



GENERAL SERVICES ADMINISTRATION

AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST

MISSION ORIENTED BUSINESS INTEGRATED SERVICES (MOBIS)

**Federal Supply Schedule Industrial Group 874
Industrial Class 8742
Contract No.: GS-10F-0054L**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**, a menu-driven database system. The Internet address for **GSA Advantage!** is <http://www.gsa.gov> .

Contract Period: November 15, 2005 through November 14, 2010

Contractor: **REMSA, Inc.**

Ordering Address: 124 West Queens Way
Hampton, VA 23669
Telephone: (757) 722-0113
Fax: (757) 722-4571
E-mail: remsa@remsa-inc.com
Website: www.remsa-inc.com
DUNS: 15-076-7572

Contract Administrator/Point of Contact:

Rosetta C. Billups
President/CEO
Address: Same as Above
Telephone and Fax: Same as Above
E-mail: rcbillups@remsa-inc.com

Business Size: Small Disadvantaged Business (SDB),
Woman Owned Business (WOB),
Minority Business Enterprise (MBE)

1a. Table of Awarded Special Item Number(s) (SINs)

SIN 874-1	Consulting Services
SIN 874-2	Facilitation Services
SIN 874-3	Survey Services
SIN 874-7	Program Integration and Project Management Services

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded.

See **Item 6** below.

- 2. Maximum Order Limitation:** \$1,000,000.00
- 3. Minimum Order:** \$300.00
- 4. Geographic Coverage (Delivery Area):** Domestic
- 5. Point of Production (city, county, and state or foreign country):**
REMSA, Inc.
124 West Queens Way
Hampton, VA 23669
- 6. Discount from list prices or statement of net price:** Government Net Prices (discounts already deducted) for SINs 874-1, 874-2, 874-3, 874-7.

7. **Quantity discounts:** None
8. **Prompt payment terms:** Net 30 Days
- 9a. **Annotate if Government commercial credit card is accepted below the micropurchase threshold:** Yes No
- 9b. **Annotate if Government commercial credit card is accepted above the micropurchase threshold:** Yes No
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery:** As specified in the Task Order
- 11b. **Expedited Delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements:** Contact Contractor
12. **FOB Point(s):** Destination
13. **Ordering Address:** Same as Contractor's Address
14. **Payment Address:** REMSA, Inc.
124 West Queens Way
Hampton, VA 23669
15. **Warranty Provisions:** Contractor's standard commercial warranty applies
16. **Export Packing Charges:** N/A
17. **Terms and conditions of Government commercial credit card acceptance:** None
- Items 18-23 are not applicable for this pricelist.**
24. **Year 2000 (Y2K) compliant:** Yes No
25. **Environmental attributes, e.g. recycled content, energy efficiency, and/or reduced pollutants:** N/A
26. **Data Universal Number System (DUNS) number:** 15-076-7572
27. **Notification regarding registration in Central Contractor Registration (CCR) database:** Yes No

SIN 874-1 Consulting Services, SIN 874-2 Facilitation Services, SIN 874-3 Survey Services,
and SIN 874-7 Program Integration and Project Management Services

	11-15-2005 thru 11-14-2006	11-15-2006 thru 11-14-2007	11-15-2007 thru 11-14-2008	11-15-2008 thru 11-14-2009	11-15-2009 thru 11-14-2010
Labor Category	Year 6	Year 7	Year 8	Year 9	Year 10
Senior Program Manager	\$97.34	\$100.26	\$103.26	\$106.36	\$109.55
Program Manager	\$82.84	\$85.32	\$87.88	\$90.52	\$93.24
Senior Project Manager	\$91.21	\$93.95	\$96.77	\$99.67	\$102.66
Project Manager	\$63.72	\$65.63	\$67.60	\$69.63	\$71.72
Senior Analyst	\$56.94	\$58.65	\$60.41	\$62.22	\$64.09
Analyst	\$49.41	\$50.89	\$52.42	\$53.99	\$55.61
Senior Technical Writer/Editor	\$62.25	\$64.12	\$66.04	\$68.02	\$70.06
Technical Writer/Editor	\$39.89	\$41.09	\$42.32	\$43.59	\$44.90
Senior Administrative Support	\$35.82	\$36.89	\$38.00	\$39.14	\$40.31
Administrative Support	\$29.38	\$30.26	\$31.16	\$32.10	\$33.06
For SIN 874-1, 3, & 7 Only					
Senior Logistician	\$73.69	\$75.91	\$78.18	\$80.53	\$82.94
Logistician	\$44.37	\$45.70	\$47.08	\$48.49	\$49.94
For SIN 874-2 Only					
Senior Facilitator	\$49.97	\$51.46	\$53.01	\$54.60	\$56.24
Facilitator	\$38.42	\$39.58	\$40.76	\$41.99	\$43.24

Labor Categories

Senior Program Manager

Education/Experience Threshold:

Master's Degree and 10 years of managerial experience (consulting, facilitation, etc.).

