

# **Fred Phillips Consulting, LLC**



**401 South Leroux St.  
Flagstaff, AZ 86001  
Ph: (928) 773-1530  
Fax: (928) 774-4166**

**[www.fredphillipsconsulting.com](http://www.fredphillipsconsulting.com)**

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# GSA CONTRACT INFORMATION

**Schedule Title:** Professional Service Schedule (00CORP)

**Contract #:** GS-10F-0024W

**Contract Period:** October 27, 2014 thru October 26, 2019

**Contractor DUNS Number:** 940049989

**Contract Administration:**

Fred Phillips

401 South Leroux St.

Flagstaff, AZ 86001

Ph: (928) 773-1530

Fax: (928) 774-4166

E-mail: [fphillips@fredphillipsconsulting.com](mailto:fphillips@fredphillipsconsulting.com)

**Business Size:** Small

**Awarded Special Item Numbers (SINs)**

899-1, 899-1RC: Environmental Consulting Services

899-7, 899-7RC: Geographic Information Systems (GIS) Services

899-8, 899-8RC: Remediation and Reclamation Services

**Lowest Price Model Number and Lowest Unit Price:** Not Applicable

**Maximum Order:** \$1,000,000

**Minimum Order:** \$100

**Geographic Coverage:** Domestic and International

**Points of Production:** Same as company address

**Discount from List Prices:** Government net prices (discounts already deducted).  
See Attached Price List.

**Quantity Discounts:** None Offered

**Prompt Payment terms:** Net 30 Days

**Government Credit Card:** Government Credit Card is not accepted

**Foreign items (list items by country of origin):** Not Applicable

**Time of Delivery (Contractor insert number of days):** Specified on the Task Order

**Items available for expedited delivery are noted in this price list:** Contact Contractor

**Overnight and 2-day delivery:** Contact Contractor

**Urgent Requirements:** Contact Contractor

**F.O.B Points(s):** Destination

**Ordering Address(es):** Same as Contractor

**Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).

**Payment address(es):** Same as company address

**Warranty provision:** Contractor's standard commercial warranty.

**Export Packing Charges (if applicable):** N/A

**Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** N/A

**Terms and conditions of rental, maintenance, and repair (if applicable):** N/A

**Terms and conditions of installation (if applicable):** N/A

**Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A

**Terms and conditions for any other services (if applicable):** N/A

**List of service and distribution points (if applicable):** N/A

**List of participating dealers (if applicable):** N/A

**Preventive maintenance (if applicable):** N/A

**Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A

**If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.)**

**The EIT standards can be found at:** [www.Section508.gov/](http://www.Section508.gov/).

**Data Universal Numbering System (DUNS) number:** 940049989

**Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

## **COMPANY PROFILE**

Fred Phillips Consulting, LLC (FPC) is an award winning Ecosystem Restoration/Landscape Architecture small business that has been the premier leader in ecological restoration, landscape architecture, natural resource planning, restoration ecology, and GIS mapping in the western United States. FPC was established in 1999 and has been providing environmental services for over 9 years. Over the years, our projects have included multidisciplinary wetland, aquatic and riparian restoration, natural resource planning, geographical information services, environmental compliance services and ecosystem restoration training. We strive to accomplish the wise planning, restoration and development of the natural landscapes and ecosystems of the western United States and beyond. With the vision to restore and maintain natural landscapes and the knowledge to wisely develop natural resources, FPC offers a unique and valuable environmental consulting service to federal, state and local agencies, non-profit organizations, Native American Tribes and private individuals. Our services strive to reduce greenhouse gas emissions and restore the natural environment.

FPC staff is comprised of 14 experienced professionals and laborers that take pride in providing thorough, prompt and ecologically sound services to meet our client's goals. The FPC team has combined experience of over 60 years in habitat restoration, biology, geographical information services, engineering, landscape design and project management. FPC works intimately with our clients to provide the preferred end-product. Our project experience has enabled FPC to apply techniques that have been field tested to achieve success in any habitat conditions. The research staff at FPC has advanced degrees, and the technical staff has a minimum of a bachelor's degree and includes a registered landscape architect and a professional engineer. FPC staff has superior experience and the necessary certifications to accomplish the undertaken projects. Staff has the most current training in wetland delineation; NEPA and BE compliance; endangered species monitoring including southwestern willow flycatcher and National Marsh Bird surveys. Also, the FPC staff is proficient users of the most current software, including AutoCAD, ArcGIS, SPSS and PC Ord statistical software, Adobe Creative Suite, and QuickBooks. Field and labor staff have completed the USDA Hazardous Materials training, and crew leaders have over 15 years of experience in managing field crews.

