



**GENERAL SERVICES ADMINISTRATION  
Federal Supply Service  
Authorized Federal Supply Schedule Catalog / Price List**

Federal Supply Schedule 084: **TOTAL SOLUTIONS for Law Enforcement, Security, Facilities Management, Fire, Rescue, Clothing, Marine Craft and Emergency/Disaster Response – Marine Craft and Equipment**

FSC Group 63: **Alarm and Signal Systems/Facility Management Systems, Professional Security/Facility Management Services, and Guard Services.**

GSA Contract Number: **GS-07F-0292L**

Contract Period: **August 1, 2006 – July 31, 2011**

Business Size: **Small**

Contractor: **Risk Management Associates, Inc.**

Address: **P.O. Box 1783  
Raleigh, NC 27602**

Contractor Representative: **Ms. Christine L. Peterson, CPP**

Telephone: **919-834-8584**

E-mail: **cpeterson@rmasecurity.com**

Risk Management Associates, Inc. is a full-service security consulting company specializing in security consulting and investigations.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*<sup>™</sup>, a menu-driven database system. The Internet address for *GSA Advantage!*<sup>™</sup> is: <http://www.GSAAdvantage.gov>.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

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## 1.0 Corporate Information

**Who is RMA?** Physical Security and Investigation Experts.

Risk Management Associates, Inc. (RMA) is a unique corporation specializing in consulting across the entire security spectrum. Risk Management Associates has assembled a team of professionals with a broad range of expertise in every aspect of security. The diversity of services offered by RMA provides a unique capability for assistance that multiplies the effectiveness of a client's in-house security professionals or provides fundamental, professional support for those clients who do not employ staff security personnel.



Risk Management Associates delivers this broad range of security consulting services through offices in Raleigh, North Carolina, a part of the renowned Research Triangle Park. These services include detailed assistance and guidance in all areas of physical and electronic security, security systems design and development of specifications, preparation of security bid packages, project management, security manpower design and organization, security staff training, and corporate security assistance of all types including investigations, workplace violence intervention, protection, and risk analyses of all types.

The staff at RMA is comprised of individuals with a total of over 400 years of security experience. This foundation includes formal training in security related fields, experience in the construction industry, hands-on experience both as security providers and as security managers, over 1,800 unique security evaluations, and extensive experience in security consulting for a variety of projects and a number of different companies. RMA's combined expertise is augmented by staff members with experience in security guard management, electronic security system design and management, closed-circuit television system design, security hardware, security-related training, data-processing security, shipping and receiving procedures, military and police counterintelligence, tactical and counter-terrorism operations, and state and local law enforcement and security-manpower administration.



No other security consulting firm offers the client relationship-based security services that Risk Management Associates provides. The services offered by RMA can be grouped in the following categories:

#### Consulting

- Security Threat Analysis
- Policy & Procedure Development
- Contract Security RFP Development
- Security Mission Development
- Benchmarking Research
- Situational Crime Prevention
- Expert Witness

#### Training

- Security Officer
- Emergency Management
- Workplace Violence Prevention and Response
- Basic and Advanced Security Concepts
- Security Manager
- Letter and Package Screening
- Bomb Threat Management

#### Security System Services

- Master Plan Development
- Standards Development
- System Testing / Validation
- Security System Design
- Security System Review
- Project Management
- Console Design
- Design RFP Development
- Product Evaluations

#### Investigation

- Criminal Investigations
- Civil Investigations
- Electronic Evidence Recovery
- Fire Origin & Cause
- Computer Forensics
- Background Investigation Services
- Administrative
- Harassment
- Due Diligence
- Asset Searches
- TSCM

#### Information Security

- Computer Forensics
- Electronic Evidence Recovery
- Network Penetration Assessment
- Network and System Audits
- Network and System Security Reviews
- Computer Investigation Support

RMA is honored to have an outstanding client list covering many of our fifty states. Our clients' information is treated confidentially; however, client reference lists are prepared and approved as requested.

#### RMA clients include:

- many of the world's top pharmaceutical companies
- leading utility companies
- major teaching and research hospitals
- progressive technology manufacturers
- financial institutions
- retail and distribution
- textile manufacturing and distribution
- federal, state, and local government agencies



**Products and ordering information in this Authorized FSS**

- 1.1 Contract number: **GS-07F-0292L**
- 1.2 Business size: **Small**
- 1.3 Contract period: **8/6/06 through 7/31/11**
- 1.4 Contractor's name, address, and phone number: **Risk Management Associates Inc.**
- Mailing address: **P.O. Box 1783  
Raleigh, NC 27602**
- Site address: **127 West Hargett St, Suite 800  
Raleigh, NC 27601**
- Phone: **(919) 834-8584**
- Fax: **(919) 834-8150**
- Website: **<http://www.rmasecurity.com>**
- Email: **[cpeterson@rmasecurity.com](mailto:cpeterson@rmasecurity.com)**
- 1.5 Contract administration source: **Christine L. Peterson, CPP  
(same as above)**

