

## General Services Administration

### Federal Supply Schedule Contract Number GS-10F-0004V SINs Awarded 899-1, 899-2 and 899-7

## Price List

Labor Category	Hourly Price*	Labor Category	Hourly Price*
Principal / Program Manager	\$242.50	Environmental Scientist II	\$97.00
Associate / Project Manager	\$174.60	Environmental Scientist I	\$82.45
Senior Engineer	\$134.44	Senior Biologist	\$105.64
Engineer II	\$117.35	Biologist II	\$87.30
Engineer I	\$87.30	Biologist I	\$76.05
Senior Planner	\$118.88	Senior CADD / GIS Designer	\$96.03
Planner II	\$87.30	CADD / GIS Designer	\$71.39
Planner I	\$72.75	Field Survey Crew – 2 Person	\$153.65
Senior Landscape Architect	\$118.88	Senior Archaeologist	\$135.80
Landscape Architect II	\$97.00	Archaeologist II	\$72.75
Landscape Architect I	\$82.45	Archaeologist I	\$43.65
Senior Environmental Scientist	\$134.44	Administrative	\$53.54

\*All offered prices contain the 0.75% industrial funding fee. Prices are subject to change per contract terms.

## Labor Categories

### **Principal/Program Manager:**

**Functional Responsibilities:** Serves as the contractor’s contract manager and shall be the contractor’s authorized point of contact with the government Contracting Officer (CO), the Contracting Officer’s Representative (COR), government management personnel, and customer agency representatives. Responsible for formulating and enforcing work standards, assigning contractor schedules, reviewing work discrepancies, supervising contractor personnel, and communicating policies, purposes, and goals of the organization to subordinates. Specialized experience includes program development from inception to deployment, demonstrated ability to provide guidance and direction in the tasks similar to the sample tasks provided in the statement of work, proven expertise in the management and control of funds and resources, and demonstrated capability in managing multi-task contracts.

**Qualifications:** M.S. or higher degree with a minimum twenty (20) years experience.

**Associate / Project Manager:**

**Functional Responsibilities:** Monitors each task and keeps the Program Manager abreast of all problems and accomplishments. Provides technical direction. May serve as a technical authority. Schedules and assigns duties to subordinates and interacts with government management personnel. Specific experience areas include requirements definition, work planning, control of budget, schedule, and task execution, contract and subcontract management, and personnel management and supervision.

**Qualifications:** M.S. or higher degree required with minimum fifteen (15) years experience with direct supervisory experience.

**Engineer:**

**Functional Responsibilities:** Responsible for all facets of land development engineering design projects for residential, commercial and government clients. Responsibilities include preparation of feasibility, drainage, and flood plain studies; design and preparation of construction plans for street and utility systems, storm water management systems and erosion & sediment control design; performance of quality control/quality assurance reviews of projects; coordination with various consultants and clients in the design of subdivision plans, site development plans, municipal projects, and road improvement plans; and work with regulatory review agencies to obtain approval of projects

**Qualifications:**

**Senior Engineer:** M.S. degree or higher in Environmental or Civil Engineering. Minimum (12) years of experience with a minimum of 4 years design experience. Experience managing multiple projects and other civil engineers and CADD operators in the accomplishment of projects.

**Engineer II:** B.S. or higher degree. Minimum five (5) years of experience.

**Engineer I:** B.S. or higher degree. Minimum one (1) years of experience.

**Planner:**

**Functional Responsibilities:** Responsible for land use planning, planting plans, construction documents, site grading and site design. Experience with AutoCAD.

**Qualifications:**

**Senior Planner:** M.S. or higher degree in planning, architecture, landscape architecture or engineering. Minimum twelve (12) years experience.

**Planner II:** B.S. or higher degree in planning, architecture, landscape architecture or engineering. Minimum five (5) years experience.

**Planner I:** B.S. or higher degree in planning , architecture, landscape architecture or engineering. Minimum one (1) year experience.