Functional Responsibility:

Manages and staffs projects and serves as the primary point of contact with the authorized government Contracting Officer's Technical Representative (COTR), government management personnel and agency representatives. Organizes, coordinates, directs, and oversees all aspects of the MOBIS program services required. Provides plans and schedules and ensures effective communications both verbal and written to all levels of management and to the production staff. Assigns overall tasking, reviews discrepancies, determines and enforces standards, and ensures the inclusion of a quality assurance methodology. Communicates clearly the project goals and objectives and the organization's policies to subordinate personnel. Ensures delivery order performance and provides regular and interim project status reporting.

Program Manager

Education/Experience Threshold:

Bachelor's degree and 8 years of managerial experience (consulting, facilitation, etc.).

Functional Responsibility:

Manages and staffs projects and serves as the primary point of contact with the authorized government Contracting Officer's Technical Representative (COTR), government management personnel and agency representatives. Organizes, coordinates, directs, and oversees all aspects of the MOBIS program services required. Provides plans and schedules and ensures effective communications both verbal and written to all levels of management and to the production staff. Assigns overall tasking, reviews discrepancies, determines and enforces standards, and ensures the inclusion of a quality assurance methodology. Communicates clearly the project goals and objectives and the organization's policies to subordinate personnel. Ensures delivery order performance and provides regular and interim project status reporting.

Senior Project Manager

Education/Experience Threshold:

Bachelor's Degree and 5 years of related experience.

Functional Responsibility:

Reports directly to and assists the program manager as a team leader. Supervises the tasking of the MOBIS program staff members. Works closely with staff members to ensure that specific tasking objectives are being met. Devises and recommends organizational technical solutions to resolve pertinent issues. Provides regular status reports to the program manager. Provides support and leadership to the consulting facilitating surveying staff and interfaces with other project leaders. Ensures that the program's quality assurance policies and procedures are employed. Anticipates problem areas and resolves issues within assigned tasking.

Project Leader

Education/Experience Threshold:

Bachelor's Degree and 3 years of related experience.

Functional Responsibility:

Reports directly to and assists the program manager as a team leader. Supervises the tasking of the MOBIS program staff members. Works closely with staff members to ensure that specific tasking objectives are being met. Devises and recommends organizational/technical solutions to resolve pertinent issues. Provides regular status reports to the program manager. Provides support and leadership to the consulting/facilitating/surveying staff and interfaces with other project leaders. Ensures that the program's quality assurance policies and procedures are employed. Anticipates problem areas and resolves issues within assigned tasking.

Senior Technical Writer Editor

Education/Experience Threshold:

Bachelor's Degree with 2 years English credits and 5 years of related experience.

Functional Responsibility:

Writes, edits, and researches information for technical publications, briefings, reports, presentations, proposals, training materials, procedure manuals, and technical training documentation. Works closely with other team members to obtain relevant technical information, data, and guidance. Works independently to secure needed or referenced materials from in-house, Internet, or other sources. Edits for grammatical integrity, structure and ease of readability. Revises text where appropriate to ensure writing style

and format is consistent and uniform throughout the complete documentation set. Ensures compliance with corporate quality assurance procedures and policies and adherence to approved documentation standards.

Technical Writer Editor

Education/Experience Threshold:

Bachelor's degree with 2 years of English credits. Two years of related technical writing/editing experience may be substituted for each year of degree-level education.

Functional Responsibility:

Writes, edits, and researches information for technical publications, briefings, reports, presentations, proposals, training materials, procedure manuals, and technical training documentation. Works closely with other team members to obtain relevant technical information, data, and guidance. Works independently to secure needed or referenced materials from in-house, Internet, or other sources. Edits for grammatical integrity, structure and ease of readability. Revises text where appropriate to ensure writing style and format is consistent and uniform throughout the complete documentation set. Ensures compliance with corporate quality assurance procedures and policies and adherence to approved documentation standards.

