the organization's context (how the facility is used) as well as the mission and resources of the facility, Standing Stone helps identify and prioritize protection for assets.





APPROACH TO THE WORK

Standing Stone works in concert with the owners and other team members to develop a clear vision of the project's goals. Our work ensures that assessments, planning and designs meet or exceed current government (or other jurisdictional) security and emergency response guidelines. Standing Stone uses the internationally accepted security planning process of Crime Prevention Through Environment Design (CPTED) coupled with our own Response Enhanced Design (RED) process. Response Enhanced Design was developed to specifically aid response to an incident and to ensure that security features compliment rather than interfere with emergency response. Coupled together CPTED-RED insures that our projects provide the very best security and emergency response planning available.

As projects require, team members also use government guidelines and those required by the various branches of the military.

PROJECT EXPERIENCE

Standing Stone has a wide range of clients from both the public and private sectors. Our project experience includes numerous US Coast Guard Shore Facilities, including; working for the General Services Administration to provide anti-terrorism and force protection consulting for the development of the Saint Elizabeth's (new Coast Guard Headquarters and DHS offices) campus in Washington, DC.

Standing Stone has also worked with the US Army and the design teams in planning the antiterrorism and force protection for the new Stryker Brigade training facility at Fort Indiantown Gap, the new Medium Security Prison at Fort Leavenworth, the new main entrance at Fort Drum and other projects at Detroit Army Arsenal. We have also worked with the US Navy at both the Naval Academy and Base Quantico.

Our work also includes numerous local governments. We have worked on courthouse renovations, police and fire stations and other government office facilities. Primary schools, colleges and universities are also part of our experience.

By applying our knowledge and experience and working closely with other team members Standing Stone is able to recommend appropriate security and emergency response solutions that meet or exceed guidelines. All of our recommendations are designed to be cost effective both initially and over the life cycle of the facility. In many cases the savings we produce exceeds our fee many times over.

THE BENEFITS OF STANDING STONE

For the past nine years Standing Stone has worked with planners, design professionals, and owners to create safe, secure and productive environments. Security and emergency response analyses and planning are not a side line or part of a larger offering; it is *all* we do. We do not do any other type of work and we do not sell products. Our mission is the safety and security of our clients.





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LABOR CLASSIFICATIONS AND COMPANY TRAINING REQUIREMENTS

PROJECT PRINCIPAL

Duties and Responsibilities

A Project Principal is an owner and senior level executive with administrative experience who directs and coordinates activities of multiple projects to ensure that goals or objectives are accomplished within prescribed time frames and funding parameters. The Project Principal is an experienced security and emergency response planning expert.

The Project Principal is responsible for reviewing project proposals and plans to approve time frame, funding limitations, scope of work, staffing requirements, and allotment of available resources to various phases of projects. Supervises Project Managers and reviews and approves their work plan and staffing for each project. Confers with project staff to outline work plan and to assign duties, responsibilities, and scope of authority. Directs and coordinates activities of overall personnel to ensure projects progress on schedule and within prescribed budget. Reviews status reports prepared by project personnel and modifies schedules or plans as required. May also coordinate project activities.

Specific tasks include but are not limited to:

• Coordinate planning, programming, and management to ensure project activities are executed in accordance with established contract requirements, budgets and schedules to achieve project completion on time and within budget.

Education and Experience

Minimum 4 (four) year degree or 15 (fifteen) years relevant experience in security, emergency response planning and project management. Must possess the ability to develop positive working relationships with the Owner/Client, professional consultants, development partners. and contractors, and authorities having jurisdiction. Must possess excellent analytical skills, written and verbal communication skills.

PROJECT MANAGER

Duties and Responsibilities

Project Managers provide overall guidance to projects and serve as the primary interface with the client. The Project Manager plans, directs, and coordinates activities of the project to ensure that goals or objectives of the project are accomplished within prescribed time frames and funding parameters.

The PM establishes a work plan and staffing for each phase of the project, and arranges for recruitment or assignment of project personnel. Confers with project staff to outline work plan





and to assign duties, responsibilities, and scope of authority. Directs and coordinates day to day activities of project personnel to ensure project progresses on schedule and within prescribed budget. Reviews reports prepared by project personnel and modifies schedules or plans as required. Prepares project reports for management, client, or others. Confers with project personnel to provide technical advice and to resolve problems.

The Project Manager is a highly experienced security and/or emergency response planning expert.

Education and Experience

Minimum 4 (four) year degree or 15 (fifteen) years relevant experience in security and emergency response planning. Must possess the ability to develop positive working relationships with the Owner/client, professional consultants, development partners, contractors, residents and authorities having jurisdiction. Must possess excellent written and verbal communication skills. Must possess excellent analytical skills, with the ability to read, interpret and develop statistical reports and calculations. Must possess a working knowledge of generally accepted accounting and budgeting practices.

SENIOR CONSULTANT

Duties and Responsibilities

A Senior Consultant applies an in depth knowledge and practical experience of the principles, practices, and procedures related to security and emergency response planning. The Senior Consultant collects and compiles information via questionnaires, phone, personal meetings and other methods as required. Perform evaluations and analysis of existing conditions, policies, procedures, processes and tactics. Prepares reports and provides input for development of strategies, policies, plans, and procedures. Conducts in depth technical research for client requirements. Performs presentations and training; instructs and assist other instructors in organizing, preparing, and conducting classroom training and development programs.

A Senior Consultant serves as lead person for their portion of the work providing technical direction, interpreting goals; and communicating with client and other personnel. Prepares reports and implements solutions; develops and designs strategies, policies, plans, and procedures; responsible for final analysis of information collected.

Education and Experience

More than 10 (ten) years of experience, a four year degree or equivalent experience in security and emergency response. The consultant must be familiar with GSA, DoD and other Government AT/FP and emergency management guidelines and requirements and have extensive project experience in the application of those AT/FP and emergency management guidelines.





CONSULTANT

Duties and Responsibilities

A consultant applies expert knowledge and practical experience of the principles, practices, and procedures related to security and emergency response planning. The consultant collects and compiles information via questionnaires, phone, personal meetings and other methods as required. Perform evaluations and analysis of existing conditions, policies, procedures, processes and tactics. Prepares reports and provides input for development of strategies, policies, plans, and procedures. Conducts in depth technical research for client requirements. Performs presentations and training; instructs and assist other instructors in organizing, developing, preparing, and conducting classroom training.

Education and Experience

Minimum of 1 (one) - 10 (ten) years of experience, and a 4 year Degree or equivalent. The consultant must be familiar with GSA, DoD and other Government security and AT/FP and emergency management guidelines and requirements.

RESEARCH TECHNICIAN

Duties and Responsibilities

The Research Technician searches for and analyzes materials, data, and other pertinent information concerning the work. The Researcher searches the Internet and other sources for information requested by supervisors and other professionals. Incumbents are expected to show judgment and initiative in performing assigned tasks, as well as to complete assignments on schedule. Individuals typically work under close supervision and direction.

Education and Experience

A minimum of 2 (two) years work experience and a two year degree or an equivalent combination of education and experience from which comparable knowledge and skills may be acquired. Knowledge of information sources fro security and emergency response planning.

ADMINISTRATIVE/CLERICAL

Duties and Responsibilities

This individual is responsible for preparing reports, meeting minutes, and other project related documents. Schedules meetings, arranges travel, and assists in tracking and preparing labor and other associated costs for invoicing.

Education and Experience

Minimum of 2 years experience in general office operations. Proficient in all Microsoft Office programs and the use of the Internet. One (1) years experience in travel arrangement. Two year degree or 5 (five) years equivalent experience required.