

**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price List**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA-Advantage!® a menu-driven database system. The Internet address for GSA-Advantage!® is: GSAAAdvantage.gov

**Professional Services Schedule
FSC Group: 00CORP
FSC Class(s): R425, R499, R704, R706, R707, D399**

**Contract Number: GS-10F-0049X
Contract Period: December 10, 2010 – December 9, 2020**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at fss.gsa.gov.



Strategy – Realization – Enhancement

**The Rehancement Group, Inc.
2010 Corporate Ridge
Suite 430
McLean, VA 22102
Telephone: (703) 450-4176
Fax: (202) 403-3583
info@rehancement.com
www.rehancement.com**

**Contract Administration: David Baker
Email: dbaker@rehancement.com**

Business Size/Status: Small Business

Price list current through Modification PA-0029 effective December 23, 2019



TABLE OF CONTENTS

GENERAL CONTRACT INFORMATION.....1
CONTRACT OVERVIEW.....4
CONTACT FOR CONTRACT ADMINISTRATION & MARKETING POINT OF CONTACT4
BRIEF COMPANY OVERVIEW.....4
CONTRACT USE5
CONTRACT SCOPE5
SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS6
INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE HOURLY RATES9
BLANKET PURCHASE AGREEMENT.....10
LABOR CATEGORY DESCRIPTIONS11
HOURLY RATES FOR SERVICES13

GENERAL CONTRACT INFORMATION

1a. Table of Awarded Special Item Numbers (SINs):

Please refer to page #6 and *GSA eLibrary* (www.gsaelibrary.gsa.gov) for detailed SIN descriptions

SIN 520-13/ 520-13RC	Complementary Financial Management Services
SIN 520-21/ 520-21RC	Program Management Services
SIN 874-1/ 874-1RC	Integrated Consulting Services
SIN 874-6/ 874-6RC	Acquisition Management Support
SIN 874-7/ 874-7RC	Program and Project Management
SIN 874-501/ 874-501RC	Supply and Value Chain Management
SIN C132-51/ C132-51RC	Information Technology Professional Services
SIN C871-211/ C871-211RC	Energy Consulting Services
SIN 00CORP-500/ 00CORP-500RC	Order Level Materials (OLM)

1b. Lowest Priced Model Number and Lowest Price: Please refer to our rates on page #13

1c. Labor Category Descriptions: Please refer to page #11

2. Maximum Order: \$1,000,000.00

3. Minimum Order: \$100.00

4. Geographic Coverage: Worldwide

5. Point (s) of Production: Same as Company Address

6. Discount from List Price: All rates shown herein are net

7. Quantity Discounts: None

8. Prompt Payment Terms: 0%, Net 30 days, Information for Ordering Offices:
Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9a. Government Purchase Card *is* accepted at or below the micro – purchase threshold.

9b. Government Purchase Card *is not* accepted above the micro – purchase threshold.

10. Foreign Items: None

11a. Time of Delivery: To Be Negotiated with Ordering Agency

11b. Expedited Delivery: To Be Negotiated with Ordering Agency

11c. Overnight and 2-Day Delivery: To Be Negotiated with Ordering Agency

11d. Urgent Requirement: To Be Negotiated with Ordering Agency

12. F.O.B. Point(s): Destination

- 13a. Ordering Address: ***The Rehancement Group, Inc.***
 Mr. David Baker, President
 2010 Corporate Ridge
 Suite 430
 McLean, VA 22102
 (703) 450-4176
 dbaker@rehancement.com
- 13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs), are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment Address: ***The Rehancement Group, Inc.***
 Attention: Accounts Payable
 2010 Corporate Ridge
 Suite 430
 McLean, VA 22102
 (703) 450-4176
15. Warranty Provision: Contractor's standard commercial warranty
16. Export Packing Charges: Not Applicable
17. Terms & Conditions of Government Purchase Card Acceptance (any thresholds above the micro-purchase level): Not Applicable
18. Terms and conditions of rental, maintenance, and repair: Not Applicable
19. Terms and conditions of installation (if applicable): Not Applicable
20. Terms and conditions of repair parts indicating date of parts, price lists and any discounts from list prices: Not Applicable
- 20a. Terms and conditions for any other services (if applicable): Not Applicable
21. List of service and distribution points (if applicable): Not Applicable
22. List of participating dealers (if applicable): Not Applicable
23. Preventative maintenance (if applicable) Not Applicable
- 24a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants.): Not Applicable
- 24b. Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/ : Contact the Contractor

