

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

*Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The Internet address for GSA Advantage!® is:
GSAAdvantage.gov.*

**GSA Federal Supply Schedule 84: Total Solutions for Law Enforcement,
Security, Facilities Management, Fire, Rescue, Clothing, Marine Craft, and
Emergency/Disaster Response**

**FSC Group 63 Part I: Alarm and Signal Systems/Facility Management Systems,
Professional Security/Facility Management Systems, Guard Services**

Contract Number: GS-07F-0366K

Special Item Numbers (SINs)

246-52	Professional Security/Facility Management Services
246-54	Protective Service Occupations
426-7	Professional Law Enforcement Services
84-500	Order-Level Materials (OLMs)

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at fss.gsa.gov.

Contract Period: July 10, 2015 through July 9, 2020

Supplement No.: 010 (October 25, 2019)

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Business Size: Large





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About MVM, Inc.

MVM was founded in 1979 to provide specialized security and training services. Since that time, MVM has expanded into multiple mission support areas, providing a wide array of program support, threat management solutions, detention services, and mission essential training to Law Enforcement, Corrections, Intelligence, and Defense customers. Whether the mission is supporting the Department of Homeland Security or the Department of Justice, MVM has proven to be a capable and reliable partner for over 40 years.

There are many companies offering security services to the Federal Government, but none possess the managerial acumen, technical skills, years of experience, depth of resources, and technological support that MVM brings to its clients. As a successful contractor, MVM has the experience and resources necessary to implement management controls, compliance and quality control processes, personnel procedures, and quantifiable productivity and efficiency measures.

Areas of Expertise

MVM works collaboratively with its customers to design and implement solutions that meet or exceed program objectives in the following areas:

Program Management: Our Program Managers develop customized solutions, provide a single point of contact, and ensure clear communication and project reporting. They work with clients to perform program requirements analysis and financial reviews, support budget reviews and requests, document processes and procedures, and ensure program compliance.

Security Officer Services: MVM recruits, trains, staffs, and manages security officers to protect sensitive federal government facilities. MVM has operated successful security programs for multiple high-profile federal agencies, including the National Institutes of Health (NIH), the Federal Protective Service, and the United States Marshals Service.

Secure Transportation Services: MVM provides for the safe, secure transfer or movement of detainees, inmates, and other populations through our Secure Transportation Services program. We employ a fleet of new, custom-designed vehicles with state-of-the-art fleet management functions to provide transportation service appropriate to the individual's classification level and in accordance with all applicable standards.

Law Enforcement and Intelligence Training: The MVM law enforcement and intelligence training program supports the professionalization of law enforcement and intelligence functions. Our instructors develop specific training curricula on subjects including Law Enforcement Analysis, Title III Investigations, and other critical skills to meet our clients' needs.

Intelligence Analyst Services: MVM's Intelligence Analysts access information from a variety of sources, then analyze, fuse, and disseminate accurate and relevant leads and intelligence to client agencies. Their work supports the military, intelligence, and law enforcement communities in the fight against organized crime, drug syndicates, and terrorist organizations.

Crime Analyst Services: MVM provides highly qualified personnel to perform investigative case support, analyze crime trends and patterns, develop surveys, verify data integrity, conduct statistical analysis, and report statistics to law enforcement, other government institutions, and the public.

Professional and Administrative Support Services: MVM provides highly-qualified, experienced staff to support financial investigation and analysis, records examination, procurement, accounting functions, and other professional and administrative needs.



Why MVM Is the Right Choice

In selecting MVM, our customers have engaged a company that not only provides quality personnel, but also provides a quality management program that focuses on attracting and retaining the right staff and communicating with them through regular performance appraisals and compliance reviews. MVM is a firm with a corporate culture that is founded on the principle of caring for our employees and our customers.

MVM possesses the mixture of skills and experience to ensure success:

- Our managers understand that they are responsible for two primary tasks: deliver high-quality services and manage our employees and vendors.
- We have over 40 years of experience building security programs from the ground up.
- We have a proven and successful procedure-oriented workload and workflow monitoring process.



Section 1: Customer Information

1. **SPECIAL ITEM NUMBERS (SINs)**

This Contract covers the following special item numbers, as fully described in Section 3 of this Schedule/Price List:

SIN 246-52	Professional Security/Facility Management Services
SIN 246-54	Protective Service Occupations
SIN 426-7	Professional Law Enforcement Services
SIN 84-500	Order-Level Materials (OLMs)

Labor Categories and Prices available for each SIN are listed and described in Sections 4 and 5 of this Schedule/Price List.

2. **MAXIMUM ORDER.** FAR 8.404 encourages Contracting Officers to compare and negotiate volume discounts on pricing before entering into discussions for contracts in excess of \$200,000 per year. COs may contract with vendors using the Federal Supply Schedule for any amount, including contracts valued above \$10 million.

3. **MINIMUM ORDER.** There is no minimum order under this schedule.

4. **GEOGRAPHIC SCOPE OF CONTRACT.** The geographic scope of this contract is the 48 contiguous states, the District of Columbia, Hawaii, and Puerto Rico.

5. **POINTS OF PRODUCTION.** Services under this Schedule/Price List are available as specified in individual delivery orders.

6. **DISCOUNTS FROM LIST PRICES OR STATEMENT OF NET PRICE & QUANTITY DISCOUNTS.** Government net prices with discounts already deducted are included in Section 5 of this Schedule Price List.

7. **QUANTITY DISCOUNTS.** MVM offers a 1.25% discount for single orders over \$1,000,000. MVM may offer additional discounts on any order.

8. **PROMPT PAYMENT TERMS.** MVM's terms are 0.25%-20 net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. **ACCEPTANCE OF GOVERNMENT PURCHASE CARDS.**

a. MVM will accept Government Purchase Cards for orders below the micropurchase threshold (\$10,000). A charge of three percent (3%) of the total order will be assessed to defray credit card clearing house charges.

b. MVM may accept Government Purchase Cards for orders that exceed the micropurchase threshold.

10. **FOREIGN ITEMS (LIST ITEMS BY COUNTRY OF ORIGIN).** None.

11. **DELIVERY**

a. **TIME OF DELIVERY.** MVM will deliver or perform services in accordance with the terms negotiated in the agency's order.

b. **EXPEDITED DELIVERY.** Certain services may be available for expedited delivery. Please contact MVM.



- c. **OVERNIGHT AND 2-DAY DELIVERY.** None.
 - d. **URGENT REQUIREMENTS.** Please contact MVM.
 - 12. **F.O.B. POINT(S).** Destination.
 - 13. **ORDERING**
 - a. **ORDERING ADDRESS.**

Orders should be addressed to:

MVM, Inc.
Attention: GSA Contracts Administrator
Suite 150
44620 Guilford Drive
Ashburn, VA 20147-6063
 - b. **ORDERING PROCEDURES.** For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPAs), and a sample BPA can be found in Federal Acquisition Regulation (FAR) 8.405-3.
 - 14. **PAYMENT ADDRESS.**

MVM, Inc.
Attention: Accounts Receivable
Suite 150
44620 Guilford Drive
Ashburn, VA 20147-6063
 - 15. **WARRANTY PROVISION.** Not Applicable to services.
 - 16. **EXPORT PACKING CHARGES.** Not applicable.
 - 17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE.**

Please contact MVM.
 - 18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR.** Not applicable.
 - 19. **TERMS AND CONDITIONS OF INSTALLATION.** Not applicable.
 - 20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES.** Not applicable.
 - 20A. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES.** Not applicable.
 - 21. **LIST OF SERVICE AND DISTRIBUTION POINTS.** Not applicable.
 - 22. **LIST OF PARTICIPATING DEALERS.** Not applicable.
 - 23. **PREVENTIVE MAINTENANCE.** Not applicable.
 - 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (E.G., RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS).** Not applicable.
 - 25. **DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER.** 03-804-9532
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Federal Supply Schedule 084
MVM, Inc.
Contract Number GS-07F-0366K
Supplement No. 010

26. **NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE.** MVM is listed under the DUNS number indicated above.



