



**GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE**

**PROFESSIONAL ENGINEERING SERVICES (PES)  
FSC GROUP 871, FSC CLASS R425**

**SPECIAL ITEM NUMBERS (SIN)**

871-1	STRATEGIC PLANNING for TECHNOLOGY PROGRAMS/ACTIVITY	ELECTRICAL/MECHANICAL
871-2	CONCEPT DEVELOPMENT and REQUIREMENTS ANALYSIS	ELECTRICAL/MECHANICAL
871-3	SYSTEM DESIGN, ENGINEERING and INTEGRATION	ELECTRICAL/MECHANICAL
871-4	TEST and EVALUATION	ELECTRICAL/MECHANICAL

Section 833 of the National Defense Authorization Act allows state and local governments to purchase products and services to facilitate recovery from a major disaster. The following SINs include Recovery Purchasing:

**871-1RC, 871-2RC, 871-3RC, 871-4RC**

Contract Number: **GS-10F-0055V**

Period Covered by Contract: **December 23, 2008 – December 22, 2013**

Business Size: **Small, Disadvantaged, Veteran Owned Business**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is:

<https://www.fss.gsa.gov>.

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://fss.fsa.gov>.

**RNB Technologies, Inc.**  
**125 Woodstream Boulevard, Suite 205**  
**Stafford, Virginia 22556**  
**703-283-7636**  
[www.RNBTechnologies](http://www.RNBTechnologies).



## RNB Technologies, Inc.

### Labor Category Descriptions

**Commercial Job Title:** Administrative Assistant

**Functional Responsibility:** Performs a variety of administrative functions. Schedules appointments, gives information to callers, and takes dictation. Composes memos, transcribes notes, and researches and creates presentations. Generates reports, handles multiple projects, and prepares and monitors invoices and expense reports. May assist with compiling and developing the annual budget. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Works under immediate supervision. Typically reports to a supervisor or manager.

**Minimum/General Experience:** 1-2 years of relevant experience

**Minimum Education:** High School Diploma or equivalent

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**Commercial Job Title:** Analyst

**Functional Responsibility:** Applies developed skills and knowledge of techniques in a specific professional, scientific or technical area. Under general supervision, performs assigned duties to a routine and standardized nature or selects from a variety of established procedures to perform assigned duties. May perform some more advanced functions as part of training and development.

**Minimum/General Experience:** 0-2 years of relevant experience

**Minimum Education:** Associate's degree

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**Commercial Job Title:** Analyst II

**Functional Responsibility:** Applies developed skills and knowledge of techniques in a specific professional, scientific or technical area. Under general supervision, performs assigned duties to a routine and standardized nature or selects from a variety of established procedures to perform assigned duties. May perform some more advanced functions as part of training and development.

**Minimum/General Experience:** 2-4 years of relevant experience

**Minimum Education:** Associate's degree

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**Commercial Job Title:** Analyst III

**Functional Responsibility:** Applies developed skills and knowledge of techniques in a specific professional, scientific or technical area. Under general supervision, performs assigned duties to a routine and standardized nature or selects from a variety of established procedures to perform assigned duties. May perform some more advanced functions as part of training and development.

**Minimum/General Experience:** 4 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Analyst/Acquisition

**Functional Responsibility:** Performs acquisition and business support functions over a portfolio of programs at varying ACAT levels and in different stages of the acquisition lifecycle. Knowledgeable on DoD acquisition (DoD 5000) or other applicable acquisition documentation. Provides assistance to enhance the alignment of acquisition with technical and programmatic aspects of a program. Supports the definition and implementation of planning processes and systems, including both strategic and operational activities. Assists in the development and implementation of effective performance measurement approaches. Evaluates expectations for and capabilities in the acquisition process and makes recommendations to improve service.

