



**GENERAL SERVICES ADMINISTRATION
Federal Supply Service Authorized
Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing and the option to create an electronic delivery order are available through GSA *Advantage!*®, a menu-driven database system. The INTERNET address for GSA *Advantage!*® is www.gsaadvantage.gov.

MULTIPLE AWARD SCHEDULE
LARGE CATEGORY: PROFESSIONAL SUPPORT SERVICES

**CONTRACT NUMBER:
GS-10F-0034U**

**PERIOD COVERED BY CONTRACT:
November 8, 2007 through November 7, 2022**

Price List current as of #PA-0037, effective May 1, 2020

Primary Engineering Disciplines
Electrical for all Special Item Numbers
Contract Administration: Virgil Curry Jr., President and CEO
Email: vc1@vci-hsv.com and cavci1@vci-hsv.com
Business Size: Small, Veteran-Owned Service-Disabled Business

Vision Centric, Inc.

130 Castle Drive
Madison, AL 35758
Phone: (256) 830-0042 Fax: (256) 270-4397
Internet Address: www.vci-hsv.com



TABLE OF CONTENTS

OVERVIEW AND INFORMATION3

SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS.....5

VISION CENTRIC, INC.'S LABOR CATEGORIES & RATES7

OVERVIEW AND INFORMATION

1a. Authorized Special Item Numbers (SINs):

SINs	SIN Title
541330ENG	Engineering Services
541380	Testing Laboratories
541420	Engineering System Design and Integration Services
54151S	Information Technology Professional Services
541611	Management and Financial Consulting, Acquisition and Grants Management Support, and Business program and Project Management Services
541715	Engineering Research and Development and Strategic Planning
OLM	Order- Level Materials (OLM)

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. *See Government Labor Rate tables on pages 7-8.*

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. *See Contractor Labor Rate tables on pages 8-9 and Labor Category descriptions on pages 10-17.*

2. Maximum order: *\$1,000,000.00*

3. Minimum order: *\$100.00*

4. Geographic coverage (delivery area): *Domestic only*

5. Point of production (city, county, and state or foreign country):

Vision Centric, Inc.

130 Castle Drive

Madison, AL 35758

6. Discount from list prices or statement of net price: *Government net prices (discounts already deducted)*

7. Quantity discounts: *None*

8. Prompt payment terms: *Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.*

9a. Notification that Government purchase cards are accepted below the micropurchase threshold:
Yes

- 9b. Notification that Government purchase cards are accepted above the micropurchase threshold:
Will not
10. Foreign items: *Not Applicable*
- 11a. Time of Delivery: *To Be Determined on the Task Order level*
- 11b. Expedited Delivery: *Contact Contractor*
- 11c. Overnight and 2-day delivery: *Contact Contractor*
- 11d. Urgent Requirements: *Contact Contractor*
12. F.O.B. point: *Destination*
- 13a. Ordering address:
*Vision Centric, Inc.
130 Castle Drive
Madison, AL 35758*
- 13b. Ordering Procedures: *For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.*
14. Payment address:
*Vision Centric, Inc.
130 Castle Drive
Madison, AL 35758*
15. Warranty provision: *Contractor's Standard Commercial Warranty Terms & Conditions*
16. Export packing charges, if applicable: *Not Applicable*
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micropurchase level): *Not Applicable or None*
18. Terms and conditions of rental, maintenance and repair: *Not Applicable*
19. Terms and conditions of installation: *Not Applicable*
- 20a. Terms and conditions of repair parts: *Not Applicable*
- 20b. Terms and conditions for any other services: *Not Applicable*
21. List of service and distribution points: *Not Applicable*
22. List of participating dealers: *Not Applicable*
23. Preventive maintenance: *Not Applicable*
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:
Not Applicable
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at:
www.Section508.gov/. *Not Applicable*
25. Data Universal Number System (DUNS) number: *14-8757458*
26. Notification regarding registration in System for Award Management (SAM) database: *Vision Centric, Inc. is registered and active in System for Award Management (SAM)*

SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS

541330ENG- ENGINEERING SERVICES

Engineering Services-

Services include: applying physical laws and principles of engineering in the design, development, and utilization of machines, materials, instruments, processes, and systems. Services may involve any of the following activities: provision of advice, concept development, requirements analysis, preparation of feasibility studies, preparation of preliminary and final plans and designs, provision of technical services during the construction or installation phase, inspection and evaluation of engineering projects, and related services.

NOTE: Services under this SIN cannot include architect-engineer services as defined in the Brooks Act and FAR Part 2, or construction services as defined in FAR Parts 2 and 36

541380 – TESTING LABORATORIES

Testing Laboratories -

Includes testing laboratory services and veterinary, natural, and life sciences; testing services and laboratories; and other professional, scientific, and technical consulting services.

Testing and services include, but are not limited to: physical, chemical, analytical, or other testing services; quality assurance; fire safety inspections; training; safety audits; relying upon experimental, empirical, quantifiable data, relying on the scientific method, and professional services, tasks, and labor categories in the fields of biology, chemistry, physics, earth sciences, atmospheric science, oceanography, materials sciences, mathematics, geology, astronomy, veterinary medicine, statistics, systems science, etc., (excludes social and behavioral sciences).

