



Total Solutions for Law Enforcement, Security, Facilities Management, Fire, Rescue, Special Purpose Clothing, Marine Craft and Emergency/Disaster Response FSC Group: 63

Schedule # 84
SIN: 246-54
NAICS: 561612
CONTRACT # GS-07F-282AA

POINTS OF CONTACT:

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Period Covered By Contract: June 15, 2013 through June 14, 2018.

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsaadvantage.gov>



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1.0 GSA Purchase Information

- 1a. Award special item number: 246-54- Protective Service Occupations
- 1b. Identification of the lowest priced model number and price for each SIN: N/A
- 1c. Price List of hourly service rates below.
2. Maximum Order: 246-54 \$ 200,000 per SIN/order. * If the best value selection places the order over the Maximum Order identification in this catalog/ pricelist, there is room to negotiate a better contract price.
3. Minimum Order: \$100.00
4. Geographic Coverage: Domestic, All 50 States no overseas activities.
5. Points of Production: Services/NA
6. Discount from Listed Prices: GSA Net Prices are shown on the attached GSA pricelist. Negotiated discount has been applied and the IFF has been added.
7. Quantity Discount: An additional 1% for orders over \$5Million
8. Prompt Payment TERMS: 0.05% Net 20 days, Net 30 days
- 9a. Government Purchase Cards: Government Purchase Cards are accepted at or below the micro-purchase threshold.
- 9b. Government Purchase Cards: Government Purchase Cards are accepted above the micro-purchase threshold. Contact contractor for limit.
10. Foreign Items: None
11. Time of Delivery: Per Statement of Work (SOW)
12. Expedited Delivery: 15 Days after receipt of Order



- 13a. Ordering Address: Kingdom Security, LLC
136 Earl Linzay Road
Forest Hill, LA 71430
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3
14. Payment Address: Same as contractor
15. Warranty Provision: NA/Services
16. Export Packing Charges: Not applicable
17. Terms and Conditions of Government Purchase Card Acceptance: (any thresholds above the micro-purchase level may be inserted by contractor)
18. Terms and Conditions of Rental, Maintenance, and Repair (If Applicable): N/A or as applicable
19. Terms and Conditions of Installation (If Applicable): N/A
- 20a. Terms and Conditions of Repair Parts indicating Date of Parts, Price List and any Discounts from List Prices (If Available): N/A
- 20b. Terms and Conditions for any Other Services (If Applicable): N/A
21. List of Services and Distribution Points (If Applicable): N/A
22. List of Participating Dealers (If Applicable): N/A
23. Preventive Maintenance (If Applicable): N/A
- 24a. Special Attributes Such as Environmental Attributes (e.g. recycled content, energy efficiency, and/or reduced pollutants): N/A
- 24b. Section 508 Compliance for EIT: As Applicable
25. Data Universal Number System (DUNS) Number: 617096248
26. Notification Regarding Registration in System for Award Management (SAM) Database: Contractor has an Active Registration in the SAM database.



2.0 Corporate Overview

Kingdom Security, L.L.C. prides itself on a non-violent response to any and all incidents. We can provide you with courteous, professional, trained uniformed guard personnel to meet all your requirements. With our familiarity of local ordinances and our expertise in security we can assist in your guard/facility management needs. Our goal is to ensure that there are minimal concerns or problems to the client.

Kingdom Security, LLC has been established since 2005 and has a combined staff of over 74 years of experience in law enforcement and surveillance and operation management. We offer well-trained security agents for all commercial and industrial needs as well as special events. Kingdom Security L.L.C., currently possesses a manpower of 125 strong; with a combination of active duty military, certified guards and active duty police officers. Founder Wilbert Sanders retired from Louisiana State Police in 2005 as a Commander of investigations with 20 plus years of experience. Immediately after founding Kingdom Security, Mr. Sanders secured a long-term contract with Rapides Regional Hospital which is one of the largest hospitals in Central Louisiana. Business has continued to grow there after. We feel there needs to be a certain level of education and training in order to be an effective agent in any of these capacities. Our guards are trained to use a verbal approach method with an awareness of State and Local protocols.

We are able to customize our services to fit any company's need. Let us put our experience to work for you.

We are licensed and insured in Louisiana. We screen (references check and finger print checking) and train our employees. We also have the ability to be licensed to provide private security guard services in other states. We can serve as facilitators with local police, EMS, and fire departments.

