On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The INTERNET address GSA Advantage! is: GSAAdvantage.gov.

Special Item No. 541611
OLM – Other Level Materials

LCB Solutions, LLC
913 Ridgebrook Road, Suite 101
Sparks Glencoe, MD 21152
Tel: 717-235-3540
Fax: 717-235-6082
www.lcbsolutions.com

Small Business

CONTRACT NUMBER: GS-10F-0015U
CONTRACT PERIOD: 22 October 2007 through 21 October 2022


Contract Administrator:
Joe Broseker
jbroseker@lcbsolutions.com
LCB Solutions, LLC
913 Ridgebrook Road, Suite 101
Sparks, MD 21152
410-472-9707 (MD Office) 717-235-3540 (PA Office)
410-456-3313 (Cell)
717-235-6082 (Fax)

Products and ordering information in this Authorized FSS Information Technology Schedule Pricelist are also available on the GSA Advantage! System. Agencies can browse GSA Advantage! by accessing GSA’s Home Page via Internet at www.gsa.gov.
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CUSTOMER INFORMATION

1a. AWARDED SPECIAL ITEM NUMBERS (SINS):
   Special Item No. 541611  Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
   Special Item No. OLM  Order-Level Materials

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. See pricing page 6

1c. LABOR CATEGORY DESCRIPTIONS: See page 8 for labor descriptions.

2. MAXIMUM ORDER THRESHOLD: $1,000,000.00

3. MINIMUM ORDER: $100.00

4. GEOGRAPHIC COVERAGE (DELIVERY AREA). Domestic.

5. PRODUCTION POINTS:
   LCB Solutions, LLC
   913 Ridgebrook Road, Suite 101 C/D
   Sparks, MD 21152
   Tel: 717-235-3540
   Fax: 717-235-6082
   www.lcbsolutions.com

6. PRICES IN ATTACHED SCHEDULE ARE NET.

7. QUANTITY DISCOUNTS: Additional 5% discount for orders exceeding 2000 billable hours within a 12-month period.

8. PROMPT PAYMENT/QUANTITY DISCOUNTS: 0% Net 30 Days. Information for Ordering Offices: Prompt payment terms can’t be negotiated out of the contractual agreement in exchange for other concessions.

9a. LCB WILL ACCEPT THE GOVERNMENT PURCHASE CREDIT CARDS BELOW AND UP TO THE MICRO-PURCHASE THRESHOLD.
9b. LCB WILL ACCEPT THE GOVERNMENT PURCHASE CARDS ABOVE THE MICRO-PURCHASE THRESHOLD.

10. FOREIGN ITEMS (LIST ITEMS BY COUNTRY OF ORIGIN): None.

11a. TIME OF DELIVERY: 30 Days.

11b. EXPEDITED DELIVERY: Contact Contractor.

11c. OVERNIGHT AND 2-DAY DELIVERY: Contact Contractor.

11d. URGENT REQUIREMENTS: Contact Contractor.

12. FOB POINTS: Destination

13. a. ORDERING ADDRESS (ES):

   LCB Solutions, LLC
   913 Ridgebrook Road, Suite 101 C/D
   Sparks, MD 21152
   Tel: 717-235-3540
   Fax: 717-235-6082
   www.lcbsolutions.com

13. b. ORDERING PROCEDURES: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. PAYMENT ADDRESS (ES):

   LCB Solutions, LLC
   913 Ridgebrook Road, Suite 101 C/D
   Sparks, MD 21152
   Tel: 717-235-3540
   Fax: 717-235-6082
   www.lcbsolutions.com

15. WARRANTY PROVISION: Contractor’s standard commercial warranty.

16. EXPORT PACKING CHARGES, IF APPLICABLE. N/A.

17. GOVERNMENT PURCHASE CREDIT CARDS – Contact Contractor.

18. TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR: N/A.

19. TERMS AND CONDITIONS OF INSTALLATION: N/A.

20. TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES: N/A.
20a. TERMS AND CONDITIONS FOR ANY OTHER SERVICES: N/A.

21. LIST OF SERVICE AND DISTRIBUTION POINTS:

   LCB Solutions, LLC
   913 Ridgebrook Road, Suite 101 C/D
   Sparks, MD 21152
   Tel: 717-235-3540
   Fax: 717-235-6082
   www.lcbsolutions.com

22. LIST OF PARTICIPATING DEALERS: **Not applicable.**

23. PREVENTIVE MAINTENANCE (IF APPLICABLE): **Not applicable.**

24a. ENVIRONMENTAL ATTRIBUTES, E.G., RECYCLED CONTENT, ENERGY EFFICIENCY, AND/OR REDUCED POLLUTANTS: **None.**

24b. IF APPLICABLE, INDICATE THAT SECTION 508 COMPLIANCE INFORMATION IS AVAILABLE ON ELECTRONIC AND INFORMATION TECHNOLOGY (EIT) SUPPLIES AND SERVICES: **Not applicable.**


