General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage™, a menu-driven database system. The Internet address for GSA-Advantage™ is:
http://www.gsaadvantage.gov

Multiple Award Schedule
FSC Group: MAS
Large Category Professional Services
Contract Number: GS-10F-0042V

Social Solutions International, Inc.
5840 Hubbard Drive
Rockville, MD 20852
Telephone: (202) 491 4954
Fax: (866) 369 6809
www.socialsolutions.biz

Contract Administrator: Katherine White
Telephone: 301-830-4031 / Fax: 866-369-6809
kwhite@socialsolutions.biz

Business Size/Status: Large, Woman Owned, Hispanic Owned Business

Prices shown herein are NET (discount deducted).

Pricelist current through modification #PA-0036 dated May 9, 2020
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General Contract Information

1a. Table of Awarded Special Item Numbers (SINs):
   Please refer to GSA eLibrary (www.gsaelibrary.gsa.gov) for detailed SIN descriptions

   • 541611: Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
   • 611430: Professional and Management Development Training
   • 611512: Flight Training
   • OLM: Order Level Materials

1b. Lowest Priced Model Number and Lowest Price:
   Please refer to our rates on page #8

1c. Labor Category Descriptions:
   Please refer to page #9

2. Maximum Order:
   $1,000,000
   The maximum order threshold represents the point where, given the dollar value of the potential order, the Schedule Contractor may decline the order. Schedule contractors are encouraged, but not obligated, to accept orders exceeding this limit.

3. Minimum Order:
   $100

4. Geographic Coverage:
   Domestic and Overseas

5. Point(s) of Production:
   Same as Company Address

6. Discount from List Price:
   All Prices Herein are Net

7. Quantity Discounts:
   Not Applicable

8. Prompt Payment Terms:
   Net 30 days / Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9a. Government Purchase Card is accepted at or below the micro – purchase threshold.

9b. Government Purchase Card is not accepted above the micro – purchase threshold.

10. Foreign Items:
    None

11a. Time of Delivery:
    Contact Contractor

11b. Expedited Delivery:
    Contact Contractor

11c. Overnight and 2-Day Delivery:
    Contact Contractor

11d. Urgent Requirement:
    Contact Contractor

12. F.O.B. Point(s):
    Destination

13a. Ordering Address:
    Social Solutions International, Inc.
    Attn: GSA Orders
    Same as Contractor

13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment Address: Social Solutions International, Inc. Same as Contractor

15. Warranty Provision: Not Applicable

16. Export Packing Charges: Not Applicable

17. Terms & Conditions of Government Purchase Card Acceptance (any thresholds above the micro-purchase level): Contact Contractor

18. Terms and conditions of rental, maintenance, and repair: Not Applicable

19. Terms and conditions of installation (if applicable): Not Applicable

20. Terms and conditions of repair parts indicating date of parts, price lists and any discounts from list prices: Not Applicable

20a. Terms and conditions for any other services (if applicable): Not Applicable

21. List of service and distribution points (if applicable): Not Applicable

22. List of participating dealers (if applicable): Not Applicable

23. Preventative maintenance (if applicable): Not Applicable

24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): Not Applicable

24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/ Contact Contractor

25. Data Universal Number System (DUNS) Number: 166611132

26. Social Solutions International, Inc. is registered in the System for Award Management (SAM).
Social Solutions Overview

Social Solutions International, Inc. (Social Solutions) is a Woman and Hispanic-owned business. Social Solutions has an emphasis on research and evaluation, training and technical assistance, meeting planning, logistics, and institutional support services. Social Solutions is dedicated to the creation of social and health solutions to improve the welfare of underserved populations worldwide. Social Solution’s corporate culture is built on core values of diversity, quality, and social responsibility and grounded in the concept of positive change. Guided by these concepts, staff apply high-quality and culturally competent approaches to develop solutions that respond to our clients’ specific needs.

Social Solutions is led by CEO, Susanna Nemes, Ph.D., and prioritizes the following initiatives: Global Health; Gender and Special Populations Research; Substance Abuse and Mental Health; Injury, Violence and Abuse; and Emergency Preparedness. Each area is overseen by graduate or doctoral level staff and supported by experienced professionals. Each area is able to develop and evaluate research based educational materials on specific topics. Educational materials can be prepared in Spanish and/or adapted for Latinos and evaluations can also be conducted in Spanish.

