

GENERAL SERVICES ADMINISTRATION
Federal Acquisition Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: <http://www.GSAAdvantage.gov>.

Multiple Award Schedule
Contract Number: GS-07F-021GA
Contract Period: October 11, 2016 through October 10, 2021

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contractor: ***SYNERGY SOLUTIONS, INCORPORATED***
659A Emory Valley Road
Oak Ridge, TN 37830

Business Size: Woman Owned Small Business (WOSB), Economically Disadvantaged WOSB (EDWOSB), SBA Certified Small Disadvantaged Business, SBA Certified 8(a) Firm

Telephone: 865-813-4141
FAX Number: 865-813-4140
Email: gigi.nelson@ssi-synergy.com
Web Site: www.ssi-synergy.com

Price list current as of Modification # PA-008 effective 05 October 2020

CUSTOMER INFORMATION

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN	SIN Description
334512	Total Solution Support Products for Facilities Management Systems
541330L	Security System Integration, Design, Management, and Life Cycle Support
OLM	Order Level Materials

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: N/A
(Government net price based on a unit of one)

1c. HOURLY RATES: (Services Only)
Labor Category rates and Descriptions are below

2. MAXIMUM ORDER*: \$200,000 per SIN and \$200,000 per order

3. MINIMUM ORDER: \$100

4. GEOGRAPHIC COVERAGE: Domestic, 48 states, Washington, DC

5. POINT(S) OF PRODUCTION: N/A

6. DISCOUNT FROM LIST PRICES: Government net prices (discounts already deducted)

7. QUANTITY DISCOUNT(S): 1% for each Individual Task Order over \$100,000

8. PROMPT PAYMENT TERMS: Net 30 Days.
Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9.a Government Purchase Cards must be accepted at or below the micro-purchase threshold.

9.b Government Purchase Cards are not accepted above the micro-purchase threshold. Contact contractor for limit.

10. FOREIGN ITEMS: N/A

11a. TIME OF DELIVERY: Specified by Task Order

11b. EXPEDITED DELIVERY: Contact Contractor

11c. OVERNIGHT AND 2-DAY DELIVERY: N/A

11d. URGENT REQUIRMENTS: Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. FOB POINT: Destination

13a. ORDERING ADDRESS: Same as contractor

13b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3

14. **PAYMENT ADDRESS:** Same as contractor
15. **WARRANTY PROVISION:** N/A
16. **EXPORT PACKING CHARGES:** N/A
17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** (any thresholds above the micro-purchase level may be inserted by contractor): contact contractor
18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** N/A
19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):** N/A
- 24b. **Section 508 Compliance for EIT:** as applicable
25. **DUNS NUMBER:** 141692413
26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** SAM Registration Current and Complete

Labor Category Rates

PRICE LIST: The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

SIN(s)	LABOR CATEGORY	PRICE		SIN(s)	LABOR CATEGORY	PRICE
334512, 541330L	Adjudication Specialist I	\$ 49.72		334512, 541330L	Project Engineer	\$ 136.28
334512, 541330L	Adjudication Specialist II	\$ 63.62		334512, 541330L	Program Manager I	\$ 82.16
334512, 541330L	Senior Adjudication Specialist	\$ 73.78		334512, 541330L	Program Manager II	\$ 92.11
334512, 541330L	Administrative Assistant	\$ 38.57		334512, 541330L	Program Manager III	\$ 100.94
334512, 541330L	Sr. Certified Health Physicist	\$153.05		334512, 541330L	QA Specialist	\$ 81.12
334512, 541330L	Sr. Certified Industrial Hygienist	\$127.56		334512, 541330L	Security Analyst I	\$ 36.15
334512, 541330L	Document Control Clerk	\$ 36.18		334512, 541330L	Security Analyst II	\$ 67.23
334512, 541330L	Sr. Environmental Specialist	\$ 89.86		334512, 541330L	Security Analyst III	\$ 78.60
334512, 541330L	FOCI Specialist I	\$ 45.44		334512, 541330L	Security Subject Matter Expert I	\$ 84.81
334512, 541330L	FOCI Specialist II	\$ 63.02		334512, 541330L	Security Subject Matter Expert II	\$ 100.23
334512, 541330L	Senior Health & Safety Specialist	\$ 89.91		334512, 541330L	Security Subject Matter Expert III	\$ 115.64
334512, 541330L	Industrial Hygienist Technician	\$ 91.03		334512, 541330L	Security Subject Matter Expert IV	\$ 138.77
334512, 541330L	Processor I	\$ 30.23		334512, 541330L	Senior Systems Engineer	\$ 125.52
334512, 541330L	Processor II	\$ 32.79		334512, 541330L	Technical Editor	\$ 41.61
334512, 541330L	Processor III	\$ 36.48		334512, 541330L	Training Consultant I	\$ 84.05
334512, 541330L	Senior Processor I	\$ 49.94		334512, 541330L	Training Consultant II	\$ 120.21
334512, 541330L	Senior Processor II	\$ 71.88				