25. Data Universal Number System (DUNS) 791511590
Number:

26. The Rehancement Group, Inc. *is* registered in the System for Award Management (SAM).

CONTRACT OVERVIEW

GSA awarded The Rehancement Group, Inc. (TRG) a GSA Federal Supply Schedule contract for Professional Services Schedule (PSS), Contract No. GS-10F-0049X. The current contract period is December 10, 2010 – December 9, 2020. GSA may exercise a total of up to two additional 5 year option periods. The contract allows for the placement of Firm Fixed Price or Time and Materials task orders using the labor categories and ceiling rates defined in the contract.

CONTACT FOR CONTRACT ADMINISTRATION & MARKETING POINT OF CONTACT

Mr. David Baker, President
2020 Corporate Ridge
Suite 430
McLean, VA 22102
(703) 450-4176
dbaker@rehancement.com

BRIEF COMPANY OVERVIEW

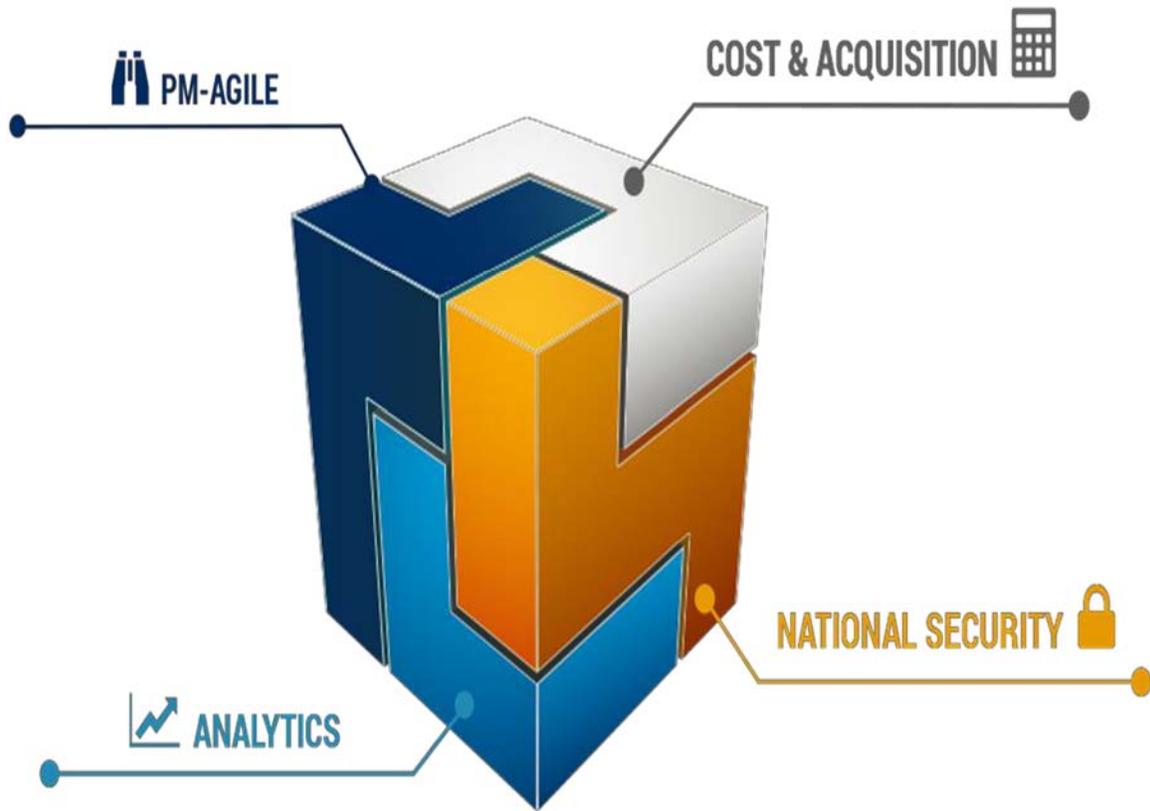
The Rehancement Group, Inc. (TRG) provides world-class management consulting services to the federal government and commercial clients. Through our services we seek to enhance the value of our client organizations, our people, and our nation as a whole. We drive sustainable results through tested solutions, penetrating insight, and a passion for results. Our growth is fueled by the success of our clients.