Social Solutions’ talented staff includes seasoned public health scientists, clinical psychologists, health communications specialists, educators, criminologists, and quantitative and qualitative researchers with substantial content expertise in substance abuse prevention and treatment, HIV/AIDS, Sexually Transmitted Diseases (STDs), maternal and child health, criminal justice, violence, and minority, immigrant, and international health issues. Social Solutions combines the skills, talent, and passion of its research and program staff with the organizational management skills of executive staff to improve the welfare of underserved populations globally. Whether it is the development of an international substance abuse evaluation, a brochure to educate teen moms about the effects of STDs on pregnancy, or an online course to improve self-efficacy of healthcare providers to treat their patients, Social Solutions is devoted to the development of innovative products and services that create positive change.

The development and maintenance of partnerships is the key to the success of Social Solutions International. We team with research institutions, non-profit organizations, communities and individuals. Partnerships and good client relationships are integral to the development of effective and feasible social and health solutions for underserved populations worldwide. Below are some sample projects which reflect the type of work we do:

Monitoring and Evaluation Capabilities for USAID (MECap). Social Solutions is providing monitoring and evaluation expertise to build USAID capacity to commission, conduct, manage, and use evidence to improve development outcomes. Specifically, Social Solutions is identifying, recruiting, and placing staff, Fellows, and consultants who have expertise in their respective fields and the ability to coach, mentor, and facilitate change in monitoring and evaluation (M&E) practices around the globe. Through this project, Social Solutions will 1) expand monitoring and evaluation guidance, tools and approaches; 2) provide surge capacity for USAID operating units in need of technical assistance and support for monitoring and evaluation; 3) conduct or support USAID staff
in conducting monitoring efforts and/or evaluation studies and subsequent dissemination and follow-up as appropriate to support Agency learning, application and integration of related evidence into policies and programs; and, 4) advance USAID staff knowledge and understanding of current M&E best practices and support cutting edge M&E efforts and organizations so that USAID can benefit from the most forward leaning thinking and novel approaches.

**Global Health Support Initiative III (GHSI III)** Social Solutions manages the USAID institutional support services contract entitled Global Health Support Initiative III (GHSI-III). Under GHSI-III, Social Solutions manages the provision of approximately 250 non-direct hire global technical, professional, operational, and support staff to supplement USAID’s health professionals and support USAID’s health programs at USAID/ Washington and Regional Bureaus and Missions abroad.

**Coordinating Implementation Research to Communicate Learning and Evidence (CIRCLE).** The CIRCLE Project supports USAID’s Health Research Program with strategic planning, stakeholder engagement, facilitating communication, and collaborative learning. CIRCLE provides targeted support for applied and implementation research, research utilization/translation, as well as other technical support to advance the Health Research Program’s research-to-use processes. CIRCLE facilitates and supports systematic research-to-use processes to accelerate improvements in maternal, newborn and child health in low- and middle-income countries.

**Office on Women’s Health (OWH).** The purpose of this project was to conduct a national evaluation of the reach, impact, and effectiveness of the OWH Helpline/Call Center which serves as a national health resource for women and girls, and the only national hotline that specializes in breastfeeding issues. Social Solutions is employing a mixed-methods evaluative approach consisting of a post-call survey and interviews with Call Center clientele, subject matter expert review of select call proceedings, and on site ethnographic observations. Social Solutions has developed an evaluation project plan and framework, as well as a detailed data collection plan and instrumentation, to meet the goals and objectives of this project. Additionally, Social Solutions prepared IRB and OMB packages for submission and clearance in advance of the data collection.

