

**GENERAL SERVICES ADMINISTRATION
FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE CATALOG/PRICE LIST
Revised 15 January 2008**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The INTERNET address for **GSA Advantage!** is <http://www.gsadvantage.gov>

SCHEDULE TITLE: Federal Supply Schedule 736 – Temporary, Administrative and Professional Staffing (TAPS) Services

FSC Group: 736

CONTRACT NUMBER: GS-07F-9674S

CONTRACT PERIOD: 01 September 2006 thru 31 August 2011

For more information on ordering from the Federal Supply Schedule for Temporary, Administrative and Professional Staffing Services click on the Ordering Procedures button at <http://www.gsa.gov/tempservices>.

CONTRACTOR: Career Training Concepts, Inc.
3640 Hewatt Ct.
Snellville, GA 30039
Phone: (770) 326-9229
Fax: (770) 729-8090
Web Site: <http://www.careertrainingconcepts.com>

CONTRACTOR'S ADMINISTRATION SOURCE: Sandi Zimmerman
e-mail: szimmerman@careertrain.com
or
Matthew Morgan
e-mail: mmorgan@careertrain.com

BUSINESS SIZE: Small, Veteran Owned Business

CUSTOMER INFORMATION:

1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs)

SIN	DESCRIPTION
736-1	Administrative Support and Clerical Occupations
736-2	Automatic Data Processing Occupations
736-5	Technical and Professional Occupations

1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN: N/A

2. MAXIMUM ORDER*: \$100,000 per SIN

*If the best value selection places your order over the Maximum Order identified in this catalog/pricelist, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contactor for a better price. The contractor may (1) offer a new price for this requirement

(2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the schedule contract in accordance with FAR 8.404.

3. **MINIMUM ORDER:** \$0.00.

4. **GEOGRAPHIC COVERAGE:**

Little Rock, AR - Wage Determination Number 05-2033, Revision 4 dated 08/14/2007
Washington, DC – Wage Determination Number 05-2103, Revision 4 dated 07/05/2007
Atlanta, GA – Wage Determination Number 05-2133, Revision 3 dated 10/04/07
Alexandria, LA - Wage Determination Number 05-2229, Revision 4 dated 05/29/2007
New Orleans, LA - Wage Determination Number 05-2233, Revision 4 dated 05/29/2007
St Cloud, MN – Wage Determination Number 05-2289, Revision 4 dated 08/20/2007
Jackson, MS – Wage Determination Number 05-2297, Revision 4 dated 09/17/2007
Kansas City, MO - Wage Determination Number 05-2307, Revision 5 dated 09/21/2007
St. Louis, MO - Wage Determination Number 05-2309, Revision 4 dated 08/02/2007
Southern Missouri - Wage Determination Number 05-2311, Revision 4 dated 08/09/2007
Lexington, KY - Wage Determination Number 05-2221, Revision 4 dated 05/29/2007
Montana Statewide - Wage Determination Number 05-2317, Revision 4 dated 08/14/2007
Albany, NY – Wage Determination Number 05-2367, Revision 3 dated 07/27/2007
Utah, Statewide - Wage Determination Number 05-2531, Revision 4 dated 08/14/2007

5. **POINT(S) OF PRODUCTION:** N/A

6. **DISCOUNT FROM LIST PRICES:** N/A

7. **QUANTITY DISCOUNT(S):** 1% for orders requesting 10 or more people.

8. **PROMPT PAYMENT TERMS:** 1% - 10 days and Net 30

9.a. **Government Purchase Cards are accepted at or below the micro-purchase threshold.**

9.b. **Government Purchase Cards ARE NOT accepted above the micro-purchase threshold.**

10. **FOREIGN ITEMS:** None

11a. **TIME OF DELIVERY:** N/A

11b. **EXPEDITED DELIVERY:** N/A

11c. **OVERNIGHT AND 2-DAY DELIVERY:** N/A

11d. **URGENT REQUIREMENTS:** Agencies can contact the Contractor's representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.

