

GENERAL SERVICES ADMINISTRATION

PSS Federal Acquisition Service *Authorized Federal Supply Schedule Price List*

Schedule for Professional Services Schedule (PSS)
Federal Supply Group: 874 SIN: 874-1/874-7 Class: R499

Contract Number: GS-10F-0032X

For more information on ordering from Federal Supply Schedules
Click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contract Period: November 15, 2015 through November 14, 2020
Price List effective November 15, 2015



Total Computer Solutions, Inc.

Total Computer Solutions, Inc.
6417 Lake Meadow Drive
Burke, VA 22015

Small Business
Telephone: (703) 224-4200
FAX Number: (703) 778-5888
Web Site: www.totalcsi.com

Contract Administration: Joel Joseph
E-Mail: jjoseph@totalcsi.com

Revision: 3 (2015)

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!TM, a menu-driven database system. The INTERNET address for GSA Advantage!TM is: <http://www.GSAAdvantage.gov>.

CUSTOMER INFORMATION:

- 1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers: 874-1/1RC, 874-7/7RC
- 1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.
- 1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$100.00
4. Geographic Coverage (Delivery Area): Domestic and Overseas
5. Point(s) of production (city, county, and state or foreign country): Same as company address
6. Discount from list prices or statement of net price: Government net prices (discount already deducted)
7. Quantity discounts: None Offered
8. Prompt Payment terms: Net 30 days
- 9a. Notification that Government purchase cards are accepted up to the micro-purchase threshold: Yes
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: will accept over \$3,000
10. Foreign items (list items by country origin): None
- 11a. Time of Delivery (Contractor insert number of days): Specified on the Task Order
- 11b. Expedited Delivery. The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." Under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited

delivery: Contact Contractor

- 11c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery is available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. Urgent requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Contact Contractor
12. F.O.B. Point(s): Destination
- 13a. Ordering Address(es): Same as Contractor
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. Payment Address(es): Same as company address
15. Warranty Provision: Contractor’s standard commercial warranty.
16. Export Packing Charges (if applicable): N/A
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level): Contact Contractor
18. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
19. Terms and conditions of installation (if applicable): N/A
- 20a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
- 20b. Terms and conditions for any other services (if applicable): N/A
21. List of service and distribution points (if applicable): N/A
22. List of participating dealers (if applicable): N/A
23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g. recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic

and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov.

25. Data Universal Numbering System (DUNS) number: 61-3342161
26. Notification regarding registration in System for Award Management (SAM) database:
Registered
27. The Service Contract Act (SCA) is applicable to this contract as it applies to the entire PSS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Rates:

All rates include IFF fee.

Labor Category	Min. Edu.	Min Exp.	Year 6 11/15/2015 - 011/14/2016
Program Manager 2	BA	10	\$163.21
Program Manager 1	BA	8	\$139.90
Project Manager 3	BA	10	\$147.55
Project Manager 2	BA	7	\$141.04
Project Manager 1	BA	5	\$124.90
Subject Matter Expert 2	BA	8	\$161.09
Subject Matter Expert 1	BA	6	\$149.16
Analyst 3	BA	4	\$82.34
Analyst 2	BA	2	\$74.67
Analyst 1	BA	1	\$64.91
Analyst Manager 1	BA	5	\$126.47
Program Analyst 1	BA	4	\$104.11
Program Support 1	AS	2	\$61.01

Note 1: Years of experience may be substituted for education on a one to one basis.

Note 2: Certificates may be substituted for years of experience -- one year per certificate.

Labor Category Descriptions:

<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Program Manager 2</p> <p>Manages plans and coordinates large and/or complex activities such as business, technical, educational, scientific, research or policy programs. May serve as the primary high level customer interface to ensure optimum program performance and customer satisfaction. Designs, directs and coordinates program implementation. Organizes and monitors the program team. Oversees ongoing activities and tasks to ensure that all specified goals and objectives are met. Monitors and reviews progress reports and other performance indicators for conformance with established time lines, due dates and budget allocations. Modifies or alters procedures, methods or schedules when necessary to reach required outcomes. Reviews program reports prepared for clients and superiors.</p> <p>10 years</p> <p>Bachelor's degree</p>
<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Program Manager 1</p> <p>Manages, plans and coordinates large activities such as business, technical, educational, scientific, research or policy programs. May serve as the primary high level customer interface to ensure optimum program performance and customer satisfaction. Designs, directs and coordinates program implementation. Monitors the program team. Oversees ongoing activities and tasks to ensure that all specified goals and objectives are met. Monitors and reviews progress reports and other performance indicators for conformance with established time lines, due dates and budget allocations. Modifies or alters procedures, methods or schedules when necessary to reach required outcomes. Reviews program reports prepared for clients and superiors.</p> <p>8 years</p> <p>Bachelor's degree</p>

