On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery system are available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is: www.gsaadvantage.gov.

**SCHEDULE TITLE:** Multiple Award Schedule MAS, Specialty Number (SIN) 561612, Protective Services Occupation OLM, Order Level Materials

**CONTRACT NUMBER:** GS07F-9400S

**CONTRACT PERIOD:** April 1, 2006 through March 31, 2021

For more information on ordering from Federal Supply Schedules, click on the FSS button on www.fss.gsa.gov.

**CONTRACTOR:** STARSIDE SECURITY & INVESTIGATION, INC
1370 Valley Vista Dr., Suite 200
Diamond Bar, CA 91765
Phone: (800) 782-7906
Phone: (909) 762-2001
Fax: (909) 992-3430
Website: www.starside.com
Email: rcoventry@starside.com

**BUSINESS SIZE:** Small, Woman-Owned, Minority

**CUSTOMER INFORMATION**
SYNOPSIS

Starside Security & Investigation, Inc. is a fully licensed and insured Security and Investigation corporation celebrating its 20th anniversary of providing quality Security, Investigative and Detention Services. Starside has grown to be one of the largest independently owned security guard firms in California. We are licensed in California, Arizona, Florida, New Mexico, Oregon, Texas and Wyoming, a Locksmith Company License in California and a Training Facility Firearms License in California. We provide all aspects of uniformed guard services, patrol services, investigative services, detention services, and plain-clothes armed protection. Our Management is comprised of professionals with a wide range of business, legal, federal, and local law enforcement expertise.

Starside has a proven track record of performance in providing quality service for our clients. We have and are performing security services successfully across the country. We have been providing security services for numerous clients since 2000 and look forward to participating in this newest endeavor.

Starside Security & Investigation, Inc. provides coordinated prevention and deterrence security services to County, State, and Federal agencies. We are certified as a WBE, MBE, and DBE Security and Investigation Firm.

Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu driven database system. The INTERNET address for GSA Advantage! is: https://www.gsaadvantage.gov/

SCHEDULE TITLE: Multiple Award Schedule (MAS).

CONTRACT ADMINISTRATOR:

Robert Coventry, CPP
Phone: (909) 762-2001
Fax: (909) 992-3430
E-Mail: rcoventry@starside.com

BUSINESS TYPE AND SIZE: Small, Disadvantaged, Woman-Owned

INFORMATION FOR ORDERING ACTIVITIES:
1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>561612</td>
<td>Security and Protective Services Occupations</td>
</tr>
<tr>
<td>OLM</td>
<td>Order Level Materials</td>
</tr>
</tbody>
</table>

1b. IDENTIFICATION OF THE LOWEST PRICED MODEL NUMBER AND UNIT PRICE:

<table>
<thead>
<tr>
<th>SIN</th>
<th>DESCRIPTION</th>
<th>PRICE</th>
</tr>
</thead>
<tbody>
<tr>
<td>561612</td>
<td>Security Services (Guard I)</td>
<td>$ 41.31 (Fully Loaded Rate, Not to Exceed)</td>
</tr>
</tbody>
</table>

2. MAXIMUM ORDER*: $ 200,000 per order.

*If the “best value” selection places your order over the Maximum Order, identified in this pricelist, you have an opportunity to obtain better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404.

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE: Domestic, 50 states, Washington, DC, Puerto Rico, US Territories

5. POINT OF PRODUCTION: N/A

6. BASIC DISCOUNT: Pricing shown on the following awarded pricelist is net, discounts deducted. The same methodology for pricing will be utilized substituting Wage determinations added at a later date. Pricing shown is exclusive of the Industrial Funding Fee. For calculation of the GSA Schedule price (price paid by customers ordering from the GSA schedule), the contractor should add the prevailing IFF rate to the negotiated price. Currently the IFF rate is .075%. Starside Security & Investigation, Inc. Pricelist dated 2/20/2020.

