

General Services Administration Federal Supply Service

Authorized Federal Supply Schedule Pricelist

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through *GSA Advantage!*, a menu-driven database system. The Internet address for *GSA Advantage!* is <http://www.gsaadvantage.gov>.

Environmental Services Schedule

Federal Supply Class	899
Contract Number	GS-10F-0052P
Contract Period	October 29, 2008 – October 28, 2013
Contractor	Tetra Tech ES, Inc. 4601 North Fairfax Drive Suite 600 Arlington, VA 22203 USA www.tetrattech.com tel: 703-387-2100 fax: 703-387-2160
TIN:	52-1173290
DUNS:	009585279
Business Size:	Large
Contract Administrator:	David Casella e-mail: david.casella@tetrattech.com telephone: 703-387-2111 fax: 703-387-2160

Overview

The Environmental Services Schedule offers support to agencies in meeting their environmental requirements and streamlining the contracting process by providing a faster, more cost efficient means to meet environment requirements.

In the environmental services sector, the services of Tetra Tech (Tt) include:

- Environmental management systems
- Environmental audits and impact assessment
- Integrated water and natural resources management



- Clean technology and pollution prevention
- Environmental market assessment and trade
- Environmental sustainability.

In each of these areas, Tt provides upstream services such as strategy formulation, regulatory development, and implementation planning; intermediate services such as compliance support, financial, and economic analysis; and downstream services such as training, public outreach and communications.

With the release of our proprietary software VSAT™ and our extensive training program for water and wastewater utilities, Tt is the leading US firm supporting vulnerability assessments, security planning, and emergency response planning pursuant to the Bioterrorism Act of 2002.

Client Information

1. Special Item Numbers: **899-1 & 899-1RC Environmental Planning Services**
2. Maximum Order: **\$5,000,000**
(Orders may exceed this amount. This is the threshold at which ordering activities may seek a price reduction.)
3. Minimum Order: **\$100.00**
4. Geographic Coverage: **domestic and overseas**
5. Point(s) of Production: **Tetra Tech worldwide locations**
6. Discount from list prices or Statement of Net Price: **all prices listed herein are net**
7. Quantity Discounts: **not applicable**
8. Prompt Payment Terms: **not applicable**
9. Government Purchase Cards: **accepted**
no discount for Government purchase card payments
10. Foreign Items: **none**
- 11.a Time of Delivery: **as specified in each task/delivery order**
- 11.b Expedited Delivery: **not applicable**
- 11.c Overnight and 2-day: **not applicable**
12. FOB Points: **as specified in each task/delivery order**
- 13.a Ordering address: **Tetra Tech ES, Inc.**
4601 North Fairfax Drive, Suite 601
Arlington, VA 22203



Jeremy Works, Manager, Business Development
e-mail: **jeremy.works@tetrattech.com**
telephone: **703-387-2150**
fax: **703-387-2160**

- 13.b Ordering Procedures: **For supplies and services, the ordering procedures, information on blanket purchase agreements (BPAs), and a sample BPA can be found on the GSA/FSS schedule homepage (<http://fss.gsa.gov/schedules>).**

- 14. Payment address: **Tetra Tech ES, Inc., - Bank Of America
ABA #051-000-017/SWIFT Code BOFAUS3N
Account Number 004112971926
P.O. Box 406279
Atlanta, GA 30384-6279**

- 15. Warranty Provision: **contractor's standard commercial warranty**

- 16. Export Packing Charges: **not applicable**

- 17. Terms and Conditions of Government Purchase Cards Acceptance: **per government purchase card guidelines**

- 18. Terms and conditions of rental, maintenance and repair: **not applicable**

- 19. Terms and conditions of installation: **not applicable**

- 20. Terms and conditions of repair parts: **not applicable**

- 21. List of service and distribution points: **not applicable**

- 22. List of participating dealers: **not applicable**

- 23. Preventative maintenance: **not applicable**

- 24.a Environmental attributes: **not applicable**

- 24.b Section 508 compliance: **not applicable**



Labor Rates

The following rates have been approved for the current five-year option period.

SIN 899-1 Environmental Planning Services

Category	Government Hourly Rate	Government Daily Rate
Corporate Officer	\$315.21	\$2,521.68
Director	\$273.31	\$2,186.48
Project Manager / Chief of Party	\$235.41	\$1,883.28
Principal Environmental Planning Specialist	\$197.50	\$1,580.00
Senior Environmental Planning Specialist	\$167.58	\$1,340.64
Environmental Planning Specialist	\$117.70	\$941.60
Principal Legal & Regulatory Specialist	\$235.41	\$1,883.28
Senior Legal & Regulatory Specialist	\$197.50	\$1,580.00
Attorney II	\$167.50	\$1,340.00
Attorney I	\$107.73	\$861.84
Analyst	\$79.80	\$638.40
Senior Project Management Administrator	\$105.73	\$845.84
Project Management Administrator	\$79.80	\$638.40
Junior Project Management Administrator	\$52.86	\$422.88



Role Descriptions

SIN 899-1: Environmental Planning Services

Senior Member of Tt's Management Group

Minimum Education: Bachelors degree in related area

Work Experience: 15 years of relevant experience

Criterion: Appointed as a Corporate Officer of Tetra Tech ES, Inc.