Examples of labor categories include, but are not limited to, Scientific Researchers, Biologists, Physicists, Mathematicians, Statisticians, Research Engineers, Meteorologists, Lab Technicians, Veterinarians and Veterinary Services, Chemists, Biochemical Engineers, Research Nurses.

541420 – ENGINEERING SYSTEM DESIGN AND INTEGRATION SERVICES

Engineering System Design and Integration Services -

Services include creating and developing designs and specifications that optimize the use, value, and appearance of their products. These services can include determination of the materials, construction, mechanisms, shape, color, and surface finishes of the product, taking into consideration human characteristics and needs, safety, market appeal, and efficiency in production, distribution, use and maintenance.

Associated tasks include, but are not limited to computer-aided design, e.g. CADD, risk reduction strategies and recommendations to mitigate identified risk conditions, fire modeling, performance-based design reviews, high-level detailed specification and scope preparation, configuration, management and document control, fabrication, assembly and simulation, modeling, training, consulting, analysis of single or multi-spacecraft missions and mission design analysis.

NOTE: Services under this NAICs can not include architect-engineer services as defined in the Brooks Act and FAR Part 2 or construction services as defined in the Federal Acquisition Regulation Part 36 and Part 2

An implementation guide for Space Launch Integration Services (SLIS) can be found at www.gsa.gov/psschedule - click on “Professional Engineering Solutions”.

54151S – Information Technology Professional Services

Information Technology Professional Services

IT Professional Services and/or labor categories for database planning and design; systems analysis, integration, and design; programming, conversion and implementation support; network services, data/records management, and testing

NOTE: Subject to Cooperative Purchasing

541611 – MANAGEMENT AND FINANCIAL CONSULTING, ACQUISITION AND GRANTS MANAGEMENT SUPPORT, AND BUSINESS PROGRAM AND PROJECT MANAGEMENT SERVICES

Management and Financial Consulting, Acquisition and Grants, Management Support, and Business Program and Project Management Services -

Provide operating advice and assistance on administrative and management issues. Examples include: strategic and organizational planning, business process improvement, acquisition and grants management support, facilitation, surveys, assessment and improvement of financial management systems, financial reporting and analysis, due diligence in validating an agency's portfolio of assets and related support services, strategic financial planning, financial policy formulation and development, special cost studies, actuarial services, economic and regulatory analysis, benchmarking and program metrics, and business program and project management.

Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited. It is the responsibility of the Contracting Officer placing the order to make this determination. Ordering activities must require prospective contractors to identify potential conflicts of interest and address those, prior to task order aware.

Personal services as defined in FAR 37.104 are prohibited.

541715 – ENGINEERING RESEARCH AND DEVELOPMENT AND STRATEGIC PLANNING

Engineering Research and Development and Strategic Planning -

Services include conducting research and experimental development (except nanotechnology and biotechnology research and experimental development) in the physical, engineering, and life sciences such as: agriculture, electronics, environmental, biology, botany, computers, chemistry, food, fisheries, forests, geology, health, mathematics, medicine, oceanography, pharmacy, physics, veterinary, and other allied subjects.

Typical tasks include, but are not limited to analysis of mission, program goals, and objectives, program evaluations, analysis of program effectiveness, requirements analysis, organizational performance assessment, special studies and analysis, training, and consulting; requirements analysis, cost/cost-performance trade-off analysis, feasibility analysis, developing and completing fire safety evaluation worksheets as they relate to professional engineering services; operation and maintenance, evaluation of inspection, testing, and maintenance program for fire protection and life safety systems, program/project management, technology transfer/insertion, training and consulting.

NOTE: Services under this NAICs cannot include architect-engineer services as defined in the Brooks Act and FAR Part 2 or construction services as defined in the Federal Acquisition Regulation Part 36 and Part 2.

OLM – Order-Level Materials-

OLMs are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Schedule contract or BPA. OLM pricing is not established at the schedule contract or BPA level, but at the order level. Since OLMs are identified and acquired at the order level, the ordering contracting officer (OCO) is responsible for making a fair and reasonable price determination for all OLMs.

OLMs are procured under a special ordering procedure that simplifies the process for acquiring supplies and services necessary to support individual task or delivery orders placed against a schedule contract or BPA. Using this new procedure, ancillary supplies and services not known at the time of the schedule aware may be included and priced at the order level.