25. DATA UNIVERSAL NUMBER SYSTEM (DUNS) NUMBER: **133503487**

26. LCB SOLUTIONS, LLC IS REGISTERED AND CURRENT IN THE SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE.
<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Year 11</th>
<th>Year 12</th>
<th>Year 13</th>
<th>Year 14</th>
<th>Year 15</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>10/22/2017-</td>
<td>10/22/2018-</td>
<td>10/22/2019-</td>
<td>10/22/2020-</td>
<td>10/22/2021-</td>
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<td>10/21/2018</td>
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<td>10/21/2020</td>
<td>10/21/2021</td>
<td>10/21/2022</td>
</tr>
<tr>
<td>Program Director</td>
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<td>$164.57</td>
<td>$168.02</td>
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<tr>
<td>Project Manager</td>
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<td>$148.80</td>
<td>$151.92</td>
<td>$155.11</td>
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<tr>
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<tr>
<td>Executive Consultant II</td>
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<td>$200.94</td>
<td>$205.16</td>
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<tr>
<td>Senior Consultant II</td>
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<tr>
<td>Management Consultant</td>
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<tr>
<td>Technical Editor I</td>
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<tr>
<td>Technical Editor II</td>
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<td>$73.44</td>
<td>$74.99</td>
<td>$76.56</td>
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<tr>
<td>Graphics Artist/Designer</td>
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<td>$46.65</td>
<td>$47.63</td>
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<td>*Administrative Secretary</td>
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<td>$34.31</td>
<td>$35.03</td>
<td>$35.77</td>
<td>$36.52</td>
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</tbody>
</table>
The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the indicated (**) SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices offered are used on the preponderance of where work is performed and should the contractor perform in an area with lower SCLS rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

<table>
<thead>
<tr>
<th>SCLS Eligible Contract Labor Category</th>
<th>SCLS Equivalent Code - Title</th>
<th>WD Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADMINISTRATIVE SECRETARY</td>
<td>Secretary I - 01311</td>
<td>15-4265</td>
</tr>
</tbody>
</table>
LABOR CATEGORY DESCRIPTIONS

PROGRAM DIRECTOR
Duties include overall responsibility for project management, methodology, and team performance for large projects. Requires a bachelor’s degree in management, finance, engineering, public administration, health administration, or related field, plus a master’s degree from an accredited institution, and fifteen or more years of experience in business systems consulting, logistics management, strategic planning, business process improvement, or change management. As noted below, may substitute years of equivalent experience for the advanced degree.

PROJECT MANAGER
Duties include overall responsibility for project management, methodology, and team performance for small projects. Requires a bachelor’s degree in management, finance, engineering, public administration, health administration, or related field, and five or more years of experience in business systems consulting, logistics management, strategic planning, business process improvement, or change management. As noted below, may substitute years of equivalent experience for the bachelor's degree.

EXECUTIVE CONSULTANT I
Provides expert technical and management guidance and direction for problem definition, analysis, requirements development, and implementation of complex projects and programs. Provides review, especially of accuracy of medical terminology, of consulting projects developed by other consultants. Requires a PhD or MD and 10 years of general experience, preferably in the health care consulting arena.

EXECUTIVE CONSULTANT II
Provides expert technical and management guidance and direction for problem definition, analysis, requirements development, and implementation of complex project and programs. Provides review, especially of accuracy of medical terminology, of consulting projects developed by other consultants. Requires a PhD or MD and 8 years of general experience, preferably in the health care consulting arena.

SENIOR CONSULTANT II
Duties include functioning as the lead consultant, trainer, or facilitator for consultations, analysis, research, and management team support. Requires a bachelor’s degree in management, finance, engineering, education, public administration, health administration, or related field and ten or more years of experience in business systems consulting, logistics management, strategic planning, business process improvement, or change management. As noted below, may substitute additional years of equivalent experience for the degree.

MANAGEMENT CONSULTANT
Duties include functioning as a consultant, trainer, or facilitator for product research, development, analysis, assessments and management team support. Requires a bachelor’s degree in management, finance, engineering, public administration, health administration, education, or
related field and two or more years of experience in business systems consulting, logistics management, strategic planning, business process improvement, or change management. As noted below, may substitute years of equivalent experience for the advanced degree.

TECHNICAL EDITOR I

Duties include performing materials development and review, and other support tasks on customer engagements. Requires a bachelor’s degree in education, health administration, public administration, English, finance, engineering, or related field and five or more years of experience in business systems consulting, logistics management, education, strategic planning, business process improvement, or change management. Requires proven writing experience. As noted below, may substitute years of equivalent experience for the degree.

TECHNICAL EDITOR II

Duties include performing materials development and review, and other support tasks on customer engagements. Requires a bachelor’s degree in education, health administration, public administration, English, finance, engineering, or related field and two or more years of experience in business systems consulting, logistics management, education, strategic planning, business process improvement, or change management. Requires proven writing experience. As noted below, may substitute years of equivalent experience for the degree.

GRAPHICS ARTIST/DESIGNER

Duties include the full-range of graphics arts/design functions, including a working knowledge of typical graphics design packages, especially the Adobe Creative Suite of tools. Requires a bachelor’s degree in information technology, engineering, graphics design or related field and three or more years of experience in graphics design and production. Additional work experience may be substituted for the Bachelor's degree requirement as follows: one additional year of work experience may be substituted for each academic year or for each 30 credit/semester hours.

ADMINISTRATIVE SECRETARY

Duties include typical administrative duties such as maintaining timecard data in support of payroll, handling correspondence, telephone communications, and mail. Fills in to handle accounts payable in the absence of the accounting staff person. Requires an Associate's degree in administration, business, or liberal arts and a working knowledge of Microsoft Office and at least one year of experience working in an administrative capacity, but a Bachelor's degree in a related field may substitute for the one year of experience.

SUBSTITUTING WORK EXPERIENCE FOR EDUCATIONAL REQUIREMENTS

Where a master's degree is required for any position above, five additional years of experience may be substituted for that degree. Where a bachelor's degree (i.e., a degree based on four full academic years of undergraduate study (or equivalent credit/semester hours) leading to the bachelor's degree) is required for any position above, work experience may be substituted as follows: one additional year of work experience may be substituted for each academic year or for each 30 credit/semester hours.