



## General Services Administration Federal Supply Service

### Authorized Federal Supply Schedule Price List

**Note:** On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through **GSA Advantage®**, a menu-driven database system. The INTERNET address for **GSA Advantage®** is <http://www.gsadvantage.gov>

Schedule 84 Total Solutions for Law Enforcement, Security, Facilities Management, Fire, Rescue, Special Purpose Clothing, Marine Craft and Emergency/Disaster Response

FSC Group 63

SIN 246-54 Guard Services

**Valley Metro Security, LLC**  
664 S. Jackson Rd.  
Edinburg, TX 78539  
Phone: (956) 287-7600  
Fax: (956) 287-7605  
<http://www.valleymetro.net>

**Contract Number: GS-07F-200AA**  
**Contract Period: 4/1/2013 to 3/31/2018**

*Pricelist current through Modification #PO-0002, dated March 19, 2015.*

**Contract Administrator:** Francisco J. Guerrero    **Email:** [frank.guerrero@valleymetro.net](mailto:frank.guerrero@valleymetro.net)

**Business Size: Small Business**

SBA 8(a) | Woman Owned | Small Disadvantaged | Minority Owned

## INFORMATION FOR ORDERING ACTIVITIES

Orders placed pursuant to the MAS, using the procedures set forth in FAR 8.404, are considered to be issued pursuant to full and open competition. Therefore, when placing orders under the MAS, ordering offices need not seek further competition, synopsise the requirement, or make a separate determination of fair and reasonable pricing. GSA has already determined the prices of items under schedule contracts to be fair and reasonable. By placing an order against a schedule using the procedures outlined in FAR 8.404, the ordering office has concluded that the order represents the best value and results in the lowest overall cost alternative (considering price, special features, administrative costs, etc.) to meet the Government's needs.

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| <b>Contract Number:</b>                      | GS-07F-200AA  |
| <b>Contract Period:</b>                      | April 1, 2013 to March 31, 2018   |
| <b>Catalog current through Modification:</b> | PO-0002, dated March 19, 2015   |
| <b>NAICS Code:</b>                           | 561612  |
| <b>Special Item Numbers (SINs):</b>          | 246-54/RC - Guard Services  |
| <b>Labor Categories:</b>                     | Detailed descriptions begin on page 4   |
| <b>Pricing:</b>                              | See detailed pricelist on page 9  |
| <b>Maximum Order(*):</b>                     | \$200,000 per SIN/per order   |
| <b>Minimum Order:</b>                        | \$100   |
| <b>Geographic Coverage (delivery area):</b>  | Domestic, 50 States, Washington D.C., US Territories  |
| <b>Point(s) of Production:</b>               | Not Applicable  |
| <b>Discount from List Prices:</b>            | GSA Net Prices are shown on the attached GSA Pricelist. Negotiated discount has been applied and the IFF has been added.  |
| <b>Quantity Discount(s):</b>                 | 1% discount for contracts of 2,000 or more hours;<br>1.5% discount for contracts of 5,000 or more hours.  |
| <b>Prompt Payment Terms:</b>                 | 0.05% 10 Days, Net 30   |
| <b>Government Purchase Cards:</b>            | Government Purchase Cards must be accepted at or below the micro-purchase threshold.<br>Government Purchase Cards <u>are</u> accepted above the micro-purchase threshold. Contact Contractor for limit. |
| <b>Foreign Items:</b>                        | Not Applicable  |
| <b>Time of Delivery:</b>                     | 30 days after receipt of order or Per SOW.  |



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| <b>Expedited Delivery:</b>  | 15 days after receipt of order for 25 or less full-time equivalents or Per SOW.   |
| <b>Overnight and 2-Day Delivery:</b>  | If available, contact Contractor for rates.   |
| <b>Urgent Requirements:</b>   | Customers are encouraged to contract Contractor for the purpose of requesting accelerated delivery.                             |
| <b>F.O.B. Point(s):</b>   | Not Applicable for Services   |
| <b>Ordering Address(es):</b>  | Valley Metro Security, LLC<br>664 South Jackson Road<br>Edinburg, TX 78539  |
| <b>Ordering Procedures:</b>   | For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3 |
| <b>Payment Address(es):</b>   | Valley Metro Security, LLC<br>664 South Jackson Road<br>Edinburg, TX 78539  |
| <b>Warranty Provision:</b>  | Not Applicable for Services   |
| <b>Export Packing Charges:</b>  | Not Applicable  |
| <b>Terms and Conditions of Government Purchase Card Acceptance:</b>                       | Contact Contractor for any thresholds above the micro-purchase level  |
| <b>Terms and Conditions of Installation:</b>  | Not Applicable  |
| <b>Terms and Conditions of Repair Parts:</b>  | Not Applicable  |
| <b>Terms and Conditions for any other services:</b>                                       | Not Applicable  |
| <b>List of Service and Distribution Points:</b>   | Not Applicable  |
| <b>List of Participating Dealers:</b>   | Not Applicable  |
| <b>Preventative Maintenance:</b>  | Not Applicable  |
| <b>Special Attributes such as Environmental Attributes:</b>                               | Not Applicable  |
| <b>Section 508 Compliance for EIT:</b>  | As Applicable   |
| <b>Data Universal Number System (DUNS) No:</b>  | 026325758   |
| <b>Notification Regarding Registration in System for Award Management (SAM) Database:</b> | Valley Metro Security, LLC has an Active Registration in the SAM database (CAGE Code 31LA4)                                     |



