HOSPITALITY AND JANITORIAL SUPPLIES

General Services Administration
Federal Acquisition Service
Multiple Award Schedule “Price List”

Complete Packaging & Shipping Supplies, Inc. is offering the government under this FSS the most advantageous discount pricing structure offered to any commercial customers for single item purchasing.

Online access to contact ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address is GSA Advantage! is www.GSAadvantage.gov

Schedule Title, Group, Part and Section: Multiple Award Schedule

FSC Classes/Product Codes:
3910, 3990, 6670, 6810, 6830, 6840, 6850, 7125, 7195, 7210, 7240, 7290, 7310, 7320, 7340, 7360, 7910, 7920, 7930, 8415, 8465, 8520, J073

Contract number: GS-07F-0423N
Contract Current Through Modification: PS-0196 (Effective Date: March 2, 2022)
For More information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov

Contract Period: 03/31/2018 – 03/31/2023
For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at www.fss.gsa.gov

CONTRACTOR:
Complete Packaging & Shipping Supplies, Inc.
1200 Shames Drive, Unit A
Westbury, NY 11590
Phone: 516-546-2100
Fax: 516-546-0717
E Mail: sales@completepackage.com
Website: www.completesupplyusa.com

CONTRACTOR’S ADMINISTRATION SOURCE: Mitchell Mankosa – E-mail: mitchm@completepackage.com
BUSINESS SIZE: Small Business
CUSTOMER INFORMATION:

1. **TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)**

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>314120</td>
<td><strong>LODGING AND HOSPITALITY SUPPLIES AND SERVICES</strong> - Includes lodging and hospitality supplies and services, such as air cleaners and purifiers, houseware items for furnishing guest rooms or living quarters, mattresses, safety and security components, amenities, outdoor furniture and equipment, etc.</td>
</tr>
<tr>
<td>325611</td>
<td><strong>CLEANING PRODUCTS</strong> - Includes cleaning products such as laundry cleaner, floor/carpet cleaners, sorbents, biodegradable cleanser/degreasers, and other related cleaning chemicals, dispensing equipment and systems.</td>
</tr>
<tr>
<td>326199</td>
<td><strong>WASTE AND RECYCLING CONTAINERS AND RECEPTACLES OUTDOOR AND INDOOR USE</strong> - Includes waste and recycling containers/receptacles for indoor and outdoor use.</td>
</tr>
<tr>
<td>335210</td>
<td><strong>PERSONAL CARE ITEMS</strong> – Includes personal care items, such as barber supplies, shoe polish, saddle soap, combs, brushes, salon supplies, etc.</td>
</tr>
<tr>
<td>339994</td>
<td><strong>HARD FLOOR CLEANING EQUIPMENT</strong> - Includes equipment for cleaning the floor by hand, such as mops, buckets, wringers, squeegees, cleaning products, and related items.</td>
</tr>
<tr>
<td>332215T</td>
<td><strong>COOKING UTENSILS</strong> - Includes tableware, such as flatware (stainless, silver, and silver-plated), glassware, and disposable tableware.</td>
</tr>
<tr>
<td>333318F</td>
<td><strong>FLOOR CARE CLEANING AND EQUIPMENT</strong> - Includes cleaning equipment designed for commercial, industrial, household, and/or special use environments floor care. Includes vacuums, carpet cleaners like shampoos and extractors, floor machines, strippers, replacement parts for floor care equipment, etc.</td>
</tr>
<tr>
<td>OLM</td>
<td><strong>ORDER-LEVEL MATERIAL (OLMs)</strong></td>
</tr>
</tbody>
</table>

2. **Maximum Order:** $300,000
3. **Minimum Order:** $100.00
4. **Geographic Coverage:** Domestic Delivery Only (All 48 contiguous states, Washington DC & US Territories).
5. **Points of Production:** Westbury, NY USA
6. **Basic Discount:** 2.1% to 96.8%
7. **Qty/Volume Discount:** 5% over $10,000
8. **Prompt Payment Terms:** Net 30 days
9. **Government Purchase Card Accepted:** Yes
10. **Foreign Item:** Japan, Singapore, Mexico, Canada
11a. **Time of Delivery:** 5 Days
11b. **Expedited Delivery:** Monday through Friday 9:00AM to 1:00PM. Shipment within 72 hours ARO for in stock at time of order; Extra shipping costs passed on to customer. Urgent Requirement: Clause I-FSS-140-B of the contract applies. Agencies can contact contractor’s representative to possible affect a faster delivery.

