



**General Services Administration
Federal Acquisition Service
Authorized Federal Supply Schedule Price List**

**Professional Services Schedule (PSS)
Business Consulting Solutions**

Industrial Group: 00CORP

CONTRACT NUMBER: GS-10F-0012Y

**PERIOD COVERED BY CONTRACT:
October 6, 2011 THROUGH October 5, 2021**

National Committee for Quality Assurance (NCQA)

**1100 13th Street, NW, Third Floor
Washington, DC 20005-4523**

202-955-3500

QSG@ncqa.org

www.ncqa.org

Business Size: Large

DUNS: 61-1354523

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is: <http://www.gsadvantage.gov>

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>.

GSA AWARDED TERMS AND CONDITIONS

National Committee for Quality Assurance (NCQA)

OVERVIEW OF NCQA:

The National Committee for Quality Assurance d/b/a NCQA (“NCQA”) is a private, 501 (c)(3) not-for-profit organization located in Washington, DC with about 200 employees. We are dedicated to our mission of improving the quality of health care, and build all of our consulting, facilitation, survey, and program/project management services around this ideal. Since its founding in 1990, NCQA has been a central figure in driving improvement throughout the health care system, helping to elevate the issue of health care quality to the top of the national agenda. NCQA has helped to build consensus around important health care quality issues by working with government agencies, policymakers, employers, doctors, patients and health plans to decide what’s important, how to measure it, and how to promote improvement.

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

- **SIN 874-1/874-1RC: INTEGRATED CONSULTING SERVICES**
- **SIN 874-7/874-7RC: INTEGRATED BUSINESS PROGRAM SUPPORT SERVICES**

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

NOT APPLICABLE

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.

See ATTACHMENT A

2. **Maximum order:** \$1,000,000.00

3. **Minimum order:** \$100.00

4. **Geographic coverage (delivery area):** 48 Contiguous States and the District of Columbia

5. **Point(s) of production (city, county, and State or foreign country):**
National Committee for Quality Assurance (NCQA)
1100 13th Street NW, Third Floor
Washington, DC 20005-4523
6. **Discount from list prices or statement of net price:**
GSA Net pricing shown in pricing tables provided – See ATTACHMENT A
7. **Quantity discounts:** NONE
8. **Prompt payment terms:** NONE
- 9a. **Government purchase cards are accepted at or below the micro-purchase threshold.**
- 9b. **Government purchase cards are not accepted above the micro-purchase threshold.**
10. **Foreign items (list items by country of origin):** NONE
- 11a. **Time of delivery:** As per SOW
- 11b. **Expedited Delivery:**
Please contact contractor for expedited delivery
- 11c. **Overnight and 2-day delivery:**
Please contact contractor for expedited delivery
- 11d. **Urgent Requirements:**
Please contact contractor for expedited delivery
12. **F.O.B. point(s):** FOB Destination
- 13a. **Ordering address(es):**
National Committee for Quality Assurance (NCQA)
1100 13th Street NW, Third Floor
Washington, DC 20005-4523
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. **Payment address(es):**

Payment via Wire Transfer
Financial Institution: SunTrust
9-Digit ABA Routing Number: See invoice
Account Number: See invoice

Payment via Check/U.S. Mail

National Committee for Quality Assurance (NCQA)

Attn: Accounting

1100 13th Street NW, Third Floor

Washington, DC 20005-4523

15. **Warranty provision:** Not Applicable
16. **Export packing charges, if applicable:** Not Applicable
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):**
Not accepted above the micro-purchase threshold
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** Not Applicable
19. **Terms and conditions of installation (if applicable):** Not Applicable
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** Not Applicable
- 20a. **Terms and conditions for any other services (if applicable):** Not Applicable
21. **List of service and distribution points (if applicable):** Not Applicable
22. **List of participating dealers (if applicable):** Not Applicable
23. **Preventive maintenance (if applicable):** Not Applicable
- 24a. **Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants):** Not Applicable
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at:**
www.Section508.gov/

Not Applicable
25. **Data Universal Number System (DUNS) number:** 61-135-4523
26. **Central Contractor Registration (CCR) Database :** National Committee for Quality Assurance is registered in the Central Contractor Registration (CCR) database.

ATTACHMENT A

Hourly Labor Category Rates

SIN Category	Labor Category	10/6/11 -	11/17/17
		11/16/17	Until Amended
		Hourly Rate w / IFF	Hourly Rate w / IFF
874-1	Subject Matter Expert	\$373.95	\$392.51
874-1	Vice President - L I	\$237.41	\$249.21
874-1	Director - L III	\$140.05	\$146.99
874-1	Director - L II	\$121.45	\$127.47
874-1	Director - L I	\$106.14	\$111.41
874-1, 7	Project Manager/Senior Analyst - L II	\$128.71	\$135.10
874-1, 7	Analyst - L III	\$118.45	\$124.34
874-1, 7	Analyst - L I	\$60.95	\$63.97
874-1, 7	Coordinator**	\$50.85	\$53.38
874-1, 7	Senior Applications Developer Manager	\$131.57	\$138.11
874-1, 7	Applications Developer	\$116.30	\$122.08

*Pricing is DOMESTIC Only; there is no difference in pricing between CONTRACTOR FACILITY or CUSTOMER FACILITY.

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).