Kingdom Security has been providing our clients with uniformed guards as well as vehicle patrols, security consulting, executive protection, electronic security CCTV systems, investigative services, pre-employment background screening throughout the entire state of Louisiana and surrounding states. Kingdom Security, L.L.C. is a Disadvantaged Business Enterprise that markets its services by ways of seminars, private and Government vendors, the web, various media outlets, membership



with Central Louisiana Chamber of Commerce and affiliated with the Kisatchie Delta Regional Planning Commission. We have established an excellent reputation within the industry by our commitment to service and our ability to respond to our clients needs. NAICS (561612)

Kingdom Security prides itself as being a company that supports:

- Equal Opportunity Employment
- Drug Free Workplace
- Business Ethics
- Quality Assurance

3.0 Insurance and Licensing

Insurance Coverage

General Liability.....\$1,000,000
 Worker's Compensation.....\$500,000 (State Required)
 Automobile Liability..... (State Required)

Copies of insurance coverage available upon request

Licensing

Kingdom Security, L.L.C. is currently licensed to conduct business in Louisiana; however we are licensable in other states.

Kingdom Security, L.L.C. strictly abides by all cities, state, county, and federal rules, regulations and laws relating to the security industry.



4.0 Uniforms, Benefits & Scheduling

Uniforms

Kingdom Security, L.L.C. recognizes that our clients will review and approve the uniforms worn by all personnel supporting their contract. As a firmly established security services company, we have numerous vendors to supply all the pertinent equipment, materials and uniforms necessary to outfit a professional guard force. All uniforms, materials and equipment purchased by us for use on this contract will conform to all requirements, with samples being provided for approval prior to purchase and use.

Kingdom Security will ensure that no employee serves on duty until all required uniform items are issued and that he/she is in full compliance with all dress standards required by the contract. To ensure our officers are properly outfitted at all times and able to perform their duties, we will issue multiple sets of uniforms to all officers. We will ensure that footwear is standardized by specifying that officers purchase only law enforcement style, low quarter shoes. After the initial uniform and accessory issue, we will provide replacement items on an as needed basis.

Uniforms issued by Kingdom Security for this contract will consist of navy blue polyester/cotton uniform trousers, grey polyester/cotton uniform shirts, Kingdom Security, L.L.C. logo patches on right chest and Security Officer Patch on left chest; navy blue windproof jackets, black garrison belts and black shoes. Samples of all items will be presented review and approval prior to issue.

Employee Benefits

Employee Incentive and Benefit Programs

Kingdom Security, L.L.C. realizes that in many instances, guard personnel are not the highest paid employees in the work force; therefore, we take a number of steps to acquire and retain top personnel for our contracts. We believe in paying our security officers a competitive wage for the



location in which they are working, as well as providing benefits that make employment with our company a good choice for security personnel.

We have long recognized that the key to our success is the individual security officer in the field. Our employees are our greatest assets, so to attract and retain the very best employees we offer a variety of benefits that makes employment with our company not only a job, but a very wise career decision. These benefits include such items as:

- Competitive wage rates
- Paid time off
- Quality, professional uniforms and equipment
- Sick leave
- Paid holidays
- Health benefits
- Encourage IRA Account
- Paid training
- Advancement from within

We firmly believe that the competitive wages we pay, coupled with the range of benefits we offer, allows us to recruit and retain the most highly qualified security personnel available in all of our contracting locations.

4.1 Plans for Ensuring Low Turnover Rate of Security Guards

Satisfaction of employees in their jobs is one of Kingdom Security's primary goals. We have developed a benefits program based upon honest interest in the welfare of the individual employee and, as a result, there are many and varied benefits available for our employees. We intend to continue this program for the employees assigned to this contract.



4.2 Employee Awards

We provide and support several categories of employee recognition awards which are granted in recognition of those employees who have performed either a commendatory act, or for the employee whose overall performance is consistently above average. Kingdom Security, L.L.C. offers its employees the following awards:

- Officer of the Year
- Supervisor of the Year
- Acts of Heroism
- Technical Expertise

Supervisors are encouraged to seek out employees whose work merits special commendation and/or recommendation. Commendatory reports are forwarded to the administrative section for review and final determination.

4.3 Support and Scheduling

On-Site and Off-Site Support

The relationship between on-site management and corporate management dictates how successful a contract's performance will be and we take steps to ensure that our on-site personnel receive 100% support from the corporate level at all times.

4.4 Corporate Structure

Each member of our staff possesses extensive experience in supporting service contracts. Based upon their relevant experience, they understand the expectations of their client counterparts and comprehend the form and substance of client requirements. They also recognize that their role at Kingdom Security, L.L.C. is to support the security officer on post to ensure that he/she has all the logistical, financial, and administrative and personnel support necessary to carry out post orders and site regulations in the most professional manner.



