



ALPINE ARCHAEOLOGICAL CONSULTANTS, INC.

P.O. Box 2075
Montrose, Colorado 81402-2075

ALPINE ARCHAEOLOGY OVERVIEW

Alpine Archaeological Consultants, Inc. is a respected, full-service archaeological consulting firm established to help clients implement their projects through compliance with historic preservation laws. For more information about Alpine, please visit our website: www.alpinearchaeology.com



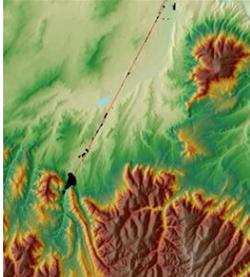
We believe that the best way to help clients realize their project goals is to offer expert services, delivered in a timely and cost-effective manner. Alpine's commitment to excellence in consulting is exemplified by our corporate membership in the American Cultural Resource Association and by certification of the company principals and many employees as Registered Professional Archaeologists (RPA).

ORGANIZATION

Founded in 1987, Alpine is a small business that engages solely in contracted cultural resource studies throughout the Rocky Mountain West, Plains, Great Basin, and Southwestern states for private clients and federal or state agencies. The firm employs 20 full-time archaeologists, an Office Manager, and a small clerical staff. The professional staff includes specialists in artifact analyses, GIS, faunal analysis, ethnobotany, historical archaeology, and prehistoric archaeology.

FACILITIES

Alpine owns an office building at 900 S. Townsend Ave. in Montrose, Colorado, with 8,400 square feet of office and laboratory space. Secure artifact and record storage is available in Alpine's two fireproof vaults. Alpine's assets include a research library; a 30-station computer network; and a wide array of computer software, peripherals, printers, and plotters. The corporation also owns a fleet of 10 four-wheel drive vehicles and a full range of archaeological excavation, survey, and laboratory equipment. Field equipment includes multiple Trimble Global Positioning System (GPS) units capable of sub-meter accuracy, a Nikon DTM 332 total station, and iPads for field recordation.





ALPINE ARCHAEOLOGY SERVICES AND CAPABILITIES

Alpine Archaeological Consultants, Inc. provides a wide range of cultural resource services. Much of our work involves assisting development companies in complying with historic preservation laws, such as Section 106 of the National Historic Preservation Act or the National Environmental Policy Act. Alpine also assists public sector agencies in meeting their regulatory requirements in managing cultural resources. Alpine personnel have extensive experience working with the pertinent legislation and the regional cultural resources, which helps insure timely and cost-effective work performance.

Alpine has demonstrated experience with the following types of services:

- Cultural resource sections of Environmental Impact Statements and Environmental Assessments
- Cultural resource inventory
- Macrobotanical and faunal analyses
- Historic and prehistoric artifact analyses
- National Register nominations
- Geographic Information Systems (GIS)
- Construction monitoring
- Cultural resource overviews, research designs, management plans, and treatment plans
- Preparation of Historic American Engineering Record (HAER) documentation
- Archaeological testing and controlled archaeological excavations

Alpine has always provided good quality work. Including archaeological survey work, research design, excavation reports, published papers, and professional papers. They have the technical expertise and staff that always produces quality products.

Utah BLM State Office

Alpine is well-versed at completing multiple concurrent projects, and is capable of having up to ten crews in the field at any time.

CLIENTS

Federal Government Client List

Western Area Power Admin.
Bureau of Land Management
Bureau of Reclamation
National Park Service
U.S. Forest Service
Natural Resources Conservation Service
Federal Aviation Admin.
U.S. Army Corps of Engineers

Other Clients

State agencies
Pipeline companies
Public utilities
Mining companies
Private landowners
Environmental consulting firms
Municipalities
Electrical transmission companies
Highway departments



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REGION OF EXPERTISE

Alpine Archaeological Consultants, Inc. is based in western Colorado in an area dominated by public landholdings. Alpine has conducted projects in the Southern Rocky Mountains, Central Plains, Colorado Plateau, and Great Basin provinces of Colorado, Utah, New Mexico, Wyoming, Montana, North Dakota, Oregon, California, Nevada, Kansas, and Nebraska. Counties where Alpine has worked are shown in green on the map to the right. Areas Alpine is currently permitted to work are also shaded gray.