VISION CENTRIC, INC. LABOR RATES & CATEGORIES

Labor Category	11/08/18 - 11/07/2019	11/08/19 - 11/07/2020	11/08/20 - 11/07/2021	11/08/21 - 11/07/2022
Contractor Site Rate				
Engineer Level I**	\$ 64.38	\$ 65.60	\$ 66.85	\$ 68.12
Engineer Level II**	\$ 75.87	\$ 77.32	\$ 78.79	\$ 80.28
Engineer Level III**	\$ 96.77	\$ 98.61	\$ 100.49	\$ 102.40
Engineer Level IV**	\$ 113.63	\$ 115.79	\$ 117.99	\$ 120.23
Engineer Level V**	\$ 130.95	\$ 133.44	\$ 135.98	\$ 138.56
Engineer Level VI**	\$ 142.46	\$ 145.16	\$ 147.92	\$ 150.73
Engineer Level VII	\$ 154.01	\$ 156.94	\$ 159.92	\$ 162.96
Engineer Level VIII	\$ 186.20	\$ 189.74	\$ 193.34	\$ 197.02
Analyst Level I	\$ 50.96	\$ 51.93	\$ 52.92	\$ 53.92
Analyst Level II	\$ 66.25	\$ 67.50	\$ 68.79	\$ 70.09
Analyst Level III	\$ 92.54	\$ 94.29	\$ 96.09	\$ 97.91
Analyst Level IV	\$ 102.68	\$ 104.64	\$ 106.62	\$ 108.65
Analyst Level V	\$ 115.70	\$ 117.90	\$ 120.14	\$ 122.42
Analyst Level VI	\$ 123.48	\$ 125.83	\$ 128.22	\$ 130.66
Analyst Level VII	\$ 140.77	\$ 143.45	\$ 146.18	\$ 148.95
Analyst Level VIII	\$ 157.35	\$ 160.34	\$ 163.39	\$ 166.49
Senior Principal Investigator I	\$ 181.66	\$ 185.11	\$ 188.63	\$ 192.21
Sr. Mgmt/Tech Staff Level I	\$ 119.66	\$ 121.93	\$ 124.25	\$ 126.61
Sr. Mgmt/Tech Staff Level II	\$ 142.74	\$ 145.45	\$ 148.22	\$ 151.03
Sr. Mgmt/Tech Staff Level III	\$ 176.89	\$ 180.25	\$ 183.67	\$ 187.16
Sr. Mgmt/Tech Staff Level IV	\$ 181.65	\$ 185.10	\$ 188.62	\$ 192.20
Technical Level I	\$ 46.06	\$ 46.93	\$ 47.83	\$ 48.73
Technical Level II	\$ 59.19	\$ 60.32	\$ 61.46	\$ 62.63
Technical Level III	\$ 99.23	\$ 101.12	\$ 103.04	\$ 104.99
Technical Level IV	\$ 88.33	\$ 90.01	\$ 91.72	\$ 93.46
Typist/Secretary Level I**	\$ 31.55	\$ 32.15	\$ 32.76	\$ 33.38
Typist/Secretary Level II**	\$ 36.09	\$ 36.78	\$ 37.48	\$ 38.19
Typist/Secretary Level III	\$ 41.39	\$ 42.18	\$ 42.98	\$ 43.80
Graphics Specialist/Technical Illustrator, Level I	\$ 39.79	\$ 40.55	\$ 41.32	\$ 42.10
Graphics Specialist/Technical Illustrator, Level II	\$ 44.82	\$ 45.67	\$ 46.53	\$ 47.42
Graphics Specialist/Technical Illustrator, Level III	\$ 69.50	\$ 70.82	\$ 72.16	\$ 73.53
Graphics Specialist/Technical Illustrator, Level IV	\$ 81.18	\$ 82.73	\$ 84.30	\$ 85.90
Contract Administration Support II	\$107.94	\$109.99	\$112.08	\$114.21
Contract Administration Support III	\$129.32	\$131.78	\$134.28	\$136.83
Project Administrative Support IV**	\$64.83	\$66.06	\$67.31	\$68.59
Project Management/Design Management/Construction Management Support Level III	\$143.10	\$145.82	\$148.59	\$151.41
Project Management/Design Management/Construction Management Support Level IV	\$162.22	\$165.30	\$168.44	\$171.64
Senior Management Technical Support V	\$224.45	\$228.72	\$233.06	\$237.49
VTC Facilitator**	\$104.09	\$106.07	\$108.08	\$110.14
Database Development IV	\$136.18	\$138.77	\$141.41	\$144.09

Systems Administrator	\$142.66	\$145.37	\$148.13	\$150.95
Project Management Business Analyst Support II	\$116.61	\$118.83	\$121.08	\$123.38
Project Management Business Analyst Support IV	\$170.32	\$173.56	\$176.85	\$180.21
Market Research Analyst -Tech Support Level III	\$110.35	\$112.45	\$114.58	\$116.76
Market Research Analyst -Tech Support Level IV	\$127.75	\$130.18	\$132.65	\$135.17