**Landscape Architect:**

**Functional Responsibilities:** Preparation of site analysis, land use feasibility studies, schematic design, and construction documentation for projects. Duties include site analysis for land use, environmental and preliminary engineering studies; prepare concept layouts and schematic designs; prepare preliminary designs for presentation and submission to local jurisdictions; preparation of house and site grading plans; coordinate with various planners, surveyors, engineers and environmental scientists within the firm to achieve your project's objectives; coordinate with various architects, other consultants and clients in the design of subdivisions and site development plans, municipal projects and recreation facilities; coordinate and work with regulatory review agencies to obtain agency approval of projects; review project sites in the field prior to and during construction; and prepare design schedules and written correspondence as required to accomplish work

**Qualifications:**

**Senior Landscape Architect:** B.S. or higher degree in related field. Minimum of twelve (12) years experience.

**Landscape Architect II:** B.S. or higher degree in related field. Minimum of five (5) years experience.

**Landscape Architect I:** B.S. or higher degree in related field. Minimum of one (1) year experience.

**Environmental Scientist:**

**Function Responsibilities:** Provides professional and technical support related to natural resource enhancement and improvement projects, including RCRA corrective action, environmental regulatory compliance, permitting, environmental sampling, and NEPA. Conducts research to identify and abate or eliminate sources of pollutants that affect people, wildlife, and their environments. Analyzes and reports measurements and observations of air, water, soil, and other sources to make recommendations on how best to clean and preserve the environment. Supports the development of technical reports and document reviews. Provides public involvement and records management support as required.

**Job Qualifications:**

**Senior Environmental Scientist:** M.S. or higher degree in Environmental Science, Environmental Studies, Chemistry, Biology or other closely related field. Minimum twelve (12) years of experience.

**Environmental Scientist II:** B.S. or higher degree in Environmental Science, Environmental Studies, Chemistry, Biology or other closely related field. Minimum five (5) years of experience.

**Environmental Scientist I:** B.S. degree in Environmental Science, Environmental Studies, Chemistry, Biology or other closely related field. Zero to two (0-1) years of experience.

**Biologist:**

**Functional Responsibilities:** Studies the basic principles of plant and animal life and the effects of varying environmental and physical conditions such as radioactivity or pollution. Studies reactions of plants, animals, and marine species to parasites, bacteria, pharmaceuticals and chemicals. Has knowledge of commonly-used concepts, practices, and procedures within a particular field.

**Job Qualifications:**

**Senior Biologist:** M.S. or higher degree in related field with a minimum of twelve (12) years experience.

**Biologist II:** B.S. or higher degree in related field with a minimum of five (5) years experience.

**Biologist I:** B.S. or higher degree in related field with at least one (1) year experience.

**CADD Designer:**

**Functional Responsibilities:** Assist in the preparation of civil engineering design projects. Draft concept layouts, preliminary plans and final plans. Design, draft and establish profiles for streets and utilities. Knowledge of AutoCAD and Land Development Desktop.

**Job Qualifications:**

**Senior CADD Designer:** B.S. or higher degree in related field with a minimum of twelve (12) years experience.

**CADD Designer:** H.S. degree or higher in related field with a minimum of five (5) years experience.

**Field Surveying Crew:**

**Functional Responsibilities:** Work as a team member in conducting boundary and topographic surveys and construction layouts for residential, commercial and government projects.

**Qualifications:** H.S. or higher degree with a minimum three (3) years experience required.

**Archaeologist:**

**Functional Responsibilities:** Conduct phase I, II, III surveys. Survey, excavate and analyze artifacts recovered at historic sites, relate archaeological findings to historic documentation, and determine and recommend appropriate actions to preserve such sites from destruction. Record features and artifacts using photography, drawing and note-taking. Cleaning, conserving and preserving findings. Producing and publishing excavation and site reports. Use CAD and GIS to record and interpret finds, sites, and landscapes. Produce publicity materials and publish books or articles. Record and analyze historic buildings. Identify possible archaeological impact using state records. Conduct research. Give educational talks and presentations.