We are a Small Business focused on client satisfaction. Our consultants, who average more than 18 years of experience in their field of expertise, bring a unique blend of public, private and industry experience ensuring our clients receive solutions formed from experience, intelligence, insight, confidence and trust.

TRG's core capabilities enhance your organization's effectiveness and efficiency by realizing measured results. We approach each engagement with a full situational awareness. Using iterative problem-solving, we monitor success by evaluating our strategy and actions constantly, making sure we enhance our client's mission by achieving agency performance goals and objectives.

We are focused on what we do. As a result, we do not attempt to do all things for all organizations. TRG's capabilities are supported through the expertise of our staff and our passion for excellence. We fully realize that our clients trust us because of our commitment to what we do and who we are. TRG supports the mission of our clients with the following capabilities under Special Item Numbers (SINs): 520-3/3RC Due Diligence and Support Services, 520-12/12RC Budgeting, 520-13/13RC Complementary Financial Management Services, 520-21/21RC Program Management Services, 541-4A/4ARC Market Research and Analysis, 871-1/1RC Strategic Planning for Technology Programs/Activities, 874-1/1RC Integrated Consulting Services, 874-6/6RC Acquisition Management Support, 874-7/7RC Program and Project Management, 874-501/501RC Supply and Value Chain Management, C132-51/51RC Information Technology Professional Services, and C871-211/211RC Energy Consulting Services.

Figure 1: TRG's Core Capabilities



CONTRACT USE

This contract is available for use by all Federal Government agencies, as a source for Professional Services for worldwide use. Executive agencies, other Federal agencies, mixed – ownership Government corporations, and the District of Columbia; government contractors authorized in writing by a Federal agency pursuant to 48 CFR 51.1; and other activities and organizations authorized by statute or regulation to use GSA as a source of supply may use this contract.

CONTRACT SCOPE

The contractor shall provide all resources including personnel, management, supplies, services, materials, equipment, facilities and transportation necessary to provide a wide range of professional services as specified in each task order.

Services specified in a task order may be performed at the contractor's facilities or the ordering agencies' facilities. The government will determine the contractor's compensation by any of several different methods (to be specified at the task order level) e.g., a firm-fixed price for services with or without incentives, labor hours or time-and-material.

<i>SPECIAL ITEM NUMBER (SIN) DESCRIPTIONS</i>
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The Special Item Numbers (SINs) available under this contract provide services across the full life cycle of a project. When task orders are placed, they must identify the SIN or SINs under which the task is being executed. TRG has been awarded a contract by GSA to provide services under the following SINs:

SIN 520-13/ 520-13RC	Complementary Financial Management Services
SIN 520-21/ 520-21RC	Program Management Services
SIN 874-1/ 874-1RC	Integrated Consulting Services
SIN 874-6/ 874-6RC	Acquisition Management Support
SIN 874-7/ 874-7RC	Program and Project Management
SIN 874-501/ 874-501RC	Supply and Value Chain Management
SIN C132-51/ C132-51RC	Information Technology Professional Services
SIN C871-211/ C871-211RC	Energy Consulting Services
SIN 00CORP-500/ 00CORP-500RC	Order Level Materials (OLM)