4.5 Discipline

Kingdom Security L.L.C. maintains a highly disciplined work force, ensuring that violations of rules, regulations and/or security policies are appropriately resolved in a timely and fair manner. Kingdom Security's policy mandates that disciplinary action may not be taken against any employee, except for cause. It is our policy that employees are entitled to:

- Know what is expected of them and what the consequences for failing those expectations may entail
- Fair discipline based on facts, not hearsay
- Consistent and predictable responses to violations of company rules and/or policies
- Be considered as an individual in disciplinary matters

Kingdom Security's supervisor will thoroughly and objectively investigate all allegations of unsatisfactory performance or misconduct regarding this contract. If the investigation established guilt, appropriate disciplinary action will be taken. Although good supervision is the key to effective discipline, we demand that each supervisor remain alert for any evidence of unsatisfactory performance or misconduct.

4.6 Notifications

We fully intend to be aware of any out of the ordinary or unusual situations the minute they arise. This allows either our on-site management or company level management to take steps to alleviate the situation in a timely and effective manner. Constant, honest communication between the site and our company makes the services we provide positive and allows proactive actions, ensuring our personnel are providing the type and quality of service contract for by our clients.



4.7 Confidentiality

It is Kingdom Security's policy to ensure the operations, activities and business affairs of the company, employees and our clients are kept confidential to the greatest extent possible. If, during the course of employment, an employee acquires confidential or privileged information, he or she is obligated to treat such information with the greatest of care. Further, such information will not be discussed with outsiders or other employees unless it is necessary in the performance of assigned duties. The following, at a minimum, are considered confidential/privileged information:

- All client reports and formal/official documents
- Kingdom Security's in-house reports
- Personnel records
- Financial records
- Computer files
- Transcripts
- Post Orders
- Internal, official memos or letters
- Other items determined according to the contract

4.8 Staffing and Scheduling

In order to properly supervise this contract and ensure proper performance by our assigned guard personnel, we intend to assign a full-time Project Manager. This individual, as stated previously, will report directly to our corporate headquarters and will be responsible for all matters pertaining to performance, i.e. scheduling, personnel matters, uniforms, staffing, etc. He will be required to file weekly written reports concerning the progress of the personnel assigned under him, as well as maintaining regular telephone contact with corporate.



5.0 Services

Kingdom Security Officers are some of the most highly trained; thoroughly background screened and vetted individuals in the industry. We heavily recruit active/retired former law enforcement and military veterans. Whether you require unarmed or armed officers, Kingdom Security will specifically match an individual officer's skill, knowledge, and experience to your requirements.

Security Officers

- Mobile Field Supervisors
- Investigators
- Plain Clothes Offices
- Concierge Officers
- Undercover Operatives
- Security Consultants
- Account Managers
- Post Commanders
- Patrol Service
- Fire Watch
- Access Control
- Loss Prevention
- Executive Protection
- Entry and Exit Screening
- Monitor Surveillance & Alarm Systems
- Roving Patrols
- Unarmed Security Officers
- Armed Security Officers
- Specialized Skills Available
- Concierge Officers
- 24/7 Supervision
- Management on Duty 24 Hours Daily
- Officers with Computer Skills



6.0 POSITION DESCRIPTION

6.1 Guard I (Unarmed Security Officer)

Minimum Education & Experience:

H.S. diploma or G.E.D., U.S. citizen, valid identification and ability to communicate effectively using English Language and minimum of 1 year experience in security providing guard services.

Duties:

- Provide access control, loss prevention, escort, crowd control
- Detect and report criminal and/or disruptive acts
- Stop, question and/or detain suspicious persons
- Identify person seeking access/entry to client property

6.2 Guard II (Armed/Vehicle Patrol Security Officer)

Minimum Education & Experience:

H.S. diploma or G.E.D., U.S. citizen, valid identification and ability to communicate effectively using English Language and minimum of 1 year experience in security providing guard services.

Duties:

- Detect and report criminal and/or disruptive acts
- Stop, question and/or detain suspicious persons
- Identify person seeking access/entry to client property
- Enforce property rule/regulations
- Protect employee, authorized visitors, and property
- Monitor alarm systems/respond to emergencies and assist police, medical and fire departments.
- Patrol Client Facilities in vehicle to ward off crime and to prevent theft and vandalism.



6.3 Court Security Officer (Armed, Court Guards)

Minimum Education and Experience:

H.S. diploma or G.E.D., U.S. citizen or authorized to work in the U.S.; valid identification and ability to communicate effectively English Language and minimum of 1 year experience in providing court security services.

