



FEDERAL SUPPLY SERVICE

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*TM, a menu-driven database system. The INTERNET address GSA *Advantage!*TM is:
<http://www.GSAAdvantage.gov>

WORLDWIDE FEDERAL SUPPLY SCHEDULE CONTRACT FOR SCHEDULE 084 – TOTAL SOLUTIONS FOR LAW ENFORCEMENT, SECURITY, FACILITY MANAGEMENT SYSTEMS, FIRE, RESCUE, SPECIAL PURPOSE CLOTHING, MARINE CRAFT AND EMERGENCY/DISASTER RESPONSE

FSC Codes 6350 & 5810
PSC Codes J063, K063, L063, N063, R414
NAICS Codes 56162, 561621, 561622, 238210, 334290, 541330, 541512, 541690, 423610

Contract Number: GS-07F-9158S

Contract Effective through September 30, 2010

Business Size: Small

Integrated Security Technologies
520 Herndon Parkway Suite C
Herndon, Virginia 20170

Phone: 1-888-291-0130
Fax: 1-703-464-5836
Contact: Michael S. Ruddo

Email: mruddo@ist-llc.com

For more information on ordering from the Federal Supply Schedules please refer to
<http://www.fss.gsa.gov>

CUSTOMER INFORMATION

1a. Special Item Numbers (SIN):

246-52 Professional Security/Facility Management Services - including security consulting, training and facility management consulting.

Includes, but is not limited to: Security Consulting/Training and Facility Management Consulting. Professional Services offered under this SIN shall be for the support of security systems (including access control, intrusion alarms, fire alarm systems, etc.) and Facility Management Systems (including security and energy management) only. Excludes personal services.

Tasks for these and related services may be ordered. Orders shall be placed in accordance with the following

Ordering Procedures for Services.

GSA has determined that the prices for services contained in the contractor's price list applicable to this Schedule are fair and reasonable. However, the ordering office using this contract is responsible for considering the level of effort and mix of labor proposed to perform a specific task being ordered and for making a determination that the total firm-fixed price or ceiling price is fair and reasonable.

(a) When ordering services, ordering offices shall-

(1) Prepare a Request (Request for Quote or other communication tool):

(i) A statement of work (a performance-based statement of work is preferred) that outlines, at a minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptance criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.) should be prepared.

(ii) The request should include the statement of work and request the contractors to submit either a firm-fixed price or a ceiling price to provide the services outlined in the statement of work. A firm-fixed price order shall be requested, unless the ordering office makes a determination that it is not possible at the time of placing the order to estimate accurately the extent or duration of the work or to anticipate cost with any reasonable degree of confidence. When such a determination is made, a labor hour or time-and-materials quote may be requested. The firm-fixed price shall be based on the prices in the schedule contract and shall consider the mix of labor categories and level of effort required to perform the services described in the statement of work. The firm-fixed price of the order should also include any travel costs or other direct charges related to performance of the services ordered, unless the order provides for reimbursement of travel costs at the rates provided in the Federal Travel or Joint Travel Regulations. A ceiling price must be established for labor-hour and time-and-materials orders.

(iii) The request may ask the contractors, if necessary or appropriate, to submit a project plan for performing the task, and information on the contractor's experience and/or past performance performing similar tasks.

(iv) The request shall notify the contractors what basis will be used for selecting the contractor to receive the order. The notice shall include the basis for determining whether the contractors are technically qualified and provide an explanation regarding the intended use of any experience and/or past performance information in determining technical qualification of responses.

(2) Transmit the Request to Contractors:

Based upon an initial evaluation of catalogs and price lists, the ordering office should identify the contractors that appear to offer the best value (considering the scope of services offered, pricing and other factors such as contractors' locations, as appropriate) and transmit the request as follows:

(i) The request shall be provided to at least three (3) contractors if the proposed order is estimated to exceed the micro-purchase threshold, but not exceed the maximum order threshold.

(ii) For proposed orders exceeding the maximum order threshold, the request shall be provided to an appropriate number of additional contractors that offer services that will meet the agency's needs.

(iii) In addition, the request shall be provided to any contractor who specifically requests a copy of the request for the proposed order.