TEAM

Alpine's professional staff has extensive experience in cultural resource consulting. These staff members meet or exceed the qualifications established in the Secretary of the Interior's Standards and Guidelines (48 FR Part IV). Alpine's staff archaeologists have worked in every western state in the United States, with their primary focus being on the archaeology of Colorado, New Mexico, Utah, and Wyoming. Each member of Alpine's team has an excellent record for carrying research projects to completion. The responsibilities assigned to key personnel are those that most effectively utilize each person's expertise and capabilities.

GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**TM, a menu-driven database system. The INTERNET address for **GSA Advantage!**TM is:
<http://www.GSAAdvantage.gov>.

Schedule for - Environmental Services

Federal Supply Group: 899 **Class:** F999

Contract Number: GS-10F-0004S

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>
Contract Period: October 01, 2005 through September 30, 2015

Contractor: Alpine Archaeological Consultants, Inc.
900 South Townsend Avenue
P.O. Box 2075
Montrose, CO 81402 2075

Business Size: Small Business

Telephone: (970) 249-6761
Extension: 38
FAX Number: (970) 249-8482
Web Site: www.alpinearchaeology.com
E-mail: kim.redman@alpinearchaeology.com
Contract Administration: Kimberly L. Redman

CUSTOMER INFORMATION:

- 1a. **Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:** 899-1 and 899-1RC
- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**
- 1c. **Hourly Rates:**
Labor Categories, Awarded Prices, and Descriptions (See Attached and SF30Continuation)
2. **Maximum Order:** \$1,000,000.00

3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Domestic Only
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$500
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:**
Contact Contractor
- 11d. **Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).**
14. **Payment address(es):** Same as company address

15. **Warranty provision.:** Contractor's standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at:** www.Section508.gov/.
25. **Data Universal Numbering System (DUNS) number:** 18-6179420
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered



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GS-10F-0004S

SIN 899-1 & 899-1RC: Environmental Planning Services & Documentation

LABOR CATEGORIES AND RATES	
Labor Category	GSA Hourly Rate
Principal Investigator	\$ 80.76
Project Administrator	\$ 80.76
Project Director	\$ 56.27
Project Archaeologist**	\$ 52.60
Assistant Crew Supervisor**	\$ 42.32
Field/Laboratory Archaeologist**	\$ 40.18
Laboratory Supervisor	\$ 52.60
Assistant Lab. Supervisor	\$ 42.32
GIS/Graphics Director	\$ 52.54
GIS/Graphics Specialist	\$ 43.20
Office Manager	\$ 48.14
Production [Office] Assistant	\$ 31.20
Copy Editor	\$ 48.01

**Indicates SCA eligible categories. See the SCA Matrix following the price list for additional information regarding these labor categories.

SCA MATRIX		
SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Field/Laboratory Archaeologist	30021 Archeological Technician I	05-2083
Assistant Crew Supervisor	30022 Archeological Technician II	05-2083
Project Archaeologist	30023 Archeological Technician III	05-2083

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.



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GS-10F-0004S PRICE LIST

SIN-899-1 and 899-1RC: Environmental Planning Services & Documentation

Alpine will calculate the total price for Environmental Planning Services & Documentation at the time the Delivery Order is placed. You may contact Alpine directly at 970-249-6761 ext. 38 or kim.redman@alpinearchaeology.com for a cost estimate.

The below matrix and narrative that follows, were submitted and will be incorporated into the contract, and must be included in Alpine’s price catalog on GSA Advantage.