7. QUANTITY DISCOUNT: ½ % (.50%) for orders in excess of $ 500,000 per month per customer.

8. PROMPT PAYMENT TERMS: 1/4% (.25%) 10 days, net 30 days.
9a. GOVERNMENT PURCHASE CARDS must be accepted at or below the micro-purchase threshold.

9b. GOVERNMENT PURCHASE CARDS are not accepted above the micro-purchase threshold. (Contractor to revise prior to distribution if larger credit card orders will be accepted.)

10. FOREIGN TERMS: None.

11a. TIME OF DELIVERY AFTER RECEIPT OF ORDER (ARO): 30 days from award or as negotiated.

11b. EXPEDITED DELIVERY: as negotiated; job specific.

11c. OVERNIGHT AND 2-DAY DELIVERY: consult with contractor.

11d. URGENT REQUIREMENT: consult with contractor.

12. FOB POINT: N/A

13a. ORDERING ADDRESS: Same as Contractor’s address.

13b. ORDERING PROCEDURES: For Supplies and Services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) and a sample BPA can be found at the GSA/FSS Schedule homepage.

14. PAYMENT ADDRESS: Same as Contractor’s address

15. WARRANTY PROVISIONS: Standard Commercial Warranty applies.

16-24b. Not Applicable

25. DUNS NUMBER: 097786441

26. NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION (CCR) DATABASE: Registered.
Starside Security & Investigation, Inc (Starside) services are offered Nationwide

Starside is licensed in the following States

<table>
<thead>
<tr>
<th>Arizona</th>
<th>California</th>
</tr>
</thead>
<tbody>
<tr>
<td>Florida</td>
<td>New Mexico</td>
</tr>
<tr>
<td>Texas</td>
<td>Oregon</td>
</tr>
<tr>
<td>Wyoming</td>
<td>Colorado</td>
</tr>
</tbody>
</table>

Hourly Pricing will vary depending on the location and the Applicable Wage Determination

No Rate shall exceed the following:
<table>
<thead>
<tr>
<th>Position</th>
<th>Position OT</th>
<th>Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>Detention Officer **</td>
<td>Detention Officer OT</td>
<td>27040</td>
</tr>
<tr>
<td>$89.28</td>
<td>$113.84</td>
<td></td>
</tr>
<tr>
<td>Supervisory DO</td>
<td>Supervisory DO OT</td>
<td></td>
</tr>
<tr>
<td>$88.06</td>
<td>$112.27</td>
<td></td>
</tr>
<tr>
<td>Corrections Officer **</td>
<td>Corrections Officer OT</td>
<td>27008</td>
</tr>
<tr>
<td>$89.28</td>
<td>$113.84</td>
<td></td>
</tr>
<tr>
<td>Guard I **</td>
<td>Guard I OT</td>
<td>27101</td>
</tr>
<tr>
<td>$41.31</td>
<td>$52.67</td>
<td></td>
</tr>
<tr>
<td>Guard II **</td>
<td>Guard II OT</td>
<td>27102</td>
</tr>
<tr>
<td>$63.62</td>
<td>$81.12</td>
<td></td>
</tr>
<tr>
<td>Alarm Monitor **</td>
<td>Alarm Monitor OT</td>
<td>27004</td>
</tr>
<tr>
<td>$82.50</td>
<td>$105.18</td>
<td></td>
</tr>
<tr>
<td>Baggage Inspector **</td>
<td>Baggage Inspector OT</td>
<td>27007</td>
</tr>
<tr>
<td>$41.31</td>
<td>$52.67</td>
<td></td>
</tr>
<tr>
<td>Court Security Officer **</td>
<td>Court Security Officer OT</td>
<td>27010</td>
</tr>
<tr>
<td>$89.17</td>
<td>$113.70</td>
<td></td>
</tr>
<tr>
<td>Detection Dog Handler **</td>
<td>Detection Dog Handler OT</td>
<td>27030</td>
</tr>
<tr>
<td>$54.83</td>
<td>$69.91</td>
<td></td>
</tr>
<tr>
<td>Police Officer I **</td>
<td>Police Officer I OT</td>
<td>27131</td>
</tr>
<tr>
<td>$101.04</td>
<td>$128.83</td>
<td></td>
</tr>
<tr>
<td>Police Officer II **</td>
<td>Police Officer II OT</td>
<td>27132</td>
</tr>
<tr>
<td>$111.37</td>
<td>$142.00</td>
<td></td>
</tr>
<tr>
<td>Fire Fighter **</td>
<td>Fire Fighter OT</td>
<td>27070</td>
</tr>
<tr>
<td>$93.05</td>
<td>$118.63</td>
<td></td>
</tr>
<tr>
<td>Project Manager</td>
<td>Project Manager OT</td>
<td></td>
</tr>
<tr>
<td>$91.72</td>
<td>$116.95</td>
<td></td>
</tr>
<tr>
<td>General Clerk **</td>
<td>General Clerk OT</td>
<td>01111</td>
</tr>
<tr>
<td>$37.44</td>
<td>$47.74</td>
<td></td>
</tr>
</tbody>
</table>