A description of each SIN is provided below:

SIN 520-13/ 520-13RC — Complementary Financial Management Services

Assess and improve financial management systems, financial reporting and analysis, strategic financial planning, financial policy formulation and development. Devise and implement performance measures, conduct special cost studies, perform actuarial services, perform economic and regulatory analysis, assist with financial quality assurance efforts, perform benchmarking.

SIN 520-21/ 520-21RC — Program Management Services

Encompasses the management of financial and business solutions programs and projects and includes but is not limited to program management, program oversight, project management and program integration of a limited duration. A variety of functions may be utilized to support program integration or project management tasks.

SIN 874-1/ 874-1RC — Integrated Consulting Services

Contractors shall provide expert advice and assistance in support of an agency's mission-oriented business functions. Services covered by this SIN include: Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance and strategy formulation.

- Facilitation and related decision support services
- Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings
- Advisory and assistance services in accordance with FAR 37.203

SIN 874-6/ 874-6RC — Acquisition Management Support

Acquisition Management Support: Contractors shall provide professional support services to agencies in conducting federal acquisition management activities. Services covered by this SIN are: acquisition planning assistance, including market research and recommending procurement strategy: acquisition document development, including cost/price estimates, quality assurance surveillance plans, statements of work, synopses, solicitations, price negotiation memoranda, etc.: expert assistance in supporting proposal evaluations, including price/cost analysis or technical proposal analysis: contract administration support services, including assistance with reviewing contractor performance, developing contract modifications, and investigating reports of contract discrepancies: contract closeout assistance; Competitive Sourcing support, including OMB Circular A-76 studies, strategic sourcing studies,

privatization studies, public-private partnerships, and Federal Activities Inventory Reform (FAIR) Act studies.

SIN 874-7/ 874-7RC — Program and Project Management

Contractors shall provide services to assist agencies in managing their mission-oriented business projects or programs and achieving mission performance goals. Services covered by this SIN include:

- All phases of program or project management, from planning to closeout.
- Operational/administrative business support services in order to carry out program objectives.

SIN 874-501/ 874-501RC — Supply and Value Chain Management

Services that include all phases of planning, acquisition and management of logistics systems. These services include, but are not limited to planning, acquisition, design, development, testing, production, fielding, management, operation, maintenance, sustainment, improvement, modification and disposal. Examples of the type of services that may be performed under this SIN include: Logistics consulting for planning for the acquisition and life cycle phases of supply and value chain systems including the following: defining and establishing program objectives, strategies, plans and schedules; develop milestone documentation; market research and acquisition planning; material requirements identification, planning, acquisition and management; develop specifications or performance based work statements and task estimates; develop, document and support maintenance procedures and technical manuals; configuration data management and related documentation; expansion and consolidation studies, field problem analysis and recommendation of corrective actions and system modernization; Needs assessment/system assessment; Inventory/asset/vendor management; Inventory management and operation (inclusive of salvage, recycle and/or disposal management); operation of warehouses, stockrooms, storage facilities or depots; Fulfillment systems and operations; platform management; Information logistics processing systems analysis design, and implementation; staging, shipping, receiving, packing, crating, moving and storage (excluding household goods); packaging, labeling, bar coding system consultation, design, implementation, operation and maintenance; design and installation of material handling systems; hazardous material storage and handling (Non-radioactive only); warehouse and location management systems; recycling program management of warehousing materials; preservation and protection of specialized inventory or documents; maintenance, repair and overhaul (MRO) support and/or support process management; aircraft repair and maintenance; ship repair and maintenance; property disposal management; logistics strategic planning services; logistics systems engineering services; logistics program management services and support; Unique Identification (UID)/Radio Frequency Identification (RFID) services; Program and project management; acquisition and life cycle management; spares modeling; supply chain integration planning; global integrated supply chain solutions planning and implementation. (note acquisition functions cannot be procured as stand-alone services).