Labor Category	Minimum Experience Required	Gov't. Hourly Rate
Principal Investigator	M.A.; 5 years as project director	\$ 80.76
Project Administrator	College degree; 5-10 years of management experience	\$ 80.76
Project Director	B.A. (M.A. preferred); experience sufficient to meet agency permit requirements	\$ 56.27
Project Archaeologist	B.A. (M.A. preferred); experience sufficient to meet agency permit requirements as a field supervisor	\$ 52.60
Assistant Crew Supervisor	B.A.; 3 months previous field and/or laboratory experience	\$ 42.32
Field/Laboratory Archaeologist	B.A.; no experience required	\$ 40.18
Laboratory Supervisor	B.A or B.S. (M.A. preferred); 5 years of experience	\$ 52.60
Assistant Lab. Supervisor	B.A.; 3 months previous experience	\$ 42.32
GIS/Graphics Director	B.A. or B.S.; 6 months experience with a variety of software, particularly GIS applications (ArcView)	\$ 52.54
GIS/Graphics Specialist	B.A. or B.S.; 3 months experience with GIS hardware and software applications (ArcView)	\$ 43.20
Office Manager	High school diploma; 6 months experience with accounting and word processing software	\$ 48.14
Production [Office] Assistant	High school diploma; no experience required	\$ 31.20
Copy Editor	High school diploma; 3 months experience and references attesting to language proficiency	\$ 48.01



POSITION DESCRIPTIONS

Project Administrator

The basic function of this position is to administer and control the administrative support operations of the company. Responsible for matters of accounting, payroll, preparation of project proposals and job costing, logistics, sales and marketing, general and detailed financial reporting for the administrative support of all functions of the company. Participate with other executive officers in strategic financial planning etc. Produce required and necessary operating and financial reports in a timely and accurate manner and provide logistic and clerical support as required.

Preferred Education - A four years college degree with Business and/or Finance training through seminars, classes or graduate education.

Experience Required- Five to 10 years experience in senior management of a consulting type corporation with progressive responsibilities.

Skills, knowledge and abilities required - ability to work independently, to supervise and work well with others in a multi-functional environment. Accounting, statistical and analytical knowledge. Good comprehension of accounting and spreadsheet software, excellent reading, writing and verbal skills. *Reasoning Ability* - Ability to apply principles of logical thinking to a wide range intellectual and practical problems. Ability to deal with a variety of abstract and concrete variables. Ability to manage a variety of activities simultaneously.

Principal Investigator

The basic function of the Principal Investigator is to oversee and coordinate the activities of all cultural resource work done under the permit issued to the company and organization so that all work related to archaeological and historical preservation consulting business is performed in accordance with governmental laws and regulations. Provide effective management and leadership to the technical personnel of the company, ensuring that all contracts awarded are completed accurately, timely, within budget, with a high degree of quality, and that they produce an acceptable level of profit. Other critical functions include research, projects supervision, write-up and report reviews, communications, agencies interaction, and any other work that relates to the consulting business.

Education Required: M.A. in Anthropology or Archaeology or related field.

Experience Required: A minimum of 5 years experience as a Project Director / Project Manager in the prehistoric and historical archaeological fieldwork, history, analysis, report preparation, and understanding of the various federal and state cultural resource regulations, including Section 106 of the National Historic Preservation Act.



Project Director

The function of the Project Director is to direct and coordinate the activities of all professional archaeological work activities, perform scientific research and study of past human activities and physical remains of human life, write reports, and any related work assigned to him / her, in order to deliver the contractual requirements. Other critical functions include project budgeting, work scheduling, document control, GPS instrument handling, photography, and any other work that relates to the projects.

Education Required: B.A. in Anthropology or related field.

Preferred: M.A. in Anthropology or related field

Experience Required: Sufficient experience in Cultural Resource Management (CRM), preferably involving Section 106 of the National Historic Preservation Act compliance projects to meet federal and state agency permitting requirements as a Field Director in Colorado, Utah, and / or Wyoming, and New Mexico. Experience in managerial activities, and field crew supervision including personnel safety.

