

GENERAL SERVICES ADMINISTRATION
Federal Supply Service
Authorized Federal Supply Schedule Price List
Federal Supply Class 899 - Environmental Services
Class: F999

Contract # GS-10F-0043T

Contract Period: November 06, 2011 through November 05, 2016



Advanced Consultants, Inc.
5450 Executive Place, Suite 2A
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On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is :
<http://www.GSAAdvantage.gov>

Vendor Profile

WELCOME TO AEC



“AEC is the ideal firm for those seeking environmental and/or remedial services done with excellence and precision”

Advanced Environmental Consultants, (AEC) Inc., founded in 1996, is a national environmental firm headquartered in Jackson, Mississippi. The firm was formed to perform superior environmental consulting services and our name and reputation reflect this focus. We are a GSA Schedule Holder for the Government Services Administration and have certifications with the Arkansas-Mississippi Minority Supplier Development Council, Department of Transportation (Alabama, Louisiana, Tennessee, and Mississippi), Mississippi Development Authority, City of Jackson, Entergy, and the Airport Authorities (Birmingham, Memphis, Jackson, and New Orleans). Since our formation, AEC has earned a reputation for quality and responsiveness to clients’ needs throughout all phases of projects. Many of our original clients remain our valued customers today.

AEC prides itself on completing projects on time, within budget, and to the highest quality standards. We have developed a strong “hands-on” management approach and well-defined project management systems that help us meet our Client’s goals and provide maximum responsiveness to our Client’s expectations of quality and service. The cornerstone of this is the assignment of strong, experienced contract and program managers, supported by a team of experienced task managers.

AEC’s commitment to our clients is to deliver superior services through responsiveness, providing quality services, and assuring that environmental compliance is implemented at every phase. Our clients are number one.



National Environmental Leader

**Advanced Environmental Consultants, Inc.
Is a Top Provider of Environmental Consulting
and Remediation Services**



One of the most important services AEC provides is legally defensible documentation. “If one of our clients ends up in court, they can rest assured our documentation will hold up under any circumstances,” she says. Grantham King realizes the grave significance of thorough, quality work that can be represented via clear and precise documentation. She leads her company with a high level of integrity and honesty; and exercises keen attention to detail no matter the size of the project.

Core Capabilities

Strong Hands-On Management Approach and Well-Defined Project Management Systems

AEC is a woman owned firm headquartered in Jackson, Mississippi. Our mission is to provide first-hand knowledge of the area's business, project management, environmental, and regulatory climate. Since opening our doors for business in 1996, we have received numerous awards for outstanding services to the community. Our experiences with a broad range of clients, provides us with a competent understanding of environmental regulations and technology, and their impact on businesses. AEC has the depth of knowledge and breadth of scope to perform a wide range of services. These solutions blend both economic and technological elements to provide an effective approach to all of our projects, translating into financial and time savings for our clients. AEC has continuously provided client satisfaction through accurate planning services, project management, construction management, and comprehensive environmental services.

AEC's portfolio includes airports, municipalities, transportation departments, universities, attorneys, financial institutions, insurers, developers, industrial and manufacturing facilities, military installations and individual homeowners.



Our Services

Project Management

- Administration
- Construction Management
- Project Oversight
- Project Monitoring
- Preparation of Plans and Specifications
- Invoicing
- Budgeting

Environmental

- Environmental Management
- Asbestos Inspections
- Asbestos Management Plans
- Asbestos Abatement and Disposal
- Asbestos Air Monitoring
- Lead Inspections / Risk Assessment
- Lead Abatement and Disposal
- Lead Air Monitoring
- Mold Inspections
- Mold Remediation
- Mold Air Monitoring
- Phase I Environmental Site Assessments
- Phase II Contamination Assessments
- Environmental Permitting

- Environmental Audits and Risk Assessment
- Environmental Assessments
- Facility Surveys
- Operations and Maintenance Plans
- Underground Storage Tanks (UST) Compliance Audits
- UST Removal / Closure
- UST Contamination Assessment / Remediation
- Industrial Hygiene
- Waste and Contaminated Soil and Groundwater Sampling and Analysis
- Site Characterization and Waste Audits
- Expert Testimony
- Environmental Impact Statement as it relates to Transmission Facilities
- Property Sales and Acquisitions
- Stormwater Pollution Prevention Plans
- Waste Minimization Plans
- Hazardous Waste Profiling, Packing, and Disposal