Section 2: Additional Terms and Conditions

1. **TYPES OF ORDERS.** Both Time and Materials (T&M) and Firm Fixed Price orders may be placed under this Schedule/Price List.
2. **OTHER DIRECT COSTS (ODCs).** MVM charges for ODCs such as direct materials, reproduction, long distance telephone, postage/overnight delivery, computer usage time, and travel. Travel costs will be charged in accordance with the Federal Travel Regulations (FTR). MVM's G&A rate applies to all ODCs.

For T&M orders, MVM will bill for ODCs at cost, as described above, plus G&A. For Firm Fixed Price orders, MVM will include amounts for all ODCs except travel in our quotation.
3. **INDUSTRIAL FUNDING FEE.** The Industrial Funding Fee is included in the rates shown in Section 5 below.
4. **PROGRESS PAYMENTS.** MVM will request progress payments on Firm Fixed Price orders that have a performance period that exceeds sixty (60) calendar days.
5. **REQUIREMENTS EXCEEDING THE MAXIMUM ORDER.** MVM will accept any order exceeding the maximum orders stated in Section 1 paragraph 2, unless MVM returns that order (or orders) to the ordering office within 5 business days after receipt, with written notice stating the MVM's intent not to ship the item (or items) or perform the service (services) called for and the reasons. Upon receiving this notice, the Government may acquire the supplies or services from another source.
6. **SPECIAL PROVISIONS FOR TASK ORDERS.** Agencies may incorporate provisions into task orders that are essential to their requirements (e.g., security clearances, hazardous substances, special handling, key personnel, etc.). Any additional costs necessary for MVM to comply with such provision(s) will be included in MVM's task order proposal, unless otherwise prohibited by law.



Section 3: Description of Services

1. **SIN 246-52, Professional Security/Facility Management Services**

Including security consulting, training and facility management consulting.

Professional Security/Facility Management services shall be provided as required in the agency task order. The following labor classifications are currently included in our schedule:

	Labor Classification	SCA Occupation Code
Security Project Management	Security Supervisor I	N/A
	Security Supervisor II	N/A
	Security Supervisor III	N/A
	Security Operations Coordinator I	N/A
	Security Operations Coordinator II	N/A
	Security Technical Assistant I	N/A
	Security Technical Assistant II	N/A
	Security Project Manager I	N/A
	Security Project Manager II	N/A
	Security Project Manager III	N/A
	Security Project Manager IV	N/A
Security Support Services	Security Instructor I	N/A
	Security Instructor II	N/A
	Security Instructor III	N/A
	Data Analyst	N/A
	Financial Analyst I	N/A
	Financial Analyst II	N/A
	Financial Analyst III	N/A
	Records Examiner / Analyst	N/A
	Senior Records Examiner / Analyst	N/A
	Technician I	N/A
	Technician II	N/A
	Technician III	N/A
	Investigator (Civilian)	N/A



2. SIN 246-54, Protective Service Occupations

Including Security Guards, Alarm Monitors, Baggage Inspectors, Corrections Officers, Court Security Officers, Detection Dog Handlers, Detention Officers, Firefighters, Police Officers, Categories to support Operation On-site of Security Functions, and other support and related categories.

Guard services shall be provided as required in the agency task order. The following labor classifications are currently included in our schedule:

	Labor Classification	SCA Occupation Code
Uniformed Guard Services	Guard I Unarmed (straight time and overtime)	27101
	Guard II Unarmed (straight time and overtime)	27102
	Guard II Armed (straight time and overtime)	27102
	Security Dispatcher I (straight time and overtime)	
	Security Dispatcher II (straight time and overtime)	
	Alarm Monitor (straight time and overtime)	27004
	Guard Supervisor (Sergeant) (straight time and overtime)	
	Guard Supervisor (Lieutenant) (straight time and overtime)	
	Guard Supervisor (Captain) (straight time and overtime)	
	Corrections Officer (straight time and overtime)	27006
	Corrections Officer, Supervisory (straight time and overtime)	
	Detention Officer (straight time and overtime)	27040
	Detention Officer, Supervisory (straight time and overtime)	
	Court Security Officer (straight time and overtime)	27010
	Lead Court Security Officer (straight time and overtime)	
Security Police Officer II (straight time and overtime)	27132	
Security Administrative Services	General Clerk I (straight time and overtime)	01111
	General Clerk II (straight time and overtime)	01112
	General Clerk III (straight time and overtime)	01113



3. **SIN 426-7, Professional Law Enforcement Services**

Including but not limited to all types of professional services provided in conjunction with law enforcement such as fingerprinting services, handwriting analysis, breath analysis, ballistic analysis, and forensic artists services (sketch artist).

Professional Law Enforcement Services shall be provided as required in the agency task order. The following labor classifications are currently included in our schedule:

Labor Classification	SCA Occupation Code
General Clerk I (straight time and overtime)	01111
General Clerk II (straight time and overtime)	01112
General Clerk III (straight time and overtime)	01113
Accounting Clerk I (straight time and overtime)	01011
Accounting Clerk II (straight time and overtime)	01012
Accounting Clerk III (straight time and overtime)	01013
Data Analyst	
Financial Analyst I	
Financial Analyst II	
Financial Analyst III	
Records Examiner / Analyst	
Senior Records Examiner / Analyst	
Technician I	
Technician II	
Technician III	
Investigator (Civilian)	



4. **SIN 84-500, Order-Level Materials (OLMs)**

Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA. OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not To Exceed (NTE) ceiling price. OLMs include direct materials, subcontracts for supplies and incidental services for which there is not a labor category specified in the FSS contract, other direct costs (separate from those under ODC SINs), and indirect costs. OLMs are purchased under the authority of the FSS Program and are not “open market items.”

Items awarded under ancillary supplies/services or other direct cost (ODC) SINs are not OLMs. These items are defined, priced, and awarded at the FSS contract level, whereas OLMs are unknown before an order is placed. Ancillary supplies/services and ODC SINs are for use under all order type CLINs (Fixed-Price (FP), T&M, and LH), whereas the Order-Level Materials SIN is only authorized for use under T&M and LH order CLINs.

The Order-Level Materials SIN is only authorized for use in direct support of another awarded SIN. Price analysis for OLMs is not conducted when awarding the FSS contract or FSS BPA; therefore, GSAR 538.270 and 538.271 do not apply to OLMs. OLMs are defined and priced at the ordering activity level in accordance with GSAR clause 552.238-82 Special Ordering Procedures for the Acquisition of Order-Level Materials. Prices for items provided under the Order-Level Materials SIN must be inclusive of the Industrial Funding Fee (IFF).



Section 4: Labor Category Descriptions

The subsections below contain complete descriptions of each labor classification. Additional labor classifications can be added to our schedule upon client request. The education and experience described in these subsections are the minimum for the position. Additional education and/or experience may be necessary if required by Federal, state, or local regulation. Further, personnel may substitute relevant experience for Bachelor's or Master's degree requirements per the following equivalency:

Degree	Experience Equivalent
Bachelor's	One of the following: <ul style="list-style-type: none"> • Associate's degree and 2 years of relevant experience • 4 years of relevant experience
Master's	One of the following: <ul style="list-style-type: none"> • Bachelor's degree and 2 years of relevant experience • Associate's degree and 4 years of relevant experience

Descriptions of labor categories covered by the Service Contract Act are in accordance with the Directory of Occupations published by the Department of Labor. Security personnel provided meet all applicable federal, state, and local requirements.