**Logistical Support for NIDA’s Division of Basic Neuroscience and Behavioral Research (DBNBR).** Under this contract Social Solutions worked with NIDA’s Division of Basic Neuroscience and Behavioral Research to provide logistical support services for meetings with scientists and other research program experts. Social Solutions provided logistical planning and support for various ad hoc meetings and arrange for high level expert speakers at conferences. Events ranged from planning small workshops to medium scale conferences featuring formal presentations and multiple concurrent breakouts. Additional services included note taking, development of a meeting Web Site and online registration for a NIDA sponsored session at a conference. The Social Solutions logistics staff also coordinated travel and lodging for scientists and speakers and provided onsite support.
CSR Peer Review Evaluation Study. With funding from NIH CSR Social Solutions conducted a study investigating stakeholder perceptions of the CSR peer review process. The purpose of this study was to evaluate the degree to which the peer review process aligns with CSR’s mission and to identify areas of success and improvement in the quality of peer review using a systems approach. Social Solutions coordinated and facilitated a series of more than 25 focus groups with Project Officers, Scientific Review Officers, grant reviewers and grant applicants and 10 interviews with NIH Institute/Center Directors. Focus groups and interviews were transcribed, coded and analyzed for the development of a final report and presentations with key finding and recommendations for strengthening the peer review process as well as considerations for ongoing research on peer review processes.

Developing an Online Toolkit on Peer Providers. With funding from SAMHSA, Social Solutions is developing a comprehensive, interactive online toolkit that focuses on three key areas: awareness and outreach on peer providers and their roles in mental health treatment, peer provider needs assessment tool, and an evidence-based approach for evaluating the work and value of peer providers. To inform the development of the online tool kit, Social Solutions is conducting an environmental scan of existing literature on behavior health peer provider programs and engaging with Subject Matter Experts (SME).
Hourly Rates for SINs 541611, 611430, 611512

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Hourly Price</th>
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<tbody>
<tr>
<td>Project Director</td>
<td>$159.21</td>
</tr>
<tr>
<td>Program Manager</td>
<td>$151.63</td>
</tr>
<tr>
<td>Project Manager</td>
<td>$103.89</td>
</tr>
<tr>
<td>Subject Matter Expert</td>
<td>$90.21</td>
</tr>
<tr>
<td>Consultant</td>
<td>$65.66</td>
</tr>
<tr>
<td>Support Staff</td>
<td>$39.28</td>
</tr>
<tr>
<td>Executive Coach III</td>
<td>$216.43</td>
</tr>
<tr>
<td>Subject Matter Expert III</td>
<td>$214.92</td>
</tr>
<tr>
<td>Subject Matter Expert II</td>
<td>$178.08</td>
</tr>
<tr>
<td>Trainer III</td>
<td>$194.27</td>
</tr>
<tr>
<td>Trainer II</td>
<td>$110.08</td>
</tr>
<tr>
<td>Trainer I</td>
<td>$84.65</td>
</tr>
<tr>
<td>Analyst III</td>
<td>$175.69</td>
</tr>
<tr>
<td>Analyst II</td>
<td>$80.51</td>
</tr>
<tr>
<td>Analyst I</td>
<td>$50.36</td>
</tr>
<tr>
<td>Evaluation Specialist III</td>
<td>$128.51</td>
</tr>
<tr>
<td>Evaluation Specialist II</td>
<td>$91.56</td>
</tr>
<tr>
<td>Evaluation Specialist I</td>
<td>$58.94</td>
</tr>
</tbody>
</table>

Service Contract Act (SCA)

<table>
<thead>
<tr>
<th>SCA Matrix</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>SCA Eligible Contract Labor Category</td>
<td>SCA Equivalent Code - Title</td>
</tr>
<tr>
<td>Support Staff</td>
<td>01113 General Clerk III</td>
</tr>
</tbody>
</table>

The Service Contract Act (SCA) is applicable to this contract and it includes a SCA applicable labor category. The price for the cited SCA labor category is based on the U.S. Department of Labor WD Number identified in the SCA matrix. The price offered is based on the preponderance of where work is performed and should the Contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.
Labor Category Descriptions

**Program Director**

**Description:** Senior executive responsible for providing strategic direction, vision, leadership, and program management to the team. Contributes to organizational direction through regular involvement with senior level client leadership and team members. Maintains productive and effective client relationship with the most senior levels of the client organization.