**Minimum/General Experience:** 5 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Analyst/Lead

**Functional Responsibility:** Possesses experience in commercial/military systems or services such as program management, program and project execution, program planning, program assessment, process development, requirements generation, contract execution, budget preparation, technical support, process controls, milestone development and development of Operational Requirements and Architectures.

**Minimum/General Experience:** 5-7 years of relevant experience

**Minimum Education:** Bachelor's Degree

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**Commercial Job Title:** Program Analyst III

**Functional Responsibility:** Serve as Project Manager on cross life-cycle projects. Responsibilities include ensuring strict compliance, meeting management, risk/issue management, project planning, status reporting. Job specifications require strong communication, presentation and organization skills. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.

**Minimum/General Experience:** 5-7 years of related experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Analyst/Program

**Functional Responsibility:** Possesses general experience with commercial/military systems such as program management, program and project execution, program planning, program assessment, process development, requirements generation, contract execution, budget preparation, process controls, logistics support, technical support, database support, milestone development, the budget process and development of Operational Requirements.

**Minimum/General Experience:** 5 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr. Project Analyst

**Functional Responsibility:** Will be responsible for strategizing and communicating the most efficient technical concepts and system functions to internal and external clients. Senior Project Analysts see pathways to solutions of highly complex technical issues, and are key leaders in conceptualizing and sourcing to the best solutions. These technical experts thrive in a positive, fast-paced team environment to meet a common goal. Ability to take charge and meet deadlines. Excellent organization skills to help ensure that the proper systems and processes are developed and implemented to meet client requirements on time and with perfection. A wide degree of creativity and latitude is expected. Typically reports to a manager.

**Minimum/General Experience:** 3-5 years of relevant experience, managing technical projects

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Systems Analyst

**Functional Responsibility:** Analyzes information technology requirements to provide system capabilities required for projected workloads. Plans layout and installation of new system or modification of existing system. Requires knowledge of methodologies used in designing scalability into the system, and knowledge of available hardware, system software, and input/output devices. Must be proficient in Microsoft Office and experience with advanced computer software. Works with technical staff and project managers to obtain information on limitations and capabilities of existing system.

**Minimum/General Experience:** 5 or more years of relevant experience with analyzing technical requirements and planning for current and future capacity needs of the system.

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Analyst III/Functional

**Functional Responsibility:** Experience in developing functional requirements for integrated operational systems. Demonstrated ability to work independently or under general direction. Analyze user needs to determine functional and cross-functional requirements. Performs functional allocation to identify required tasks and their interrelationships. Identifies resources required for each task.

**Minimum/General Experience:** 3-5 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Analyst III/Data Entry

**Functional Responsibility:** Provides support to users in problem solving activities using information center tools. Generally supports in areas such as e-mail, directories, standard Windows desktop applications, and applications developed. Supports feature, functionality, and usage of specific hardware and applications; interact with customers and co-workers to diagnose and resolve problems; troubleshoots, analyzes, resolves, tracks, escalates, and accurately documents various technical problems. Troubleshoots software and hardware problems; provides guidance/coaching to Level I Service Desk Agents. Provides Level I plus, technical support; monitor number of calls, customer wait time, and resolution time.

**Minimum/General Experience:** 2 years of relevant experience

**Minimum Education:** Associate's degree

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**Commercial Job Title:** Analyst III/Systems

**Functional Responsibility:** Provides analytical support, systems engineering, analysis products on complex systems with particular emphasis on expertise with system under analysis. Possesses expertise with the interoperability of these systems, if applicable. Tasks may include data analysis, analysis tool development, drafting analysis plans, providing analysis reports and briefings up to the executive level, and coordination with all stakeholders.

**Minimum/General Experience:** 5 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr. Analyst I

**Functional Responsibility:** Applies advanced and comprehensive knowledge of theoretical concepts, principles and practices in a specific professional, scientific technical discipline. Under general to minimal supervision accomplishes broad assignments, plans, conducts, and lead assignments usually requiring originality and ingenuity. Reviews progress, evaluates results and recommends changes in procedures. May act as liaison with other divisions, department and organizations. Usually operates with some latitude of un-reviewed actions or decisions.