Labor Category	11/08/18 -	11/08/19 -	11/08/20 -	11/08/21 -
	11/07/2019	11/07/2020	11/07/2021	11/07/2022
Government Site Rate				
Engineer Level I**	\$ 60.53	\$ 61.68	\$ 62.85	\$ 64.04
Engineer Level II**	\$ 71.33	\$ 72.69	\$ 74.07	\$ 75.47
Engineer Level III**	\$ 90.97	\$ 92.69	\$ 94.46	\$ 96.25
Engineer Level IV**	\$ 106.82	\$ 108.85	\$ 110.92	\$ 113.03
Engineer Level V**	\$ 123.10	\$ 125.43	\$ 127.82	\$ 130.25
Engineer Level VI**	\$ 133.91	\$ 136.45	\$ 139.04	\$ 141.69
Engineer Level VII	\$ 144.76	\$ 147.51	\$ 150.31	\$ 153.17
Engineer Level VIII	\$ 175.02	\$ 178.35	\$ 181.74	\$ 185.19
Analyst Level I	\$ 47.90	\$ 48.81	\$ 49.74	\$ 50.69
Analyst Level II	\$ 62.26	\$ 63.44	\$ 64.65	\$ 65.88
Analyst Level III	\$ 83.59	\$ 85.18	\$ 86.80	\$ 88.44
Analyst Level IV	\$ 96.54	\$ 98.37	\$ 100.24	\$ 102.15
Analyst Level V	\$ 109.65	\$ 111.74	\$ 113.86	\$ 116.02
Analyst Level VI	\$ 116.25	\$ 118.46	\$ 120.71	\$ 123.00
Analyst Level VII	\$ 132.34	\$ 134.85	\$ 137.41	\$ 140.03
Analyst Level VIII	\$ 147.91	\$ 150.72	\$ 153.58	\$ 156.50
Senior Principal Investigator I	\$ 146.23	\$ 149.00	\$ 151.84	\$ 154.72
Sr. Mgmt/Tech Staff Level I	\$ 112.48	\$ 114.61	\$ 116.79	\$ 119.01
Sr. Mgmt/Tech Staff Level II	\$ 134.16	\$ 136.71	\$ 139.31	\$ 141.96
Sr. Mgmt/Tech Staff Level III	\$ 158.36	\$ 161.37	\$ 164.44	\$ 167.56
Sr. Mgmt/Tech Staff Level IV	\$170.74	\$173.99	\$177.29	\$180.66
Technical Level I	\$ 57.27	\$ 58.36	\$ 59.46	\$ 60.59
Technical Level II	\$ 68.70	\$ 70.01	\$ 71.34	\$ 72.69
Technical Level III	\$ 93.29	\$ 95.06	\$ 96.87	\$ 98.71
Technical Level IV	\$ 76.10	\$ 77.54	\$ 79.02	\$ 80.52
Typist/Secretary Level I**	\$29.64	\$30.21	\$30.78	\$31.36
Typist/Secretary Level II**	\$33.94	\$34.59	\$35.25	\$35.91
Typist/Secretary Level III	\$38.90	\$39.63	\$40.39	\$41.15
Graphics Specialist/Technical Illustrator, Level I	\$37.41	\$38.12	\$38.84	\$39.58
Graphics Specialist/Technical Illustrator, Level II	\$42.13	\$42.93	\$43.74	\$44.57
Graphics Specialist/Technical Illustrator, Level III	\$65.33	\$66.57	\$67.83	\$69.12
Graphics Specialist/Technical Illustrator, Level IV	\$76.32	\$77.77	\$79.25	\$80.76
Contract Administration Support II	\$ 93.86	\$ 95.64	\$ 97.46	\$ 99.31
Contract Administration Support III	\$ 112.45	\$ 114.59	\$ 116.77	\$ 118.99
Project Administrative Support IV**	\$ 56.37	\$ 57.44	\$ 58.53	\$ 59.64

Project Management/Design Management/Construction Management Support Level III	\$124.43	\$126.80	\$129.21	\$131.66
Project Management/Design Management/Construction Management Support Level IV	\$ 141.06	\$ 143.74	\$ 146.47	\$ 149.25
Senior Management Technical Support V	\$ 195.18	\$ 198.88	\$ 202.66	\$ 206.51
VTC Facilitator**	\$ 90.51	\$ 92.23	\$ 93.99	\$ 95.77
Database Development IV	\$ 118.42	\$ 120.67	\$ 122.96	\$ 125.30
Systems Administrator	\$ 132.47	\$134.99	\$137.55	\$140.17
Project Management Business Analyst Support II	\$101.40	\$103.33	\$105.29	\$107.29
Project Management Business Analyst Support IV	\$148.10	\$150.91	\$153.78	\$156.70
Market Research Analyst -Tech Support Level III	\$95.96	\$97.78	\$99.64	\$101.53
Market Research Analyst -Tech Support Level IV	\$111.08	\$113.19	\$115.34	\$117.54

Service Contract Labor Standards Matrix:

The Service Contract Labor Standards (SCLS), formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (**) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide).

SCA/SCLS Eligible Contract Labor Category	SCA/SCLS Equivalent Code-Title	WD Number
Engineer I**	30081 - Engineering Technician I	2015-4603
Engineer II**	30082 - Engineering Technician II	2015-4603
Engineer III**	30083 - Engineering Technician III	2015-4603
Engineer IV**	30084 - Engineering Technician IV	2015-4603
Engineer V**	30085 - Engineering Technician V	2015-4603
Project Administrative Support IV**	01312 - Secretary II	2015-4603
Video Teleconference (VTC) Facilitator**	13110 -Video Teleconference Technician	2015-4281

The SCA/SCLS is applicable to this contract mod and it includes SCA/SCLS applicable labor categories identified in the matrix above. The prices for the indicated (**) SCA/SCLS labor category is based on the U.S. Department of Labor Wage Determination Number identified in the SCLS/SCA matrix. The prices offered are based on the preponderance of where work is performed, and should the contractor perform in an area with lower SCA/SCLS rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

The method of escalation for the SCA/SCLS labor category will be the same as the exempt labor categories.