## 2.0 General Terms and Conditions

- 2.1 Awarded special item number(s):
- 246-52 Security Consulting**
  - 246-52 Security System Design & Integration**
  - 246-52 Security Training – Employee/Officer/Management**
  - 246-52 Security Survey & Risk Analysis**
  - 246-52 Investigations – Background/Criminal/TSCM**
- 2.2 Lowest Priced Model Number and Price: **See pricelist.**
- 2.3 Maximum order: **\$200,000 per SIN  
Orders may be placed above the MO pursuant to FAR 8.404. Order placed pursuant to FAR 8.404 will be contract purchases.**
- 2.4 Minimum order: **\$100**
- 2.5 Geographic coverage (delivery area): **48 Contiguous United States, Alaska, Hawaii, Puerto Rico, Washington, DC and U.S. Territories.**
- 2.6 Point(s) of production (city, country, and State or foreign country): **N/A**
- 2.7 Discount from list prices or statement of net price: **Prices shown are net.**
- 2.8 Quantity discounts: **None**
- 2.9 Prompt payment terms: **Net 30**
- 2.10 Notification that Government purchase cards are accepted up to the micro-purchase threshold: **Government purchase cards are accepted up to the micro-purchase threshold.**
- 2.11 Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold. **N/A**

2.11	Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:	<b>N/A</b>
2.12	Foreign items:	<b>N/A</b>
2.13	Time of delivery:	<b>Based on Contract Requirements.</b>
2.14	Expedited Delivery:	<b>N/A</b>
2.15	Overnight and 2-day delivery:	<b>N/A</b>
2.16	Urgent Requirements:	<b>Reference G-FSS-920, Ordering Procedures for Services.</b>
2.17	F.O.B. point(s):	<b>Destination</b>
2.18	Ordering address:	<b>Risk Management Associates, Inc. P.O. Box 1783 Raleigh, NC 27602</b>
2.19	Payment Address:	<b>Risk Management Associates, Inc. P.O. Box 1783 Raleigh, NC 27602</b>
2.20	Warranty provision:	<b>Reference Statement of Work.</b>
2.21	Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):	<b>Government purchase card accepted up to the micro-purchase threshold.</b>
2.22	Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:	<b>N/A.</b>
2.23	Data Universal Number System (DUNS) number:	<b>608220638</b>
2.24	Notification regarding registration in Central Contractor Registration (CCR) including ORCA:	<b>Registration accomplished.</b>

### 3.0 Price List

**RISK MANAGEMENT ASSOCIATES INC.  
SECURITY SERVICES**

**GSA NET PRICE LIST  
Effective 08/01/06**

**Billing Rates (Hourly):**

Category	Description	GSA Rate per Hour
Senior Consultant	See description below	\$153/hour
Associate Consultant	See description below	\$134/hour
Research Analyst	See description below	\$127/hour
CAD Operator	See description below	\$90/hour

Daily rates are based upon actual number of the hours worked during the day.

Hours spent in travel to or from a project for assigned work will be billed as a part of the hours for that project.

**Expenses:**

Reimbursement of expenses will follow government regulations concerning pricing and travel costs. Expenses are charged as direct pass through costs. No markup is allocated except where fees are assigned as a part of payment.

**Non-GSA Billing Rates (Hourly):**

Category	Description	Rate per Hour
Senior Consultant	See description below	\$165/hour
Associate Consultant	See description below	\$140/hour
Research Analyst	See description below	\$140/hour
CAD Operator	See description below	\$140/hour

## 4.0 Position Category Descriptions

- 4.1 **Senior Security Consultant:** A Senior Consultant is a security professional with over ten years' experience as a security professional. Senior Security Consultants at RMA have attained a variety of recognized security certifications. One of the most highly recognized certifications, which all Senior Security Consultants have obtained, is the Certified Protection Professional (CPP) designation, which is an industry standard awarded by ASIS International (American Society of Industrial Security) for successful completion of industry requirements and security related examination. Senior Security Consultants have formal training in security related fields both public and private as well as having logged hundreds of hours of hands-on experience as a Senior Security Consultants in a variety of public sector agencies and private sector firms. All of Risk Management Associates, Inc. Senior Security Consultants are subject matter experts in the security field. In addition, all current Senior Security Consultants hold current security clearances at the Secret level.
- 4.2 **Security Consultant:** Security Consultants have met the same high level of experience and qualifications necessary to meet the standards set by Risk Management Associates, Inc. for its consultants. At Risk Management Associates, Inc. Security Consultants are expected to meet the qualifications necessary for the Certified Protection Professional (CPP), Professional Certified Investigator (PCI), and/or Physical Security Professional (PSP) designations awarded by ASIS International (American Society of Industrial Security). Many of our Security Consultants hold advanced degrees and specialty training in their respective areas of expertise. In addition they have hands-on and other relevant experience in the public and private security arenas.
- 4.3 **Research Analyst:** Research Analyst is a security professional without the hands-on field experience that is a trademark of the Risk Management Associates, Inc. consultant. Research Analysts have over five years of experience in their applicable security/professional field. The Research Analyst supports the work of the Senior Security Consultants and the Security Consultants to provide the appropriate security solutions that meet the needs of the customer. Research Analysts are considered subject matter experts in their field.
- 4.4 **CAD Operator:** Risk Management Associates, Inc. employs professional CAD Operators as a part of the security system design services which include Security System Specifications and Drawing Package, Standards Development, Security System Review/Comparison, Security System Communication Diagrams and Installation, Project Management, and Console Design. CAD Operators are employed by Risk Management Associates, Inc. for their expertise in the functions that they provide.