## LABOR CATEGORY INDEX SIN 246-54: GUARD SERVICES

The following paragraphs establish required qualifications for the corresponding labor categories. Each labor category contains a narrative description of the most prevalent and typical aspects of the duties and responsibilities of each category. Please note that these are not all inclusive listings. Specific customer needs may vary and task order requirements are stated accordingly.

When a specific labor category defines an amount of years experience as a substitute for an educational degree, only one degree may be substituted for each defined experience period. If the number of years experience is not provided as a substitute for an educational degree in a labor category, then a minimum of five additional years of specialized experience is required. If a request for substitution of two degrees is submitted, then ten additional years of specialized experience (five for each degree) must be provided in the nominee's work experience documentation (resume). Additional degrees may also be considered as a substitute for a lack of required experience tenure. An additional degree may substitute for the lack of two or fewer required years of experience.

VMS carries liability insurance coverage for its security force. If the ordering office desires insurance coverage above the policy amount or performance bonds for security guards, the fees for such services will be negotiated outside the scope of this contract. VMS can additionally provide security officers with varying levels of security clearance. An ordering office should contact our Contract Administrator, Francisco J. Guerrero at 956-287-7600 to obtain pricing information for these services.

### SERVICE POSITIONS

- Job Title:** Guard I - Unarmed
- General Experience:** Must be at least 21 years of age with one year of work experience that demonstrates reliability, dependability, attention to detail, good judgment, and a good work ethic. Must successfully complete a background investigation, including criminal and employment checks as well as a drug screening. Must have good interpersonal skills and present a neat and professional appearance. Required to demonstrate continuing physical fitness.
- Training/Education:** Requires high school diploma or GED.
- Functional Responsibility:** Patrols buildings, properties and/or stands post. Performs surveillance and alerts/reports to appropriate authorities. Carries out instruction primarily oriented toward ensuring that emergencies and security violations are readily discovered and reported to appropriate authorities. Intervenes directly only in situations which require minimal action to safeguard property or persons. Duties also include: visitor control; maintenance of duty logs; report writing; communicating with and providing assistance to the public; and conducting roving patrols.

- Job Title:** **Guard II - Armed**
- General Experience:** Must be at least 21 years of age with one year of work experience that demonstrates reliability, dependability, attention to detail, good judgment, and a good work ethic. A minimum of six months of armed security, law enforcement or military police experience. Must successfully complete a background investigation, including criminal and employment checks as well as a drug screening. Must have good interpersonal skills and present a neat and professional appearance. Additionally, must demonstrate knowledge of the legal authority and limitations of an armed security officer. Required to demonstrate continuing physical fitness and proficiency with firearms or other special weapons.
- Training/Education:** High school diploma or GED. Must successfully complete a firearms qualification program annually.
- Functional Responsibility:** Patrols buildings, property and/or stands post. Provides personal, equipment, and real property security. Remains alert to emergency situations and alerts/reports to appropriate authorities. Enforces regulations designed to prevent breaches of security. Exercises judgment and discretion in dealing with whether first response should be to intervene directly (asking for assistance when deemed necessary and time allows), to keep situation under surveillance, or to report situation so that it can be handled by appropriate authority. Duties may require specialized training in methods and techniques to protect secure areas. The Armed Guard may require specialized training in methods and techniques to protect secure areas as well as special firearms training and a requirement to demonstrate proficiency and obtain any required license for firearms. Additional education and/or experience may be required, as stipulated by local statute or task order. Duties may also include: access control; personnel protection; plant security; theft prevention; surveillance; post/gate control; roving foot and vehicle patrols; security escort/dignitary protection; vehicle and visitor screening/badging; armory management; first responder emergency services; communicating with and providing assistance to the public; preparing reports and duty logs; and rendering assistance as necessary.