Skill, Knowledge and Abilities Required

- The use of analytical and observational skills which demonstrate an ability to plan, organize, direct, budget, control, and coordinate archaeological activities. Abilities in identifying, evaluating, and mitigating effects of impacts on archaeological and historical resources.
- Knowledge of archaeological principles, theories, concepts, methodologies, and survey and excavation techniques, research methods, and procedures related to either prehistoric or historic cultural resources.
- Demonstrate ability and experience in research, survey, excavation, analysis and writing.
- Possess effective interpersonal and communication skills
- Other desirable skills include material culture analysis and statistical / spatial analysis.

Project Archaeologist

The Project Archaeologist works under the supervision of the Principal Investigator and/or Project Director to direct and coordinate the activities of all professional archaeological work activities, perform scientific research and study of past human activities and physical remains of human life, write reports, and any related work assigned to him / her, in order to deliver the contractual requirements. Other critical functions include project budgeting, work scheduling, document control, GPS instrument handling, photography, and any other work that relates to the projects.

Education Required: B.A. in Anthropology or related field.

Preferred: M.A. in Anthropology or related field

Experience Required: Sufficient experience in Cultural Resource Management (CRM), preferably involving Section 106 of the National Historic Preservation Act compliance projects to meet federal and state agency permitting requirements as a Field Supervisor in Colorado, Utah, and / or Wyoming, and New Mexico. Experience in field crew supervision



including personnel safety.

Skill, Knowledge and Abilities Required

- The use of analytical and observational skills which demonstrate an ability to plan, organize, and direct archaeological activities.
- Abilities in identifying, evaluating, and mitigating effects of impacts on archaeological and historical resources.
- Knowledge of archaeological principles, theories, concepts, methodologies, and survey and excavation techniques, research methods, and procedures related to either prehistoric or historic cultural resources.
- Demonstrate ability and experience in research, survey, excavation, analysis and writing.
- Possess effective interpersonal and communication skills
- Provides leadership to at least three lower graded field or laboratory archaeologists.

Assistant Crew Supervisor

Under the general supervision of field director/project archaeologist, performs skilled tasks. Conducts hand excavations, completes plan and profile maps of excavated units, completes standard feature and level forms, screens soils to recover artifacts. Performs flotation of soil samples, walk over, and shovel testing. Catalogs, packages/labels archaeological artifacts. Maintains field equipment and supplies. Conducts inventories of cultural resources in areas of proposed projects. Researchers reference materials such as state and national register files, historic documents, archeological reports, maps and aerial photos, and interviews source individuals concerning project areas. Performs on-the-ground area searches for surface and subsurface evidence of historic and prehistoric archeological remains. Identifies and records historic and prehistoric cultural resource sites. Helps prepare cultural resource inventory reports and maps. Insures that archeology work assignments are carried out in safe, timely manner according to established standards and procedures.

Education Required: B.A. in Anthropology or related field.

Experience Required: Experience in Cultural Resource Management (CRM), preferably involving Section 106 of the National Historic Preservation Act compliance projects, including field and/or laboratory work.

Field/Laboratory Archaeologist

Under the direct supervision of archaeological crew chiefs and under the general supervision of field director/project archaeologist performs unskilled and semi- skilled tasks at archaeological field sites. Assists in activities associated with the excavation of project areas and found features. Walks over project searching for archaeological materials such as historic and prehistoric remains. Excavates, screens, back-fills excavated areas. Assists in preparation of sketch maps and forms, and field photography. Conducts simple surveys using compass, topographical map and aerial photographs. Determine the exact locations of sites and marks them on maps and/or aerial photographs. Records information on archeological site survey form and prepares simple reports. Cleans, packages, and labels artifacts recovered from inventories and excavations and assists in the flotation of soil samples.



Education Required: B.A. in Anthropology or related field.

Experience Preferred: Experience with archaeological field and/or laboratory work, such as an archaeological field school or previous archaeological project experience..