Trainings

- Environmental Training
- Human Resources Dev
- Asbestos Awareness
- Lead and Mold Awareness
- Safety

Data Management

- Data Review
- Data Validation

SIN CATEGORIES: 899-1 Environmental Consulting Services
899-8 Remediation and Reclamation Services

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>

Contract Period: November 06, 2011 through November 05, 2016

Contractor: Advanced Environmental Consultants, Inc.
5450 Executive Pl., Suite 2A
Jackson, MS 39206-4134

Business Size: Small, Disadvantaged, 8(a) Graduate, Woman Owned Business

Telephone: (601) 362-1788

FAX Number: (601) 362-3967

Web Site: www.advancedenviroconsultants.com

E-mail: dgking@advancedenviroconsultants.com

Contract Administration: DeJonnnette Grantham-King

CUSTOMER INFORMATION:

- 1a. **Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:** 899-1 and 899-8
- 1b. **Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**
- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item.**
2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Domestic only
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:** None Offered

8. **Prompt payment terms:** 1%-15 days, Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** will accept over \$2,500
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery.** The Contractor will insert the sentence "Items available for expedited delivery are noted in this price list." under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor
- 11c. **Overnight and 2-day delivery.** The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor
- 11d. **Urgent Requirements.** The Contractor will note in its price list the "Urgent Requirements" clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures:** For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).
14. **Payment address(es):** Same as company address
15. **Warranty provision.:** Contractor's standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A

- 23. Preventive maintenance (if applicable): N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: www.Section508.gov/.
- 25. Data Universal Numbering System (DUNS) number: 01-5618762
- 26. Notification regarding registration in Central Contractor Registration (CCR) database: Registered

LABOR RATES

Labor Category	Awarded Hourly Price (on-site & off-site)
Principal of the Firm	\$137.75
Program Manager	\$118.75
Senior Professional Engineer	\$118.75
Consulting Professional	\$80.75
Project Manager	\$71.25
Staff Professional	\$61.75
Indoor Air Quality Professional	\$42.75
Senior Technician	\$42.75
Technician	\$33.25
CAD/ Draftsman	\$42.75
Office Manager	\$42.75
Administrative Assistant	\$33.25

SCA Matrix

SCA Eligible Contract · Labor Category	SCA Equivalent Code-Title	WD Number
Administrative Assistant	01020-Administrative Assistant	05-2297
Office Manager	01113- General Clerk III	05-2297
Draftsman/CAD	30061- Drafter/CAD Operator I	05-2297
Technician	30082- Engineering Technician II	05-2297
Senior Technician	30090-Environmental Technician	05-2297

The SCA is applicable to this contract and includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination numbers Identified in the matrix. The prices offered are based on the preponderance of where work is performed and should work be performed in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

AEC LABOR CATEGORY DESCRIPTIONS

PRINCIPAL OF FIRM

Minimum/General Experience: 15 years of experience in the field or in a related area

Functional Responsibility: Oversees and directs the direction of the firm; communicates directly with contractors, staff, and clients; provide marketing strategies and strategic plans; Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected.

Minimum Education: Bachelor's degree in area of specialty

PROGRAM MANAGER

Minimum/General Experience: 10 years of experience in the field or in a related area

Functional Responsibility: Coordinates and monitors the scheduling, pricing, and technical performance of company programs. Responsibilities also include aiding in the negotiation of contracts and contractual changes and coordinating preparations of proposals, plans, specifications, and financial conditions of contracts. Develops new business and expands product line. Ensures adherence to master plans and schedules, develops solutions to program problems, and directs work of incumbents assigned to program from various departments. Ensures projects are completed on time and within budget. Acts as advisor to program team regarding projects, tasks, and operations. Requires a bachelor's degree and at least 10 years of experience in the field or in a related area. Familiar with standard concepts, practices, and procedures within a particular field. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. A certain degree of creativity and latitude is required. Typically reports to a unit/department head.