Labor Category Descriptions

Adjudication Specialist I	
Functional Responsibilities	<p>Reviews and analyzes investigative reports regarding an individual’s eligibility for access authorization. Develops comprehensive knowledge of theories, techniques, and practices in the field of personnel security and applies such principles and techniques to a wide variety of problems and situation.</p> <p>Assists in the accomplishment of all client-required documentation/deliverables; assists in the preparation and/or formatting of specific client documents, deliverables and reports.</p>
Minimum Education and Experience	Associate Degree (or equivalent experience) plus 2 years of experience

Adjudication Specialist II	
Functional Responsibilities	<p>Reviews and analyzes investigative reports regarding an individual’s eligibility for access authorization. Develops comprehensive knowledge of theories, techniques, and practices in the field of personnel security and applies such principles and techniques to a wide variety of problems and situation.</p> <p>Leads/assists in the accomplishment of all client-required documentation/deliverables; leads/assists in the preparation and/or formatting of specific client documents, deliverables and reports.</p>
Minimum Education and Experience	Associate Degree (or equivalent experience) plus 5 years of experience

Senior Adjudication Specialist	
Functional Responsibilities	<p>Leads the reviews and analyzes investigative reports regarding an individual’s eligibility for access authorization. Develops comprehensive knowledge of theories, techniques, and practices in the field of personnel security and applies such principles and techniques to a wide variety of problems and situation.</p> <p>Leads in the accomplishment of all client-required documentation/deliverables; leads in the preparation and/or formatting of specific client documents, deliverables and reports.</p>

Minimum Education and Experience	Associate Degree (or equivalent experience) plus 8 years of experience
----------------------------------	--

Administrative Assistant	
Functional Responsibilities	<p>Provides the expertise to perform a complex and wide range of administrative and support functions necessary to support the project. Provides the expertise to prepare draft and final correspondence, including forms, letters, and memorandums, in a timely and accurate manner and provide exceptional customer service and administrative support as necessary throughout the organization.</p> <p>Must possess excellent computer application skills to support the use of spreadsheets, database entries, and correspondence preparation and proofreading.</p>
Minimum Education and Experience	High School Diploma or equivalent and 2 years of experience

Senior Certified Health Physicist	
Functional Responsibilities	<p>Coordinates, plans and conducts programs to reduce occupational health risks. Conducts health program to recognize, eliminate, and control occupational health hazards and diseases. Institutes control and remedial measures for hazardous and potentially hazardous conditions and equipment.</p> <p>Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks.</p>
Minimum Education and Experience	Bachelor Degree and 15 years of experience; or Master’s Degree and 13 years of experience

Senior Certified Industrial Hygenist	
Functional Responsibilities	<p>Coordinates, plans and conducts programs to reduce occupational health risks. Conducts health program to recognize, eliminate, and control occupational health hazards and diseases. Institutes control and remedial measures for hazardous and potentially hazardous conditions and equipment.</p> <p>Familiar with standard concepts, practices, and procedures within a particular field. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks.</p>

Minimum Education and Experience	Bachelor Degree and 15 years of experience; or Master’s Degree and 13 years of experience
----------------------------------	---

Document Control Clerk	
Functional Responsibilities	<p>Manages documents while also ensuring their accuracy, quality and integrity. Maintains adherence to record retention policies, safeguard information and retrieve data more effectively.</p> <p>Must possess excellent computer application skills to support the use of spreadsheets, database entries, and correspondence preparation and proofreading.</p>
Minimum Education and Experience	High School Diploma or equivalent and 2 years of experience

Senior Environmental Specialist	
Functional Responsibilities	<p>Identifies, abates or eliminates the sources of hazards or pollution that can affect the health of the environment. Applies knowledge found in various disciplines, such as chemistry, ecology and other natural sciences. Collects, synthesizes, studies, reports and takes action based on research or observations of air, soil and/or water.</p> <p>Working knowledge of hazardous materials. Ability to understand and apply government regulations related to hazardous materials and wastes.</p>
Minimum Education and Experience	Bachelor Degree and 10 years of experience; or Master’s Degree and 8 years of experience