Mileage for Detention Vehicles are as follows

<table>
<thead>
<tr>
<th>Type</th>
<th>Mileage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sedan</td>
<td>$0.58</td>
</tr>
<tr>
<td>Van (3-15)</td>
<td>$1.89</td>
</tr>
<tr>
<td>Bus (15+)</td>
<td>$2.09</td>
</tr>
</tbody>
</table>

"The Service Contract Act (SCA) is applicable to this contract and it includes SCA Applicable labor categories. The prices for the indicated (**) SCA Labor categories are based on the U.S Department of Labor Wage Determination Number(s) identified in the SCA Matrix. The Prices awarded are in line with the geographic scope of the contract (i.e. Nationwide)"
LABOR CATEGORY DESCRIPTIONS

Below, we are pleased to provide labor category descriptions for each labor category to provide for the General Services Administration Federal Supply Schedule.

ALARM MONITOR **

Operates communication equipment to receive incoming calls for assistance and dispatches personnel and equipment to scene of emergency; Operates telephone console to receive incoming calls for assistance; Questions caller to determine nature of problem and type and number of personnel and equipment needed, following established guidelines; Scans status charts and computer screen to determine units available; Monitors alarm system signals that indicate location of fire or other emergency; Operates two-way radio to dispatch police, fire, medical and other personnel and equipment and to relay instructions or information to remove units; Types commands on computer keyboard to update files and maintain logs; Tests communications and alarm equipment and backup systems to ensure serviceability; May provide pre-arrival instructions to caller, utilizing knowledge of emergency medical techniques; May activate alarm system to notify fire stations.

BAGGAGE INSPECTOR **

The Baggage Inspector inspects/screens all passenger baggage and personnel prior to entering passenger terminal, uses x-ray machine, metal detectors and explosive residue detection equipment, and inspects personnel and/or baggage manually, if required. This inspector is responsible for ensuring that passengers and personnel entering the terminal do not possess unauthorized material such as weapons, explosives, etc. This person communicates with law enforcement personnel if unauthorized material is discovered, or in case of emergency. This worker conducts facility observations to ensure the safety of personnel inside and outside the facility by walking through the building ensuring that there are no obvious treats, unusual situations or suspicious activities, and notifies the proper authorities if such situations occur. The Baggage Inspector may perform routine testing and maintenance of screening equipment.

GUARD I **

Carries out instructions primarily oriented toward ensuring that emergencies and security violations are readily discovered and reported to appropriate authority. Intervenes directly only in situations which require minimal action to safeguard property or persons. Duties require minimal training, Observe & Report.