(iv) Ordering offices should strive to minimize the contractors' costs associated with responding to requests for quotes for specific orders. Requests should be tailored to the minimum level necessary for adequate evaluation and selection for order placement. Oral presentations should be considered, when possible.

(3) Evaluate Responses and Select the Contractor to Receive the Order:

After responses have been evaluated against the factors identified in the request, the order should be placed with the schedule contractor that represents the best value. (See FAR 8.404)

(b) The establishment of Federal Supply Schedule Blanket Purchase Agreements (BPAs) for recurring services is permitted when the procedures outlined herein are followed. All BPAs for services must define the services that may be ordered under the BPA, along with delivery or performance time frames, billing procedures, etc. The potential volume of orders under BPAs, regardless of the size of individual orders, may offer the ordering office the opportunity to secure volume discounts. When establishing BPAs ordering offices shall—

(1) Inform contractors in the request (based on the agency's requirement) if a single BPA or multiple BPAs will be established, and indicate the basis that will be used for selecting the contractors to be awarded the BPAs.

(i) SINGLE BPA: Generally, a single BPA should be established when the ordering office can define the tasks to be ordered under the BPA and establish a firm-fixed price or ceiling price for individual tasks or services to be ordered. When this occurs, authorized users may place the order directly under the established BPA when the need for service arises. The schedule contractor that represents the best value should be awarded the BPA. (See FAR 8.404)

(ii) MULTIPLE BPAs: When the ordering office determines multiple BPAs are needed to meet its requirements, the ordering office should determine which contractors can meet any technical qualifications before establishing the BPAs. When establishing multiple BPAs, the procedures in (a)(2) above must be followed. The procedures at (a)(2) do not apply to orders issued under multiple BPAs. Authorized users must transmit the request for quote for an order to all BPA holders and then place the order with the BPA holder that represents the best value.

(2) Review BPAs Periodically: Such reviews shall be conducted at least annually. The purpose of the review is to determine whether the BPA still represents the best value. (See FAR 8.404)

(c) The ordering office should give preference to small business concerns when two or more contractors can provide the services at the same firm-fixed price or ceiling price.

(d) When the ordering office's requirement involves both products as well as executive, administrative and/or professional, services, the ordering office should total the prices for the products and the firm-fixed price for the services and select the contractor that represents the best value. (See FAR 8.404)

(e) The ordering office, at a minimum, should document orders by identifying the contractor from which the services were purchased, the services purchased, and the amount paid. If other than a firm-fixed price order is placed, such documentation should include the basis for the determination to use a labor-hour or time-and-materials order. For agency requirements in excess of the micro-purchase threshold, the order file should document the evaluation of Schedule contractors' quotes that formed the basis for the selection of the contractor that received the order and the rationale for any trade-offs made in making the selection.

Prime contractors may subcontract services ordered under this Special Item Number unless specifically prohibited by the contracting officer issuing the delivery order against this Multiple Award Schedule contract. The prime contractor shall be responsible, accountable, and liable for all work performed by any subcontractor, level, or tier.

1a. Lowest Priced Item: N/A

1c. See Accepted Price List

2. Maximum Order Threshold: SIN 246-52 - \$200,000 per order

3. Minimum Order. \$100

4. Geographic coverage (delivery area): 50 States, Puerto Rico and US Territories.

5. Points of Production: Not Applicable for Services.

6. Prices herein are net; discount has been taken.

7. Quantity discount: None, additional discounts may be negotiated with the ordering activity for task orders exceeding the maximum order threshold established.

8. Prompt payment terms: Net 30 days, .5% 20 day

- 9a. Government purchase cards are accepted up to the micro-purchase threshold.
- 9b. Government purchase cards are accepted above the micro-purchase threshold.
10. Foreign items: None.
- 11a. Time of delivery: 60 days ARO or per Statement of Work
- 11b. Expedited Delivery: Please contact for details.
- 11c. Overnight and 2-day delivery. Please contact for details.
- 11d. Urgent Requirements. Please contact for details.
12. F.O.B. point(s): Not Applicable for Services.
13. Ordering addresses:
 - a) For GSA orders, please contact the following:
Integrated Security Technologies
520 Herndon Parkway Suite C
Herndon, Virginia 20170

Phone: 1-888-291-0130
Fax: 1-703-464-5836

Contact: Michael S. Ruddo
Email: mruddo@ist-llc.com
 - b) For GSA contract questions or other administrative questions, please contact the following:

Integrated Security Technologies
GSA Contract Administrator
520 Herndon Parkway Suite C
Herndon, Virginia 20170

Phone: 1-888-291-0130
Fax: 1-703-464-5836

Contact: Michael S. Ruddo
Email: mruddo@ist-llc.com
14. Payment Addresses: See Ordering Information (Item 13)
15. Warranty provisions: Standard Commercial Warranty. Customer should contact Contractor for details.