VISION CENTRIC, INC. LABOR CATEGORIES DESCRIPTIONS

Engineer, Level I

Functional Responsibilities: Performs work in which the principles, theories and general body of knowledge of electrical engineering is required. May be involved in one or more phases of the development cycle of an organization's products or in providing services to external customers.

Education: B.S. degree in electrical engineering.

Experience: Minimum of 0 to 2 years

Engineer, Level II

Functional Responsibilities: Performs work in which the principles, theories and general body of knowledge of electrical engineering is required. May be involved in one or more phases of the development cycle of an organization's products or in providing services to external customers.

Education: B.S. degree in electrical engineering.

Experience: Minimum of 2 years

Engineer, Level III

Functional Responsibilities: Performs work in which the principles, theories and general body of knowledge of electrical engineering is required. May be involved in one or more phases of the development cycle of an organization's products or in providing services to external customers.

Education: B.S. degree in electrical engineering.

Experience: Minimum of 4 years

Engineer, Level IV

Functional Responsibilities: Performs work in which the principles, theories and general body of knowledge of electrical engineering is required. May be involved in one or more phases of the development cycle of an organization's products or in providing services to external customers.

Education: B.S. degree in electrical engineering.

Experience: Minimum of 6 years

Engineer, Level V

Functional Responsibilities: Performs work in which the principles, theories and general body of knowledge of electrical engineering is required. May be involved in one or more phases of the development cycle of an organization's products or in providing services to external customers.

Education: B.S. degree in electrical engineering.

Experience: Minimum of 9 years

Engineer, Level VI

Functional Responsibilities: Performs work in which the principles, theories and general body of knowledge of electrical engineering is required. May be involved in one or more phases of the development cycle of an organization's products or in providing services to external customers.

Education: B.S. degree in electrical engineering.

Experience: Minimum of 12 years.

Engineer, Level VII

Functional Responsibilities: Performs work in which the principles, theories and general body of knowledge of electrical engineering is required. May be involved in one or more phases of the development cycle of an organization's products or in providing services to external customers.

Education: B.S. degree in electrical engineering.

Experience: Minimum of 16 years

Engineer, Level VIII

Functional Responsibilities: Performs work in which the principles, theories and general body of knowledge of electrical engineering is required. May be involved in one or more phases of the development cycle of an organization's products or in providing services to external customers.

Education: B.S. degree in electrical engineering.

Experience: Minimum of 25 years

System Analyst, Level I

Functional Responsibilities: Develops, gathers and organizes system related information. Analyzes and formats information developed and used to evaluate the system. Develops, plans, coordinates and integrates systems related requirements to support operational needs. Conducts studies, technical assessments, system analysis and architectural level analysis to determine system performance and effectiveness. May formulate and use mathematical models or representations to conduct analysis.

Education: B.S. degree in technical field or directly related experience.

Experience: Minimum of 0 to 2 years

System Analyst, Level II

Functional Responsibilities: Develops, gathers and organizes system related information. Analyzes and formats information developed and used to evaluate the system. Develops, plans, coordinates and integrates systems related requirements to support operational needs. Conducts studies, technical assessments, system analysis and architectural level analysis to determine system performance and effectiveness. May formulate and use mathematical models or representations to conduct analysis.

Education: B.S. degree in technical field or directly related experience.

Experience: Minimum of 2 years

System Analyst, Level III

Functional Responsibilities: Develops, gathers and organizes system related information. Analyzes and formats information developed and used to evaluate the system. Develops, plans, coordinates and integrates systems related requirements to support operational needs. Conducts studies, technical assessments, system analysis and architectural level analysis to determine system performance and effectiveness. May formulate and use mathematical models or representations to conduct analysis.

Education: B.S. degree in technical field or directly related experience.

Experience: Minimum of 4 years

System Analyst, Level IV

Functional Responsibilities: Develops, gathers and organizes system related information. Analyzes and formats information developed and used to evaluate the system. Develops, plans, coordinates and integrates systems related requirements to support operational needs. Conducts studies, technical assessments, system analysis and architectural level analysis to determine system performance and effectiveness. May formulate and use mathematical models or representations to conduct analysis.

Education: B.S. degree in technical field or directly related experience.

Experience: Minimum of 6 years

System Analyst, Level V

Functional Responsibilities: Develops, gathers and organizes system related information. Analyzes and formats information developed and used to evaluate the system. Develops, plans, coordinates and integrates systems related requirements to support operational needs. Conducts studies, technical assessments, system analysis and architectural level analysis to determine system performance and effectiveness. May formulate and use mathematical models or representations to conduct analysis.

Education: B.S. degree in technical field or directly related experience.