GUARD II **

Enforces regulations designed to prevent breaches of security. Exercises judgment and use discretion in dealing with whether first response should be to intervene directly (asking for assistance when deemed necessary and time allows), to keep situation under surveillance, or to report situation so that it can be handled by appropriate authority. Duties require specialized training in methods and techniques of protecting security area. Commonly, the guard is required to demonstrate continuing physical fitness and proficiency with firearms or other special weapons.
CORRECTIONS OFFICER **

Maintains order among inmates in a prison or local jail. Performs routine duties in accordance with established policies, regulations, and procedures to guard and supervise inmate in cell, at meals, during recreation, and on work assignments. May, if necessary, employ weapons or force to maintain discipline and order. Typical duties include: Taking periodic inmate counts; searching inmates and cells for contraband articles; inspecting locks, windows, bars, grills, doors and grates for tampering; aiding in prevention of escapes and taking part in searches for escaped inmates; and escorting inmates to and from different areas for questioning, medical treatment, work and meals; May act as outside wall guard, usually on rotation.

COURT SECURITY OFFICER **

Patrols courthouse to provide security; Escorts defendants to and from courtroom, and stands guard during court proceedings; Checks courtroom for security. Assignments include not only the monitoring of entrances to the court but also attention to the special needs of the court system, particularly in the area of personal protection for the judges, jurors, witnesses, attorneys and other persons involved with the court, including the general public. Duties require specialized training in methods and techniques of protecting security areas; is required to demonstrate continuing physical fitness and proficiency with firearms or other special weapons.

DETENTION OFFICER **

Is responsible for the Care Custody and Control of Detainees, Inmates or Prisoners. Performs various duties related to detention, safeguarding, securing and escorting of Detainees violators of immigration laws. Transports, searches, Shackles and Unshackles detainees as needed. Searches vehicles prior to and after transporting a detainee looking for contraband and ensuring restraint equipment is serviceable. Exercises constant visual observation over detainees, and maintains order and discipline preventing escape and prevent harm to detainee and the public. The DO attends to sheltering, feeding and physical well-being of detainees; and counseling of alien detainees on personal matters. The DO guards’ detainees at hospitals, hotels, detention facilities, deportation or exclusion hearings as well as recognize potentially hazardous health, safety, security, or discipline problems; Transports Detainees to and from medical and dental appointments, hospital stays and to other detention facilities as needed.

DETENTION OFFICER SUPERVISOR *

Performs the duties of a Detention Officer (above) and also schedules DO’s for hospital watch, hotel watch and transportation of detainees. Performs unannounced post checks to ensure the DO’s are in complete uniform and confirm the DO are complying with their Post Orders and is completing the Daily Activity Report (DAR) and is maintaining Constant Visual Observation of the Detainee. Checks all shackles, and ensures the detainee is securely restrained. Performs monthly training and retraining as needed. Verifies the detainee is in proper restraints and shackled to the bed if in a hospital and the detainee is in three-point restraints if being transported, (handcuffs, waist chain and leg irons). Handle calls for assuming custody, relieving Starside of custody, transporting high risk offenders, material witnesses. Performs inventory of equipment (weapons, shackles, transportation vehicles), issues equipment to DO’s.
DETENTION OFFICER SUPERVISOR * (CONTINUED)
• Supervise detention officers in accordance with company policies and post orders.
• Coordinate with the Assistant Project Manager (APM) and Project Manager (PM) on corrective action and praise.
• Communicate with APM and PM on an ongoing basis, call for guidance as needed.
• Communicate effectively to staff regarding all pass downs.
• Performs an unannounced post check at least once per shift at each hospital, room or facility.
• Perform maintenance on detention vehicles (Sedans, Vans, Detention Bus)
• Coach and lead detention officers, security officers and all employees.
• Conduct in-service training, refresher training as necessary.
• Issue firearms, magazines and ammunition, radios, and keys to all detention and security officers.
• Provide written / verbal briefings to Client on any incidents and/or deviations from approved staffing levels.
• Provide daily emails to client representatives to include daily counts, incidents, staff usage reports.
• Maintain/Submit Sign-in sheets bi-weekly
• Check all equipment (Handcuffs, Leg Irons, Waist Chains, and Blue / Black boxes)
• Orient, train, and document orientation and training for all newly assigned detention officers to the facility.
• Additional duties as assigned

