GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSA Advantage.gov.

Multiple Award Schedule

FSC Group:  Professional Services
FSC Class:  R499

Contract number: GS07F432AA

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract period:  11/14/20–11/13/2025

Noodlebox Design, LLC
4018 N Taylor St., Arlington, Virginia, 22207
703-536-5136
noodleboxdesign.com

Contract administration source:
Stewart Andrews – stewart@noodleboxdesign.com

Business size:  Small Business

Price List Current as of Modification #PA-0014, effective May 16, 2020

Prices Shown Herein are Net (discount deducted)
1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541430</td>
<td>541430RC</td>
<td>Graphic Design Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order Level Materials (OLM)</td>
</tr>
</tbody>
</table>

SI�s Listed for Example purposes – please only add awarded SINs applicable to your contract

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. See rate table below.

**Design Director** (See chart below)
Includes conceptualization, consultation, creation and presentation of comprehensive layouts for discernment and selection, formation of overall style or format, selection or creation of images to be integrated into design, major adjustments to files, implementation of format into printable files.

**Production Designer** (See chart below)
Layout and stylization of prescribed format, implementation of text and images, production of pdf files for proofing, implementation of author’s corrections to project, minor adjustments to files, preparation of files for submission to printers.

<table>
<thead>
<tr>
<th>Lowest Priced Model Number and Price for Each SIN (by year of award)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Time Period</td>
</tr>
<tr>
<td>11/14/2020–11/13/2021</td>
</tr>
<tr>
<td>11/14/2021-11/13/2022</td>
</tr>
<tr>
<td>11/14/2022-11/13/2023</td>
</tr>
<tr>
<td>11/14/2023-11/13/2024</td>
</tr>
<tr>
<td>11/14/2024-11/13/2025</td>
</tr>
</tbody>
</table>

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Labor category descriptions below.

**Design Director:** Provides conceptual and stylistic direction, art direction, and design management to the design and production team. Orchestrates the overall work of designers, production artist, and subcontractors and plays a major role in shaping strategic concepts, direction, messaging, and content of client projects. Experience: 15 years in the creative industry. Education: Bachelor’s degree in Communications, Graphic Design, Advertising or equivalent work experience.

**Production Designer:** Provides graphic design and desktop publishing solutions for clients’ projects. Must be able to take discussions of conceptual ideas and develop them quickly into logical design solutions. Experience: 5 years. Education: Bachelor’s degree in Communications, Graphic Design, or equivalent work experience.
2. Maximum order: $1,000,000

3. Minimum order: $100

4. Geographic coverage (delivery area). Domestic

5. Point(s) of production Same as Company Address

6. Discount from list prices or statement of net price. Government Net Prices (discounts already deducted.)

7. Quantity discounts. 2% for orders over $2,500

8. Prompt payment terms. Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9. Foreign items (list items by country of origin). Not Applicable

10a. Time of delivery. (Contractor insert number of days.) Contact Contractor or To Be Determined at the Task Order level

10b. Expedited Delivery. Contact Contractor

10c. Overnight and 2-day delivery. Contact Contractor

10d. Urgent Requirements. Contact Contractor

11. F.O.B. point(s). Destination

12a. Ordering address(es). Same as company address

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es). Same as company address

14. Warranty provision. Standard Commercial Warranty Terms & Conditions

15. Export packing charges, if applicable. Not Applicable

16. Terms and conditions of rental, maintenance, and repair (if applicable). Not Applicable

17. Terms and conditions of installation (if applicable). Not Applicable
18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable). Not Applicable

18b. Terms and conditions for any other services (if applicable). Not Applicable

19. List of service and distribution points (if applicable). Not Applicable

20. List of participating dealers (if applicable). Not Applicable

21. Preventive maintenance (if applicable). Not Applicable
22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants). Not Applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/). Not Applicable

23. Data Universal Number System (DUNS) number. 09-481-8718

24. Notification regarding registration in System for Award Management (SAM) database. Contractor registered and active in SAM

**Service Contract Labor Standards:** The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
The Importance of Industry Safety Guidelines, Codes, and Standards

Strong industry safety guidelines, codes, and standards play a key role in protecting the safety and health of workers, the public, and the environment. As part of its mission, the US Chemical Safety Board (CSB) makes recommendations to standards developing organizations (SDOs) when industry-wide safety gaps or weaknesses are identified during an incident investigation. SDOs can play a vital role in driving chemical safety change in the US, because of the variety of systems, equipment, and processes addressed by SDO guidelines and standards, and the broad reaching influence of such documents. For this reason, the CSB highly values the contribution of SDOs for accident prevention and safety advancement.

This Safety Spotlight focuses on a few of the critical industry safety codes and standards developed and issued by SDOs following incidents investigated by the CSB.

American Petroleum Institute (API): Human Fatigue as a Risk Factor

On March 23, 2005, the BP Texas City refinery experienced explosions and fire in an isomerization unit (ISOM) that resulted in 15 deaths, 180 injuries, and significant monetary losses. The accident was caused by the overfilling of a raffinate splitter tower during startup, which in turn opened pressure relief devices and dumped flammable liquid into a blowdown drum with a stack that was open to the atmosphere. The flammable liquid exceeded the capacity of the blowdown drum and erupted out of its stack into the surrounding area where it ignited, resulting in the explosions and fire.

1 CSB information on SDOs came from the following data sets: standard development organizations, traded associations, professional organizations, and other similar groups.
2 API’s mission is to “promote safety across the industry globally and to influence public policy in support of a strong, viable U.S. oil and natural gas industry.” For more information visit https://www.api.org.
3 USW is comprises 1.2 million members and retirees. For more information visit https://www.usw.org.

The CSB investigation found that the incident was caused by multiple technical, system, and organizational deficiencies. Among these findings, the CSB highlighted the effect of human fatigue on the incident. Fatigue was found to be a significant factor in the incident, contributing to human error and the inability to follow proper procedures. The CSB concluded that there were no industry safety guidelines or voluntary standards addressing fatigue as a risk factor.

The CSB recommended that the American Petroleum Institute (API), a national trade association with more than 600 members representing the natural gas and oil industry, including major companies, explore and develop a comprehensive standard addressing fatigue. The recommendation was further supported by the United Steelworkers (USW), North America’s largest union, which backed API’s proposal.

For more information, visit the CSB’s website at https://www.csb.gov.