**Minimum/General Experience:** 7 or more years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr. Architect I

**Functional Responsibility:** Responsible for work on minor projects. Selects, evaluates, and implements procedures and techniques used on projects. Submits reports and specifications as requested.. Relies on experience and judgment to plan and accomplish goals. Performs a variety of tasks. Works under general supervision. A certain degree of creativity and latitude is required. Typically reports to a supervisor or manager.

**Minimum/General Experience:** 2-3 years of experience in the field or in a related area

**Minimum Education:** Requires a bachelor's degree.

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**Commercial Job Title:** Consultant

**Functional Responsibility:** Leads major portions of large or medium projects, and leads small projects autonomously. Gathers facts through research, interviewing, surveys, etc. analyze the client's business, draw conclusions, prepare final reports and gives presentations. Is proficient in the use of key analysis and graphics tools. Uses in-depth consultative skills and business knowledge based on accumulated experience and education aligned to practice business objectives and processes.

**Minimum/General Experience:** 5 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Engineer / Analyst II

**Functional Responsibility:** Performs engineering research, design development, and other assignments in conformance with engineering and customer specifications. Coordinates the activities of Technicians assigned to specific engineering projects

**Minimum/General Experience:** 4-6 or more years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Engineer / Analyst IV

**Functional Responsibility:** Performs engineering research, design development, and other assignments in conformance with engineering and customer specifications. Coordinates the activities of Technicians assigned to specific engineering projects

**Minimum/General Experience:** 8-10 or more years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Engineer / Analyst V

**Functional Responsibility:** Performs engineering research, design development, and other assignments in conformance with engineering and customer specifications. Coordinates the activities of Technicians assigned to specific engineering projects

**Minimum/General Experience:** 10 or more years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Principal Engineer

**Functional Responsibility:** Provides engineering, technical and analytical support to plan test events for data analysis of systems integration tools. Provides operational expertise to review and assess study plans for implementation of interoperability tests and related activities. Assesses the test event's architectures for communications paths and data flow. Assists in planning field deployments of systems and integrates them into planned exercises. Participates in Program Management Reviews and provides directions/recommendations for follow-on study activities.

**Minimum/General Experience:** 4-6 years of engineering experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Engineer/Systems II

**Functional Responsibility:** Performs a variety of systems engineering tasks and activities independently, which are broad in nature and are concerned with major systems design, integration, and implementation, including personnel, hardware, software, budgetary, and support facilities and/or equipment.

**Minimum/General Experience:** 3-5 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Lead Systems / Engineer I

**Functional Responsibility:** Develops requirements from a project's inception to its conclusion for a particular subject matter area (i.e., simple to complex systems). Assists other project members with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in the following specialties: information systems architecture; networking; telecommunications; automation; communications protocols; risk management/electronic analysis; software; life-cycle management; software development methodologies; and modeling and simulation. Leads and directs the work of others. A wide degree of creativity and latitude is expected. May report to an executive or a manager.

**Minimum/General Experience:** 5+ years of relevant experience

**Minimum Education:** Bachelor's degree

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Commercial Job Title: Test & Analysis Engineer

**Functional Responsibility:** Provide test and analysis technical support. Write test cases to validate functional requirements, including the creation of test data. Develop code or test scripts to support automated testing, and execute tests. Report and analyze bug reports discovered in testing. Provide feedback to developers and engineers on functional deficiencies and assist in their resolution. Typically reports to a supervisor or manager.

**Minimum/General Experience:** 5 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr. Engineer

**Functional Responsibility:** Responsible for design, development, implementation, and analysis of technical products and systems. Performs engineering design evaluations. May develop a range of products. Recommends alterations to development and design to improve quality of products and/or procedures. Requires a bachelor's degree in engineering and 4-6 years of experience in the field or in a related area. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. A wide degree of creativity and latitude is expected. May report to an executive or a manager.