ASSISTANT PROJECT MANAGER *

Under the guidance of the Project Manager serves as a key point of contact to ensure the quality of services provided by detention officers, detention officer supervisors and staff. Performs unannounced post checks and evaluates each employee, evaluates their uniform appearance, knowledge of post orders, checks state issued guard cards, firearms permit, less than lethal, (LTL) cards, initiates any necessary corrective action or praise in a timely manner. Meets regularly with supervisors, client representatives for updates and addresses any issues or potential problems; assists in preparation or request for proposals (RFP’s), reviews client contracts; provides support during client start-ups; provides support in security planning, assessments and surveys; reviews and updates post orders. Provides on the job training and new detention officer orientation. Oversees, participates in and coordinates/collaborates with the Project Manager in the recruitment, selection, orientation, training, development and retention of quality detention officers; ensures that each employee is treated with dignity and respect; helps supervisors plan, schedule, and directs work; provides effective coaching to employees and carries out disciplinary actions, according to the collective bargaining agreement (CBA) as necessary; supports staff as appropriate in carrying out their respective responsibilities. Maintains a positive, professional environment in full compliance with applicable laws, regulations, policies and procedures; ensures that employees understand and comply with applicable laws, regulations, policies and procedures. Prepares and coordinates staffing needs with the Project Manager; ensures scheduling is handled in accordance to the CBA while controlling labor costs; reviews detention officer Daily Activity Reports (DAR’s) and Incident Reports (IR’s) to ensure post orders and client directives are being followed; personally, inspects all posts as part the evaluation of the detention staff. Authorized access to classified information as determined by the client.
Serves as Interim Project Manager during absences or vacation of the Project Manager.

Other responsibilities include:
• Supervise detention officers in accordance with company policies and post orders.
• Coordinate with the Assistant Project Manager (APM) and Project Manager (PM) on corrective action.
• Communicate with APM and PM on an ongoing basis, ask for guidance as needed.
• Communicate effectively to staff regarding all pass downs.
• Call in staff for transports and new admits.
• Performs an unannounced post check at least once per shift at each hospital, room or facility.
• Perform maintenance on detention vehicles (Sedans, Vans, Detention Bus)
• Coach and lead detention officers, security officers and all employees.
• Conduct in-service training, refresher training as necessary.
• Issue firearms, magazines and ammunition, radios, and keys to all detention and security officers.
• Provide written and/or verbal briefings to Client on any incidents and/or deviations from approved staffing levels.
• Provide daily emails to client representatives to include daily counts, incidents, staff usage reports.
• Maintain/Submit Sign-in sheets bi-weekly
• Check all equipment (Handcuffs, Leg Irons, Waist Chains, and Blue / Black boxes)
• Orient, train, and document orientation and training for all newly assigned detention officers to the facility.

Also provide refresher training to security / detention personnel as needed.
• Act as a back-up for the Assistant Project Manager in an emergency.
• Ensure that all employees are being relieved for breaks and lunch periods.
• Additional duties as assigned

**PROJECT MANAGER**

Plans and supervises multiple task orders involving complex, sensitive, or classified operations in one of the security areas. Under the guidance of the Director of Detention Security Services Division / Chief Operations Officer / President & CEO, responsible for the overall management of the specific task orders and ensures that the technical solutions and schedules in the task order are implemented in a timely manner. Plans, organizes, directs and controls all activities identified in the Contract project or task order. Assists the Director DSSD and COO Supervisor in working with the Contracting Officers Representative and Contract management personnel representatives and meets independently with Contract personnel and contractor to formulate and review task order plans and deliverable items. Ensures conformance with task order schedules and costs, and monitors employee performance and productivity, and develops procedures and guidelines to ensure that personnel are capable of performing in accordance with post orders. Develops and implements a training program to ensure that all security and detention personnel adhere to the technical developments and
advancements pertaining to agency security equipment and systems. Implements remedial actions as necessary to ensure that an acceptable level of performance is maintained.

