



hra, inc.

Conservation Archaeology

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Schedule Title: Environmental Services, FSC Group: 89, Class: 899
Contract No. GS-10F-0045T
Special Item Number: 899-1
Contract Period: 10 November 2006 thru 9 November 2016

HRA, Inc., Conservation Archaeology is a privately held, small, woman-owned business that was established in 1997 to serve the cultural resource needs of government and private clients in the Great Basin and Southwestern U.S. HRA holds permits to conduct archaeological investigations on Bureau of Land Management, Forest Service, and state lands throughout Arizona, Nevada, and Utah. With nearly 100 years of combined experience in archaeological consulting, HRA's staff is fully familiar with state and federal policies and procedures, including those relating to NEPA and federal Section 106 Compliance.

Environmental Services

- Literature and site file reviews
- Class I overviews
- Archaeological surveys (Class II and III)
- Management plan development
- National Register evaluations and nominations
- GIS development, management, and analysis
- Testing and data recovery plan preparation
- Archaeological testing and data recovery
- ARPA investigations
- Archaeological monitoring
- Prehistoric and historic artifact analysis
- Human osteological excavation and analysis

GSA Labor Category	GSA Rates				
	(Effective through November 9, 2016)				
	2012	2013	2014	2015	2016
Technician 1	\$36.63	\$37.18	\$37.73	\$38.30	\$38.88
Technician 2	\$42.01	\$42.64	\$43.28	\$43.93	\$44.59
Supervisor	\$63.56	\$64.51	\$65.48	\$66.46	\$67.46
Field Director	\$73.26	\$74.35	\$75.47	\$76.60	\$77.75
Principal Investigator	\$74.33	\$75.45	\$76.58	\$77.73	\$78.89
Project Manager	\$74.10	\$75.21	\$76.34	\$77.49	\$78.65
Historian	\$62.48	\$63.42	\$64.37	\$65.34	\$66.32
Editor	\$52.79	\$53.58	\$54.38	\$55.20	\$56.03
Ethnographer	\$51.77	\$52.55	\$53.34	\$54.14	\$54.95

GSA Labor Category	Job Description	Education/Experience
Technician 1	Under the direct supervision of the Supervisor, Technician 1 performs unskilled and semi-skilled tasks at archaeological field sites and in a laboratory setting. Technician 1 assists Supervisor in activities associated with the excavation of project areas and found features, walks over project searching for archaeological materials such as historic and prehistoric remains, excavates, screens, back-fills excavated areas, assists in preparation of sketch maps and forms, field photography, and simple surveys. Technician 1 also cleans, packages, and labels artifacts recovered from excavations.	Bachelor's degree in Anthropology, Archaeology, or related field preferred.
Technician 2	Under the direct supervision of the Supervisor, Technician 2 performs skilled tasks, conducts hand excavations, completes plan and profile maps of excavated units, completes standard feature and unit forms, and screens soils to recover artifacts. In addition, Technician 2 performs shovel testing and surveys for evidence of surface and subsurface historic and prehistoric archaeological remains. Technician 2 also prepares simple reports and cleans, packages, and labels artifacts recovered from excavations.	Bachelor's degree in Anthropology, Archaeology, or related field or equivalent experience.
Supervisor	Under the general supervision of the Field Director, the Supervisor supervises archaeological projects and duties such as preparation of reports; completing site forms; supervision and instruction of field crews; and performing, monitoring, and supervising field work. The Supervisor is also responsible for data analysis and writing technical reports.	Master's degree in Anthropology, Archaeology, or equivalent.
Field Director	Under the general supervision of the Project Manager, the Field Director supervises field work and prepares budgets and research designs. The Field Director also reports project progress to the Project Manager.	Master's degree in Anthropology, Archaeology, or related field.

Principal Investigator	Under the general supervision of the Project Manager, the Principal Investigator manages archaeological projects and duties including preparation of research designs and proposals and performing, monitoring, and directing field work. The Principle Investigator is also responsible for research, data analysis, and writing technical reports.	Master's degree in Anthropology, Archaeology, or related field.
Project Manager	The Project Manager manages all aspects of projects such as conducting fieldwork; supervision of staff; preparing project budgets, proposals, research designs, reports, and other necessary documents; ensuring that all project procedures, budgets, and timelines are followed by staff; and communicating with clients to ensure that the project runs efficiently and is completed in a timely manner.	Master's degree in Anthropology, Archaeology, or related field.
Historian	Under the general supervision of the Project Manager, the Historian researches, analyzes, interprets, and prepares reports on the past as it relates to specific projects.	Master's degree in History or related field.
Editor	Under the general supervision of the Project Manager, the Editor reviews, rewrites, and edits the work of writers.	Master's degree in English or related field.
Ethnographer	Under the general supervision of the Project Manager, the Ethnographer performs all tasks of ethnographic projects including Native American consultation, TCP inventory, and preparation of reports.	Master's degree in Anthropology, Archaeology, or related field.

The labor categories that fall under the requirements of the Service Contract Act (SCA) (i.e. non-exempt labor category) are identified in the matrix below. All prices for these labor categories meet or exceed the requirements in the SCA Wage Determination identified below. The matrix and narrative are incorporated in this contract and must also be included in the contractor's electronic price list on GSA Advantage.

SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD Number
Technician 1	30021-Archaeological Technician I	05-2331
Technician 2	30022-Archaeological Technician II	05-2331

The Service Contract Act (SCA) is applicable to this contract and includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should work be performed in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.