**Experience & Education:** Minimum of 8 years relevant experience and Masters Degree.

**Program Manager**

**Description:** Provides oversight and executive level management to overall contract operations often involving multiple projects/tasks and groups of personnel at multiple locations. The Program Manager maintains and manages relationships with senior level management within the client organization. Responsible for ensuring senior level management within the client organization is aware of overall program status, including all relevant projects and their potential impact on higher level organization strategic vision, this may include subject matter and unique technical knowledge. The Program Manager is responsible for managing multiple contract operations, ensure quality standards and work performance on all task orders and projects, plans, organizes and oversees work efforts, assigns resources, manages personnel, provides risk management, ensures quality management, monitors overall project and contract performance, etc.

**Experience & Education:** Minimum of 4 years experience and Bachelors Degree.

**Project Manager**

**Description:** Performs day-to-day management of contract support operations, possibly involving multiple tasks and groups of personnel at multiple locations, on a single project. Demonstrates skills in the scope of work encompassed by the task order; provides technical guidance to the project team in performance of the work, and reviews the quality of all products. Organizes, directs, and coordinates the planning and production of all contract support activities. Responsible for staffing, project planning, project financials, and staff direction and oversight. The Project Manager maintains and manages the client interface at the COTR levels of the client organization. Assists the Program Manager as required in managing contract performance.

**Experience & Education:** Minimum of 4 years experience and Bachelors Degree.

**Functional/Subject Matter Expert**

**Description:** Senior expert with extensive, enterprise-wide knowledge and experience in one or more designated functional and/or domain areas. Provides insight and advice concerning strategic direction and applicability of up to date, industry standard solutions. Is responsible for providing high level vision to program/project manager or senior client leadership to influence
objectives of complex efforts. The Functional/Subject Matter Expert is primarily utilized on projects for their specific expertise, not in a managerial capacity, in support of the creation of comprehensive methods for describing current and/or future structure and behavior of an organization’s processes, systems, personnel and organizations sub-units, so that they align with the organization’s core goals and strategic direction. The Functional/Subject Matter Expert is recognized by industry as an expert in their specific field.

**Experience & Education:** Minimum of 3 years experience and Masters Degree.

**Consultant**

**Description:** Team member contributing to consulting staff client assignments with specified guidelines. Performs a variety of tasks that require both practical and experience and theoretical, state-of-the-art, technical knowledge in specialty areas. Understands overall purpose of tasks assignment.

**Experience & Education:** Minimum 3 years experience and Bachelors Degree.

**Support Staff**

**Description:** Depending on the functional specialty, support the program management staff in the preparation of deliverables, internal reports, briefings, and drawings associated with the project being supported.

**Experience & Education:** Minimum of High School Diploma.

**Executive Coach III**

**Description:** Provide in-depth coaching and leadership development training for senior executive level individuals and multi-disciplinary groups. Develop necessary training curricula and accompanying materials. Assess clients to determine baseline knowledge, skills and abilities and set training goals. Coordinate and conduct coaching and training as required. Make and adaptations based on feedback. Content Expertise in 3 or more of the following areas: Business Process Analysis and Improvement, Conflict Resolution, Human Capital Management, Instructional Design and Facilitation, Leadership Training & Development, Organizational Assessment, Strategic Planning, Stress Management, Employee Relations, Workplace Violence.

**Experience & Education:** Master’s degree and 10+ years related experience, or a comparable combination of education and experience.

**Subject Matter Expert III**

**Description:** Provide expert-level domain and functional consulting, analysis, and methodological and design support to projects. Have extensive knowledge in an area of specialization that is necessary for effective implementation of projects.
**Experience & Education:** Master’s degree and 10+ years related experience, or a comparable combination of education and experience.

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**Subject Matter Expert II**

**Description:** Provide expert-level domain and functional consulting, analysis, and methodological and design support to projects. Have extensive knowledge in an area of specialization that is necessary for effective implementation of projects.

**Experience & Education:** Bachelor’s degree and 6+ years related experience, or a comparable combination of education and experience.

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**Trainer III**

**Description:** Provide in-depth expert training in specialized content or management area. Conduct formal classroom training, prepare materials for instructors and students, and coordinate classes. Identify courses that should be developed, and conduct research necessary to develop and revise training courses. Direct, coordinate, and exercise functional authority for facilitation, planning, organization, control, integration, and completion of project within area of assigned responsibility. Plan and manage activities according to project requirements.

