

# +GENERAL SERVICES ADMINISTRATION

## Federal Acquisition Service *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through *GSA Advantage!*<sup>TM</sup>, a menu-driven database system. The INTERNET address for *GSA Advantage!*<sup>TM</sup> is: <http://www.GSAAdvantage.gov>.

### Schedule for - Mission Oriented Business Integrated Services (MOBIS)

Federal Supply Group: 874      Class: R499

Contract Number: See Block 2 on SF1449

For more information on ordering from Federal Supply Schedules  
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>  
Contract Period: Tuesday, October 26, 2010 through Saturday, October 25, 2015

**Contractor:** Shepra, Inc.  
7900 Cleaveland Drive  
Punta Gorda, FL 33982

**Business Size:** Small, Veteran Owned,

**Telephone:** (937) 838-6711  
**Extension:**  
**FAX Number:** (941) 637-9220  
**Web Site:** [www.shepra.com](http://www.shepra.com)  
**E-mail:** [Stephen.roadfeldt@shepra.com](mailto:Stephen.roadfeldt@shepra.com)  
**Contract Administration:** Stephen Roadfeldt

## CUSTOMER INFORMATION:

- 1a. **Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:** 874-1, 874-1RC, 874-7, 874-7RC
- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**
- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.**
2. **Maximum Order:** \$1,000,000.00

## **(CUSTOMER INFORMATION: Continued)**

3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Domestic Only
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will not accept over \$3,000
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery.** The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor
- 11c. **Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. **Urgent Requirements.** The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor’s standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor

## **(CUSTOMER INFORMATION: Continued)**

18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20a. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).
25. Data Universal Numbering System (DUNS) number: 80-6289596
26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered

See Attached Pricing and Labor Category Descriptions

Shepra, Inc. PRICES

Labor Category	Min Education- Experience	Price Offered to GSA including IFF
Senior Executive Management Consultant	BS/BA-10	\$159.61
Program Manager Consultant	BS/BA-8	\$137.16
Associate Consultant	AS/AA/AAS-2	\$68.25

## Labor Category Descriptions (Final)

Labor Category	Education <sup>1</sup>	Experience	Description
Senior Executive Management Consultant	BS/BA	10+ years general work experience	Provides strategic guidance and direction to design, implementing and managing business operations and process improvement. Experienced in managing multiple complex projects and providing expert technical and managerial leadership. Typically has extensive experience consulting with senior management to review and assess needs, define requirements, make recommendations for implementation, and develop solutions. Provides subject matter expertise and leadership in all aspects of problem definition, analysis, requirements development, solution development, task design and implementation of complex projects and programs. Applies analytical expertise at a senior level and interfaces with the client to develop design concept, user standards, progress schedules, and quality control. Coordinates and supervises solution implementation at lower levels. Note: May require advanced degree in specialized discipline pertaining to systems in complex industries.
Program Manager	BS/BA or have equivalent work experience.	8 Years related or general work experience	Provides subject matter expertise and management skills at the project level. Leads project efforts and coordinates with client on project issues. Coordinates and supervises implementation at lower levels. Skilled in areas such as, but not limited to, strategic planning, systems alignment, process improvement, facilitation, quality management, and program management and integration. Involved in project deliverables and all critical aspects of program management.
Consultant	BS/BA or have equivalent work experience.	4 Years consulting and/or work experience	Provides subject matter expertise in multiple project areas. Supports implementation of business mission-operations improvements or project tasks. Serve in project management role, such as in contract management, client and stakeholder communications, project resources, project costs, quality and deliverables. Possesses project skills, such as, process/productivity improvement, program integration, scheduling and budgeting and risk management.
Associate Consultant	AS/AA/AAS	2 years general work experience	Provides project support in collecting, managing and manipulating data sets, researches specific topics in support of a project. Gathers data, compares data to project requirements, and recommends appropriate changes to meet project goals. Capable of working independently and taking guidance from more senior individuals. Have experience in using spreadsheets (e.g., Microsoft Excel), databases (e.g., Microsoft Access) and/or modeling tools.

<sup>1</sup>Education substitution, Six (6) yrs of general experience or a Bachelor degree plus two (2) years of experience may be substituted for a Master Degree. Four (4) years of general experience or an Associate Degree plus two (2) years may be substituted for a Bachelor Degree. A high school diploma and three (3) years of experience may be substituted for an Associate degree.