1. SIN 246-52, Professional Security/Facility Management Services

Security Supervisor I		
Education High school diploma or GED	Experience One of the following: <ul style="list-style-type: none"> • With an Associate's degree, 1 year of security-related experience • 4 years of security-related, law enforcement, or military experience 	Typical Client Job Title Security Supervisor
Description Responsible for operational requirements. Functions as on-call supervisor on a rotating basis. Participates in solving technical, administrative, and managerial problems and may assist in limited policy development. May be uniformed and/or armed if required. May also serve as a Trainer or Quality Assurance specialist.		

Security Supervisor II		
Education High school diploma or GED	Experience One of the following: <ul style="list-style-type: none"> • With a Bachelor's degree, 1 year of security experience 	Typical Client Job Title Security Supervisor



	<ul style="list-style-type: none"> 6 years of security, Law Enforcement, or military experience. 	
<p>Description</p> <p>Responsible for operational requirements. Functions as on-call supervisor on a rotating basis. Participates in solving technical, administrative, and managerial problems and may assist in limited policy development. May be uniformed and/or armed if required. May also serve as a Trainer or Quality Assurance specialist. Must be prepared to assume managerial responsibilities for short-term periods when managers are absent.</p>		
<p>Security Supervisor III</p>		
<p>Education</p> <p>High school diploma or GED</p>	<p>Experience</p> <p>One of the following:</p> <ul style="list-style-type: none"> With a Bachelor's degree, 2 years of security experience 7 years of security, law enforcement, or military experience 	<p>Typical Client Job Title</p> <p>Security Supervisor</p>
<p>Description</p> <p>Responsible for operational requirements. Functions as on-call supervisor on a rotating basis. Participates in solving technical, administrative, and managerial problems and may assist in limited policy development. May be uniformed and/or armed if required. May also serve as a Trainer or Quality Assurance specialist. Must be prepared to assume managerial responsibilities for short-term periods when managers are absent. Also responsible for providing operational and technical support to managers or selected client functions.</p>		

<p>Security Operations Coordinator I</p>		
<p>Education</p> <p>High school diploma or GED</p>	<p>Experience</p> <p>2 years of security, military, or law enforcement experience</p> <p>With an Associate's degree, 1 year of security, military, or law enforcement experience.</p>	<p>Typical Client Job Title</p> <p>Operations Coordinator</p> <p>Administrative Coordinator</p>
<p>Description</p> <p>Provides overall support to program-level activities and resources as it applies to functional area. Solves technical, administrative, and managerial problems within their area.</p>		
<p>Security Operations Coordinator II</p>		
<p>Education</p> <p>High school diploma or GED</p>	<p>Experience</p> <p>3 years of security, military, or law enforcement experience.</p> <p>With an Associate's degree, 2 years of security, military, or law enforcement experience.</p>	<p>Typical Client Job Title</p> <p>Operations Coordinator</p> <p>Administrative Coordinator</p>



<p>Description</p> <p>Provides overall support to program-level activities and resources as it applies to functional area. Solves more complex technical, administrative, and managerial problems within their area.</p>		
<p>Security Technical Assistant I</p>		
<p>Education</p> <p>High school diploma or GED</p>	<p>Experience</p> <p>One of the following:</p> <ul style="list-style-type: none"> • 1 year of related experience • 2 years of college course work • Associate's degree 	<p>Typical Client Job Title</p> <p>Administrative Assistant</p>
<p>Description</p> <p>Provides administrative support to project management team. Duties include, but are not limited to: managing and maintaining timekeeping and personnel records, maintaining information databases, and distributing directives to project staff.</p>		
<p>Security Technical Assistant II</p>		
<p>Education</p> <p>High school diploma or GE</p>	<p>Experience</p> <p>One of the following:</p> <ul style="list-style-type: none"> • 2 years of related experience • 1 year of related experience and 2 years of college course work • 1 year of related experience and an Associate's degree 	<p>Typical Client Job Title</p> <p>Administrative Assistant</p>
<p>Description</p> <p>Provides administrative support to project management team. Proofreads, edits, and finalizes documentation prepared for management. Duties include, but are not limited to, managing and maintaining timekeeping and personnel records, maintaining information databases, and distributing directives to project staff.</p>		
<p>Security Project Manager I</p>		
<p>Education</p> <p>Bachelor's Degree</p>	<p>Experience</p> <p>2 years of security, military, or law enforcement experience.</p>	<p>Typical Client Job Title</p> <p>Assistant or Project Manager</p>
<p>Description</p> <p>Manages, supervises, plans, directs, and coordinates the activities of assigned security staff. Manages day-to-day operational aspects of a project. Creates and executes manpower utilization, training, and project work plans; revises as appropriate to meet changing requirements. Ensures completion of mission in compliance with contract requirements. Facilitates the client-corporate relationship in a positive and productive manner. Responsible for a security program that employs up to 50 security personnel.</p>		



Security Project Manager II		
Education Bachelor's Degree	Experience 4 years security, military, or law enforcement experience	Typical Client Job Title Assistant or Project Manager
Description Manages, supervises, plans, directs, and coordinates the activities of assigned security staff. Manages day-to-day operational aspects of a project. Creates and executes manpower utilization, training, and project work plans; revises as appropriate to meet changing requirements. Ensures completion of mission in compliance with contract requirements. Facilitates the client-corporate relationship in a positive and productive manner. Responsible for a project with 51-100 security and related project personnel.		
Security Project Manager III		
Education Bachelor's Degree	Experience 6 years of security, military, or law enforcement experience	Typical Client Job Title Project Manager
Description Manages, supervises, plans, directs, and coordinates the activities of assigned security staff. Manages day-to-day operational aspects of a project. Creates and executes manpower utilization, training, and project work plans; revises as appropriate to meet changing requirements. Ensures completion of mission in compliance with contract requirements. Facilitates the client-corporate relationship in a positive and productive manner. Responsible for a project that employs over 100 security personnel, is geographically dispersed, or is high specialized and demands specialized training and experience.		
Security Project Manager IV		
Education Bachelor's Degree	Experience 8 years of security, military, or law enforcement experience	Typical Client Job Title Project Manager
Description Manages, supervises, plans, directs, and coordinates the activities of assigned security staff. Manages day-to-day operational aspects of a project. Creates and executes manpower utilization, training, and project work plans; revises as appropriate to meet changing requirements. Ensures completion of mission in compliance with contract requirements. Facilitates the client-corporate relationship in a positive and productive manner. Responsible for a project or a program that employs over 200 security personnel, and manages a staff of supervisors, administrative positions, quality assurance, or other technical positions as required. May also require the manager to oversee multiple services and employees with specialized skill sets.		