SIN C132-51/ C132-51RC — Information Technology Professional Services

Includes resources and facilities management, database planning and design, systems analysis and design, network services, programming, conversion and implementation support, network services project management, data/records management, and other services relevant to 29CFR541.400.

SIN C871-211/ C871-211RC — Energy Consulting Services

Contractors shall provide expert advice, assistance, guidance or counseling on energy related projects or initiatives to assist agencies in adhering to energy legislation and policy such as EPACT 2005, Executive Order 13693. Consulting services covered by this SIN include:

- Energy management or strategy.
- Energy program planning and evaluations.
- Energy related studies, analyses, benchmarking and reporting such as feasibility studies, vulnerability assessments, and energy security.

- Assistance in meeting energy efficient building standards such as Leadership in Energy and Environmental Design (LEED), Green Globes and Energy Star.
- Advisory services in obtaining alternative financing for energy projects such as Energy.
- Savings Performance Contracts, Power Purchase Agreements or Enhanced Use Leases.
- Consulting on carbon emissions trading programs.
- Consulting on where to obtain renewable energy credits/certificates.
- Consulting on greenhouse gas measurement and management.
- Strategic sustainability performance planning.
- Consulting on obtaining high performance sustainable buildings
- The implementation, testing and evaluation of networked energy management systems and services that utilize Internet Protocol - Next Generation (IPv6) enabled systems.

SIN 00CORP-500/ SIN 00CORP-500RC — Order Level Materials (OLM)

Order-Level Materials (OLMs) are supplies and/or services acquired in direct support of an individual task or delivery order placed against a Federal Supply Schedule (FSS) contract or FSS blanket purchase agreement (BPA). OLMs are not defined, priced, or awarded at the FSS contract level. They are unknown before a task or delivery order is placed against the FSS contract or FSS BPA. OLMs are only authorized for inclusion at the order level under a Time-and-Materials (T&M) or Labor-Hour (LH) Contract Line Item Number (CLIN) and are subject to a Not To Exceed (NTE) ceiling price. OLMs include direct materials, subcontracts for supplies and incidental services for which there is not a labor category specified in the FSS contract, other direct costs (separate from those under ODC SINS), and indirect costs. OLMs are purchased under the authority of the FSS Program and are not open market items.

**INSTRUCTIONS FOR PLACING ORDERS FOR SERVICES BASED ON GSA SCHEDULE
HOURLY RATES**

GSA provides a streamlined, efficient process for ordering the services you need. GSA has already determined that TRG meets the technical requirements and that our prices offered are fair and reasonable. Agencies may use written orders; facsimile orders, credit card orders, blanket purchase agreement orders or individual purchase orders under this contract.

If it is determined that your agency needs an outside source to provide professional services, follow these simple steps:

Orders under the Micro-Purchase Threshold
<ul style="list-style-type: none"> Select the contractor best suited for your needs and place the order.
Orders in-between the Micro-Purchase Threshold and the Simplified Acquisition Threshold
<ul style="list-style-type: none"> Prepare a SOW or Performance Work Statement (PWS) in accordance with FAR 8.405-2(b). Prepare and send the RFQ (including SOW and evaluation criteria) to at least three GSA Schedule contractors. Evaluate, then make a "Best Value" determination. <p>Note: The ordering activity should request GSA Schedule contractors submit firm-fixed prices to perform the services identified in the SOW.</p>
Orders over the Simplified Acquisition Threshold
<ul style="list-style-type: none"> Prepare the RFQ (including the SOW and evaluation criteria) and post on eBuy to afford all Schedule contractors the opportunity to respond, or provide the RFQ to as many Schedule contractors as practicable, consistent with market research, to reasonably ensure that quotes are received from at least three contractors. Seek price reductions. Evaluate all responses and place the order, or establish the BPA with the GSA Schedule contractor that represents the best value (refer to FAR 8.405-2(d)). <p>Note: The ordering activity should request GSA Schedule contractors submit firm-fixed prices to perform the services identified in the SOW.</p>