**Job Qualifications:**

**Senior Archaeologist:** M.S. degree or higher with at least twelve (12) years related experience.

**Archaeologist II:** B.S. degree or higher with at least five (5) year related experience.

**Archaeological I:** B.S. degree or higher with at least one (1) year related experience.

**Administrative:**

**Functional Responsibilities:** Performs data entry via on-line data terminal, key-to-tape, key-to-disk, or similar devices. Verifies data entered, where applicable. Performs a combination of clerical tasks to support office, business, or administrative operations, such as: maintaining records; receiving, preparing, or verifying documents; searching for and compiling information and data; and responding to routine requests with standard answers (by phone, in person, or by correspondence).

**Qualifications:** H.S. degree or higher with at least ten (10) years experience in data entry and verification. Typically required to work under close supervision and direction.

# ATTACHMENT

## General Terms and Conditions

Attached to and made a part of Agreement, between CLIENT and PACIULLI, SIMMONS & ASSOCIATES, LTD. (PSA) in respect to the Project described therein.

### 1. ABSENCE OF WARRANTY/STANDARD OF CARE

All services of PSA and its subsidiaries, independent professional associates, subconsultants and subcontractors will be performed in a reasonable and prudent manner in accordance with the generally accepted engineering practice at the time said services are performed. All estimates, recommendations, opinions and decisions of PSA will be on the basis of the information available and PSA's experience, technical qualifications, and professional judgment.

There are no warranties of merchantability or fitness for a particular purpose or any other warranties or guarantees whatsoever, express or implied, with respect to any service performed or materials provided under this Agreement.

### 2. INVOICES

Invoices will be submitted biweekly for services rendered and for reimbursable expenses incurred. The invoice will be based either upon PSA's estimate of the proportion of the total services actually completed at the time of the billing for fixed fee contracts, or in the case of an hourly contract, upon actual services completed. Invoices are due and payable upon receipt. Unpaid balances shall be subject to an additional charge at the rate of 1.5 percent per month from the date of invoice if the unpaid balance is not paid within 30 days. In addition, PSA may, after giving written notice to CLIENT, suspend services without liability until the CLIENT has paid in full all amounts due PSA, including interest on past-due invoices. Payment of invoices is not subject to discounting by CLIENT. CLIENT expressly agrees that the failure of other parties to compensate or fund CLIENT shall not be cause for client to withhold payment due PSA. Time is of the essence in payment of invoices, and timely payment is a material part of the consideration of any Agreement between PSA and CLIENT. CLIENT shall be responsible for all reasonable costs of collection, including reasonable attorney fees.

### 3. SCHEDULE OF HOURLY BILLING RATES

See approved price list on first page of this document.

### 4. PAYMENT

It is understood that any sums quoted in our Agreement hereof as an estimate are an estimate only and CLIENT will pay for all services actually rendered. Other services not specifically listed in the agreement will be billed as an hourly item based on the actual services completed, in conformance with the current schedule of hourly billing rates. The minimum time segment for charging of field work is four (4) hours. The minimum time segment for charging the services done at PSA's office(s) is one-half hour.

Expenses chargeable in addition to the items in the agreement shall include: travel and subsistence expenses of personnel when away from their office on business directly or indirectly connected with the Project; identifiable communication; shipping, printing and reproduction costs; professional and technical subcontractors/subconsultants; identifiable drafting or administrative supplies; computer time and software; and expendable materials and supplies purchased specifically for the Project. A fifteen percent (15%) handling and administrative charge will be added to those foregoing items which are purchased from outside sources and a minimum charge applies.

If PSA does not receive notification in written form, within twenty (20) days of a disputed invoice, the invoice will be deemed to be correct.

All payments made on account should specify the invoice numbers being paid. If payments are received that do not indicate the invoice being paid, PSA will apply payments against invoices at its discretion.