Security Support Services

Security Instructor I		
Education	Experience	Typical Client Job Title
High school diploma or GED	1 year of experience conducting training in a service-based industry or branch of military	Instructor Trainer
Description		
Teaches courses such as: General Studies; Professional Ethics and Standards; Introduction to Private Security; Criminal and Civil Law; Report Writing; Radio and Telephone Communications; Fire Safety and Hazardous Material; Customer Service; and Uniforms and Grooming.		
Security Instructor II		
Education	Experience	Typical Client Job Title
High school diploma or GED	2 years of experience conducting training in a service-based industry branch of military Weapons proficiency if providing armed training	Instructor Trainer
Description		
Teaches courses such as: General Studies; Professional Ethics and Standards; Introduction to Private Security; Criminal and Civil Law; Report Writing; Radio and Telephone Communications; Fire Safety and Hazardous Material; Customer Service; and Uniforms and Grooming. Also teaches one or more of the following: CPR/First Aid; Automated External Defibrillator (AED); Basic Firearms Qualification Course (.38, .357, 9mm, shotgun) and Annual Firearms Re-qualification; Use of Force; Sexual Harassment/Discrimination; Magnetometer (walk through/hand held) and X-ray Detection Equipment; and First-line Supervisory Training.		
Security Instructor III		
Education	Experience	Typical Client Job Title
High school diploma or GED	2 years of experience conducting training in a service-based industry branch of military Weapons proficiency if providing armed training 1 year of experience as a Security Instructor I or II	Instructor Trainer
Description		
Teaches courses such as: General Studies; Professional Ethics and Standards; Introduction to Private Security; Criminal and Civil Law; Report Writing; Radio and Telephone Communications; Fire Safety and Hazardous Material; Customer Service; and Uniforms and Grooming. Certified to teach in one or more of the following areas: CPR/First Aid; Automated External Defibrillator (AED); Basic Firearms Qualification Course (.38, .357, 9mm, shotgun) and Annual Firearms Re-qualification; Use of Force; Sexual Harassment/Discrimination; Magnetometer (walk through/hand held) and X-ray Detection Equipment; First-line Supervisory Training; Defense Tactics (Baton, Monadnock, Expandable Baton); Oleoresin Capsicum; Handcuffing and Searching Techniques; Unarmed Self-defensive Skills; Lateral Vascular Neck Restraint; Pressure Point Control Tactics; Use of Force; and Supervisory Training. Prepares and supervises training programs.		



Data Analyst		
Education Associate's degree	Experience 1 year of related experience	Typical Client Job Title Data Analyst
Description Provides organization and management of data files; reviews data for completeness; extracts data from numerous data bases; obtains additional information through researching other data bases; establishes and maintains physical and electronic files; gathers information and organizes investigative packages and case files for presentation; prepares declarations; verifies information and files against a tracking system; distributes and receives documents; assists other analysts or officials; conducts and reconciles inventories.		
Financial Analyst I		
Education Bachelor's degree in accounting, finance, business administration, or a related field	Experience 1 year of related experience	Typical Client Job Title Financial Analyst
Description Reviews accounting practices to ensure compliance with Federal laws and regulations, generally accepted Government accounting practices, and relevant OMB Circulars; identifies corrective actions for improper or illegal expenditures and accounting funds; reviews and analyzes annual financial statements to ensure compliance with laws, regulations, program policies, and procedures; prepares draft budget requests for office operations.		
Financial Analyst II		
Education Bachelor's degree in accounting, finance, business administration, or a related field	Experience 1 year of related experience.	Typical Client Job Title Financial Analyst II
Description Provides general financial management and budgetary support; monitors and reviews accounting reports; reviews invoices and receipts; performs liaison functions with clients on budget execution; reviews programming requests; provides specific analysis to support budget formulation, execution, and financial reporting processes.		
Financial Analyst III		
Education Bachelor's degree in accounting, finance, business administration, or a related field	Experience 3 years of related experience, to include supervision of staff.	Typical Client Job Title Senior Financial Analyst Financial Analyst III
Description Liaises with client regarding budget execution; monitors and analyzes the financial condition of assigned programs to determine whether current or proposed actions are fiscally sound; directs and supervisors the work of contractor staff; monitors work and reports on progress; ensures work meets contract and Government requirements and is delivered on time; formulates administrative and technical procedures for accomplishing the program tasks; performs complex technical and factual research.		



Records Examiner / Analyst		
Education Associate's degree	Experience 1 year of related experience	Typical Client Job Title Records Examiner / Analyst Records Analyst
Description Reviews and analyzes highly technical data from various sources; independently establishes case/project files; determines data to be entered and identifies and retrieves pertinent data from various data bases; prepares, drafts, and formats final reports; creates and manipulates spreadsheets to support analysis; prepares final reports and correspondence using word processing software; conducts validation and verification functions of case files.		
Senior Records Examiner / Analyst		
Education Bachelor's Degree	Experience 3 years of related experience	Typical Client Job Title Senior Records Examiner/Analyst Senior Records Analyst
Description Works independently with little supervision; may have significant contact with Government officials; coordinates with other organizational and commercial components to accomplish work; performs complex technical and factual research; designs and develops systems and procedures for tracking, controlling, and managing case files including exhibits and other materials; troubleshoots and performs quality control functions; formulates processes and technical procedures for completing work assignments; monitors work and reports on progress; directs and supervises the work of other contractor staff on major support efforts, complex research projects, and major office support.		
Technician I		
Education Associate's degree	Experience 3 years of related experience.	Typical Client Job Title Technician Technician I
Description Assesses, inspects, and documents current policies and procedures for program managers, analysts, and policy advisors; provides support for security programs in United States or abroad; communicates technical information.		
Technician II		
Education Associate's degree	Experience 5 years of related experience	Typical Client Job Title Technician Technician II
Description Assesses, inspects, and documents current policies and procedures for program managers, analysts, and policy advisors; provides support for security programs in United States or abroad; communicates technical information.		



Technician III		
Education Associate's degree	Experience 7 years of related experience	Typical Client Job Title Senior Technician Technician III
Description Assesses, inspects, and documents current policies and procedures for program managers, analysts, and policy advisors; provides support for security programs in United States or abroad; communicates technical information.		
Investigator (Civilian)		
Education Bachelor's degree	Experience 2 years of related experience in business/financial management, technical analysis, logistic support analysis, or other area directly related to position responsibilities	Typical Client Job Title Investigator Civilian Investigator
Description Performs independent, professional, non-routine assignments within areas of responsibility; conducts routine work independently and may be called upon to instruct lower level assistants; conducts independent interview and data analysis regarding moderately complex issues or procedures and prepares reports to supervisor or management regarding evaluations and recommendations; evaluates business systems to determine effectiveness of procedures and recommends improvements; prepares and conducts briefings or presentations as required; serves as department representative on special assignments involved area of expertise.		



2. SIN 246-54, Protective Service Occupations

Uniformed Guard Services

Guard I - Unarmed		
Education	Experience	Typical Client Job Title
High school diploma or GED	1 year of security, law enforcement, or military experience	Security Guard Security Officer
Description Patrols buildings and/or stands post. Keeps situations under surveillance and alerts/reports to appropriate authority. Carries out instructions primarily oriented toward ensuring that emergencies and security violations are readily discovered and reported to appropriate authority. Intervenes directly only in situations which require minimal action to safeguard property or persons.		
Guard II– Unarmed		
Education	Experience	Typical Client Job Title
High school diploma or GED	1 year of security, law enforcement, or military experience	Security Guard Security Officer Concierge Access Control Officer
Description Patrols buildings and/or stands post. Provides personal, equipment, and real property security. Remains alert to emergency situations and alerts/reports to appropriate authority. Enforces regulations designed to prevent breaches of security. Exercises judgment and uses discretion when deciding whether first response should be to intervene directly, to keep situation under surveillance, or to report situation so that it can be handled by appropriate authority.		
Guard II– Armed		
Education	Experience	Typical Client Job Title
High school diploma or GED Completion of weapons proficiency course	1 year of security, law enforcement, or military experience	Security Guard, Armed Security Officer, Armed Concierge, Armed Access Control Officer, Armed
Description Patrols buildings and/or stands post. Provides personal, equipment, and real property security. Remains alert to emergency situations and alerts/reports to appropriate authority. Enforces regulations designed to prevent breaches of security. Exercises judgment and uses discretion when deciding whether first response should be to intervene directly, to keep situation under surveillance, or to report situation so that it can be handled by appropriate authority. May require additional training, licensure, and/or demonstrated proficiency with firearms.		