Experience: Minimum of 9 years

System Analyst, Level VI

Functional Responsibilities: Develops, gathers and organizes system related information. Analyzes and formats information developed and used to evaluate the system. Develops, plans, coordinates and integrates systems related requirements to support operational needs. Conducts studies, technical assessments, system analysis and architectural level analysis to determine system performance and effectiveness. May formulate and use mathematical models or representations to conduct analysis.

Education: B.S. degree in technical field or directly related experience.

Experience: Minimum of 12 years

System Analyst, Level VII

Functional Responsibilities: Develops, gathers and organizes system related information. Analyzes and formats information developed and used to evaluate the system. Develops, plans, coordinates and integrates systems related requirements to support operational needs. Conducts studies, technical assessments, system analysis and architectural level analysis to determine system performance and effectiveness. May formulate and use mathematical models or representations to conduct analysis.

Education: B.S. degree in technical field or directly related experience.

Experience: Minimum of 16 years

System Analyst, Level VIII

Functional Responsibilities: Develops, gathers and organizes system related information. Analyzes and formats information developed and used to evaluate the system. Develops, plans, coordinates and integrates systems related requirements to support operational needs. Conducts studies, technical assessments, system analysis and architectural level analysis to determine system performance and effectiveness. May formulate and use mathematical models or representations to conduct analysis.

Education: B.S. degree in technical field or directly related experience.

Experience: Minimum of 25 years

Senior Principal Investigator, Level I

Functional Responsibilities: Demonstrate expert capabilities as a researcher, analyst or coordinator on a major military program, weapon system or similar complex program. Duties may be logistics, research, analyst or other values added duty that requires independent judgment and knowledge.

Education: B.S. Degree in a technical field or directly related experience

Experience: Minimum 25 years

Senior Management/Technical Staff, Level I

Functional Responsibilities: Provides detailed engineering, scientific, and/or financial analysis and assessment for a variety of technical problems. Lead a technical team supporting the research, design, development, and testing of complex systems. The years of direct experience are as a senior leader, civilian or military, within a defense or industry program office or staff organization. Included are former program managers, directors of organizations, and senior members of Government or industry staff functions.

Education: Advanced degree or B.S. degree

Experience: Minimum of 15 years

Senior Management/Technical Staff, Level II

Functional Responsibilities: Provides detailed engineering, scientific, and/or financial analysis and assessment for a variety of technical problems. Lead a technical team supporting the research, design, development, and testing of complex systems. The years of direct experience are as a senior leader, civilian or military, within a defense or industry program office or staff organization. Included are former program managers, directors of organizations, and senior members of Government or industry staff functions.

Education: Advanced degree or B.S. degree.

Experience: Minimum of 17 years

Senior Management/Technical Staff, Level III

Functional Responsibilities: Provides detailed engineering, scientific, and/or financial analysis and assessment for a variety of technical problems. Lead a technical team supporting the research, design, development, and testing of complex systems. The years of direct experience are as a senior leader, civilian or military, within a defense or industry program office or staff organization. Included are former program managers, directors of organizations, and senior members of Government or industry staff functions.

Education: Advanced degree or B.S. degree

Experience: Minimum of 20 years or more

Senior Management/Technical Staff, Level IV

Functional Responsibilities: Provides detailed engineering, scientific, and/or financial analysis and assessment for a variety of technical problems. Lead a technical team supporting the research, design, development, and testing of complex systems. The years of direct experience are as a senior leader, civilian or military, within a defense or industry program office or staff organization. Included are former program managers, directors of organizations, and senior members of Government or industry staff functions.

Education: Advanced degree or B.S. degree

Experience: Minimum of 24 years

Technical Support, Level I

Functional Responsibilities: Responsible for providing technical support to field engineers, technicians, technical support representatives, and company customers who are diagnosing, troubleshooting, repairing and debugging complex problems.

Education: B.S. degree in engineering or computer science, or extensive directly related experience.

Experience: Minimum of 0 to 5 years

Technical Support, Level II

Functional Responsibilities: Responsible for providing technical support to field engineers, technicians, technical support representatives, and company customers who are diagnosing, troubleshooting, repairing and debugging complex problems.

Education: B.S. degree in engineering or computer science, or extensive directly related experience.

Experience: Minimum of 5 years

Technical Support, Level III

Functional Responsibilities: Responsible for providing technical support to field engineers, technicians, technical support representatives, and company customers who are diagnosing, troubleshooting, repairing and debugging complex problems.

Education: B.S. degree in engineering or computer science, or extensive directly related experience.

Experience: Minimum of 10 years

Technical Support, Level IV

Functional Responsibilities: Responsible for providing technical support to field engineers, technicians, technical support representatives, and company customers who are diagnosing, troubleshooting, repairing and debugging complex problems.

Education: B.S. degree in engineering or computer science, or extensive directly related experience.

Experience: Minimum of 15 years

Typist/Secretary, Level J

Functional Responsibilities: Types letters, reports, tabulations, technical manuals, charts, graphs and other material. Plans arrangement of material. May be referred to as a Technical Typist.

Education: High school diploma or equivalent.

Experience: Minimum of 0 to 4 years

Typist/Secretary, Level II

Functional Responsibilities: Types letters, reports, tabulations, technical manuals, charts, graphs and other material. Plans arrangement of material. May be referred to as a Technical Typist.