FOCI Specialist I	
Functional Responsibilities	<p>Reviews and analyzes Foreign Ownership, Control or Influence (FOCI) documentation. Preparation of FOCI determination packages, including recommended mitigation methods for cases that exceed the FOCI thresholds.</p> <p>Assists in the accomplishment of all client-required documentation /deliverables; Assists in the preparation and/or formatting of specific client documents, deliverables and reports.</p>
Minimum Education and Experience	Bachelor Degree and 0 years of experience

FOCI Specialist II	
Functional Responsibilities	<p>Reviews and analyzes Foreign Ownership, Control or Influence (FOCI) documentation. Preparation of FOCI determination packages, including recommended mitigation methods for cases that exceed the FOCI thresholds.</p> <p>Assists in the accomplishment of all client-required documentation /deliverables; Assists in the preparation and/or formatting of specific client documents, deliverables and reports.</p>
Minimum Education and Experience	Bachelor Degree and 5 years of experience

Senior Health & Safety Specialist	
Functional Responsibilities	<p>Develops and implements project-specific health and safety plans. Responsible for ensuring all corporate, client, and regulatory health and safety requirements are met on the project.</p> <ol style="list-style-type: none"> 1. Develops project-specific health and safety plans 2. Implements health and safety plans 3. Audits compliance with corporate, client and regulatory health and safety requirements 4. Provides health and safety training to project staff and clients 5. Develops health and safety processes and procedures 6. Reviews all project procedures from a health & safety perspective
Minimum Education and Experience	Bachelor Degree and 10 years of experience

Industrial Hygienist Technician	
Functional Responsibilities	<p>Assists in the coordination, planning and conduction of programs to reduce occupational health risks. Conducts health programs to recognize, eliminate, and control occupational health hazards and diseases. Institutes control and remedial measures for hazardous and potentially hazardous conditions and equipment.</p> <p>Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks.</p>
Minimum Education and Experience	Bachelor Degree and 5 years of experience

Processor I	
Functional Responsibilities	<p>Duties include performing administrative tasks in support of established personnel security programs. In addition to general and administrative skills, incumbents require practical knowledge of specific security objectives, programs, methods, procedures and skills and detailed knowledge of specialized computer systems and processing equipment.</p> <p>Entry level position with responsibilities such as creating and issuing security credentials, passes, identification documents and badges; receiving and processing general requests and mail; and preparing templated security correspondence.</p>
Minimum Education and Experience	High School Diploma or equivalent and 0 years of experience

Processor II	
Functional Responsibilities	<p>Duties include performing administrative tasks in support of established personnel security programs. In addition to general and administrative skills, incumbents require practical knowledge of specific security objectives, programs, methods, procedures and skills and detailed knowledge of specialized computer systems and processing equipment.</p> <p>Intermediate level position within the personnel security areas of clearances and/or badge processing. Predominant tasks require a slightly higher level understanding and broader application of established guidelines than Processor I and include necessary prescreening, review and follow-up duties related to clearance requests, extensions, terminations, and reinvestigations.</p>
Minimum Education and Experience	High School Diploma or equivalent and 2 years of experience

Processor III	
Functional Responsibilities	<p>Duties include performing administrative tasks in support of established personnel security programs. In addition to general and administrative skills, incumbents require practical knowledge of specific security objectives, programs, methods, procedures and skills and detailed knowledge of specialized computer systems and processing equipment.</p> <p>Advanced level position which requires extensive knowledge of personnel security programs. These personnel choose among widely varied methods and procedures to process complex transactions and select or devise steps necessary to accomplish a wide array of tasks which require a higher level of understanding of applicable directives and guidelines.</p>
Minimum Education and Experience	High School Diploma or equivalent and 5 years of experience

Senior Processor I	
Functional Responsibilities	<p>Duties include performing administrative tasks in support of established personnel security programs. In addition to general and administrative skills, incumbents require practical knowledge of specific security objectives, programs, methods, procedures and skills and detailed knowledge of specialized computer systems and processing equipment.</p> <p>Advanced level position which requires extensive knowledge of personnel security programs. These personnel choose among widely varied methods and procedures to process complex transactions and select or devise steps necessary to accomplish a wide array of tasks which require a higher level of understanding of applicable directives and guidelines.</p>
Minimum Education and Experience	High School Diploma or equivalent and 8 years of experience