16. Export packing charges: Not Applicable for Services.
17. Terms and conditions of Government purchase card acceptance: Accepted, no discount.
18. Terms and conditions of rental, maintenance, and repair: Please contact for details.
19. Terms and conditions of installation: Please contact for details.
20. Terms and conditions of repair parts: Please contact for details.
- 20a. Terms and conditions for any other services: Please contact for details.
21. List of service and distribution points: Refer to Item 13 for service and distribution points.
22. List of participating dealers: Not Applicable.
23. Preventive maintenance: Please contact for details.
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A.
- 24b. Section 508 Compliance for EIT: N/A.
25. Data Universal Number System (DUNS) number: 10-222-5294
26. Registration in Central Contractor Registration (CCR) Database: Yes

SIN 246-52 Professional Services Labor Rates & Categories

Project Management

Labor Category: Project Manager I

Minimum/General Experience: This position requires a minimum of 3 years work experience as a Work/Project Leader. The individual answers general questions and provides assistance; maintains assignment completion schedules; performs the same tasks as others.

Functional Responsibility: This position is responsible for the implementation coordination/management of projects. Using advanced planning skills and technical knowledge position would perform semi-complex, relatively varied tasks to coordinate a single focus project, from kickoff through completion. In a clearly defined environment, this position has accountability to resolve problems and issues using a high level of analytical, interpretive or constructive thinking. Receives periodic direction and very general supervision.

Educational Requirements: The successful candidate will possess a Bachelor's degree in Business or Computer Science. With five years experience no degree is required.

CLIN / GSA Rate
IST-PM-I / \$60.91

Labor Category: Project Manager II

Minimum/General Experience: This position requires a minimum of 3 years work experience as a Team Leader. The individual advises and directs the teams; answers complex questions functioning as an expert resource; maintains assignment completion schedules. Performs the same and higher level tasks.

Functional Responsibility: This position is responsible for the implementation coordination/management of projects. Using advanced planning skills and technical knowledge position would perform complex, varied tasks and processes to coordinate a multi-focused project, from kickoff through completion. In a broadly defined environment, this position has accountability to resolve problems and issues using analytical, interpretive or constructive thinking. Receives periodic direction and little guidance from supervisor.

Educational Requirements: The successful candidate will possess a Bachelor's degree in Business or Computer Science. With seven years experience no degree is required.

CLIN / GSA Rate
IST-PM-II / \$89.02

Labor Category: Project Manager III

Minimum/General Experience: This position requires a minimum of 5 years work experience as a Team Leader. The individual advises and directs the teams; answers complex questions functioning as an expert resource; maintains assignment completion schedules. Performs the same and higher level tasks.

Functional Responsibility: Using advanced planning skills and technical knowledge position would perform very complex, very intricate tasks to coordinate and manage a strategic, mission critical, complex, large-scale project. Has primary decision making responsibility. In a broadly defined environment, this position has high-level accountability to resolve problems and issues using analytical, interpretive or constructive thinking. Receives periodic direction from supervisor.

Educational Requirements: The successful candidate will possess a Bachelor's degree in Business or Computer Science. With ten years experience no degree is required.

CLIN / GSA Rate
IST-PM-III / \$117.13

Technical Services

Labor Category: Microsoft Certified Systems Engineer (MCSE) I

Minimum/General Experience: This position requires a minimum of three years general experience, of which two must be MCSE specific.

Functional Responsibility: Responsible for implementation and management of Microsoft Windows NT based server network solutions. Includes server configuration, domain design, remote monitoring, performance tuning, security and user administration. Knowledge of NT, and Windows. Unix or Novell experience a plus. Requires customer support skills and self-motivation.