Education: High school diploma or equivalent.

Experience: Minimum of 4 years

Typist/Secretary, Level III

Functional Responsibilities: Types letters, reports, tabulations, technical manuals, charts, graphs and other material. Plans arrangement of material. May be referred to as a Technical Typist.

Education: High school diploma or equivalent.

Experience: Minimum of 10 years

Graphics Specialist/Technical Illustrator, Level I

Functional Responsibilities: Prepares graphic illustrations for various publications. Completes assignments from concept phase through production for specific graphic projects. Coordinates the printing and typesetting of materials and prepares the graphic design illustrations for review and approval.

Education: Associates degree or a certificate in graphics design with experience in art work preparation, photography, and printing processes.

Experience: Minimum of 0 to 6 years

Graphics Specialist/Technical Illustrator, Level II

Functional Responsibilities: Prepares graphic illustrations for various publications. Completes assignments from concept phase through production for specific graphic projects. Coordinates the printing and typesetting of materials and prepares the graphic design illustrations for review and approval.

Education: Associates degree or a certificate in graphic design with experience in art work, preparation, photography, and printing processes.

Experience: Minimum of 6 years

Graphics Specialist/Technical Illustrator, Level III

Functional Responsibilities: Prepares graphic illustrations for various publications. Completes assignments from concept phase through production for specific graphic projects. Coordinates the printing and typesetting of materials and prepares the graphic design illustrations for review and approval.

Education: Associate degree or a certificate in graphic design with experience in art work, preparation, photography, and printing processes.

Experience: Minimum of 10 years

Graphics Specialist/Technical Illustrator, Level IV

Functional Responsibilities: Prepares graphic illustrations for various publications. Completes assignments from concept phase through production for specific graphic projects. Coordinates the printing and typesetting of materials and prepares the graphic design illustrations for review and approval.

Education: Associates degree or a certificate in graphic design with experience in art work, preparation, photography, and printing processes.

Experience: Minimum of 15 years

Contract Administration Support II

Functional Responsibilities: Responsible for supporting all aspects of the contracting cradle-to-grave life-cycle process in the central procurement of commodities or services to include: Procurement analysis, Acquisition strategy planning and execution, negotiation, Market research, Solicitation development, contract award, meeting Pre and Post-Award requirements, contract close-out, preparation of documentation/correspondence, preparation of contract documents, memorandums, utilization of electronic filing system, advise clients, assist with awards and terminations of contracts. Assists in government/client counterpart in procurement and contract administrations functions.

Education: Bachelor's degree

Experience: Minimum of 5 years

Contract Administration Support III

Functional Responsibilities: Responsible for supporting all aspects of the contracting cradle-to-grave life-cycle process in the central procurement of commodities or services to include: Procurement analysis, Acquisition strategy planning and execution, negotiation, Market research, Solicitation development, contract award, meeting Pre and Post-Award requirements, contract close-out, preparation of documentation/correspondence, preparation of contract documents, memorandums, utilization of electronic filing system, advise clients, assist with awards and terminations of contracts. Assists in government/client counterpart in procurement and contract administrations functions. Advise/mentor apprentice and journeyman level contract support specialist. administrations functions.

Education: Bachelor's degree

Experience: Minimum of 7 years

Project Administrative Support IV**

Functional Responsibilities: Responsible for: Providing administrative support to Contracting Officers and Contract Specialists. Provides cradle-to-grave contract administrative support. Preparing correspondence and distributes contract documentation. Scanning, copying and reproducing documentation and assisting with data entry. Responsible for assembling and preparing technical review packages in accordance with contract requirements, coordination and tracking of in-house taskers, service order packages, review billings, prepare PowerPoint presentations, close-out, and use of pivot tables.

Education: Associate degree

Experience: Minimum of 5 years

Project Management/Design Management/Construction Management Support Level III

Functional Responsibilities: Responsible for: Providing expertise in advising senior staff members regarding management/administration functions for all tasks. Monitoring and managing assigned task orders performance, schedules, scopes and budgets. Responds to requests for information, prepare briefing material, order submittals, Tech data packages proposals. Manages project controls, metrics and Integrated Master Schedules (IMS). Assists with status reporting, data gathering, reporting preparation, meeting support, funding profiles, action items, installation or customer meeting logistics, checking billing and estimates for mathematical correctness. Preparing, assembling technical review packages for contract actions. Seen as senior support for Project Management Support.

Educational: Bachelor's Degree

Experience: 7 years

Project Management/Design Management/Construction Management Support Level IV

Functional Responsibilities: Responsible for: Providing expertise on various management/administration functions to include cradle-to-grave responsibilities for all tasks. Monitoring and managing assigned task orders performance, schedules, scopes and budgets. Responding to: requests for information, briefing materials preparation, order submittals, Technical data packages, engineering change proposals. Review technical documents related to the projects and render comments/recommendations. Inform the government/client customer of project issues. Maintain files on all assigned projects. Prepares and monitors budgets, and reports on business conditions. Seen as expert level support to Project management.