<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Project Manager 3</p> <p>Manages complex projects and provides day-to-day technical leadership for the design, implementation and operation of diverse projects to meet established objectives and successful completion of task orders. Ensures that assigned deliverables meet or exceed client expectations. Creates project plan, identifies staff requirements, controls costs, schedules staffing hours, meets deadlines, provides deliverables and ensures client satisfaction. Anticipates potential problems, identifies solutions and takes corrective action. Interfaces directly with client and may be primary point of contact and communication channel with client. Responsible for all staffing actions including hiring, firing and performance evaluation.</p> <p>10 years</p> <p>Bachelor's degree</p>
<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Project Manager 2</p> <p>Manages complex projects and provides day-to-day technical leadership for the design, implementation and operation of diverse projects to meet established objectives and successful completion of task orders. Ensures that assigned deliverables meet or exceed client expectations. Creates project plan, identifies staff requirements, controls costs, schedules staffing hours, meets deadlines, provides deliverables and ensures client satisfaction. Anticipates potential problems, identifies solutions and takes corrective action. Interfaces directly with client and may be primary point of contact and communication channel with client. May be responsible for all staffing actions including hiring, firing and performance evaluation.</p> <p>7 years</p> <p>Bachelor's degree</p>

<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Project Manager 1</p> <p>Manages large projects and provides day-to-day technical leadership for the design, implementation and operation of diverse projects to meet established objectives and successful completion of task orders. Ensures that assigned deliverables meet or exceed client expectations. Creates project plan, identifies staff requirements, controls costs, schedules staffing hours, meets deadlines, provides deliverables and ensures client satisfaction. Anticipates potential problems, identifies solutions and takes corrective action. Interfaces directly with client and may be primary point of contact and communication channel with client. May be responsible for all staffing actions including hiring, firing and performance evaluation.</p> <p>5 years</p> <p>Bachelor's degree</p>
<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Subject Matter Expert 2</p> <p>As a recognized professional with unique experience, qualifications and credentials, provides expertise to advise and assist clients in dealing with complex efforts in fields such as but not limited to national security and intelligence, homeland defense, international relations, military strategy and planning, policy development, interagency coordination or other complex issues requiring, extensive subject matter knowledge and experience. Applies detailed subject matter expertise within functional areas such as but not limited to strategic planning, organizational assessment, customer relations, e-government, training, exercise development and execution, and change management designed to alter specific management, business, technical, functional, policy or academic aspects of the program. Provides expert assessments and advice to client's leadership. May act independently or as part of a team in leading or supporting efforts dealing with extremely important and complex issues. May lead or collaborate with agency and interagency working groups.</p> <p>8 years</p> <p>Bachelor's degree</p>

<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Subject Matter Expert 1</p> <p>As a recognized professional with unique experience, qualifications and credentials, advises and assists clients in dealing with complex efforts in fields such as but not limited to national security and intelligence, homeland defense, international relations, military strategy and planning, policy development, interagency coordination or other complex issues requiring, extensive subject matter knowledge and experience. Applies detailed subject matter expertise within functional areas such as but not limited to strategic planning, organizational assessment, customer relations, e-government, training, exercise development and execution, and change management designed to alter specific management, business, technical, functional, policy or academic aspects of the program. Provides expert assessments and advice to client’s leadership. May act independently or as part of a team in leading or supporting efforts dealing with extremely important and complex issues. May lead or collaborate with agency and interagency working groups.</p> <p>6 years</p> <p>Bachelor’s degree</p>
<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Analyst 3</p> <p>Deals with diverse, complex issues which are frequently multidimensional in nature and often cross several programs or functional areas. Applies skills in analytical, mathematical, or statistical techniques in defining problems, proposing solutions and crafting implementation strategies and recommended courses of action. Contributes to analytical studies, reports and white papers that support a wide variety of organizational efforts such as but not limited to business process reengineering, policy formulation, budgetary requirements, workforce planning, continuity of operations, systems integration, strategic planning, program assessment and customer relations. May propose new procedures, processes and techniques based on analysis of data and information from multiple sources. Prepares and presents evaluations, proposals and recommendations to officials, working groups, coordinating committees and management. May provide analytical leadership to functional teams, cells, committees and other task oriented working groups.</p> <p>4 years</p> <p>Bachelor’s degree</p>