Senior Logistician

Education/Experience Threshold:

Master's Degree in business, science, or math and 8 years of relevant experience.

Functional Responsibility:

Performs comprehensive evaluations and analyses (statistical, research, etc.) of logistics and planning systems with specific attention to QNQC. Performs process reviews and designs optimum logistics systems and models. Produces in-depth reports on achievable quality and productivity improvements. Provides strategies for optimization organizational structure. Provides facilitation services between government departments, agencies, and industry.

Logistician

Education/Experience Threshold:

Bachelor's Degree in business, science, or math and 2 years of relevant experience.

Functional Responsibility:

Performs comprehensive evaluations and analyses (statistical, research, etc.) of logistics and planning systems with specific attention to QNQC. Performs process reviews and designs optimum logistics systems and models. Produces in-depth reports on achievable quality and productivity improvements. Provides strategies for optimization organizational structure. Provides facilitation services between government departments, agencies, and industry.

Senior Analyst (Data, Systems, Research)

Education/Experience Threshold:

Bachelor's Degree in business, science, or engineering and 6 years experience.

Functional Responsibility:

Functions as lead analyst in guiding requirements definition, feasibility analysis and trade-off studies. Defines task objectives and provides solutions and alternatives. Uses measurement techniques specific to task requirements which are based on benefit/cost fundamentals, policy effects, and human behavior. Ensures adherence to sponsor. Works closely with Senior Facilitator if needed, or works independently to provide similar services. Trains other facilitator staff; directs and/or prepares materials.

Communicates issues and problems; and works to identify consensus solutions between government and industry representatives. Documents results and provides direction and advice to all levels of personnel involved in the process.

Analyst (Data, Systems, Research)

Education/Experience Threshold:

Bachelor's Degree and 1 year related experience.

Functional Responsibility:

Supports senior analyst in development, integration and implementation strategies. Develops reports, specifications and briefing materials as directed. Provides assistance to senior analysts as needed. Collects data and maintains appropriate related documentation. Employs corporate quality assurance procedures and policies and informs senior staff members on emergent problem areas.

Senior Facilitator

Education/Experience Threshold:

Master's Degree and 6 years related experience. Combination formal training and related experience may be substituted, two years experience per year of degree-level education.

Functional Responsibility:

Plans and conducts meetings between executive level corporate/industrial managers, program managers, and government. Specifies consensus decision techniques, determines agenda and goals in coordination with sponsor. IN addition, identifies appropriate number and technical/management level attendees; selects and, if necessary, trains other facilitator staff; directs preparation of materials and meeting objectives; communicates issues and problems; and works to identify consensus solutions between government and industry representatives. Documents results and provides direction and advice to all levels of personnel involved in the process.

Facilitator

Education/Experience Threshold:

Bachelor's Degree and 2 years related experience. Combination formal training and related experience may be substituted, two years experience per year of degree-level education.

Functional Responsibility:

Plans and conducts meetings between corporate/industrial managers, program managers, and government. Determines agenda and goals in coordination with sponsor. Works closely with Senior Facilitator if needed, or works independently to provide similar services. Trans other facilitator staff; directs and/or prepares materials. Communicates issues and problems; and works to identify consensus solutions between government and industry representatives.

Documents results and provides direction and advice to all levels of personnel involved in the process.

Senior Administrative Support Specialist

Education/Experience Threshold:

Bachelor's Degree. The equivalency of two years related experience may be substituted per each year of degree-level education.

Functional Responsibility:

Performs advanced administrative support functions of a general nature. Works closely with both management and the technical staff to ensure the achievement of tasking objectives. May include documentation management activities, periodic and interim technical project assistance, and assignment to unanticipated short term and emergency tasking. Works to ensure that immediate tasking shortfalls are addressed. Complies with corporate quality assurance procedures and policies.

Administrative Support Specialist

Education/Experience Threshold:

Associate's Degree. The equivalency of two years related experience may be substituted per each year of degree-level education.

Functional Responsibility:

Performs administrative support functions of a general nature. Works closely with both management and the technical staff to ensure the achievement of tasking objectives. May include documentation management activities, periodic and interim technical project assistance, and assignment to unanticipated short term and emergency tasking. Works to ensure that immediate tasking shortfalls are addressed. Complies with corporate quality assurance procedures and policies.