Security Dispatcher I		
Education High school diploma or GED	Experience 1 year of security, law enforcement, or military experience	Typical Client Job Title Dispatcher
Description Operates communication equipment to receive incoming calls for assistance and dispatches personnel and equipment to scene of emergency. Receives, records, and distributes security-related work requirements. Dispatches orders and relays messages and special instructions to officers using radio telephone equipment.		
Security Dispatcher II		
Education High school diploma or GED	Experience One of the following: <ul style="list-style-type: none"> • 2 years of call center experience 1 year of security and 1 year of call center experience	Typical Client Job Title Dispatcher II
Description Operates communication equipment to receive incoming calls for assistance and dispatches personnel and equipment to scene of emergency. Receives, records, and distributes security-related work requirements. Dispatches orders and relays messages and special instructions to officers using radio telephone equipment. May provide oversight of other Dispatchers or security staff.		
Alarm Monitor		
Education High school diploma or GED	Experience 2 years of security, law enforcement, or military experience	Typical Client Job Title Alarm Monitor Security Console Operator
Description Operates communication equipment to receive incoming calls for assistance and dispatches personnel and equipment to scene of emergency. Operates telephone console to receive incoming calls for assistance. Questions caller to determine nature of problem and type and number of personnel and equipment needed, following established guidelines. Scans status charts and computer screen to determine units available. Monitors alarm system signals that indicate location of fire or other emergency. Operates two-way radio to dispatch police, fire, medical, and other personnel and equipment and to relay instructions or information to remove units. Tests communications and alarm equipment and backup systems to ensure serviceability. May provide pre-arrival instructions to caller, utilizing knowledge of emergency medical techniques. May activate alarm system to notify fire stations.		



Guard Supervisor (Sergeant)		
Education High school diploma or GED	Experience One of the following: <ul style="list-style-type: none"> • 3 years of security, law enforcement, or military experience • 2 years of related college course work • Associate's Degree 	Typical Client Job Title Lead Guard/Officer Concierge Guard Supervisor Supervisor
Description Assists shift lieutenant with enforcing general orders, post orders, and other applicable security measures, policies, and procedures. Provides oversight for on-duty protective force members including immediate guidance and instructions to officers when situations arise that are not covered by instructions, policies, or procedures. Conducts guard mounts in accordance with procedures in the absence of the shift lieutenant, and issues and recovers weapons and/or ammunition within prescribed procedures. May also staff high-profile/high-responsibility positions such as security coordinator, concierge, or Lead Guard without having specific supervisory responsibilities.		
Guard Supervisor (Lieutenant)		
Education High school diploma or GED	Experience One of the following: <ul style="list-style-type: none"> • 4 years of security, law enforcement, or military experience • Associate's Degree 	Typical Client Job Title Lead Guard/Officer Guard Supervisor Shift Supervisor Building Supervisor
Description Directly supervises security officers assigned to his/her shift. Enforces General Orders, Post Orders and other applicable security measures, policies, and procedures. Provides immediate guidance and instructions to officers when situations arise that are not covered by instructions, policies, or procedures. Ensures safety requirements, compliance and safety work practices. Participates in and supports emergency management initiatives and adhere to emergency management procedures and policies.		
Guard Supervisor (Captain)		
Education High school diploma or GED	Experience One of the following: <ul style="list-style-type: none"> • 5 years of security, law enforcement, or military experience • Bachelor's degree 	Typical Client Job Title Guard Supervisor Shift Supervisor Building Supervisor Site Supervisor



<p>Description</p> <p>Responsible for execution of operational functions of site or facility security program. Provides oversight of security operations and establishes, promotes, and maintains site security and property protection programs and compliance with directives and policies. Inspects security guard uniforms and appearance for compliance with established standards. Inspects security posts, provides direction and guidance to personnel on shift, and reviews reports for accuracy and completeness. Directs security personnel during emergencies and incidents. Provides relief to personnel on shift on a temporary basis in an emergency situation. Responsible for the day-to-day oversight of property to include government- or contractor- furnished equipment, keys, and controlled government forms.</p>		
<p>Corrections Officer</p>		
<p>Education</p> <p>High school diploma or GED</p>	<p>Experience</p> <p>One of the following:</p> <ul style="list-style-type: none"> • 1 year of corrections, security, law enforcement, or active military service • Bachelor's degree in Criminal Justice 	<p>Typical Client Job Title</p> <p>Corrections Officer Custody Officer Prisoner Escort</p>
<p>Description</p> <p>Maintains order and discipline over inmates in a prison/local jail or individuals awaiting trial. Performs routine duties in accordance with established policies, regulations, and procedures to guard and supervise inmates in cells, at meals, during recreation, and on work assignments. Typical duties may also include: taking periodic inmate counts; searching inmates and cells for contraband articles; inspecting locks, windows, bars, grills, doors, and grates for tampering; aiding in prevention of escapes and taking part in searches for escaped inmates; and escorting inmates to and from different areas for questioning, medical treatment, work and meals. May also act as Detainee Transportation Officer to/from medical facilities, court appearance, attorney visits, or other detention-related oversight activities.</p>		
<p>Corrections Officer, Supervisory</p>		
<p>Education</p> <p>High school diploma or GED</p>	<p>Experience</p> <p>1 year of experience as a corrections or custody officer and one of the following:</p> <ul style="list-style-type: none"> • 1 year of corrections, security, law enforcement, or active military service • Bachelor's degree in Criminal Justice 	<p>Typical Client Job Title</p> <p>Corrections Supervisor Custody Supervisor</p>
<p>Description</p> <p>Responsible for the supervision of Corrections Officers within a particular location. Knowledgeable of security operation within Government facilities. Duties of a Supervisory Corrections Officer can include: preparing work schedules; supervising and evaluating performance; ensuring that Corrections Officer receive training; preparing operation reports; ensuring security coverage of the facility; conducting training/updating sessions; and implementing post and general orders.</p>		



Detention Officer		
Education High school diploma or GED	Experience One of the following: <ul style="list-style-type: none"> 1 year of detention, corrections, security, law enforcement, or military service Bachelor’s degree in Criminal Justice 	Typical Client Job Title Detention Officer Custody Officer Prisoner Escort
Description Performs various duties related to detention, safeguarding, security, and escort of prisoners or detainees. Exercises surveillance over detainees, and maintains order and discipline. Attends to sheltering, feeding, and physical well-being of detainees. Guards detainees at legal proceedings hearings. Recognizes potentially hazardous health, safety, security, or discipline problems. Supervises voluntary work details.		
Detention Officer, Supervisory		
Education High school diploma or GED	Experience 1 year of experience as a Detention, Corrections or Custody Officer and one of the following: <ul style="list-style-type: none"> 1 year of detention, corrections, security, law enforcement, or military service Bachelor’s degree in Criminal Justice 	Typical Client Job Title Detention Supervisor Custody Supervisor
Description Responsible for the supervision of Detention Officers on a particular project. Knowledgeable of Government security operations. Duties of a Supervisory Detention Officer include: preparing work schedules; supervising and evaluating performance; ensuring that Detention Officers receive training; preparing operational reports; ensuring security coverage of the facility; conducting training/updating sessions; and implementing General Orders.		
Court Security Officer		
Education High school diploma or GED Certification of graduation from a local, state, or federal law enforcement academy	Experience 3 years of experience in security or local, state, or federal law enforcement, to include Military Police	Typical Client Job Title Court Security Officer Special Security Officer (SSO)
Description Patrols courthouse to provide security. Escorts defendants to and from courtroom, and stands guard during court proceedings. Checks courtroom for security. Assignments include not only the monitoring of entrances to the court but also attention to the special needs of the court system, particularly in the area of personal protection for the judges, jurors, witnesses, attorneys, and other persons involved with the court, including the general public.		