Senior Processor II	
Functional Responsibilities	<p>Duties include performing administrative tasks in support of established personnel security programs. In addition to general and administrative skills, incumbents require practical knowledge of specific security objectives, programs, methods, procedures and skills and detailed knowledge of specialized computer systems and processing equipment.</p> <p>Lead Processor position, requiring extensive knowledge of personnel security programs. These personnel choose among widely varied methods and procedures to process complex transactions and select or devise steps necessary to accomplish a wide array of tasks which require a higher level of understanding of applicable directives and guidelines.</p>
Minimum Education and Experience	High School Diploma or equivalent and 12 years of experience

Project Engineer	
Functional Responsibilities	<p>Manages projects and tasks; applies intensive and diversified knowledge of technical and management principles. Makes decisions independently on problems and methods. Optimizes human resources needed in solving problems, estimating manpower requirements and schedules, and execution times. May have special skills in strategic planning, systems alignment, program integration, dispute resolution, statistical analysis, or training methods.</p> <ol style="list-style-type: none"> 1. Performs high-level systems analysis, evaluation, integration, documentation, and implementation. 2. Supervises team of employees and subcontractors through project completion. 3. Responsible for major support of projects of high complexity and importance.
Minimum Education and Experience	Bachelor Degree and 15 years of experience; or Masters Degree and 13 years of experience



Project Manager I	
Functional Responsibilities	Responsible and accountable for the successful performance of the contract. Plans and directs the program to ensure that all contract tasks are completed within the estimated timeframes and budget. Develops proposals to assigned tasking. Assists the client with planning and strategy development. Interprets policies, purposes, goals, and procedures of the client organization for subordinates and subcontractors. Serves as the Contractor’s authorized point of contact for assigned work. Interacts with the client to ensure task performance and all deliverables are acceptable and produced as specified in the contract.
Minimum Education and Experience	Bachelor Degree and 5 years of experience

Project Manager II	
Functional Responsibilities	Responsible and accountable for the successful performance of the contract. Plans and directs the program to ensure that all contract tasks are completed within the estimated timeframes and budget. Develops proposals to assigned tasking. Assists the client with planning and strategy development. Interprets policies, purposes, goals, and procedures of the client organization for subordinates and subcontractors. Serves as the Contractor’s authorized point of contact for assigned work. Interacts with the client to ensure task performance and all deliverables are acceptable and produced as specified in the contract.
Minimum Education and Experience	Bachelor Degree and 8 years of experience; or Masters Degree and 5 years of experience

Project Manager III

Functional Responsibilities	Responsible and accountable for the successful performance of the contract. Plans and directs the program to ensure that all contract tasks are completed within the estimated timeframes and budget. Develops proposals to assigned tasking. Assists the client with planning and strategy development. Interprets policies, purposes, goals, and procedures of the client organization for subordinates and subcontractors. Serves as the Contractor’s authorized point of contact for assigned work. Interacts with the client to ensure task performance and all deliverables are acceptable and produced as specified in the contract.
Minimum Education and Experience	Bachelor Degree and 12 years of experience; or Master’s Degree and 10 years of experience

QA Specialist	
Functional Responsibilities	<p>Performs a variety of tasks to facilitate the management and implementation of effective quality assurance programs, including development of QA programs and procedures, implementation and coordination of QA programs, and independent verification of compliance and effectiveness with applicable QA documents.</p> <ol style="list-style-type: none"> 1. Develops, maintains, and updates QA program documents 2. Implements and coordinates QA program activities including documentation, indoctrination, and training 3. Perform audits, surveillances, inspections and reviews 4. May perform other activities as assigned
Minimum Education and Experience	Bachelor Degree and 10 years of experience

<p>Functional Responsibilities</p>	<p>Provides technical support in assisting registered facilities to plan their safeguards and security programs. Tasks assigned may include, but are not limited to, providing technical support for the following activities:</p> <ul style="list-style-type: none"> (a) Recommendations in the development of safeguards and security plans, including the underlying vulnerability analyses and appropriate implementing procedures. (b) Fact finding, inquiries, and administrative investigations into security incidents. (c) Review of safeguards and/or security plans developed by facilities for compliance with government requirements. (d) Technical assistance to facilities in developing corrective action plans to resolve survey findings, including root cause analyses and cost-effective remedial options.
<p>Minimum Education and Experience</p>	<p>Bachelor Degree and 0 years of experience</p>