# SERVICES OFFERED

## **SIN 899-1, 899-1RC: Environmental Planning Services and Documentation**

FPC is offering high quality environmental services including project development, planning, facilitation, coordination and documentation of environmental and biological projects. FPC works with the client in order to develop large scale conceptual plans, and to determine the necessary planning and documentation for the project. FPC has vast experience in working with a diversity of stakeholders, including Indian tribes; federal, state and local agencies; non-profits; and private landowners in order to gain consensus and realize a resource plan. FPC's services extend to developing multiple comprehensive plans, including wetland, watershed and other natural resource plans, master plans, and mitigation planning for small to large scale areas. FPC has the ability to conduct environmental compliance under NEPA, including environmental impact statements, environmental assessments, and biological assessments. The employees at FPC have obtained certifications to conduct endangered species surveys in Arizona, and have the experience in developing biological studies complete with statistical analyses.

### *Environmental Services*

- Project Design, Coordination and Management
- Partnership building and stakeholder participation
- Capacity building
- NEPA Compliance, including Environmental Impact Statements, Environmental Assessment and Biological Assessment
- Wetlands, Watershed and Other Natural Resource Plans
- Master Planning
- Mitigation Planning
- Report writing
- Fundraising and grant writing
- Compliance management and/or contingency planning
- Wetland Delineation
- Section 404 Permitting

### *Biological Services*

- Environmental and Biological Monitoring
- Rare and endangered species assessment
- Biological research
- Data management and statistical analysis
- Report Writing

## **SIN 899-7, 899-7RC: Geographic Information Services (GIS)**

The geographical information services offered by FPC are listed below:

- Land Use/Land Cover Analysis
- Vegetation mapping
- Project mapping
- Project Design and Analysis
- GPS Data Collection
- Natural Resource Planning
- Topographic data
- Site Selection

## **SIN 899-8, 899-8RC: Remediation Services**

FPC primarily works in wetland and riparian revegetation/remediation. The skills that FPC provides for this service include revegetation project design, site preparation, construction and project management, and soil and water quality analyses. Employees at FPC utilize AutoCAD and GIS to design remediation projects. Site analyses consist of using the latest software (Surfer 8) to map soil salinities and depth to water. Water quality analyses can be conducted in the field.

- Wetland and Riparian Restoration
- Project Design
- Site Preparation
- Construction and Project Management
- Water and Soil Quality Analysis

## Labor Category Descriptions

Labor Category	Function/Responsibility	Minimum Years of Experience	Minimum Educational/Degree
Project Director/Principal	Administration, negotiations with clients, project management, budget oversight, project planning and design and design oversight.	20	Bachelor's degree
Landscape/Restoration Designer	Creates project design, drafts original drawings, advanced knowledge of AutoCAD and GIS, site analysis, conducts wetland delineations, and project management. Completes graphic design for documents and develops 3-D models of project design.	2	Bachelor's degree
Biologist, MS	Endangered species monitoring, research design, project monitoring design, report writing, grant writing, proficient knowledge of statistical analyses and NEPA compliance.	10	Master's degree
AutoCAD/GIS Operator	Prepares complete sets of complex drawings with multiple views and detailed drawings from sketches or drawings. Operator is proficient in creating and conducting land use maps, vegetation analyses, transforming data to be utilized in a GPS unit, topographic data and site selection. Has advanced knowledge of AutoCAD and ArcGIS.	4	Bachelor's degree
Publisher/Editor/Report Writing	Responsible for writing and editing detailed reports and grants. Report writing includes data analyses, budget revision, and contract edits. Grant writing includes seeking funding from private, state, local and federal grant sources.	2	Bachelor's degree
Field Technician	Assistant aids in conducting the field restoration techniques outlined by the Ecological Coordinator. Implements herbicide spraying and mixing under the supervision of the Ecological Coordinator or Project Director. Special skills for operating heavy equipment, including water truck, backhoe, bobcat, etc.	1	High school diploma or GED
Wildlife Biologist	Assists in collecting biological data on wildlife and vegetation. Also, the assistant helps Restoration Ecologist conduct site analyses, including soil surveys and depth to water table.	2	Bachelor's degree