12. **FOB Destination:** Continental U.S.  **FOB Origin:** AK, HI, PR, & Overseas

13. **Ordering Address:**

   Complete Packaging & Shipping Supplies, Inc.
   1200 Shames Drive, Unit A
   Westbury, NY 11590

14. **Payment Address:**

   Complete Packaging & Shipping Supplies, Inc.
   1200 Shames Drive, Unit A
   Westbury, NY 11590

15. **Warranty:** Standard Commercial Warranty

16. **Export Packaging Charges:** N/A

17. **Terms and Conditions of Government Purchase Card acceptance:** None

18. **Terms and conditions of rental, maintenance and repair:** N/A

19. **Terms and conditions of installation:** N/A

20. **Terms and conditions of repair parts indicating date of parts lists and any discounts from list prices:** N/A

20a. **Terms of conditions for any other services:** N/A

21. **List of Service and Distributing Points:** N/A

22. **List of Participating Dealers:** N/A

23. **Preventive Maintenance:** N/A

24. **Environmental Attributes, (e.g., recycled content, energy efficiency, and or reduced pollutants):** N/A

25. **DUNS:** 790889711

26. **SAM (Systems Awards Management) Currently Registered and updated Annually:** [Cage Code: 1URK6]
Complete Packaging & Shipping Supplies, Inc. Terms & Conditions, Return & Restocking Policy

Maximum Order: $300,000:

If the “best value” selection places your order over the maximum order identified in this catalog/price list, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact a sales rep at Complete Packaging & Shipping Supplies, Inc for a better price.

The contractor may: (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) Decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404

Return Goods Policy:

Complete Packaging & Shipping Supplies, Inc stands behind the quality and condition of all merchandise sold. All products are covered by Original Equipment Manufacturer's warranty.

Non-defective Returns:

a) All requests for return authorizations must be either faxed to 516-546-0717 or emailed to sales@completepackage.com. This will ensure proper handling of your return. All return authorization numbers (RMA) are valid for 10 days only.

b) Due to the fact that technology changes so quickly, returns are permitted within 30 days from the date of good received. Returned merchandise will be accepted only if the following conditions are met:

- Any return must include the item as well as packaging in mint condition. The returns must include original factory box, original factory packaging (foam, plastic, wrappings, etc.) blank, unfilled warranty cards, all instruction booklets and paperwork. Please do not deface original factory cartons or packaging in any manner. We will not accept a return if packaging is not in its original condition.

- All returns must include all the factory accessories which come with the item. For example, a camera must be returned with its original battery, charger, cords, straps, etc. No returns will be accepted if any of these packed accessories are missing.

- c) Returns are subject to a 25% restocking fee on all merchandise returned. Shipping and handling charges are not refundable. We are not responsible for any shipping charges of merchandise being returned to us.
d) Unauthorized Returns: Complete Packaging & Shipping Supplies, Inc cannot accept unauthorized returns or exchanges. Deliveries lacking a valid Return Merchandise Authorization (RMA) number will be refused and returned to sender.

e) No expense will be incurred to the customer if erroneous goods were shipped. Complete Packaging & Shipping Supplies, Inc will arrange for pickup & delivery of corrected merchandise at no additional expense to the customer.

Defective Returns:

All requests for return authorizations must be either faxed to 516-546-0717 or e-mailed to sales@completepackage.com. This will ensure proper handling of your return. All return authorization numbers (RMA) are valid for 10 days only.

Any merchandise that arrives in less than perfect condition will be attended to by our highly trained Customer Service team. Every effort will be made to assist you in obtaining technical support and warranty information from the manufacturer. In many instances, manufacturer representatives can diagnose and resolve product concerns by telephone.

Credits:

Credits can only be issued after the product has been received, inspected and processed by Complete Packaging & Shipping Supplies, Inc. Please note that it may take up to two billing cycles for a credit to appear on your statement.

We look forward to our continuing partnership with the Federal community & to all our Government customers. If there are any additional concerns or questions regarding this policy please contact us as 516-546-2100.