Functional Responsibilities:

- Senior director responsible for all technical aspects of engagement including overall client account management, group management, technical and commercial oversight, quality assurance and client satisfaction.
- Responsible for insuring that Tt's capabilities are appropriate and performing at appropriate levels of productivity and creativity.
- As Tt's most senior consulting staff, provide intellectual leadership to engagement team components and work stream leaders in formulating technical, business and integration strategy, solution development and execution.
- Serves as lead Tt representative (director) in key presentations to client executives and insures that the full breadth of Tt's expertise, even when outside the project team, is available to the client.

Member of Tt's Management Group

Minimum Education: Bachelors degree in related area

Work Experience: 15 years of relevant experience

Criterion: Appointed as a Director of Tetra Tech ES, Inc.

Functional Responsibilities:

- Director responsible for all aspects of engagement including overall project management, technical and commercial oversight, quality assurance and client satisfaction.
- Senior Tt executive responsible for integration of technical work components with change management, educational and communications work components.
- Works closely with client executives and provides senior client interface throughout the entire account life cycle to insure full understanding of the client's objectives and technical requirements and that these are matched by Tt's commitments and work plan.
- Responsible for insuring that Tt's capabilities are appropriate and performing at appropriate levels of productivity and creativity.
- As Tt's most senior consulting staff, provide intellectual leadership to engagement team components and work stream leaders in formulating technical, business and integration strategy, solution development and execution.
- Serves as lead Tt representative (director) in key presentations to client executives and insures that the full breadth of Tt's expertise, even when outside the project team, is available to the client.



Project Manager or Chief of Party

Minimum Education: Bachelors degree in related area
(or equivalent level of professional and technical experience)

Work Experience: 12+ years of relevant experience

Functional Responsibilities:

- Senior project leader or resident manager responsible for all aspects of engagement including overall project management, technical and commercial oversight, quality assurance and client satisfaction.
- Senior executive responsible for integration of technical work components with change management, educational and communications work components.
- Works closely with client executives and provides senior client interface throughout the entire account life cycle to insure full understanding of the client's objectives and technical requirements and that these are matched by Tt's commitments and work plan.
- Responsible for insuring that Tt's capabilities are appropriate and performing at appropriate levels of productivity and creativity.
- Serves as day-to-day Tt representative (manager) in activities with client executives.

Principal Environmental Planning Specialist

Minimum Education: Bachelors degree in related area
(or equivalent level of professional and technical experience)

Work Experience: 15 years of relevant experience, or
Masters +13 years, or Doctorate +11 years

Functional Responsibility:

- Acts as a specialist bringing senior level technical expertise to the assignment at all levels beyond that of the other team members in specialist areas such as environmental impact statements under NEPA; endangered species and/or wetlands analysis; watershed and other natural resource management plans; archaeological and/or cultural resource management plans; environmental program management and environmental regulation development; economic, technical and/or risk analysis; vulnerability assessments; biochemical protection; identification and mitigation of threats; and crime Prevention Through Environmental Design (CPTED) Surveys.
- Acts as subtask manager on technical subject matter in area of expertise
- Called upon to speak or write in specialist area
- Develops the quality and project plan and responsible for effective supervision of their execution.

Senior Environmental Planning Specialist

Minimum Education: Bachelors degree in related area

Work Experience: 11 years of relevant experience, or
Masters +9 years, or Doctorate +7 years



Functional Responsibility:

- Acts as a specialist bringing senior level technical expertise to the assignment at all levels beyond that of the other team members in specialist areas such as environmental impact statements under NEPA; endangered species and/or wetlands analysis; watershed and other natural resource management plans; archaeological and/or cultural resource management plans; environmental program management and environmental regulation development; economic, technical and/or risk analysis; vulnerability assessments; biochemical protection; identification and mitigation of threats; and Crime Prevention Through Environmental Design (CPTED) Surveys.
- Acts as subtask manager on technical subject matter in area of expertise
- Called upon to speak or write in specialist area
- Develops the quality and project plan and responsible for effective supervision of their execution.

Environmental Planning Specialist

Minimum Education: Bachelors degree in related area
(or equivalent level of professional and technical experience)

Work Experience: 7 years of relevant experience,
or Masters +5 years, or Doctorate +3 years

Functional Responsibility:

- Utilizes depth of experience and refined analytical, technical and communication skills toward the development and implementation of solutions to clients environmental planning problems.
- Assists in developing the quality and project plan. Responsible for the day-to-day execution thereof
- Provides expert level skills and supervision of solution design, development and implementation efforts within own area of technological expertise with the support of the project team
- Acts as a specialist bringing technical expertise to the assignment in specialist areas such as environmental impact statements under NEPA; endangered species and/or wetlands analysis; watershed and other natural resource management plans; archaeological and/or cultural resource management plans; environmental program management and environmental regulation development; economic, technical and/or risk analysis; vulnerability assessments; biochemical protection; identification and mitigation of threats; and Crime Prevention Through Environmental Design (CPTED) Surveys.

