

**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsaadvantage.gov>

SCHEDULE TITLE: Multiple Award Schedule 073 - Food Service, Hospitality, Cleaning Equipment and Supplies, Chemicals, and Services.

FSC Group: **85 - Toiletries, Personal Care Items, Linens, Lodging and Hospitality Supplies and Services, and Hospitality Wear.**

CONTRACT NUMBER: GS-07F-5911R

CONTRACT PERIOD: 07/01/2005 – 06/30/2020

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at www.gsa.gov

CONTRACTOR: Workplace Essentials, Inc.

**13 Linnell Circle,
Billerica MA 01821-3902,**

phone **978-528-5733**

fax **978-528-5732**

email inquiries@WEservice.biz

web address www.WEservice.biz

CONTRACTOR'S ADMINISTRATION SOURCE: Lisa A. Miller – Sales Support Manager
lmiller@WEservice.biz

BUSINESS SIZE: Small

Socioeconomic Indicators: Woman Owned

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN	DESCRIPTION
852-99	Introduction of new products/services relating to toiletries, personal care articles, and hospitality supplies and services (INSP)

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:
(Government net price based on a unit of one)

<u>SIN</u>	<u>MODEL</u>	<u>PRICE</u>
852-99	SDS013 Sanitary Disposal Service every 4 weeks	\$202.22

1c. HOURLY RATES: N/A

2. **MAXIMUM ORDER*:** \$300,000 per SIN and \$300,000 per order

*Ordering activities may request a price reduction at any time before placing an order, establishing a BPA, or in conjunction with the annual BPA review. However, the ordering activity shall seek a price reduction when the order or BPA exceeds the simplified acquisition threshold. Schedule contractors are not required to pass on to all schedule users a price reduction extended only to an individual ordering activity for a specific order or BPA.

3. **MINIMUM ORDER:** \$100

4. **GEOGRAPHIC COVERAGE: Geographic Locations (for services):** services are provided to the following: ME, NH, MA, RI, and CT (this is serviced by this Billerica, MA location). The following are additional locations (serviced by their Elkridge, MD location): PA, DE, MD, Washington DC, and Northern VA. Their Sandston, VA location serves Southern VA.

Geographic Locations (products for sale): 50 States, Washington DC, Puerto Rico, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities

5. **POINT(S) OF PRODUCTION:** Workplace Essentials, 13 Linnell Circle, Billerica, MA 01821 and Canada

6. **DISCOUNT FROM LIST PRICES:** Prices are GSA net, the discounts have been deducted and the IFF has been added.

7. **QUANTITY DISCOUNT(S):** None

8. **PROMPT PAYMENT TERMS:** 5% when paid within 10 days; otherwise Net/30 Days
Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9.a **Government Purchase Cards** must be accepted at or below the micro-purchase threshold.

9.b **Government Purchase Cards** are accepted above the micro-purchase threshold. Contact contractor for limit.

10. **FOREIGN ITEMS:** EcoDri Hand Dryer - Canada

11a. **TIME OF DELIVERY:** 14 Days for Services and 5 Days for EcoDri ARO

11b. **EXPEDITED DELIVERY:** 3 Days ARO

11c. **OVERNIGHT AND 2-DAY DELIVERY:** Contact Workplace Essentials

11d. **URGENT REQUIRMENTS:** Contact Workplace Essentials representative for the purpose of requesting accelerated delivery.

12. **FOB POINT:** FOB Destination for all line items except for the two products for sale
(FOB Destination unless delivery is to Puerto Rico or U.S. Territories)

13a. **ORDERING ADDRESS:** Workplace Essentials 13 Linnell Circle, Billerica, MA 01821

- 13b. **ORDERING PROCEDURES:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3
14. **PAYMENT ADDRESS:** [Workplace Essentials 13 Linnell Circle, Billerica, MA 01821](#)
15. **WARRANTY PROVISION:** Standard Commercial Warranty. Customer should contact contractor for a copy of the warranty .
16. **EXPORT PACKING CHARGES:** [N/A](#)
17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** (any thresholds above the micro-purchase level may be inserted by contractor) [N/A](#)
18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):** [N/A](#)
19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** [N/A](#)
20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** [N/A](#)
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** [N/A](#)
21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** [N/A](#)
22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** [N/A](#)
23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** [N/A](#)
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content, energy efficiency, and/or reduced pollutants):**

[The Sanitary Disposal Service](#) addresses  green initiatives by protecting natural resources, as well as safe guarding human health by providing the following:

- A safe method of disposal without the exposure to potentially infectious blood borne pathogens such as Hepatitis B & C in sanitary waste products. Hands-free operation protects the user by reducing the risk of cross contamination when using the unit.
- The unit contains  Eco-Card a totally natural bio-engineered sanitary waste neutralizer that eliminates bacteria and odor at source. Placed in each unit is made from recycled materials, is non-toxic and natural in origin. The neutralizer is environmentally friendly and is made from a blend of natural anti-microbial and odor controlling compounds that treat the waste at the point of disposal through vapor release technology. The neutralizer contains a light fresh scent and is effective 24/7 throughout the service interval.
- The  eco-friendly sanitary waste disposal unit does not use plastic liners and therefore decreases waste by eliminating the need for daily replacement liners. It is also known to eliminate drain blockage and reduce water pollution risks caused by flushed sanitary products.

The EcoDri Automatic Hand Dryers address  green initiatives as they are low energy  using 80% less electricity than conventional dryers at only 650 watts, and are high efficiency by drying hands in 10-15 seconds.

They qualify for LEED credits and the metal and ABS components are 100%  recyclable.

- 24b. **Section 508 Compliance for EIT:** as applicable
- 25. **DUNS NUMBER:** [60-779-8758](#)
- 26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:** [Workplace Essentials has an Active Registration in the SAM database.](#)