### 5. CHANGES OR DELAYS

Unless the accompanying Proposal provides otherwise, the proposed fees constitute PSA's estimate to perform the services required to complete the Project. For projects involving conceptual or process development work, required services often are not fully definable in the initial planning; accordingly, developments may dictate a change in the scope of services to be performed. If such change, additional services, or suspension of services results in an increase or decrease in the cost of or time required to perform the services, whether or not changed by any order, an equitable adjustment shall be made and the Agreement modified accordingly. Costs and schedule commitments shall be subject to renegotiation for unreasonable delays caused by the CLIENT's failure to provide specified facilities or information, or if PSA's failure to perform is due to any act of God, labor trouble, fire, inclement weather, act of governmental authority, failure of transportation, accident, power failure or interruption or for any other cause beyond the reasonable control of PSA.

### 6. INFORMATION FURNISHED BY OWNER

CLIENT will assist PSA by placing at PSA's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project. PSA shall have no liability for any claims attributable to PSA's reliance upon or use of data, design criteria, drawings, specifications or other information furnished by CLIENT and CLIENT agrees to indemnify and hold harmless PSA from any and all claims and judgments, and all losses, costs and expenses arising therefrom.

### 7. OPINION OF PROBABLE COSTS AND QUANTITIES

If requested, PSA will furnish an opinion of probable project development cost and quantities based on present day data, but does not guarantee the accuracy of such estimates. Opinions of probable cost, financial evaluations, feasibility studies, material quantities, earthwork estimates, and economic analyzes of alternate solutions prepared by PSA hereunder will be made on the basis of PSA's experience and qualifications and represent PSA's judgment as an experienced and qualified design professional. It is recognized, however, that PSA does not have control over the cost of labor, material, equipment, or services furnished by others or over market conditions or Contractors' methods of construction or methods of determining prices or quantities.

### 8. SUBSURFACE INVESTIGATIONS

Soil, foundation, groundwater, and other subsurface investigation, conditions and cost/execution effects are not the responsibility of PSA and CLIENT agrees to indemnify and hold harmless PSA for all claims and damages related thereto.

### 9. ENVIRONMENTAL REGULATIONS

CLIENT acknowledges that regulations from the Federal Clean Water Act and other laws may impact on the project and services provided by PSA, and under certain circumstances, may require permits (which permits are CLIENT's responsibility). Any liabilities or any revisions to the services or the project, and any associated costs, subsequently caused by and/or resulting from environmental issues (said issues shall be reported to PSA), shall be the sole responsibility of the CLIENT, who shall indemnify and hold PSA harmless for all claims and damages related thereto. Unless otherwise specifically addressed in this contract, PSA is directed to furnish its services on the basis that the project has no wetlands or wetland impacts.

#### 10. CHANGES IN REGULATORY CRITERIA

Any estimate for services is based on regulatory criteria in effect at the time of this agreement. PSA is not responsible for revisions or changes to scope, field surveys, studies, concept plans, designs, computations, construction drawings, plats, etc. caused by any amendments or changes in regulatory criteria.

#### 11. SUBTERRANEAN STRUCTURES

PSA will take reasonable precaution to avoid damage or injury to subterranean structures or utilities in the prosecution of this work. The client agrees to advise PSA of known or suspected underground features which could affect the services to be provided. The CLIENT agrees to have all underground utilities marked and uncovered prior to commencing any construction. The CLIENT agrees to hold PSA harmless for damages caused to or by subterranean utility lines and structures which are not called to PSA's attention and/or which are not correctly shown on the plans furnished to PSA.

#### 12. TERMINATION

No termination of this Project by the CLIENT shall be effective unless seven days written notice of intent to terminate, together with the reasons and details therefore, has been received by a principal or officer of PSA and an opportunity for consultation has been given. A final invoice will be calculated following receipt of such termination notice and the elapse of the seven day period (the effective date of termination).

Either PSA or CLIENT may terminate this Agreement, in whole or in part, in writing, if the other party substantially fails to fulfill its obligations under this Agreement through no fault of the terminating party. The final invoice will include all services and expenses associated with the Project up to the effective date of termination. In the event of termination, PSA shall not be required to release its files or work products to the CLIENT or the CLIENT's agent(s) until such time as PSA receives full payment for all professional services performed for the client. All documents (field data, studies, concept plans, construction drawings, record plats, etc.) that pertain to this project that were produced by PSA, are owned by PSA, unless other arrangements are made and payments for these projects have been paid in total.