<p align="center">Security Analyst II</p>	
<p>Functional Responsibilities</p>	<p>Provides technical support in assisting registered facilities to plan their safeguards and security programs. Tasks assigned may include, but are not limited to, providing technical support for the following activities:</p> <ul style="list-style-type: none"> (a) Recommendations in the development of safeguards and security plans, including the underlying vulnerability analyses and appropriate implementing procedures. (b) Fact finding, inquiries, and administrative investigations into security incidents. (c) Review of safeguards and/or security plans developed by facilities for compliance with government requirements. (d) Technical assistance to facilities in developing corrective action plans to resolve survey findings, including root cause analyses and cost-effective remedial options.
<p>Minimum Education and Experience</p>	<p>Bachelor Degree and 4 years of experience</p>

<p>Security Analyst III</p>

Functional Responsibilities	<p>Provides technical support in assisting registered facilities to plan their safeguards and security programs. Tasks assigned may include, but are not limited to, providing technical support for the following activities:</p> <ul style="list-style-type: none"> (a) Recommendations in the development of safeguards and security plans, including the underlying vulnerability analyses and appropriate implementing procedures. (b) Fact finding, inquiries, and administrative investigations into security incidents. (c) Review of safeguards and/or security plans developed by facilities for compliance with government requirements. (d) Technical assistance to facilities in developing corrective action plans to resolve survey findings, including root cause analyses and cost-effective remedial options.
Minimum Education and Experience	Bachelor Degree and 8 years of experience

Security Subject Matter Expert I	
Functional Responsibilities	<p>Provides expert and professional technical assistance to conduct facility security surveys; review security plans; review or conduct vulnerability analyses; and conduct or assist in self-assessments of all security program areas to identify deficiencies and required corrective actions. Provides expert support in assisting registered facilities to plan their safeguards and security programs. Tasks assigned may include, but are not limited to, providing technical support for the following activities:</p> <ul style="list-style-type: none"> (a) Recommendations in the development of safeguards and security plans, including the underlying vulnerability analyses and appropriate implementing procedures. (b) Fact finding, inquiries, and administrative investigations into security incidents. (c) Review of safeguards and/or security plans developed by facilities for compliance w/ government requirements. (d) Technical assistance to facilities in developing corrective action plans to resolve survey findings, including root cause analyses and remedial options.
Minimum Education and Experience	Bachelor Degree and 10 years of experience; or Master’s Degree and 8 years of experience

Security Subject Matter Expert II
--



<p>Functional Responsibilities</p>	<p>Provides expert and professional technical assistance to conduct facility security surveys; review security plans; review or conduct vulnerability analyses; and conduct or assist in self-assessments of all security program areas to identify deficiencies and required corrective actions. Provides expert support in assisting registered facilities to plan their safeguards and security programs. Tasks assigned may include, but are not limited to, providing technical support for the following activities:</p> <ul style="list-style-type: none"> (a) Recommendations in the development of safeguards and security plans, including the underlying vulnerability analyses and appropriate implementing procedures. (b) Fact find, inquiry, investigation into security incidents. (c) Review of safeguards and/or security plans developed by facilities for compliance w/ government requirements. (d) Technical assistance to facilities in developing corrective action plans to resolve survey findings, including root cause analyses and remedial options.
<p>Minimum Education and Experience</p>	<p>Bachelor Degree and 12 years of experience; or Master’s Degree and 10 years of experience</p>

<p align="center">Security Subject Matter Expert III</p>	
<p>Functional Responsibilities</p>	<p>Provides expert and professional technical assistance to conduct facility security surveys; review security plans; review or conduct vulnerability analyses; and conduct or assist in self-assessments of all security program areas to identify deficiencies and required corrective actions. Provides expert support in assisting registered facilities to plan their safeguards and security programs. Tasks assigned may include, but are not limited to, providing technical support for the following activities:</p> <ul style="list-style-type: none"> (a) Recommendations in the development of safeguards and security plans, including the underlying vulnerability analyses and appropriate implementing procedures. (b) Fact find, inquiry, investigations into security incidents. (c) Review of safeguards and/or security plans developed by facilities for compliance w/ government requirements. (d) Technical assistance to facilities in developing corrective action plans to resolve survey findings, including root cause analyses and remedial options.
<p>Minimum Education and Experience</p>	<p>Bachelor Degree and 15 years of experience; or Master’s Degree and 13 years of experience</p>