Education: Bachelor's degree

Experience: Minimum of 11 years

Senior Management Technical Support V

Functional Responsibilities: Responsible for: Providing expertise in advising senior staff members regard management/ administration functions. Provides detailed financial analyses, and/or engineering, scientific, and assessment for a variety of technical problems. Lead a technical team supporting the research, design, development, and testing of complex systems. Providing expertise input and development of initial estimates, budgets, work breakdown structures, and manning estimates, development and maintenance of the overarching integrated master schedule, coordinating design documents, purchase activities, and development work across multiple organizations, reporting for schedule, cost and performance, supporting the execution project tests, and supporting post - test mission data analysis. Lead a technical team supporting the research, design, development, and testing of complex systems. Seen as expert level support to Project leaders.

Education: Master's or Advanced degree

Experience: Minimum of 22 years

Video Teleconferencing (VTC) Facilitator**

Functional Responsibilities: Responsible for providing primary video teleconferencing (VTC) support. VTC Facilitator assists users in setting up, reserving, scheduling, establishing, testing, troubleshooting, monitoring, and conducting Internet Protocol / Integrated Services Digital Network (IP/ISDN) point-to-point and multipoint bridged classified or unclassified VTC sessions. Ensuring all equipment is functioning, and communication lines are operational. Maintenance and testing by monitoring VTC equipment vendor websites and ensuring that the VTC equipment is running the latest available software release.

Education: Bachelor's degree

Experience: Minimum of 2 years

Database Development IV

Functional Responsibilities: Responsible for: Providing database development support. Analyzing requirements, designing the data and functions of the system, and implementing the operations in the system. Developing and ensuring the database application supports the processing and tracking of all service orders. Enabling database queries on selected data fields, useful for resource leveling, tracking gates and/or milestones through the service order life cycle. Ensuring the database is capable of being accessed and written to, over the intranet. Enabling the database to be capable of importing service order forms via an import script. Supporting the government lead program managers in all actions necessary to monitor and manage the database's performance.

Education: Bachelor's degree

Experience: Minimum of 2 years

Systems Administrator

Functional Responsibilities: Responsible for: Installation/configuration, operation, and maintenance of computer systems hardware and software and related infrastructure. Ensuring optimal operation of computer system hardware, operating systems, software systems, in accordance with regulatory policies and procedures. Responsible for installing, upgrading and monitoring all software and hardware, as well as, maintaining essential operating systems, business applications, security tools, web-servers, email, PCs, local and wide area networking both hardware and software and server hardware. Seen as senior support for Project Management Support.

Education: Bachelor's degree

Experience: Minimum of 5 years

Project Management Business Analyst Support II

Functional Responsibilities: Responsible for: Managing multiple contract operations, ensure quality standards and work performance on all task orders and projects, plans, organizes and oversees work efforts, assigns resources, manages personnel, provides risk management, ensures quality management, monitors overall project and contract performance. Responsible for ensuring senior level management within the client organization is aware of overall program status, including all relevant projects and their potential impact on higher level organizational strategic vision, this may include subject matter and unique technical knowledge. Prepares and conducts business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses in an effort to align business systems, solutions and initiatives. Prepares forecasts and analyzes trends, budgets, reporting regulations and business conditions. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Seen as senior support for Project Management Support.

Educational: Bachelor's Degree

Experience: 7 years

Project Management Business Analyst Support IV

Functional Responsibilities: Responsible for: Ensuring senior level management within the client organization is aware of overall program status, including all relevant projects and their potential impact on higher level organizational strategic vision, this may include subject matter and unique technical knowledge. Prepares and conducts business analyses and studies, needs assessments, requirements analysis/definition and cost/benefit analyses in an effort to align business systems, solutions and initiatives. Providing performance and execution of task orders; to include, monitoring and managing assigned task orders performance, schedules, scopes, and budget. Additionally, to provide assistance with status reporting, data gathering, data entry, report preparation, support for briefings, funding profiles, task lists, installation or customer meeting logistics, and other administrative support as required. Develops and analyzes metrics, performance measurements, requirements, reports and recommendations related to management, organizational structure, policy/procedures and business systems. Identifies potential business risks. Seen as senior support for Project Management Support.

Educational: Bachelor's Degree

Experience: 12 years

Market Research Analyst -Tech Support Level III

Functional Responsibilities: Responsible for: Providing advice and assistance with market research in support of business operations. Providing management/administration responsibilities which include cradle-to-grave for all tasks. Conduct Market Analyses in order to make evaluations and recommendations to management in support of business operations, and policies. Provide reports and assist in the development business strategies. Seen as senior support for Project Management Support.

Educational: Bachelor's Degree

Experience: 7 years

Market Research Analyst -Tech Support Level IV

Functional Responsibilities: Responsible for: Providing expert advice and assistance with market research in support of business operations. Providing management/administration responsibilities which include cradle-to-grave for all tasks. Conduct Market Analyses in order to make evaluations and recommendations to management in support of business operations, and policies. Provide reports and assist in the development business strategies. Seen as expert level support.

Educational: Bachelor's Degree

Experience: 13 years