Duties:

- Assures that criminal defendants, who are in custody, are prevented from having physical contact with family, friends, or spectators in order to prevent the passing of weapons or contraband.
- Observes all persons entering the court room, their movement and their activities, limits access to the bench and other restricted areas. Monitors entry magnetometer.
- Searches the interior of the court room, judicial chambers, jury room, restrooms and other restricted areas each morning prior to the arrival of any other court participants. Conducts similar searches following any recesses to assure the rooms are clear of weapons, explosives, or contraband.
- Assists all court personnel with security issues as needed.
- Sees to the needs of the jury to include monitoring, directing and controlling juror activities, including verdict deliberation period, to ensure performance of court duties in compliance with orders, rules and regulations by observing and informing jurors of proper procedures when appropriate.



6.4 General Clerk II

Minimum Education and Experience:

H.S. diploma or G.E.D., U.S. citizen or authorized to work in the U.S.; valid Identification and ability to communicate effectively English Language and minimum of 2 year experience in the field or in a related area.

Duties:

- Responsible for performing daily office tasks such as filing, recording, maintaining records, copying posting, and other similar duties.
- Using a computer terminal, typewriter, or other word processors.
- Follow organization and department procedures to complete tasks in a timely manner.
- Works under general supervision; reports to supervisor.

6.5 Guard Supervisor (Armed/Unarmed, VP Patrol Security & Court Guards)

Minimum Education & Experience:

U.S. Citizen or authorized to work in the U.S.; Associates Degree in Law Enforcement, Security Management, or related field or (5) years experience in application of security principles and personnel leadership. Professional licensing/certifications, valid driver's license, ability to communicated effectively using English Language.

Duties:

- Review, interpret, Coordinate application of policy, standards, and directives; formulate strategies for issue resolutions
- Supervise security personnel
- Participate in preparation of duty schedules
- Provide on the job specialized training for assigned guards
- Ensure provision of effective and complete security coverage
- Provide immediate direct response to client concerns and needs



6.6 Dispatcher

Minimum Education and Experience:

H.S. diploma or G.E.D., U.S. citizen or authorized to work in the U.S.; valid identification and ability to communicate effectively English Language and minimum of 2 year experience in the field or in a related area.

Duties:

- Responsible for dispatching and scheduling workers to certain locations in accordance with request.
- Recording and maintaining files and records of expenses, work services performed, charges, inventory and other dispatch information
- Responsible for overseeing all communications within specified areas, preparing daily work and run schedules
- Monitor personnel or equipment locations, advising of hazardous conditions

6.7 Project Manager

Minimum Education and Experience:

U.S. Citizen or authorized to work in the U.S., AA Law Enforcement, Security Management, related field or 8 years experience in application of security principles and personnel leadership. Demonstrate ability to lead effectively in an environment requiring security risk mitigation. Demonstrates; knowledge and the understanding of laws/statutes that regulate the private security guard industry.

Duties:

- Review, interpret, Coordinate application of policy, standards, and directives; formulate strategies for issue resolutions
- Manage security personnel
- Interface with client management on a regular basis



- Coordinate with company staff to ensure effective contract administration
- Review and evaluate professional performance of guard force supervisors
- Ensure availability of company resources as required to fulfill contract obligations
- Meet regularly with clients management to review performance and take necessary corrective action
- Ensure provision of effective and complete security coverage
- Provide immediate direct response to client concerns and needs

7.0 SUMMARY

Kingdom Security Officers

- Are some of the most highly trained; thoroughly background screened and vetted individuals in the industry. We heavily recruit active/retired former law enforcement and military veterans. Whether the contract require unarmed or armed officers, Kingdom Security will specifically match an individual officer's skill, knowledge, and experience to the requirements for the job.



8.0 SIN 246-54 PRICING

Prices are shown for Central Louisiana Geographic locations in proximity to the company's current branch office locations. The hourly rates are inclusive of U.S. Department of Labor Wage Determinations minimum pay rates/ benefits requirements, basic equipment including uniform articles, and indirect cost. In the event of costs resulting from additional client specified equipment (e.g., vehicles, monitoring systems, radio communication equipment, travel, performance bond, etc.) items will be subject to separate pricing.

Wage Determination No: 2005-2229

Revision #: 13

Date of Revision: 2/16/2016

246-54 Protective Services Occupations		
	Labor Category	Labor Rate
1	Guard I	\$22.38
2	Guard II	\$28.48
3	Court Security Officer	\$31.61
4	General Clerk II	\$23.46
5	Supervisor	\$32.04
6	Dispatcher	\$28.70
7	Project Manager	\$66.75
8	Training Coordinator	\$47.66