Principal Legal and Regulatory Specialist

Minimum Education: Law degree, or senior level experience in a regulatory agency

Work Experience: 11 years of relevant experience, or Masters +9 years, or JD +7 years

Functional Responsibilities:

- Acts as a lawyer or regulatory specialist bringing senior level legal and regulatory expertise to the assignment at all levels beyond that of the other team members, in a specialist area such as environmental impact statements under NEPA; endangered species and/or wetlands analysis; watershed and other natural resource management



plans; archaeological and/or cultural resource management plans; environmental program management and environmental regulation development; economic, technical and/or risk analysis; vulnerability assessments; biochemical protection; identification and mitigation of threats; and Crime Prevention Through Environmental Design (CPTED) Surveys

- Acts as subtask manager on technical subject matter in area of expertise.
- Called upon to speak or write in specialist area.

Senior Legal and Regulatory Specialist

Minimum Education: Law degree, or senior level experience in a regulatory agency

Work Experience: 7 years of relevant experience, or Masters +5 years, or JD +3 years

Functional Responsibilities:

- Acts as a lawyer or regulatory specialist bringing senior level legal and regulatory expertise to the assignment, in a specialist area such as environmental impact statements under NEPA; endangered species and/or wetlands analysis; watershed and other natural resource management plans; archaeological and/or cultural resource management plans; environmental program management and environmental regulation development; economic, technical and/or risk analysis; vulnerability assessments; biochemical protection; identification and mitigation of threats; and Crime Prevention Through Environmental Design (CPTED) Surveys

Attorney Level II

Minimum Education: Law degree

Work Experience: JD +4 years as a lawyer

Functional Responsibilities:

- Acts as senior lawyer on an assignment
- Application of legal and communication skills to assist in legal research, drafting documents
- Works with client personnel to assist in environmental planning
- Assists in the conduct of legal analysis and design of improvements to legal and regulatory documents
- Provides interpretation of findings derived from legal research
- Provides legal support to the project manager.

Attorney Level I

Minimum Education: Law degree

Work Experience: JD +1 year as a lawyer

Functional Responsibilities:

- Acts as a junior lawyer to assist senior lawyers on an assignment
- Application of legal and communication skills to assist in legal research, drafting documents
- Works with senior attorneys and client personnel to assist in environmental planning



- Assists in the conduct of legal analysis and design of improvements to legal and regulatory documents
- Provides interpretation of findings derived from legal research
- Provides legal support to the project manager.

Analyst

Minimum Education: Bachelors degree in related area
(or equivalent level of professional and technical experience)

Work Experience: 1 year of relevant experience

Functional Responsibility:

- Acts as a junior consultant to assist senior consultants on an assignment.
- Application of strong analytical, technical and communication skills to assist in implementing environmental planning solutions.
- Prepares analyses using structured problem solving/requirements specification frameworks.
- Assists in the conduct of complex analysis and design of environmental planning processes, systems, networks, databases, etc.
- Provides interpretation of findings derived from technical information analyses.
- Performs design and development work within own area of technological expertise and in support of a team of consultants

Project Management Senior Administrator

Minimum Education: Bachelors degree in related area
(Masters Degree, JD in related area or PhD preferred)

Work Experience: 8-12 years of relevant experience

Functional Responsibility:

- Have expertise in such specific functional areas contract management, finance, human resources, accounting and home office coordination. Project Management Administrators must:
 - Demonstrate high technical ability or the ability to assimilate and apply information from unrelated fields
 - Exercise high levels of analytical ability in the definition of problems, and can identify technical or functional issues relating to own responsibility areas
 - Actively guide, motivate and develop teams of people in order to enhance results effectively
 - Support development of team members through the provision of formal and informal feedback, coaching, mentoring and related skills, and through support for formal training and development activity.

Project Management Administrator

Minimum Education: Bachelors degree in related area
(Masters Degree preferred)

Work Experience: 3-8 years of relevant experience



Functional Responsibility:

- Have expertise in such specific functional areas contract management, finance, human resources, accounting and home office coordination. Project Management Administrators must:
 - Demonstrate high technical ability or the ability to assimilate and apply information from unrelated fields
 - Exercise high levels of analytical ability in the definition of problems, and can identify technical or functional issues relating to own responsibility areas
 - Show high levels of technical skill and the breadth of experience to coordinate small teams of people whose expertise lies in a number of related fields

Junior Project Management Administrator

Minimum Education: Bachelors degree in related area
(or equivalent level of professional and technical experience)

Work Experience: 1 year of relevant experience

Functional Responsibility:

- Have expertise in such specific functional areas contract management, finance, human resources, accounting and home office coordination. Project Management Administrators must:
 - Demonstrate basic technical ability or the ability to assimilate and apply information from unrelated fields
 - Exercise analytical ability in the definition of problems, and can identify technical or functional issues relating to own responsibility areas
 - Assist Project Management Administrators on an assignment in a research and support function