Educational Requirements: Bachelors Degree in Science or Engineering or other related discipline. With five years experience no degree is required

CLIN / GSA Rate
IST-MCSE-I / \$91.83

Labor Category: Microsoft Certified Systems Engineer (MCSE) II

Minimum/General Experience: This position requires a minimum of five years general experience, of which three must be MCSE specific.

Functional Responsibility: Responsible for design, implementation and management of Microsoft Windows NT based server network solutions. Includes server configuration, domain design, remote monitoring, performance tuning, security and user administration. Thorough knowledge of NT, and Windows. Unix or Novell experience a plus. Requires excellent customer support skills and self-motivation. May be required to supervise lower grades.

Educational Requirements: Bachelors Degree in Science or Engineering or other related discipline. With five years experience no degree is required

CLIN / GSA Rate
IST-MCSE-II / \$117.13

Engineering & Design

Labor Category: CADD Operator II

Minimum/General Experience: This position requires a minimum of two years of specific experience in the electronic security field.

Functional Responsibility: This person shall be a computer aided draftsman with specialty in security layout and design.

Educational Requirements: An Associate's degree in Electronics Technology, or other related discipline. With three years experience no degree is required.

CLIN / GSA Rate
IST-CAD-II / \$52.47

Labor Category: Security Design Specialist II

Minimum/General Experience: This position requires a minimum of three years of specific experience in the electronic security field.

Functional Responsibility: This person shall be an engineer with specialty in security design and implementation over both Copper and Fiber connections.

Educational Requirements: A Bachelor's degree in Computer Science, Information Systems, Engineering, or other related discipline. With five years experience no degree is required.

CLIN / GSA Rate
IST-SDS-II / \$71.21

Labor Category: Security Design Specialist III

Minimum/General Experience: This position requires a minimum of five years of specific experience in the electronic security field.

Functional Responsibility: This person shall be an engineer with specialty in security design and implementation over both Copper and Fiber connections. May be required to supervise lower grades.

Educational Requirements: A Bachelor's degree in Computer Science, Information Systems, Engineering, or other related discipline. With six years experience no degree is required.

CLIN / GSA Rate
IST-SDS-III / \$91.83

Administrative Functions

Labor Category: Security Systems Administrator I

Minimum/General Experience: This position requires a minimum of two years experience administering security systems. Requires customer support skills and self-motivation.

Functional Responsibility: Responsibilities include assisting in the installation of security software, upgrading and patching software, developing administrative tools, managing system resources (users, disks, backups, etc.), strategic planning, training, and other tasks commonly associated with security system administration.

Educational Requirements: The successful candidate will possess an Associate's degree in Computer Science or Computer Engineering. With three years experience no degree is required.

CLIN / GSA Rate
IST-SSA-I / \$52.47

Labor Category: Security Systems Administrator II

Minimum/General Experience: This position requires a minimum of three years experience administering security systems. Requires customer support skills and self-motivation.

Functional Responsibility: Responsibilities include the installation of security software, upgrading and patching software, developing administrative tools, managing system resources (users, disks, backups, etc.), strategic planning, training, and other tasks commonly associated with security system administration. May be required to supervise lower grades.

Educational Requirements: The successful candidate will possess a Bachelor's degree in Computer Science or Computer Engineering. With five years experience no degree is required.

CLIN / GSA Rate
IST-SSA-II / \$71.21

Labor Category: Technical Writer II

Minimum/General Experience: Requires a minimum of three years experience in developing technical documentation, for hardware and software installation and use, troubleshooting and repair, operating system installations and upgrades, configuration management design and development of test plans.

Functional Responsibility: Plans, develops and maintains technical documentation. Conducts system reviews (hardware and software) to validate associated documentation. Coordinates documentation changes with system changes and upgrades.

Educational Requirements: A Bachelor's degree in Computer Science, Information Systems, Engineering, English, or other related discipline. With five years experience no degree is required.

CLIN / GSA Rate
IST-TW-II / \$71.21

Quality Assurance & Fabrication Services

Labor Category: Fabrication/Quality Control Specialist I

Minimum/General Experience: This position requires a minimum of one year general experience in the security field.