<p>Developing a Statement of Work (SOW)</p> <p>In the SOW, include the following information:</p> <ul style="list-style-type: none"> Work to be performed, Location of work, Period of performance; Deliverable schedule, and Special standards and any special requirements, where applicable. 	<p>Preparing a Request for Quote (RFQ)</p> <ul style="list-style-type: none"> Include the SOW and evaluation criteria; Request fixed price, ceiling price, or, if not possible, labor hour or time and materials order; If preferred, request a performance plan from contractors and information on past experience; and include information on the basis for selection. May be posted on GSA’s electronic RFQ system, e-Buy
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For more information related to ordering services, go to <http://www.gsa.gov/schedules-ordering> or see guidelines in the Multiple Award Schedule (MAS) Desk Reference Guide.

BLANKET PURCHASE AGREEMENT

Ordering activities may establish BPAs under any schedule contract to fill repetitive needs for supplies or services. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPAs and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). In determining how many BPAs to establish, consider:

- The scope and complexity of the requirement(s);
- The need to periodically compare multiple technical approaches or prices;
- The administrative costs of BPAs; and
- The technical qualifications of the schedule contractor(s).

Establishment of a single BPA, or multiple BPAs, shall be made using the same procedures outlined in 8.405-3. BPAs shall address the frequency of ordering, invoicing, discounts, requirements (*e.g.* estimated quantities, work to be performed), delivery locations, and time.

When establishing multiple BPAs, the ordering activity shall specify the procedures for placing orders under the BPAs.

Establishment of a multi-agency BPA against a Federal Supply Schedule contract is permitted if the multi-agency BPA identifies the participating agencies and their estimated requirements at the time the BPA is established.

Ordering from BPAs:

Single BPA. If the ordering activity establishes one BPA, authorized users may place the order directly under the established BPA when the need for the supply or service arises.

Multiple BPAs. If the ordering activity establishes multiple BPAs, before placing an order exceeding the micro-purchase threshold, the ordering activity shall:

- Forward the requirement, or statement of work and the evaluation criteria, to an appropriate number of BPA holders, as established in the BPA ordering procedures; and
- Evaluate the responses received, make a best value determination (see 8.404(d)), and place the order with the BPA holder that represents the best value.

BPAs for hourly rate services. If the BPA is for hourly rate services, the ordering activity shall develop a statement of work for requirements covered by the BPA. All orders under the BPA shall specify a price for the performance of the tasks identified in the statement of work.

Duration of BPAs. BPAs generally should not exceed five years in length, but may do so to meet program requirements. Contractors may be awarded BPAs that extend beyond the current term of their GSA Schedule contract, so long as there are option periods in their GSA Schedule contract that, if exercised, will cover the BPA's period of performance.

Review of BPAs:

The ordering activity that established the BPA shall review it at least once a year to determine whether:

- The schedule contract, upon which the BPA was established, is still in effect;
- The BPA still represents the best value (see 8.404(d)); and
- Estimated quantities/amounts have been exceeded and additional price reductions can be obtained.

The ordering activity shall document the results of its review.