12. **FOB POINT:** N/A

13a. **ORDERING ADDRESS:** Same as contractor

14. **PAYMENT ADDRESS:** Same as contractor

15. **WARRANTY PROVISION:** N/A

- 16. **EXPORT PACKING CHARGES:** N/A
- 17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:** N/A
- 18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):**
N/A
- 19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):** N/A
- 20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS
AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):** N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):** N/A
- 21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):** N/A
- 22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):** N/A
- 23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):** N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES (e.g. recycled content,
energy efficiency, and/or reduced pollutants):** N/A
- 24b. **Section 508 Compliance for EIT:** N/A
- 25. **DUNS NUMBER:** 072487721
- 26. **NOTIFICATION REGARDING REGISTRATION IN CENTRAL CONTRACTOR REGISTRATION
(CCR) DATABASE:** Contractor has an Active Registration in the CCR database.

Little Rock , Arkansas

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 28.65
Administrative Specialist (GS 8)	\$ 31.32
Administrative Assistant (WD)	\$ 26.44
736-2	
Computer Systems Tech (WD)	\$ 34.56
Computer Systems Tech II (GS 10)	\$ 37.28
736-5	

Budget Analyst (GS 9)	\$ 34.19
Human Resources Asst (GS 7)	\$ 28.65
Logistics (Supply) Tech (GS 9)	\$ 34.19
Marketing Specialist Recruiter (GS 9)	\$ 34.19
Recruiter (GS 9)	\$ 34.19
Recruiter, Senior (GS 10)	\$ 37.28
Recruiting Retention Specialist(GS 10)	\$ 37.28
School Program Coordinator (Recruiting) (GS 9)	\$ 34.19

Washington, DC

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 30.35
Administrative Specialist (WD)	\$ 34.31
Administrative Assistant (WD)	\$ 37.02
736-2	
Computer Systems Tech (WD)	\$ 36.45
Computer Systems Tech II (WD)	\$ 39.94
736-5	
Budget Analyst (GS 9)	\$ 36.26
Human Resources Assistant (WD)	\$ 34.31
Logistics (Supply) Technician (WD)	\$ 37.02
Marketing Specialist Recruiting (GS 9)	\$ 36.26
Recruiter (GS 9)	\$ 36.26
Recruiter, Senior (GS 10)	\$ 39.56
Recruiting Retention Specialist (GS 10)	\$ 39.56
School Program Coordinator (Recruiting) (GS 9)	\$ 36.26

Atlanta, Georgia

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 29.56
Administrative Specialist (GS 8)	\$ 32.32
Administrative Assistant (WD)	\$ 37.94
736-2	
Computer Systems Tech (WD)	\$ 35.90
Computer Systems Tech II (WD)	\$ 40.60
736-5	
Budget Analyst (GS 9)	\$ 35.31
Human Resources Asst (WD)	\$ 30.56
Logistics (Supply) Tech (WD)	\$ 36.04
Marketing Specialist Recruiter (GS 9)	\$ 35.31
Recruiter (GS 9)	\$ 35.31
Recruiter, Senior (GS 10)	\$ 38.49
Recruiting Retention Specialist(GS 10)	\$ 38.49
School Program Coordinator (Recruiting) (GS 9)	\$ 35.31

Lexington, Kentucky

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 28.44
Administrative Specialist (GS 8)	\$ 31.09
Administrative Assistant (WD)	\$ 30.63
736-2	
Computer Systems Tech. (GS 9)	\$ 33.94
Computer Systems Tech, II (GS 10)	\$ 37.00

736-5	
Budget Analyst (GS 9)	\$ 33.94
Human Resources Assistant (GS 7)	\$ 28.44
Logistics (Supply) Technician (GS9)	\$ 33.94
Marketing Specialist Recruiting (GS 9)	\$ 33.94
Recruiter (GS 9)	\$ 33.94
Recruiter, Senior (GS 10)	\$ 37.00
Recruiting Retention Specialist (GS 10)	\$ 37.00
School Program Coordinator (Recruiting) (GS 9)	\$ 33.94