Lead Court Security Officer		
Education High school diploma or GED Certification of graduation from a local, state, or federal law enforcement academy	Experience 3 years of experience in security or local, state, or federal law enforcement, to include Military Police 1 year of work experience as a Court Security Officer	Typical Client Job Title Lead Court Security Officer Lead Special Security Officer
Description Serves as lead for Court Security Officers. Knowledgeable of security operations within Government facilities. Provides deterrence against unauthorized illegal activities committed on Courthouse properties; tasking involves protection of judges, prosecutors, defense attorneys, court officials, support staff, defendants, plaintiffs (civil), witnesses, and all other parties having business with the court.		
Security Police Officer II		
Education High school diploma or GED Certification of graduation from a local, state, or federal law enforcement academy Completion of weapons proficiency course	Experience 1 year of security, law enforcement, or military experience 3 years of continuous work experience	Typical Client Job Title Police Officer
Description Carries out general and specific assignments from superior officers in accordance with established rules and procedures. Maintains order, enforces laws and ordinances, and protects life and property in an assigned patrol district or beat by performing a combination of duties as: patrolling a specific area on foot or in a vehicle; directing traffic, issuing traffic summonses; investigating accidents; apprehending and arresting suspects; processing prisoners; and protecting scenes of major crimes. May participate with detectives or investigators in conducting surveillance operations.		

Security Administrative Services

General Clerk I		
Education High School graduate or GED	Experience 6 months experience in an office environment.	Typical Client Job Title Clerk Pass and ID Clerk Administrative Assistant
Description Follows clearly detailed procedures in performing simple repetitive tasks in the same sequence, such as filing pre-coded documents in a chronological file or operating office equipment; follows department procedures to complete tasks.		



General Clerk II		
Education High School graduate or GED	Experience One of the following: <ul style="list-style-type: none">• 2 years of work experience• 1 year of college• Combination of experience and education	Typical Client Job Title Clerk Pass and ID Clerk Administrative Assistant
Description Follows a number of specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file, simple posting to individual accounts, opening mail, running mail through metering machines, and calculating and posting charges to departmental accounts. Responsible for performing daily office tasks such as filing, maintaining records, and copying data. Follows department procedures to complete tasks.		
General Clerk III		
Education High School graduate or GED	Experience One of the following: <ul style="list-style-type: none">• 3 years of work experience• 2 year of college• Combination of experience and education	Typical Client Job Title Clerk Pass and ID Clerk Administrative Assistant
Description Selects appropriate work procedures from a wide variety of procedures or makes simple adaptations. Responsible for performing daily office tasks such as filing, maintaining records, opening mail, and copying data. Follows department procedures to complete tasks. Identifies problems and refers to others.		



3. SIN 426-7, Professional Law Enforcement Services

General Clerk I		
Education High School graduate or GED	Experience 6 months experience in an office environment.	Typical Client Job Title Clerk Pass and ID Clerk Administrative Assistant
Description Follows clearly detailed procedures in performing simple repetitive tasks in the same sequence, such as filing pre-coded documents in a chronological file or operating office equipment; follows department procedures to complete tasks.		
General Clerk II		
Education High School graduate or GED	Experience One of the following: <ul style="list-style-type: none"> • 2 years of work experience • 1 year of college • Combination of experience and education 	Typical Client Job Title Clerk Pass and ID Clerk Administrative Assistant
Description Follows a number of specific procedures in completing several repetitive clerical steps performed in a prescribed or slightly varied sequence, such as coding and filing documents in an extensive alphabetical file, simple posting to individual accounts, opening mail, running mail through metering machines, and calculating and posting charges to departmental accounts. Responsible for performing daily office tasks such as filing, maintaining records, and copying data. Follows department procedures to complete tasks.		
General Clerk III		
Education High School graduate or GED	Experience One of the following: <ul style="list-style-type: none"> • 3 years of work experience • 2 year of college • Combination of experience and education 	Typical Client Job Title Clerk Pass and ID Clerk Administrative Assistant
Description Selects appropriate work procedures from a wide variety of procedures or makes simple adaptations. Responsible for performing daily office tasks such as filing, maintaining records, opening mail, and copying data. Follows department procedures to complete tasks. Identifies problems and refers to others.		



Accounting Clerk I		
Education High School graduate or GED	Experience One of the following: <ul style="list-style-type: none"> • 1 year of work experience • 1 year of college • Combination of experience and education 	Typical Client Job Title Accounting Clerk
Description Reviews invoices and statements; verifies information and ensures sufficient funds have been obligated; resolves questions as necessary; codes transactions; enters and receives data from data bases.		
Accounting Clerk II		
Education High School graduate or GED.	Experience One of the following: <ul style="list-style-type: none"> • 2 years of work experience • 2 years of college • Combination of experience and education 	Typical Client Job Title Accounting Clerk
Description Reviews invoices and statements; verifies information and ensures sufficient funds have been obligated; resolves questions as necessary; codes transactions; enters and receives data from databases. Analyzes and reconciles computer printouts with data reports, researches discrepancies, and takes action to ensure accounts balance. Reviews and analyzes data and information from multiple sources.		
Accounting Clerk III		
Education High School graduate or GED.	Experience One of the following: <ul style="list-style-type: none"> • 3 years of work experience • 3 years of college • Combination of experience and education 	Typical Client Job Title Accounting Clerk Senior Accounting Clerk
Description Reviews invoices and statements; verifies information and ensures sufficient funds have been obligated; resolves questions as necessary; codes transactions; enters and receives data from databases. Analyzes and reconciles computer printouts with data reports, researches discrepancies, and takes action to ensure accounts balance. Reviews and analyzes data and information from multiple sources. Resolves problems in recurring assignments in according with previous training and experience. Prepares and formats management reports. Creates and manipulates, transfers, and computes information. Prepares and corrects reports and correspondence. May oversee the work of Accounting Clerks I and II.		



Data Analyst		
Education	Experience	Typical Client Job Title
Associate's degree	1 year of related experience	Data Analyst
<p>Description</p> <p>Provides organization and management of data files; reviews data for completeness; extracts data from numerous data bases; obtains additional information through researching other data bases; establishes and maintains physical and electronic files; gathers information and organizes investigative packages and case files for presentation; prepares declarations; verifies information and files against a tracking system; distributes and receives documents; assists other analysts or officials; conducts and reconciles inventories.</p>		
Financial Analyst I		
Education	Experience	Typical Client Job Title
Bachelor's degree in accounting, finance, business administration, or a related field	1 year of related experience	Financial Analyst
<p>Description</p> <p>Reviews accounting practices to ensure compliance with Federal laws and regulations, generally accepted Government accounting practices, and relevant OMB Circulars; identifies corrective actions for improper or illegal expenditures and accounting funds; reviews and analyzes annual financial statements to ensure compliance with laws, regulations, program policies, and procedures; prepares draft budget requests for office operations.</p>		
Financial Analyst II		
Education	Experience	Typical Client Job Title
Bachelor's degree in accounting, finance, business administration, or a related field	1 year of related experience.	Financial Analyst II
<p>Description</p> <p>Provides general financial management and budgetary support; monitors and reviews accounting reports; reviews invoices and receipts; performs liaison functions with clients on budget execution; reviews programming requests; provides specific analysis to support budget formulation, execution, and financial reporting processes.</p>		
Financial Analyst III		
Education	Experience	Typical Client Job Title
Bachelor's degree in accounting, finance, business administration, or a related field. A CPA is desirable.	3 years of related experience to include supervision of staff.	Senior Financial Analyst Financial Analyst III
<p>Description</p> <p>Liaises with client regarding budget execution; monitors and analyzes the financial condition of assigned programs to determine whether current or proposed actions are fiscally sound; directs and supervisors the work of contractor staff; monitors work and reports on progress; ensures work meets contract and Government requirements and is delivered on time; formulates administrative and technical procedures for accomplishing the program tasks; performs complex technical and factual research.</p>		