- Shall be responsible for the overall management and coordination of the Contract and act as the central point of contact for the Contract.
- Manages day-to-day operational aspects of a project and scope.
- Identifies resources needed and assigns individual responsibilities.
- Shall have over 5 years of Law Enforcement, Corrections or Detention Management experience.
- Shall have the full authority to act for the Contractor on all matters relating to the daily operation of the Contract.
- Must be accessible 24 hours a day, 365 days a year.
- Ensures projects documents are complete, current, and filed appropriately.
- Additional duties as assigned

*POSITION NOT COVERED BY THE SERVICE CONTRACT ACT*

POLICE OFFICER **

Enforces laws established for the protection of persons and property, by detaining, arresting, interrogating, and incarcerating suspected violators, and appearing as a witness at trials. Work is performed in uniform or civilian clothes and officers are typically armed.

Excluded are:

a. Supervisory positions;

b. Criminal investigators;

c. Police detectives and specialists performing duties above those described for Police Officer II;

d. Positions requiring the operation of aircraft; and

e. Police academy cadets and positions receiving on-the-job training and experience in basic police activities.
**Police Officer I**

Carries out general and specific assignments from supervisors in accordance with established rules and procedures. Maintains order, enforces laws and ordinances, and protects life and property in an assigned patrol district or beat by performing a combination of duties as: patrolling a specific area on foot or in a vehicle; directing traffic, issuing traffic summonses; investigating accidents; apprehending and arresting suspects; processing prisoners; and protecting scenes of major crimes. May participate with detectives or investigators in conducting surveillance operations.

**Police Officer II**

In addition to the basic police duties described at level I, receives additional compensation to specialize in one or more activities, such as: canine patrol; special reaction teams; juvenile cases; hostage negotiations; and participating in investigations or other enforcement activities requiring specialized training and skills.

**Detection Dog Handler**

Starside has multiple Canine Handlers trained in specific Canines for deployment, each holds a national certification in the type of Canine they are to handle.

**Explosive Detection Canine**, trained to counter threats of explosives thru the detection of odors to include: C4, Det Cord, Flex X, Booster, Black Powder, Dynamite, Smokeless Powder, Water Gel, & Ammonia Nitrate.

**Narcotic Detection Canine**, trained to detect Drugs to include: Cocaine, Heroin, Crack Cocaine, Methamphetamine, and Marijuana.

**Human Remains Detection Canine**, trained to search and recover human remains

Other trained Canine Handlers available as needed.
FIRE FIGHTER **

Starside Security & Investigation’s Fire Fighters perform the same duties as City, County or State Fire Fighters to include responding to fire alarms, medical calls and other emergency situations; participate in fire suppression and rescue activities; operate pumps, aerial ladders and other auxiliary fire apparatus; enter burning buildings to rescue inhabitants and access fires for suppression.

Participate in engine and pumper hook-up at scene of fire; lay connector hose; hold nozzle and direct water stream to combat fire; raise and climb ladders; use chemical extinguishers, bars, hooks, ropes and other equipment to suppress and extinguish fires.

Perform salvage, overhaul and maintenance operations following fire suppression; test, adjust and perform minor repairs on apparatus, fire hydrants and other equipment to assure proper operation and readiness for future alarms; sweep water; remove debris; search for and extinguish hidden fires.

Operate a variety of specialized equipment including hand and power tools, chain saws, rescue tools, medical equipment and generators; drive Fire Department vehicles as needed in emergency situations.

Prepare and maintain a variety of records and reports related to equipment, fuel usage, injuries, incidents, inspections and assigned activities.

Starside Security & Investigation, Inc. appreciates the opportunity to present our price list for providing Guard Services, Detention Service, Court Security Officers, Police Officers, Supervisors, Project Managers, Fire Fighters and Investigations for the General Services Administration Federal Supply Services. We are confident that the information presented in our proposal shows that we are a highly qualified and capable security & investigation firm, with the experience and resources necessary to provide superior services.