Minimum Education: Bachelor's degree in area of specialty

SENIOR PROFESSIONAL ENGINEER

Minimum/General Experience: 10 years of experience in the field or in a related area

Functional Responsibility: Implements and maintains company policies adhering to local, state and federal guidelines. Involved in the design, development, management and overall execution of project. Responsible for preparing, maintaining, and updating environmental and policy and procedure manuals. Ensures compliance with all environmental, health and safety regulations, and keeps abreast of any changes to laws and regulations that impact the organization. Serves as contact with all federal, state, and local regulatory bodies. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

Minimum Education: Bachelor's degree in area of specialty

CONSULTING PROFESSIONAL

Minimum/General Experience: 5 years of experience in the field or in a related area

Functional Responsibility: Implements and maintains company policies adhering to local, state and federal environmental, health and safety regulations. Involved in the design and development of facilities, work areas and work procedures and makes environmental, health and safety recommendations accordingly. Responsible for preparing, maintaining, and updating environmental and policy and procedure manuals. Ensures compliance with all environmental, health and safety regulations, and keeps abreast of any changes to laws and regulations that impact the organization. Serves as contact with all federal, state, and local regulatory bodies.

Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

Minimum Education: Bachelor's degree in area of specialty

PROJECT MANAGER

Minimum/General Experience: 10 years of experience in the field or in a related area

Functional Responsibility: Oversees and directs construction management. Communicates directly with contractors/designers concerning project cost, staffing, and scheduling. Prepares project status reports and works to ensure plans adhere to contract specifications. Requires a bachelor's degree in engineering with at least 7 years of experience in the field. Familiar with a variety of the field's concepts, practices, and procedures. Relies on extensive experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to top management.

Minimum Education: Bachelor's degree in area of specialty

STAFF PROFESSIONAL

Minimum/General Experience: 1 year of experience in the field or in a related area

Functional Responsibility: Implements and maintains company policies adhering to local, state and federal environmental, health and safety regulations. Involved in the design and development of facilities, work areas and work procedures and makes environmental, health and safety recommendations accordingly. Responsible for preparing, maintaining, and updating environmental and policy and procedure manuals. Ensures compliance with all environmental, health and safety regulations, and keeps abreast of any changes to laws and regulations that impact the organization. Serves as contact with all federal, state, and local regulatory bodies. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. Typically reports to a supervisor or manager.

Minimum Education: Bachelor's degree in area of specialty

INDOOR AIR QUALITY PROFESSIONAL

Minimum/General Experience: 1 year of experience in the field or in a related area

Functional Responsibility: Outlines and implements training programs about employee safety procedures and accident protection and prevention. Responsibilities also include developing and distributing educational materials, inspecting company facilities, and recommending corrections or additional precautions to ensure compliance to established regulations. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under minimal supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor.

Minimum Education: Bachelor's degree in area of specialty

SENIOR TECHNICIAN

Minimum/General Experience: 5 years of experience in the field or in a related area

Functional Responsibility: Implements and maintains company policies adhering to local, state and federal environmental, health and safety regulations. Involved in the task at hand. Responsible for preparing, maintaining, and updating environmental and policy and procedure manuals. Ensures compliance with all environmental, health and safety regulations, and keeps abreast of any changes to laws and regulations that impact the organization. Serves as

Superintendent on site. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

Minimum Education: Bachelor's degree in area of specialty or High School Diploma

TECHNICIAN

Minimum/General Experience: 1 year of experience in the field or in a related area

Functional Responsibility: Implements and maintains company policies adhering to local, state and federal environmental, health and safety regulations. Responsible for preparing, maintaining, and updating environmental and policy and procedure manuals, as needed. Ensures compliance with all environmental, health and safety regulations, and keeps abreast of any changes to laws and regulations that impact the organization. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

Minimum Education: Bachelor's degree in area of specialty or High School Diploma.

CAD DRAFTSMAN

Minimum/General Experience: 5 years of experience in the field or in a related area

Functional Responsibility: Provides drafting and autocad for the company. Involved in the design and development of facilities, work areas and work procedures. Responsible for preparing, maintaining, and updating files as needed. Ensures compliance and keeps abreast of any changes to laws and regulations that impact the organization. Familiar with standard concepts, practices, and procedures within a particular field. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complex tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

Minimum Education: Bachelor's degree in area of specialty or High School Diploma.

OFFICE MANAGER

Minimum/General Experience: 5 year of experience in the field or in a related area

Functional Responsibility: Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Oversee the complete operation of the office to assure that all projects are successfully managed. Typically reports to a manager or head of a unit/department. A wide degree of creativity and latitude is expected.

Minimum Education: Bachelor's degree in area of specialty.

ADMINISTRATIVE ASSISTANT

Minimum/General Experience: 1 year of experience in the field or in a related area

Functional Responsibility: Performs all administrative duties including but not limited to report generation, project manager assistance, program manager assistance, responsible for special projects. Requires minimum supervision.

Minimum Education: Bachelor's degree in area of specialty or High School Diploma with 5 years experience.