Records Examiner / Analyst		
Education Associate's degree	Experience 1 year of related experience	Typical Client Job Title Records Examiner / Analyst Records Analyst
Description Reviews and analyzes highly technical data from various sources; independently establishes case/project files; determines data to be entered and identifies and retrieves pertinent data from various data bases; prepares, drafts, and formats final reports; creates and manipulates spreadsheets to support analysis; prepares final reports and correspondence using word processing software; conducts validation and verification functions of case files.		
Senior Records Examiner / Analyst		
Education Bachelor's Degree	Experience 3 years of related experience	Typical Client Job Title Senior Records Examiner/Analyst Senior Records Analyst
Description Works independently with little supervision; may have significant contact with Government Officials; coordinates with other organizational and commercial components to accomplish work; performs complex technical and factual research; designs and develops systems and procedures for tracking, controlling, and managing case files including exhibits and other materials; troubleshoots and performs quality control functions; formulates processes and technical procedures for completing work assignments; monitors work and reports on progress; directs and supervises the work of other contractor staff on major support efforts, complex research projects, and major office support.		
Technician I		
Education Associate's degree	Experience 3 years of related experience.	Typical Client Job Title Technician Technician I
Description Assesses, inspects, and documents current policies and procedures for program managers, analysts, and policy advisors; provides support for security programs in United States or abroad; communicates technical information.		
Technician II		
Education Associate's degree	Experience 5 years of related experience	Typical Client Job Title Technician Technician II
Description Assesses, inspects, and documents current policies and procedures for program managers, analysts, and policy advisors; provides support for security programs in United States or abroad; communicates technical information.		



Technician III		
Education Associate's degree	Experience 7 years of related experience	Typical Client Job Title Senior Technician Technician III
Description Assesses, inspects, and documents current policies and procedures for program managers, analysts, and policy advisors; provides support for security programs in United States or abroad; communicates technical information.		
Investigator (Civilian)		
Education Bachelor's degree	Experience 2 years of related experience in business/financial management, technical analysis, logistic support analysis, or other area directly related to position responsibilities	Typical Client Job Title Investigator Civilian Investigator
Description Performs independent, professional, non-routine assignments within areas of responsibility; conducts routine work independently and may be called upon to instruct lower level assistants; conducts independent interview and data analysis regarding moderately complex issues or procedures and prepares reports to supervisor or management regarding evaluations and recommendations; evaluates business systems to determine effectiveness of procedures and recommends improvements; prepares and conducts briefings or presentations as required; serves as department representative on special assignments involved area of expertise.		



Section 5: Pricing

1. SIN 246-52, Professional Security/Facility Management Services

Classification	Rate (per hour)
Security Instructor I	\$47.85
Security Instructor II	\$56.07
Security Instructor III	\$89.39
Security Supervisor I	\$40.71
Security Supervisor II	\$54.10
Security Supervisor III	\$66.45
Security Operations Coordinator I	\$49.84
Security Operations Coordinator II	\$65.51
Security Technical Assistant I	\$36.06
Security Technical Assistant II	\$40.74
Security Project Manager I	\$59.86
Security Project Manager II	\$69.49
Security Project Manager III	\$82.11
Security Project Manager IV	\$120.53
Data Analyst	\$76.69
Financial Analyst I	\$89.46
Financial Analyst II	\$94.94
Financial Analyst III	\$104.06
Records Examiner/Analyst	\$82.16
Senior Records Examiner/Analyst	\$115.01
Technician I	\$82.16
Technician II	\$113.20
Technician III	\$122.31
Investigator (Civilian)	\$131.45

Note 1 Prices are applicable to *all areas nationwide*.

Note 2 Burdened hourly rates include productive labor only. Client-required training, other non-productive labor uniforms and equipment, non-billable supervision cost, and other non-labor costs are priced separately.

Note 3 Special client qualifications requirements beyond those qualifications listed in MVM's Position Descriptions (e.g., security clearances, additional work experience) may command a price premium in certain markets. If applicable, MVM shall price such premiums on an open-market basis.

Note 4 Prices for non-wage determined classifications are subject to periodic escalation in accordance with Economic Price Adjustment (EPA) Clause 552.216-70 - FSS Multiple Award Schedule Contracts (SEP 1999)(ALTERNATE I SEP 1999) (DEVIATION I -- APR 2007).



2. SIN 246-54, Protective Service Occupations

Nationwide Billing Rate Summary Including IFF (see notes) – Contracts Subject to Executive Order 13706

Based on California, San Francisco and San Matteo

WD No. 2015-5637 r11 dated 12/26/18 (Excluding positions covered by a CBA)

	Labor Classification	SCA Code	Hourly
Uniformed Guard Services	Guard I Unarmed	27101	\$30.98
	Guard II Unarmed	27102	\$46.11
	Guard II Armed	27102	\$48.07
	Security Dispatcher I		\$46.11
	Security Dispatcher II		\$47.68
	Alarm Monitor	27004	\$55.97
	Guard Supervisor (Sergeant)		\$57.54
	Guard Supervisor (Lieutenant)		\$58.33
	Guard Supervisor (Captain)		\$59.12
	Corrections Officer	27006	\$75.61
	Corrections Officer, Supervisory		\$77.18
	Detention Officer	27040	\$75.61
	Detention Officer, Supervisory		\$77.18
	Court Security Officer	27010	\$75.61
	Lead Court Security Officer		\$77.97
	Security Police Officer II	27132	\$92.42
	Guard I Unarmed (OT)	27101	\$32.54
	Guard II Unarmed (OT)	27102	\$52.47
	Guard II Armed (OT)	27102	\$55.06
	Security Dispatcher I (OT)		\$52.47
	Security Dispatcher II (OT)		\$54.54
	Alarm Monitor (OT)	27004	\$65.47
	Guard Supervisor (Sergeant) (OT)		\$67.54
	Guard Supervisor (Lieutenant) (OT)		\$68.57
	Guard Supervisor (Captain) (OT)		\$69.61
	Corrections Officer (OT)	27006	\$91.34
	Corrections Officer, Supervisory (OT)		\$93.41
	Detention Officer (OT)	27040	\$91.34
	Detention Officer, Supervisory (OT)		\$93.41
	Court Security Officer (OT)	27010	\$91.34
Lead Court Security Officer (OT)		\$94.44	
Security Police Officer II (OT)	27132	\$113.48	
Security Administrative Services	General Clerk I	01111	\$30.45
	General Clerk II	01112	\$32.65
	General Clerk III	01113	\$35.90
	General Clerk I (OT)	01111	\$32.89
	General Clerk II (OT)	01112	\$35.87
	General Clerk III (OT)	01113	\$40.27



Billing Rate Notes

Note 1 Prices are applicable nationwide based on WD No. 2015-5637 r11. Wage-determined prices are subject to adjustment prior to order award based upon the actual wage determination revision included with the order.

Note 2 Burdened hourly rates include productive labor only. Client-required training (except FPS), non-productive labor (e.g., relief), uniforms and equipment, non-billable supervision cost, and other non-labor costs are priced separately.

Note 3 Special client qualifications requirements beyond those qualifications listed in MVM's Position Descriptions (e.g., security clearances, additional work experience) may command a price premium in certain markets. If applicable, MVM shall price such premiums on an open-market basis.

Note 4 Prices for non-wage-determined classifications are subject to annual escalation on the GSA schedule anniversary date based upon applicable consumer price indices.

Note 5 *Prices Under Collective Bargaining Agreements.* Prices shown are not applicable to classifications covered by a CBA. CBA-based prices will be provided upon request.

Note 6 *FPS Prices.* FBP labor rates will be provided upon request. FPS rates include all training and qualification requirements for FPS Guards and uniformed Supervisors. These rates do not include costs for nonbillable direct labor (e.g., relief), uniforms and equipment, nonbillable supervision costs, and other non-labor costs. These costs are priced separately using schedule rates. Composite billing rates are offered to FPS clients upon request.