Alexandria, Louisiana

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 28.65
Administrative Specialist (GS 8)	\$ 31.32
Administrative Assistant (WD)	\$ 26.64
736-2	
Computer Systems Tech. (GS 9)	\$ 34.19
Computer Systems Tech, II (GS 10)	\$ 37.28
736-5	
Budget Analyst (GS 9)	\$ 34.19
Human Resources Assistant (GS 7)	\$ 28.65
Logistics (Supply) Technician (GS 9)	\$ 34.19
Marketing Specialist Recruiting (GS 9)	\$ 34.19
Recruiter (GS 9)	\$ 34.19
Recruiter, Senior (GS 10)	\$ 37.28
Recruiting Retention Specialist (GS 10)	\$ 37.28
School Program Coordinator (Recruiting) (GS 9)	\$ 34.19

New Orleans, LA

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 28.65
Administrative Specialist (GS 8)	\$ 31.32
Administrative Assistant (WD)	\$ 34.48
736-2	
Computer Systems Tech. (GS 9)	\$ 34.19
Computer Systems Tech, II (GS 10)	\$ 37.28
736-5	
Budget Analyst (GS 9)	\$ 34.19
Human Resources Assistant (GS 7)	\$ 28.65
Logistics (Supply) Technician (WD)	\$ 34.26
Marketing Specialist Recruiting (GS 9)	\$ 34.19
Recruiter (GS 9)	\$ 34.19
Recruiter, Senior (GS 10)	\$ 37.28
Recruiting Retention Specialist (GS 10)	\$ 37.28
School Program Coordinator (Recruiting) (GS 9)	\$ 34.19

St Cloud, MN

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 30.02
Administrative Specialist (GS 8)	\$ 32.84
Administrative Assistant (WD)	\$ 29.73
736-2	

Computer Systems Tech. (GS 9)	\$ 35.87
Computer Systems Tech, II (GS 10)	\$ 39.12
736-5	
Budget Analyst (GS 9)	\$ 35.87
Human Resources Assistant (GS 7)	\$ 30.02
Logistics (Supply) Technician (GS 9)	\$ 35.87
Marketing Specialist Recruiting (GS 9)	\$ 35.87
Recruiter (GS 9)	\$ 35.87
Recruiter, Senior (GS 10)	\$ 39.12
Recruiting Retention Specialist (GS 10)	\$ 39.12
School Program Coordinator (Recruiting) (GS 9)	\$ 35.87

Jackson, MS

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 28.65
Administrative Specialist (GS 8)	\$ 31.32
Administrative Assistant (WD)	\$ 31.83
736-2	
Computer Systems Tech. (WD)	\$ 41.84
Computer Systems Tech, II (WD)	\$ 42.10
736-5	
Budget Analyst (GS 9)	\$ 34.19
Human Resources Assistant (GS 7)	\$ 28.65
Logistics (Supply) Technician (GS 9)	\$ 34.19
Marketing Specialist Recruiting (GS 9)	\$ 34.19
Recruiter (GS 9)	\$ 34.19
Recruiter, Senior (GS 10)	\$ 37.28
Recruiting Retention Specialist (GS 10)	\$ 37.28

School Program Coordinator (Recruiting) (GS 9)	\$ 34.19
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Kansas City, MO

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 28.65
Administrative Specialist (GS 8)	\$ 31.32
Administrative Assistant (WD)	\$ 33.98
736-2	
Computer Systems Tech. (WD)	\$ 36.87
Computer Systems Tech, II (WD)	\$ 38.35
736-5	
Budget Analyst (GS 9)	\$ 34.19
Human Resources Assistant (WD)	\$ 31.32
Logistics (Supply) Technician (WD)	\$ 36.23
Marketing Specialist Recruiting (GS9)	\$ 34.19
Recruiter (GS 9)	\$ 34.19
Recruiter, Senior (GS 10)	\$ 37.28
Recruiting Retention Specialist (GS 10)	\$ 37.28
School Program Coordinator (Recruiting) (GS 9)	\$ 34.19

ST Louis, MO

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 28.65
Administrative Specialist (GS 8)	\$ 31.32