<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Analyst 2</p> <p>Deals with complex issues which are frequently multidimensional in nature and may cross several programs or functional areas. Applies skills in analytical, mathematical, or statistical techniques in defining problems, proposing solutions and crafting implementation strategies and recommended courses of action. Contributes to analytical studies, reports and white papers that support a wide variety of organizational efforts such as but not limited to business process reengineering, policy formulation, budgetary requirements, workforce planning, continuity of operations, systems integration, strategic planning, program assessment and customer relations. May propose new procedures, processes and techniques based on analysis of data and information from multiple sources. Prepares and presents evaluations, proposals and recommendations to officials, working groups, coordinating committees and management. May provide analytical support to functional teams, cells, committees and other task oriented working groups.</p> <p>2 years</p> <p>Bachelor's degree</p>
<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Analyst 1</p> <p>Deals with complex issues which may cross several programs or functional areas. Applies skills in analytical, mathematical, or statistical techniques in defining problems, proposing solutions and crafting implementation strategies and recommended courses of action. Contributes to analytical studies, reports and white papers that support a wide variety of organizational efforts such as but not limited to business process reengineering, policy formulation, budgetary requirements, workforce planning, continuity of operations, systems integration, strategic planning, program assessment and customer relations. May propose new procedures, processes and techniques based on analysis of data and information from multiple sources. Prepares and presents evaluations, proposals and recommendations to tactical level officials, working groups, committees and management. May provide analytical support to functional teams, cells, committees and other task oriented working groups.</p> <p>1 year</p> <p>Bachelor's degree</p>

<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Analyst Manager 1</p> <p>Provides leadership and analytical expertise to teams and groups dealing with complex issues which are frequently multidimensional in nature. Guides the group in applying advanced level skills in analytical, mathematical, or statistical techniques in defining problems, proposing solutions and crafting implementation strategies and recommended courses of action. Coordinates the preparation and drafting of analytical studies, reports and white papers that contribute to a wide variety of organizational efforts such as business process reengineering, policy formulation, budgetary requirements, workforce planning, continuity of operations, systems integration, strategic planning, program assessment and customer relations. May design new procedures, processes and techniques based on analysis of data and information from multiple sources. May prepare and present comprehensive evaluations, proposals and recommendations to officials, working groups, coordinating committees and senior level management.</p> <p>5 years</p> <p>Bachelor's degree</p>
<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Program Analyst 1</p> <p>Provides knowledge and expertise in a specific field or function such as but not limited to intelligence collection and analysis, logistics, strategic planning, exercises and modeling, budgetary forecasts and requirements, staffing and human resources, policy development and coordination, contracting, public health, strategic communications, emergency preparedness, and program management. Applies skills in analytical, statistical or mathematical techniques in defining problems, proposing solutions and crafting implementation strategies and suggested courses of action. Contributes to analytical studies, reports and white papers that support the work of a specific project or program. Supports the design new procedures, processes and techniques based on analysis of data and information from multiple sources. May prepare and present comprehensive evaluations and reports to officials and management. May provide analytical support to functional teams, cells, committees and other task oriented working groups.</p> <p>4 years</p> <p>Bachelor's degree</p>

<p>Labor Category Title:</p> <p>Functional Description:</p> <p>Required General Experience:</p> <p>Required Education:</p>	<p>Program Support 1</p> <p>Supports strategic, operational and tactical level programs. Prepares, analyzes and updates project schedules and timelines. Provides reports on status of projects and problems encountered and resolved. May monitor and track expenditures and provide earned value and other recurring management and financial reports. Collects data and information and prepares ad hoc reports as directed. Organizes and maintains program files. Tracks delivery status of deliverables and reminds staff of pending due dates. Attends meetings, progress reviews, working groups and briefings. Prepares reports on issues discussed, recommendations and decisions. Distributes information and takes follow up action as required.</p> <p>2 years</p> <p>Associate's degree</p>