Laboratory Supervisor

The basic function of the Laboratory Supervisor is to oversee all aspects of lab organization and operations to produce the desired results in the correct format, as specified by Project Directors. Responsibilities include artifact processing, classification, measurement, and curation, reporting from and maintenance of computer-based artifact catalog, research and analysis for previously and newly excavated assemblages. He / she must coordinate the laboratory services with archaeological field activities and in-office work. Other critical functions include work scheduling; document control, including all required state site forms, site and project maps, and report graphics; GIS field mapping; provision of field crews, and any other work that relates to the projects.

Education Required: B.A. or B.S.

Preferred: M.A. in Anthropology or related field, with emphasis on Archaeology.

Experience Required: Five years experience in archaeology, one year in a supervisory capacity in archaeological laboratory and managerial experience in consulting environment.

Skill, Knowledge and Abilities Required: The use of analytical and observational skills which demonstrate an ability to organize, direct, budget, control, and manage a laboratory department. Demonstrated experience with relational database applications, and expertise in culture resource management.

Assistant Laboratory Supervisor

The basic function of the Assistant Laboratory Supervisor is to prepare information tools to be used by crews to perform field work, and to convert information from the field into products for publication in reports. Write reports, and any related work assigned to him / her. Other critical functions may include providing in estimates for project budgeting, collection of file search information, data entry, work scheduling, and document control. Field work as a member of excavation / survey team, GPS instrument handling, photography, and any other work that relates to the projects.

Education Required: B.A. in Anthropology or related field.

Experience Required: Previous experience in archaeology, including archaeological laboratory work.

GIS/Graphics Director

The Geographic Information Specialist/Graphics Director must be proficient with ArcView software. Experience with the Image and Spatial Analysis extensions, Microsoft Access, and Excel programs is also desirable. Familiarity with archaeological field techniques is



desirable, but not necessary.

Education Required: B.A. or B.S.

Experience Required: Total comfort in a Windows environment with interoffice networking, a firm understanding of Microsoft Office, experience with image editing programs such as Corel PhotoPaint, and enough experience to be comfortable in a variety of programs. Must be confident with computer hardware and peripherals. Experience with Adobe and DOS a plus.

The job includes the following tasks:

- Create site location maps using USGS topo maps and hand drawn or GPS site data
- Create detail site maps and layouts from hand drawn maps and from GPS data
- Create a variety of other more generalized maps and layouts, such as project area maps, using USGS topo maps or other available ESRI maps
- Create detailed maps of excavation blocks
- Create detailed drawings of features and feature profiles
- Create density maps from artifact data
- Supervisor of GIS/Graphics Specialist staff members

GIS/Graphics Specialist

The basic function of the Graphics Specialist is to make maps for field use and for publication in reports and on required state site forms, and any related work assigned to him/her. Other critical functions may include providing estimates for project budgeting, collection of file search information, data entry, work scheduling, and document control. Field work as a member of excavation / survey team, GPS instrument handling, mapping, photography, and any other work that relates to the projects.

Education Required: high school diploma

Education Preferred: B.A. or B.S.

Experience Required: experience with GPS instrument handling and ArcView software

Office Manager

Handles project accounting, accounts payable, accounts receivable, and payroll and is our primary human relations person. She oversees maintenance of our facilities, equipment, and vehicles. Assists with computer software issues, including formatting final reports for clients.

Education Required: high school diploma

Experience Required: accounting, word processing



Production Assistant [Clerical Staff]

Assists office manager. Copies and binds reports. Handles mailings. Processes job applications and hires seasonal archaeologists. Handles field logistics for archaeological crews (car rentals, hotel reservations, etc.). Orders office supplies.

Education Required: high school diploma

Experience Required: none

Copy Editor

Checks reports for spelling, grammar, consistency, and references. [note: we currently hire someone not on our staff to do this job]

Education Required: high school diploma

Education Preferred: B.A. or B.S.

Experience Required: proficient in the English language, including rules for spelling, grammar and punctuation.