Administrative Assistant (WD)	\$ 34.48
736-2	
Computer Systems Tech. (WD)	\$ 35.77
Computer Systems Tech, II (WD)	\$ 38.61
736-5	
Budget Analyst (GS 9)	\$ 34.19
Human Resources Assistant (WD)	\$ 29.35
Logistics (Supply) Technician (GS 9)	\$ 34.19
Marketing Specialist Recruiting (GS 9)	\$ 34.19
Recruiter (GS 9)	\$ 34.19
Recruiter, Senior (GS 10)	\$ 37.28
Recruiting Retention Specialist (GS 10)	\$ 37.28
School Program Coordinator (Recruiting) (GS 9)	\$ 34.19

Southern Missouri

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 28.65
Administrative Specialist (GS 8)	\$ 31.32
Administrative Assistant (WD)	\$ 28.30
736-2	
Computer Systems Tech. (GS 9)	\$ 34.19
Computer Systems Tech, II (GS 10)	\$ 37.28
736-5	
Budget Analyst (GS 9)	\$ 34.19
Human Resources Assistant GS 7)	\$ 28.65
Logistics (Supply) Technician (GS 9)	\$ 34.19
Marketing Specialist Recruiting (GS 9)	\$ 34.19
Recruiter (GS 9)	\$ 34.19

Recruiter, Senior (GS 10)	\$ 37.28
Recruiting Retention Specialist (GS 10)	\$ 37.28
School Program Coordinator (Recruiting) (GS 9)	\$ 34.19

Montana Statewide

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 28.65
Administrative Specialist (GS 8)	\$ 31.32
Administrative Assistant (WD)	\$ 26.93
736-2	
Computer Systems Tech.(GS 9)	\$ 34.19
Computer Systems Tech, II (GS 10)	\$ 37.28
736-5	
Budget Analyst (GS 9)	\$ 34.19
Human Resources Assistant (GS 7)	\$ 28.65
Logistics (Supply) Technician (GS 9)	\$ 34.19
Marketing Specialist Recruiting (GS 9)	\$ 34.19
Recruiter (GS 9)	\$ 34.19
Recruiter, Senior (GS 10)	\$ 37.28
Recruiting Retention Specialist (GS 10)	\$ 37.28
School Program Coordinator (Recruiting) (GS 9)	\$ 34.19

Albany, New York

Skill Category	Total GSA Price
736-1	

Administrative Clerk (GS 7)	\$ 28.65
Administrative Specialist (GS 8)	\$ 31.32
Administrative Assistant (WD)	\$ 30.17
736-2	
Computer Systems Tech. (WD)	\$ 34.21
Computer Systems Tech, II (WD)	\$ 37.54
736-5	
Budget Analyst (GS 9)	\$ 34.19
Human Resources Assistant (GS 7)	\$ 28.65
Logistics (Supply) Technician (GS 9)	\$ 34.19
Marketing Specialist Recruiting (GS 9)	\$ 34.19
Recruiter (GS 9)	\$ 34.19
Recruiter, Senior (GS 10)	\$ 37.28
Recruiting Retention Specialist (GS 10)	\$ 37.28
School Program Coordinator (Recruiting) (GS 9)	\$ 34.19

Utah Statewide

Skill Category	Total GSA Price
736-1	
Administrative Clerk (GS 7)	\$ 28.65
Administrative Specialist (GS 8)	\$ 31.32
Administrative Assistant (WD)	\$ 29.76
736-2	
Computer Systems Tech (WD)	\$ 34.43
Computer Systems Tech, II (WD)	\$ 37.74
736-5	
Budget Analyst (GS 9)	\$ 34.19
Human Resources Assistant (GS 7)	\$ 28.65
Logistics (Supply) Technician (GS 9)	\$ 34.19

Marketing Specialist Recruiting (GS 9)	\$ 34.19
Recruiter (GS 9)	\$ 34.19
Recruiter, Senior (GS 10)	\$ 37.28
Recruiting Retention Specialist (GS 10)	\$ 37.28
School Program Coordinator (Recruiting) (GS 9)	\$ 34.19