<p>Security Subject Matter Expert IV</p>

<p>Functional Responsibilities</p>	<p>Provides expert and professional technical assistance to conduct facility security surveys; review security plans; review or conduct vulnerability analyses; and conduct or assist in self-assessments of all security program areas to identify deficiencies and required corrective actions. Provides expert support in assisting registered facilities to plan their safeguards and security programs. Tasks assigned may include, but are not limited to, providing technical support for the following activities:</p> <ul style="list-style-type: none"> (a) Recommendations in the development of safeguards and security plans, including the underlying vulnerability analyses and appropriate implementing procedures. (b) Fact finding, inquiries, and administrative investigations into security incidents. (c) Review of safeguards and/or security plans developed by facilities for compliance with government requirements. (d) Technical assistance to facilities in developing corrective action plans to resolve survey findings, including root cause analyses and remedial options.
<p>Minimum Education and Experience</p>	<p>Bachelor Degree and 20 years of experience; or Master’s Degree and 18 years of experience</p>

<p style="text-align: center;">Senior Systems Engineer</p>	
<p>Functional Responsibilities</p>	<p>Designing and implementing complex systems, including computer systems, software and networks. Defines complex system requirements, determines system specifications, processes and working parameters. Monitors the performance of systems.</p> <p>Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. Leads and directs the work of others.</p>
<p>Minimum Education and Experience</p>	<p>Bachelor Degree and 15 years of experience; or Master’s Degree and 13 years of experience</p>

Technical Editor

Functional Responsibilities	<p>Provides technical support, including:</p> <ul style="list-style-type: none"> (a) Reviewing topic and sub-topic narratives. (b) Consolidating comments on their assigned topical and/or sub-topical areas into one seamless document. (c) Technical editing for quality and accuracy of all draft narratives into a concise, comprehensive final report. (d) Coordinates with project lead(s) and SMEs on areas requiring clarification and/or correction and edits drafts accordingly. (e) Provides direct administrative assistance to the development, submittal, and records management of deliverables. (f) Assists with developing and producing a variety of reports.
Minimum Education and Experience	Associates Degree and 2 years of experience; or High School Diploma and 4 years of experience

Training Consultant I	
Functional Responsibilities	<p>Develops and evaluates training needs: presents training; and analyzes trending personnel security programmatic issues. Participates in performance and training needs assessments and related workforce planning, identify training opportunities, and maintain current individual development plans.</p> <p>Provides required/ requested training to client personnel.</p>
Minimum Education and Experience	Bachelor Degree and 10 years of experience; or Master’s Degree and 8 years of experience

Training Consultant II	
Functional Responsibilities	<p>Develops and evaluates training needs: presents training; and analyzes trending personnel security programmatic issues. Participates in performance and training needs assessments and related workforce planning, identify training opportunities, and maintain current individual development plans.</p> <p>Provides required/ requested training to client personnel.</p>
Minimum Education and Experience	Bachelor Degree and 15 years of experience; or Master’s Degree and 13 years of experience

For all positions, experience may be used in lieu of education. One year experience shall substitute for one year of education. For example, an employee with no degree may meet the



requirement of a Bachelor’s degree by utilizing 4 years of experience. An employee with an Associate’s degree may meet the requirement of a Bachelor’s degree by utilizing their Associate’s plus 2 years of experience. Master’s degree requirement may be met by using 6 years of experience if no degree; an Associate’s plus 4 years of experience; or a Bachelor’s degree plus 2 years. Ph.D. requirements may be met with eight years of experience with no degree; an Associate’s degree plus 6 years of experience; Bachelor’s degree plus 4 years of experience; or Master’s degree plus 2 years of experience. Any experience utilized to fulfill educational requirements cannot also count towards the position’s required number of years of experience.

****SERVICE CONTRACT LABOR STANDARDS MATRIX**

SCLS MATRIX		
SCLS Eligible Contract Labor Category	SCLS Equivalent Code - Title	WD Number
Administrative Assistant	01020 – Administrative Assistant	05-2361
Document Control Clerk	01070 – Document Preparation Clerk	05-2361
Processor I	01261 – Personnel Assistant I	05-2493
Processor II	01262 – Personnel Assistant II	05-2493
Processor III	01263 – Personnel Assistant III	05-2493

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).