**Job Title: Court Security Officer**

**General Experience:** Five years of continuous work experience that demonstrates reliability, dependability, and good judgment, and a minimum of three years armed security, law enforcement or military police experience. Must successfully complete a background investigation, including criminal and employment checks as well as a drug screening. Must have good interpersonal skills and present a neat and professional appearance. Additionally, must demonstrate knowledge of the legal authority and limitations of an armed security officer. Required to demonstrate continuing physical fitness and proficiency with firearms or other special weapons.

**Training/Education:** High school diploma or GED, completion of a certified security training program and completion of local, state or federal law enforcement training academy. Must successfully complete a firearms qualification program annually.

**Functional Responsibility:** Patrols courthouse to provide security. Escorts defendants to and from courtroom, and stands guard during court proceedings. Monitors courtroom for security. Assignments include not only the control of entrances to the court but also attention to the special needs of the court system, particularly in the area of personal protection for the judges, jurors, witnesses, attorneys and other persons involved with the court, including the general public. Duties require specialized training in methods and techniques of protecting security areas. Is required to demonstrate continuing physical fitness and proficiency with firearms or other special weapons. Must be able to exercise tact and diplomacy dealing with members of the public and senior level government officials, and maintain control of government furnished equipment.

**Job Title: Detention Officer**

**General Experience:** Three years of continuous work experience that demonstrates reliability, dependability, and good judgment, and a minimum of two years security, law enforcement, corrections or military police experience. Must successfully complete a background investigation, including criminal and employment checks as well as a drug screening. Must have good interpersonal skills and present a neat and professional appearance. Additionally, must demonstrate knowledge of the legal authority and limitations of a corrections officer. Required to demonstrate continuing physical fitness.

**Training/Education:** Requires high school diploma or GED, completion of a certified security training program.

**Functional Responsibility:** Performs various duties related to detention, safeguarding, security and escort of violators of immigration and other laws. Exercises surveillance over detainees, and maintains order and discipline. Attends to sheltering, feeding, and physical well-being of detainees; and counseling of alien detainees on personal matters. Guards detainees at deportation or exclusion hearings. Recognizes potentially hazardous health, safety, security, or discipline problems. Supervises voluntary work details, and encourages participation in organized recreational activities.

**Job Title:** **Project Manager**

**General Experience:** Ten years of security or law enforcement related experience, of which at least five years must be specialized or supervisory in nature. Specialized or supervisory experience includes: project development, management and control of funds and resources, demonstrated capability in managing multi-tasks and supervising one or more subordinate units consisting of a squad or multiple squads of security or law enforcement personnel. General experience includes increasing responsibilities within the security/law enforcement discipline.

**Training/Education:** Requires bachelor's degree or equivalent experience. Certificate of graduation from a local, state or federal law enforcement academy, including satisfactory completion of certified firearms and defensive tactics courses.

**Functional Responsibility:** Serves as the Contractor's principal point of contact and the Contractor's authorized interface with the Government Contracting Officer (CO) or the Contracting Officer's Representative (COTR). Responsible for formulating and enforcing work standards; assigning Contractor schedules; reviewing work discrepancies; supervising Contractor personnel; assisting in all project management task performance; preparing, reviewing and submitting required reports and communicating policies, purpose and goals of the organization to subordinates. Shall be responsible for instituting quality assurance programs to insure the attainment of all project performance objectives.



**Job Title: Supervisor Guard**

**General Experience:** Must be at least 21 years of age with three years of previous security, law enforcement, or military police experience and/or two years of related college course work; of which at least one year must be supervisory in nature and at least one year experience as an armed security officer. Specialized or supervisory experience includes: project development, management and control of funds and resources, demonstrated capability in managing multi-tasks and supervising one or more subordinate units consisting of a squad or multiple squads of security or law enforcement personnel. Must successfully complete a background investigation, including criminal and employment checks as well as a drug screening. Must have good interpersonal skills and present a neat and professional appearance. Additionally, must have detailed knowledge of federal contract security operations. Required to demonstrate continuing physical fitness and proficiency with firearms or other special weapons.

**Training/Education:** High school diploma or GED certificate and completion of a certified security training program or local state or federal law enforcement training academy. Must successfully complete a firearms qualification program annually.