Functional Responsibility: This individual shall serve in an internship role, assisting an individual with a minimum of three years experience in respective field.

Educational Requirements: No Degree is required. A background in respective field is required.

CLIN / GSA Rate
IST-FQCS-I / \$44.98

Labor Category: Fabrication/Quality Control Specialist II

Minimum/General Experience: This position requires a minimum of three years general experience in the security field, of which two must be fabrication.

Functional Responsibility: This person shall be a fabrication & quality control specialist capable of fabricating various custom electronic security enclosures. This individual shall also be capable of connecting new security devices for testing and performing initial configuration of security devices. This individual will additionally be capable of handling non-standard configurations and troubleshooting advanced issues. May be required to supervise lower grades.

Educational Requirements: An Associate's degree in Electronics Technology, or other related discipline. With five years experience no degree is required.

CLIN / GSA Rate
IST-FQCS-II / \$60.91

Installation & Repair Services

Labor Category: Technician Assistant

Minimum/General Experience: This position requires a minimum of one-year general experience in the security field.

Functional Responsibility: This individual shall serve in an internship role, assisting an individual with a minimum of three years experience in respective field.

Educational Requirements: No Degree is required. A background in respective field is required.

CLIN / GSA Rate
IST-TA / \$44.98

Labor Category: Security System Technician I

Minimum/General Experience: This position requires a minimum of one year experience with installation, maintenance, trouble-shooting, and configuration of electronic security systems, including cable, CCTV cameras, CCTV matrix switchers, CCTV multiplexers & VCRs, card readers & data gathering panels, connected desktop computers, network interface cards, and other network peripherals. Requires customer support skills and self-motivation.

Functional Responsibility: Responsibilities include assisting with or performing at the basic level, a variety of tasks involved with installation, maintenance, trouble-shooting, and configuration of security system networks, including cable, CCTV cameras, CCTV matrix switchers, CCTV multiplexers & VCRs, card readers & data gathering panels, connected desktop computers, network interface cards, and other network peripherals. Work assignments would mainly be of minimal complexity, and position would work under immediate supervision.

Educational Requirements: The successful candidate will possess an Associate's degree in Electronics Technology. With three years experience no degree is required.

CLIN / GSA Rate
IST-SST-I / \$52.47

Labor Category: **Security System Technician II**

Minimum/General Experience: This position requires minimum of three years of experience involved with the procurement, design, installation, maintenance, trouble-shooting, configuration, and administration of electronic security systems, including cable, CCTV cameras, CCTV matrix switchers, CCTV multiplexers & VCRs, card readers & data gathering panels, connected desktop computers, network interface cards, and other network peripherals. Position works under moderate supervision.

Functional Responsibility: Responsibilities include device configuration and maintenance of CCTV cameras, CCTV matrix switchers, CCTV multiplexers & VCRs, card readers & data gathering panels, connected desktop computers, network interface cards, and other network peripherals as well as design and initial implementation. May be required to supervise lower grades.

Educational Requirements: The successful candidate will possess an Associate's degree in Electronics Technology. With five years experience no degree is required.

CLIN / GSA Rate
IST-SST-II / \$71.21

Labor Category: **Security System Technician III**

Minimum/General Experience: This position requires minimum of five years of experience involved with the procurement, design, installation, maintenance, trouble-shooting, configuration, and administration of electronic security systems, including cable, CCTV cameras, CCTV matrix switchers, CCTV multiplexers & VCRs, card readers & data gathering panels, connected desktop computers, network interface cards, and other network peripherals. Functions with periodic direction and little guidance from supervisor.

Functional Responsibility: Responsibilities would include variety of complex tasks involved with the procurement, design, installation, maintenance, trouble-shooting, configuration, and administration of electronic security systems, including cable, CCTV cameras, CCTV matrix switchers, CCTV multiplexers & VCRs, card readers & data gathering panels, connected desktop computers, network interface cards, and other network peripherals. Functions with periodic direction and little guidance from supervisor. May be required to supervise lower grades.

Educational Requirements: The successful candidate will possess a Bachelor's degree in Computer Science or Computer Engineering. With seven years experience no degree is required.

CLIN / GSA Rate
IST-SST-III / \$88.08