Ecological Coordinator	Manages sub-contractors, inspects work accomplished on restoration sites, coordinates with stakeholders, and directs volunteer events. Responsibilities also include supervising restoration field crews.	2	Bachelor's degree
Restoration Ecologist/Ecologist II	Conducts wetland delineation surveys, site analyses, including soil salinity and depth to water table, proficient with habitat mapping using GPS survey units, and restoration design field layout. Collects project monitoring data on plant height, condition and identifies factors that may be affecting plant health. Responsibilities also include analyzing field data and writing technical reports.	2	Bachelor's degree
Maintenance Foreman	Project oversight and advanced knowledge of restoration techniques and irrigation systems. The foreman supervises multiple crews and crew leaders. The position approves completed work.	2	High school diploma or GED
Revegetation Technician	Technician responsibilities include conducting assigned revegetation techniques, including bioengineering techniques, propagule planting and seeding, and irrigation and weed maintenance of planting projects.	None	None
Landscape Labor	Invasive plant removal techniques, including manual and chemical techniques, and conduct assigned revegetation techniques.	None	None
Volunteer Coordinator	Volunteer coordinator organizes volunteer events, advertises events in local newspaper, schools, and internet sources. Plans volunteer activities and coordinates the events.	None	0

## Fred Phillip Consulting Option Period Pricing

<b>SIN(s) PROPOSED</b>	<b>SERVICE PROPOSED (e.g. Job Title/Task)</b>	<b>Price (Year 6)</b>	<b>Price (Year 7)</b>	<b>Price (Year 8)</b>	<b>Price (Year 9)</b>	<b>Price (Year 10)</b>
899-1 (RC), 899-7 (RC), 899-8 (RC)	Project Director/Principal	\$110.09	\$112.07	\$114.09	\$116.14	\$118.23
899-1 (RC), 899-7 (RC), 899-8 (RC)	Landscape/Restoration Designer	\$93.57	\$95.26	\$96.97	\$98.72	\$100.50
899-1 (RC), 899-7 (RC), 899-8 (RC)	Biologist, MS	\$99.08	\$100.87	\$102.68	\$104.53	\$106.41
899-1 (RC), 899-7 (RC), 899-8 (RC)	AutoCAD/GIS Operator	\$77.06	\$78.45	\$79.86	\$81.30	\$82.76
899-1 (RC), 899-7 (RC), 899-8 (RC)	Publisher/Editor/Report Writing	\$71.56	\$72.84	\$74.15	\$75.49	\$76.85
899-1 (RC), 899-7 (RC), 899-8 (RC)	Field Technician	\$44.58	\$45.38	\$46.20	\$47.03	\$47.88
899-1 (RC), 899-7 (RC), 899-8 (RC)	Wildlife Biologist	\$74.30	\$75.64	\$77.00	\$78.39	\$79.80
899-1 (RC), 899-7 (RC), 899-8 (RC)	Ecological Coordinator	\$74.30	\$75.64	\$77.00	\$78.39	\$79.80
899-1 (RC), 899-7 (RC), 899-8 (RC)	Restoration Ecologist/Ecologist II	\$74.30	\$75.64	\$77.00	\$78.39	\$79.80
899-1 (RC), 899-7 (RC), 899-8 (RC)	Maintenance Foreman	\$71.56	\$72.84	\$74.15	\$75.49	\$76.85
899-1 (RC), 899-7 (RC), 899-8 (RC)	Revegetation Technician	\$24.34	\$24.78	\$25.22	\$25.68	\$26.14
899-1 (RC), 899-7 (RC), 899-8 (RC)	Landscape Labor	\$23.18	\$23.60	\$24.02	\$24.45	\$24.89
899-1 (RC), 899-7 (RC), 899-8 (RC)	Volunteer Coordinator	\$22.02	\$22.42	\$22.82	\$23.23	\$23.65

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Numbers identified in the SCA Matrix. The prices offered are based on the preponderance of where work is performed and should work be performed in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

<b>SCA Eligible Contract Labor Category</b>	<b>SCA Equivalent Code-Title</b>	<b>SCA Wage Determination Number</b>
Administrative Secretary	01013-Accounting Clerk III	05-2023
Landscape Labor	11210-Laborer, Grounds Maintenance	05-2023
AutoCAD/GIS Operator	30063-Drafter/CAD Operator IV	05-2023
Publisher/Editor/Report Writing	30462-Technical Writer II	05-2023
Restoration Ecologist	30090-Environmental Technician	05-2023