**Functional Responsibility:** Responsible for enforcing work standards; scheduling security force personnel, including analysis of resources and workload; analysis of Contractor's performance and implementation of change to improve operations; interprets policy standards and directives and formulates strategies for improving policies, processes and directives; participates in recruitment, hiring, qualification and termination of security officers; reviews work discrepancies; supervises Contractor personnel; training of subordinates; preparing, reviewing and submitting required reports and communicating policies, purpose and goals of the organization to security officers; prepares operational reports; ensures complete security coverage of assigned facility; counsels and disciplines security officers and implements post and general orders. Shall be responsible for the overall contract performance for specific times (shifts) and/or locations (districts, zones, etc.)



**GSA Labor Rates**  
**SIN 246-54 Guard Services**

**Wage Rate Calculation - Texas Counties:** Atascosa, Bandera, Bexar, Comal, De Witt, Edwards, Gillespie, Gonzalez, Karnes, Kendall, Kinney, McMullen, Medina, Real, Uvalde, Val Verde, Wilson

| Labor Category         | Hourly Rate | Wage Determination                |
|------------------------|-------------|-----------------------------------|
| Court Security Officer | \$38.21     | WD 2005-2521 (Rev. 16) 12/22/2014 |
| Detention Officer      | \$38.21     | WD 2005-2521 (Rev. 16) 12/22/2014 |
| Guard I                | \$22.21     | WD 2005-2521 (Rev. 16) 12/22/2014 |
| Guard II               | \$26.99     | WD 2005-2521 (Rev. 16) 12/22/2014 |
| Project Manager        | \$30.62     | WD 2005-2521 (Rev. 16) 12/22/2014 |
| Supervisor             | \$29.81     | WD 2005-2521 (Rev. 16) 12/22/2014 |

**Wage Rate Calculation - Texas Counties:** Austin, Brazoria, Chambers, Colorado, Fort Bend, Galveston, Grimes, Harris, Houston, Jackson, Lavaca, Liberty, Madison, Matagorda, San Jacinto, Trinity, Walker, Waller, Washington, Wharton

| Labor Category         | Hourly Rate | Wage Determination                |
|------------------------|-------------|-----------------------------------|
| Court Security Officer | \$38.26     | WD 2005-2515 (Rev. 17) 12/22/2014 |
| Detention Officer      | \$35.74     | WD 2005-2515 (Rev. 17) 12/22/2014 |
| Guard I                | \$22.72     | WD 2005-2515 (Rev. 17) 12/22/2014 |
| Guard II               | \$32.96     | WD 2005-2515 (Rev. 17) 12/22/2014 |
| Project Manager        | \$36.60     | WD 2005-2515 (Rev. 17) 12/22/2014 |
| Supervisor             | \$35.79     | WD 2005-2515 (Rev. 17) 12/22/2014 |

**Wage Rate Calculation - Texas Counties:** Brooks, Cameron, Dimmit, Duval, Frio, Hidalgo, Jim Hogg, Kenedy, La Salle, Maverick, Starr, Webb, Willacy, Zapata, Zavala

| Labor Category         | Hourly Rate | Wage Determination                |
|------------------------|-------------|-----------------------------------|
| Court Security Officer | \$32.08     | WD 2005-2519 (Rev. 17) 12/22/2014 |
| Detention Officer      | \$28.18     | WD 2005-2519 (Rev. 17) 12/22/2014 |
| Guard I                | \$20.24     | WD 2005-2519 (Rev. 17) 12/22/2014 |
| Guard II               | \$27.69     | WD 2005-2519 (Rev. 17) 12/22/2014 |
| Project Manager        | \$31.31     | WD 2005-2519 (Rev. 17) 12/22/2014 |
| Supervisor             | \$30.51     | WD 2005-2519 (Rev. 17) 12/22/2014 |

**Wage Rate Calculation - Texas Counties:** Collin, Cooke, Dallas, Denton, Ellis, Fannin, Grayson, Henderson, Hopkins, Hunt, Kaufman, Lamar, Navarro, Rains, Rockwell, Smith, Van Zandt, Wood

| Labor Category         | Hourly Rate | Wage Determination                |
|------------------------|-------------|-----------------------------------|
| Court Security Officer | \$42.01     | WD 2005-2509 (Rev. 16) 12/22/2014 |
| Detention Officer      | \$36.34     | WD 2005-2509 (Rev. 16) 12/22/2014 |
| Guard I                | \$26.83     | WD 2005-2509 (Rev. 16) 12/22/2014 |
| Guard II               | \$31.38     | WD 2005-2509 (Rev. 16) 12/22/2014 |
| Project Manager        | \$35.06     | WD 2005-2509 (Rev. 16) 12/22/2014 |
| Supervisor             | \$34.20     | WD 2005-2509 (Rev. 16) 12/22/2014 |