LABOR CATEGORY DESCRIPTIONS

Labor Category	Description
Principal	<p>Functional Responsibilities: A Principal will provide a combination of the following: 1) Demonstrated ability to provide strategic guidance and direction in designing, implementing and managing business operations and process improvement; 2) Manage multiple projects of high complexity; 3) Recognized subject matter knowledge in one or more TRG solution areas; 4) Extensive experience in design, implementation and management of business operations, improvements or strategy projects; 5) Interfaces with the client’s senior leaders on strategic issues.</p> <p>Minimum Education: Bachelor’s degree from an accredited university and often possesses advanced degrees and industry certification.</p> <p>Minimum Experience: 15 years relevant work experience</p>
Senior Manager	<p>Functional Responsibilities: A Senior Manager will provide a combination of the following: 1) Demonstrated ability to provide guidance and direction at the program level; 2) Manage large, complex projects; 3) Extensive subject matter knowledge in one or more TRG solution areas; 4) Design, implementation and management of business operations, improvements or strategy projects; 5) Interfaces with the client on program issues.</p> <p>Minimum Education: Bachelor’s degree from an accredited university and often possesses advanced degrees and industry certification</p> <p>Minimum Experience: 12 years of relevant work experience</p>
Manager	<p>Functional Responsibilities: A Manager will provide a combination of the following: 1) Demonstrated ability to provide guidance and direction at the project level; 2) Manage complex projects; 3) Significant subject matter knowledge in one or more TRG solution areas; 4) Implementation and management of business operations, improvements or strategy projects; 5) Interfaces with the client on project issues.</p> <p>Minimum Education: High School</p> <p>Minimum Experience: 12 years of relevant work experience</p> <p>Substitutions: A Bachelor’s degree from an accredited university and 10 years of equivalent work experience can be substituted for the minimum education and experience described above.</p>

Labor Category	Description
Senior Consultant	<p>Functional Responsibilities: A Senior Consultant will provide a combination of the following: 1) Demonstrated experience coordinating project tasks; 2) Experience in one or more of the key project areas; 3) Supports implementation of business operations improvements or project tasks.</p> <p>Minimum Education: High School</p> <p>Minimum Experience: 10 years of relevant work experience</p> <p>Substitutions: A Bachelor's degree from an accredited university and 7 years of equivalent work experience can be substituted for the minimum education and experience described above.</p>
Consultant	<p>Functional Responsibilities: A Consultant will provide a combination of the following: 1) Demonstrated experience performing project tasks; 2) Experience in one or more of the key project areas; 3) Supports implementation of business operations improvements or project tasks.</p> <p>Minimum Education: High School</p> <p>Minimum Experience: 7 years of relevant work experience</p> <p>Substitutions: A Bachelor's degree from an accredited university and 5 years of equivalent work experience can be substituted for the minimum education and experience described above.</p>
Analyst	<p>Functional Responsibilities: An Analyst will provide a combination of the following: 1) Demonstrated experience performing project tasks; 2) Experience in one or more of the key project areas; 3) Supports implementation of business operations improvements or project tasks.</p> <p>Minimum Education: High School</p> <p>Minimum Experience: 5 years of relevant work experience</p> <p>Substitutions: A Bachelor's degree from an accredited university and 3 years of equivalent work experience can be substituted for the minimum education and experience described above.</p>

HOURLY RATES FOR SERVICES

SIN(s)	Labor Category	12/10/2015 to 12/09/2016	12/10/2016 to 12/09/2017	12/10/2017 to 12/09/2018	12/10/2018 to 12/09/2019	12/10/2019 to 12/09/2020
All SINs	Principal	\$174.31	\$177.62	\$180.99	\$184.43	\$187.94
All SINs	Senior Manager	\$160.83	\$163.89	\$167.00	\$170.17	\$173.41
All SINs	Manager	\$121.41	\$123.72	\$126.07	\$128.46	\$130.90
All SINs	Senior Consultant	\$114.36	\$116.53	\$118.74	\$121.00	\$123.30
All SINs	Consultant	\$97.73	\$99.59	\$101.48	\$103.41	\$105.37
All SINs	Analyst	\$85.49	\$87.11	\$88.77	\$90.46	\$92.17

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Professional Services Schedule (PSS) Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and / or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.