3. SIN 426-7, Professional Law Enforcement Services

Nationwide Rates

Classification	Rate (Hourly)
Data Analyst	\$76.69
Financial Analyst I	\$89.46
Financial Analyst II	\$94.94
Financial Analyst III	\$104.06
Records Examiner/Analyst	\$82.16
Senior Records Examiner/Analyst	\$115.01
Technician I	\$82.16
Technician II	\$113.20
Technician III	\$122.31
Investigator (Civilian)	\$131.45

Regional Rates

Washington, DC (Statewide)

WD No. 2015-4281 r12 dated 12/26/18

Labor Classification	SCA Code	Hourly
Accounting Clerk I	01011	\$33.07
Accounting Clerk II	01012	\$36.28
Accounting Clerk III	01013	\$39.80
General Clerk I	01111	\$27.65
General Clerk II	01112	\$29.57
General Clerk III	01113	\$33.11
Accounting Clerk I (OT)	01011	\$36.72
Accounting Clerk II (OT)	01012	\$41.20
Accounting Clerk III (OT)	01013	\$46.10
General Clerk I (OT)	01111	\$29.32
General Clerk II (OT)	01112	\$32.00
General Clerk III (OT)	01113	\$36.92

Virginia (Counties of Alexandria, Arlington, Fairfax, Falls Church, Fauquier, King George, Loudoun, Prince William, Stafford)

WD No. 2015-4281 r12 dated 12/26/18

Labor Classification	SCA Code	Hourly
Accounting Clerk I	01011	\$32.67
Accounting Clerk II	01012	\$35.84
Accounting Clerk III	01013	\$39.33
General Clerk I	01111	\$27.31
General Clerk II	01112	\$29.21
General Clerk III	01113	\$32.71
Accounting Clerk I (OT)	01011	\$36.31
Accounting Clerk II (OT)	01012	\$40.73
Accounting Clerk III (OT)	01013	\$45.58



Labor Classification	SCA Code	Hourly
General Clerk I (OT)	01111	\$28.99
General Clerk II (OT)	01112	\$31.64
General Clerk III (OT)	01113	\$36.51

Maryland (Counties of Calvert, Charles, Frederick, Montgomery, Prince George's, St. Mary's)

WD No. 2015-4281 r12 dated 12/26/18

Labor Classification	SCA Code	Hourly
Accounting Clerk I	01011	\$33.13
Accounting Clerk II	01012	\$36.38
Accounting Clerk III	01013	\$39.94
General Clerk I	01111	\$27.66
General Clerk II	01112	\$29.60
General Clerk III	01113	\$33.18
Accounting Clerk I (OT)	01011	\$37.11
Accounting Clerk II (OT)	01012	\$41.63
Accounting Clerk III (OT)	01013	\$46.59
General Clerk I (OT)	01111	\$29.62
General Clerk II (OT)	01112	\$32.33
General Clerk III (OT)	01113	\$37.31

Maryland (Counties of Frederick, Montgomery)

WD No. 2015-4269 r8 dated 12/26/18

Labor Classification	SCA Code	Hourly
Accounting Clerk I	01011	\$33.30
Accounting Clerk II	01012	\$36.58
Accounting Clerk III	01013	\$40.15
General Clerk I	01111	\$27.66
General Clerk II	01112	\$29.60
General Clerk III	01113	\$33.18
Accounting Clerk I (OT)	01011	\$37.35
Accounting Clerk II (OT)	01012	\$41.91
Accounting Clerk III (OT)	01013	\$46.89
General Clerk I (OT)	01111	\$29.62
General Clerk II (OT)	01112	\$32.33
General Clerk III (OT)	01113	\$37.31

Puerto Rico (Statewide)

WD No. 2015-5707 r10 dated 12/26/18

Labor Classification	SCA Code	Hourly
Accounting Clerk I	01011	\$22.20
Accounting Clerk II	01012	\$25.29
Accounting Clerk III	01013	\$29.19
General Clerk I	01111	\$20.98
General Clerk II	01112	\$22.24



General Clerk III	01113	\$24.52
Accounting Clerk I (OT)	01011	\$19.54
Accounting Clerk II (OT)	01012	\$23.58
Accounting Clerk III (OT)	01013	\$28.69
General Clerk I (OT)	01111	\$18.07
General Clerk II (OT)	01112	\$19.72
General Clerk III (OT)	01113	\$22.70

South Carolina (Counties of Calhoun, Chester, Clarendon, Fairfield, Kershaw, Lexington, Newberry, Orangeburg, Richland, Saluda, Sumter)

WD No. 2015-4429 r9 dated 12/26/18

Labor Classification	SCA Code	Hourly
Accounting Clerk I	01011	\$26.99
Accounting Clerk II	01012	\$29.51
Accounting Clerk III	01013	\$32.24
General Clerk I	01111	\$23.59
General Clerk II	01112	\$25.16
General Clerk III	01113	\$27.46
Accounting Clerk I (OT)	01011	\$28.61
Accounting Clerk II (OT)	01012	\$32.12
Accounting Clerk III (OT)	01013	\$35.93
General Clerk I (OT)	01111	\$24.02
General Clerk II (OT)	01112	\$26.19
General Clerk III (OT)	01113	\$29.40

Virgin Islands (Statewide)

WD No. 05-2553 r16 dated 12/29/15

Labor Classification	SCA Code	Hourly
Accounting Clerk I	01011	\$23.19
Accounting Clerk II	01012	\$25.28
Accounting Clerk III	01013	\$27.57
General Clerk I	01111	\$21.52
General Clerk II	01112	\$22.92
General Clerk III	01113	\$24.97
Accounting Clerk I (OT)	01011	\$23.60
Accounting Clerk II (OT)	01012	\$26.52
Accounting Clerk III (OT)	01013	\$29.71
General Clerk I (OT)	01111	\$21.42
General Clerk II (OT)	01112	\$23.37
General Clerk III (OT)	01113	\$26.23

Vermont (Statewide)

WD No. 05-2537 r19 dated 12/29/2015

Labor Classification	SCA Code	Hourly
Accounting Clerk I	01011	\$26.34
Accounting Clerk II	01012	\$28.77
Accounting Clerk III	01013	\$31.48
General Clerk I	01111	\$27.40



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General Clerk II	01112	\$31.21
General Clerk III	01113	\$34.15
Accounting Clerk I (OT)	01011	\$27.29
Accounting Clerk II (OT)	01012	\$30.66
Accounting Clerk III (OT)	01013	\$34.44
General Clerk I (OT)	01111	\$28.90
General Clerk II (OT)	01112	\$34.20
General Clerk III (OT)	01113	\$38.30



Billing Rate Notes

Note 1 Prices for non-wage determined classifications are applicable to ***all areas nationwide***. Prices for wage determined classifications are applicable to the localities shown only; prices for other localities are within the scope of this contract and are available upon request. Wage determined prices are subject to adjustment prior to order award based upon the wage determination revision included with the order. Prices are available upon request for ***all areas nationwide*** based on the current wage determinations for the areas.

Note 2 Burdened hourly rates include productive labor only. Client-required training, other non-productive labor uniforms and equipment, non-billable supervision cost, and other non-labor costs are priced separately.

Note 3 Special client qualifications requirements beyond those qualifications listed in MVM's position descriptions (e.g., security clearances, additional work experience) may command a price premium in certain markets. If applicable, MVM shall price such premiums on an open-market basis.

Note 4 Prices for non-wage determined classifications are subject to periodic escalation in accordance with Economic Price Adjustment (EPA) Clause 552.216-70 - FSS Multiple Award Schedule Contracts (SEP 1999)(ALTERNATE I SEP 1999) (DEVIATION I -- APR 2007).

Note 5 Wage-determined classifications General Clerk I, II, and III, and Accounting Clerk I, II, and III, may only be sold in conjunction with the primary product or service offered under the relevant SIN.