**Experience & Education:** Bachelor’s degree and 10+ years experience in a functional area, or compatible combination of education and experience.

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**Trainer II**

**Description:** Provide in-depth expert training in specialized content or management area. Conduct formal classroom training, prepare materials for instructors and students, and coordinate classes. Identify courses that should be developed, and conduct research necessary to develop and revise training courses. Analyze results from training evaluations, and write reports on the training evaluations and any other issues that may arise.

**Experience & Education:** Bachelor’s degree and 6+ years experience in a functional area, or compatible combination of education and experience.

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**Trainer I**

**Description:** Conduct formal classroom training, prepare materials for instructors and students, and coordinate classes. Provide technical assistance and collaborate with logistics coordinator and attendees to schedule training events.

**Experience & Education:** Bachelor’s degree and 3+ years related experience, or a compatible combination of education and experience.

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**Analyst III**
**Description:** Perform various duties related to research, data analysis, product evaluation, and content development for ongoing projects. Tasks include complex research and analysis, report development, conducting literature searches and reviews, proposal writing, content writing, managing and overseeing specific project deliverables. Create instruments, measures, and protocols for required tasks. Assist with project and strategic planning. Demonstrate content expertise in one or more areas.

**Experience & Education:** Bachelor’s degree in functional area or related field and 8+ years of directly related work experience, or compatible combination of education and experience. Masters degree preferred.

**Analyst II**

**Description:** Perform various duties related to research, data analysis, product evaluation, and content development for ongoing projects. Tasks include complex research and analysis, report development, conducting literature searches and reviews, proposal writing, content writing, managing and overseeing specific project deliverables. Demonstrate content expertise in one or more areas.

**Experience & Education:** Bachelor’s degree in functional area or related field and 6+ years experience, or compatible combination of education and experience. Masters degree preferred.

**Analyst I**

**Description:** Perform various duties related to research, data analysis, product evaluation, and content development for ongoing projects. Tasks include simple research and analysis, report development, conducting literature searches and reviews.

**Experience & Education:** Bachelor’s degree in functional area or related field and 2+ years experience, or comparable combination of education and experience.

**Evaluation Specialist III**

**Description:** Conduct research activities, including project evaluation and complex data analysis. Analyze and generate statistics; write work plans, literature reviews, results, data analysis reports; create complex documents with multiple components consistently, including research designs and protocols, proposals and journal submissions; and support the writing of more junior staff. Demonstrate content expertise in one or more areas. Present at academic conferences or participate in professional organization(s).

**Experience & Education:** Master’s degree and 8+ years related experience, or compatible combination of education and experience. Doctoral degree preferred.
**Evaluation Specialist II**

**Description:** Conduct research activities, including project evaluation and data analysis. Analyze and generate statistics; write work plans, literature reviews, results, data analysis reports; and create complex documents with multiple components consistently, including research designs and protocols. Collect data and oversee data maintenance (entry, quality, integrity and safety). Demonstrate content expertise in at least one area.

**Experience & Education:** Bachelor’s degree and 4+ years related experience, or compatible combination of education and experience. Masters degree preferred.

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**Evaluation Specialist I**

**Description:** Support research activities, including project evaluation and data analysis. Enter and clean data; assist with creation of work plans, literature reviews, results, and data analysis reports, including research designs and protocols. Demonstrated interest in relevant content expertise.

**Experience & Education:** Bachelor’s degree and 3+ years related experience, or compatible combination of education and experience.

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**Degree/Experience Equivalency**

<table>
<thead>
<tr>
<th>Degree</th>
<th>Experience Equivalence</th>
<th>Other Equivalence</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor’s</td>
<td>Associate degree +2 years relevant</td>
<td>Professional Certification</td>
</tr>
<tr>
<td>Masters</td>
<td>Bachelor’s +2 years relevant experience, or</td>
<td>Professional license</td>
</tr>
<tr>
<td>Doctorate</td>
<td>Masters + 2 years relevant experience</td>
<td></td>
</tr>
</tbody>
</table>

Note: Successful completion of higher education which has not yet resulted in a degree may be counted as 1 for 1 year of experience for each year of college completed.