SCA Matrix		
SCA Eligible Contract Labor Category	SCA Equivalent Code Title	WD Number
Coordinator	01020 - Administrative Assistant	2015-428

Labor Category Descriptions

SIN 874-1 – Consulting Services

SUBJECT MATTER EXPERT:

Functional Responsibility:

Uses medical expertise to provide strategic direction and leadership. Contributes to project direction through regular involvement with senior level client leadership and team members. Provides subject matter expertise based on extensive knowledge and experience. Provides strategic advice and high level guidance to clients and project staff on complex initiatives.

Minimum Education Required:

- Medical degree

Minimum Experience Required:

- Must have 15 years of related experience

SIN 874-1 – Integrated Consulting Services

VICE PRESIDENT:

Functional Responsibility:

Senior executive responsible for providing strategic direction and leadership. Contributes to project direction through regular involvement with senior level client leadership and team members. Provides subject matter expertise based on extensive knowledge and experience. Provides strategic advice and high level guidance to clients and project staff on complex initiatives.

Level Requirements

Level	Degree Type	Discipline	Years Experience
I	MS	Health Care Administration, Health Care Management, Public Health, Business Administration or related fields	8

EDUCATION SUBSTITUTION FORMULA:

Higher level degree substitutes for 2 years of work experience:

- PhD = -2 years experience
- BS Degree = + 2 years experience

SIN 874-1 – Integrated Consulting Services

DIRECTOR:

Functional Responsibility:

Senior manager responsible for staff assignments, resource allocation, and oversight of quality work across a broad range of complex projects. Provides subject matter expertise based on extensive knowledge and experience.

Level Requirements

Level	Degree Type	Discipline	Years Experience
III	MS	Health Care Administration, Health Care Management, Public Health, Business Administration or related fields	5
II	MS	Health Care Administration, Health Care Management, Public Health, Business Administration or related fields	4
I	BS	Health Care Administration, Health Care Management, Public Health, Business Administration or related fields	4

EDUCATION SUBSTITUTION FORMULA:

Higher level degree substitutes for 2 years of work experience:

- PhD = -2 years experience
- BS Degree = + 2 years experience

SIN 874-1 – Integrated Consulting Services

SIN 874-7 – Integrated Business Program Support Services

PROJECT MANAGER /SENIOR ANALYST:

Functional Responsibility:

Performs day-to-day management of contract operations involving managing multiple tasks. Responsible for managing project plan, project financials, and staff direction and oversight. The Project Manager maintains and manages the day-to-day contact with the client.

Level Requirements

Level	Degree Type	Discipline	Years Experience
II	BS	Health Care Administration, Health Care Management, Public Health, Business Administration or related fields	3

EDUCATION SUBSTITUTION FORMULA:

Higher level degree substitutes for 2 years of work experience:

- MS = -2 years experience

SIN 874-1 – Integrated Consulting Services
SIN 874-7 – Integrated Business Program Support Services

ANALYST:

Functional Responsibility:

Possesses knowledge and experience applying analytic methodologies to address client needs. Performs analyst functions including literature reviews, data collection, interviewing, creation of performance measurements, and performing data analysis.

Level Requirements

Level	Degree Type	Discipline	Years Experience
III	BS	Health Care Administration, Health Care Management, Public Health, Business Administration or related fields	3
I	BS	Health Care Administration, Health Care Management, Public Health, Business Administration or related fields	1

EDUCATION SUBSTITUTION FORMULA:

Higher level degree substitutes for 2 years of work experience:

- MS = -2 years experience (applies to Level III ONLY)

SIN 874-1 – Integrated Consulting Services
SIN 874-7 – Integrated Business Program Support Services

COORDINATOR:

Functional Responsibility:

Perform a variety of duties to support project team activities related to materials production, meeting management, publication development, research and analysis. Works with various project team members to ensure the timely completion of deliverables

Level Requirements

Level	Degree Type	Discipline	Years Experience
	BS	Health Care Administration, Business Administration or related fields	1

EDUCATION SUBSTITUTION FORMULA:

- AA Degree = +3 years experience

SIN 874-1 – Integrated Consulting Services
SIN 874-7 – Integrated Business Program Support Services

SENIOR APPLICATIONS DEVELOPER MANAGER:

Functional Responsibility:

Responsible for developing programming strategies required for consulting services, survey services or program/project management services, such as the development of project data collection methods and Web site materials. Requires development of project plans related to position responsibilities, setting priorities and identifying approaches to accomplish project goals.

Certification Required:

- Microsoft Certificated Professional

Level Requirements

Level	Degree Type	Discipline	Years Experience
II	BS	Computer Science, Information System, Engineering or related fields	3
I	BS	Computer Science, Information System, Engineering or related fields	2

EDUCATION SUBSTITUTION FORMULA:

Higher level degree substitutes for 2 years of work experience:

- MS = -2 years experience (applies to Level II ONLY)

SIN 874-1 – Integrated Consulting Services
SIN 874-7 – Integrated Business Program Support Services

APPLICATIONS DEVELOPER:

Functional Responsibility:

Responsible for architecting the development, programming, and implementation of applications in support of consulting services, survey services or program/project management services, such as the development of project data collection methods and supporting Web site materials. Produces application development lifecycle documentation and reports and troubleshoots technical issues related to the execution of the service-supporting application.

Certification Required:

- Microsoft Certificated Professional

Level Requirements

Level	Degree Type	Discipline	Years Experience
	BS	Computer Science, Information System, Engineering or related fields	1