#### 13. LIMITATION OF LIABILITY

Notwithstanding any other provision of these General Terms and Conditions to the contrary, PSA liability to the CLIENT for any loss or damage arising out of or in connection with the accompanying Proposal or any related Agreement from any cause, including PSA's professional negligence, strict liability, breach of contract or breach of warranty, shall not exceed the greater of \$50,000 or the contract payment hereunder. For good and valuable consideration received, CLIENT hereby releases PSA from any liability above such amount and such amount shall be the **sole and exclusive remedy** available to CLIENT. In no event shall PSA be liable for any special, indirect, incidental or consequential damages, such as loss of product, loss of use of the equipment or system, loss of anticipated profits or revenue, non-operation or increased expense of operation or other equipment or systems. Under no circumstances shall any employee, stockholder, officer or agent of PSA have any individual professional liability to the client in addition to, or in excess of, PSA's liability under these contract terms and conditions. Notwithstanding the aforesaid, in the event any judgment is entered against any such individual, client agrees to look exclusively to the assets of PSA for satisfaction of said judgment.

#### 14. INSURANCE

PSA agrees to purchase at its own expense, Worker's Compensation, Professional Liability and General Liability insurance and will, upon request, furnish insurance certificates to CLIENT. PSA agrees to purchase whatever additional insurance is requested

by CLIENT (presuming such insurance is available from carriers acceptable to PSA) provided the premiums for additional insurance are reimbursed by CLIENT.

#### 15. REUSE OF DOCUMENTS

All field data and documents, including Reports, Electronic Media, Drawings and Specifications, prepared or furnished by PSA and its subsidiaries, independent professional associates, subconsultants and subcontractors pursuant to this Agreement are instruments of service in respect of a particular Project and PSA shall retain an ownership and property interest therein whether or not the Project is completed. CLIENT may make and retain copies of such documents for information and reference in connection with the Project; however, such documents are not intended or represented to be suitable for reuse by CLIENT, including extensions of the Project or on any other project, nor are they to be relied upon by anyone other than CLIENT.

#### 16. CONTROLLING AGREEMENT

This Agreement and the accompanying Proposal constitute the full and complete agreement of the parties and may only be amended, added to, superseded or waived if both parties specifically state in writing that it is an amendment of this Agreement.

To the extent they are inconsistent or contradictory, the express terms of the accompanying Proposal take precedence over these General Terms and Conditions. It is understood and agreed that the services performed under the accompanying Proposal or any related Agreement are not subject to any provision of the Uniform Commercial Code. Any terms and conditions set forth in CLIENT's purchase order, requisition, or other notice or authorization to proceed are inapplicable to the services under the Proposal or any related Agreement, except when specifically provided for in full on the face of such purchase order, requisition, notice or authorization and specifically accepted in writing by PSA. PSA's acknowledgment of receipt of any purchase order, requisition, notice or authorization, or PSA's performance of work subsequent to receipt thereof, does not constitute acceptance of any terms or conditions other than those set forth herein.

If any of these General Terms and Conditions shall be finally determined to be invalid or unenforceable in whole or in part, the remaining provisions hereof shall remain in full force and effect and be binding upon the parties. The parties agree to reform the contract between them to replace any such invalid or unenforceable provision with a valid and enforceable provision that comes as close as possible to the intention of the stricken provision.

#### 17. PROPRIETARY DATA

The technical and pricing information contained in the accompanying Proposal or related Agreement is to be considered Confidential and Proprietary and is not to be disclosed or otherwise made available to third parties without the express written consent of PSA.

#### 18. DISCLOSURE RIGHTS

CLIENT agrees that PSA has authority to use its name as a client and a general description of the project as a reference for other prospective clients.

#### 19. GOVERNING LAW

This agreement is to be governed by and construed in accordance with the law of the principal place of business of PSA.