**Minimum/General Experience:** 4-6 years relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr. Engineer / Analyst I

**Functional Responsibility:** Plans, performs engineering research, design development, and other assignments in conformance with engineering and customer specifications. Coordinates the activities of engineers and technicians assigned to specific engineering projects. Reports to an executive or a manager.

**Minimum/General Experience:** 10 or more years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr Engineer/Analyst II

**Functional Responsibility:** Formulates/defines specifications for software programming applications or modifies/maintains complex existing applications using engineering releases and utilities from the original manufacturer. Responsible for program design, coding, testing, debugging and documentation.

**Minimum/General Experience:** 4-6 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr. Engineer / Analyst III

**Functional Responsibility:** Plans, performs engineering research, design development, and other assignments in conformance with engineering and customer specifications. Coordinates the activities of engineers and technicians assigned to specific engineering projects. Reports to an executive or a manager.

**Minimum/General Experience:** 15-20 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr Engineer/Analyst IV

**Functional Responsibility:** Defines system requirements and priorities with customer and ensures that day-to-day project requirements are met. Develops system and programming specifications. Designs data processing solutions based on business needs and technical considerations. Researches and resolves application production problems. Conducts complex documentation and user requirement/needs analysis. Studies customer environment by analyzing job tasks, organizational structure and user requirements to propose system-wide solution.

**Minimum/General Experience:** 8-10 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr Engineer/Analyst VII

**Functional Responsibility:** Leads efforts to define system requirements and priorities with customer and ensures that day-to-day project requirements are met. Develops system and programming specifications. Designs data processing solutions based on business needs and technical considerations. Researches and resolves application production problems. Conducts documentation and user requirement/needs analysis. Evaluates environment by analyzing job tasks, organizational structure and user requirements to propose system-wide solution.

**Minimum/General Experience:** 6 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr. Engineer / Analyst X

**Functional Responsibility:** Plans, performs engineering research, design development, and other assignments in conformance with engineering and customer specifications. Coordinates the activities of engineers and technicians assigned to specific engineering projects. Reports to an executive or a manager.

**Minimum/General Experience:** 25 or more years of relevant experience

**Minimum Education:** Master's degree

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**Commercial Job Title:** Sr. Analyst / Engineer II

**Functional Responsibility:** Applies developed skills and knowledge of techniques in a specific professional, scientific or technical area. Responsible for design, development, implementation, and analysis of technical products and systems. Performs engineering design evaluations. May develop a range of products. Recommends alterations to development and design to improve quality of products and/or procedures. Under general supervision, performs assigned duties to a routine and standardized nature or selects from a variety of established procedures to perform assigned duties. May perform some more advanced functions as part of training and development.

**Minimum/General Experience:** 4-6 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr. Project Engineer / Scientist

**Functional Responsibility:** Will perform network engineering and testing, specifically focusing on network design and architecture. Will advise and train the Operations Research Analysts, the Test/Exercise Planners, and Test Manager on technical matters, design test equipment packages for test events, and assist in the interpretation of test data. During test events, the Senior Project Engineer / Scientist will install test equipment into the host network, monitor network performance to eliminate problems and make improvements, and conduct maintenance on test equipment.

**Minimum/General Experience:** 5 or more years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Sr. Systems Engineer

**Functional Responsibility:** Responsible for design, development, implementation, and analysis of technical products and systems. Performs engineering design evaluations. May develop a range of products. Recommends alterations to development and design to improve quality of products and/or procedures. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. A wide degree of creativity and latitude is expected. May report to an executive or a manager. Define and execute systems engineering activities within a project. Activities may consist of systems planning, performance management, capacity planning, testing and validation, benchmarking, information engineering, and development and staffing of a systems engineering plan.

**Minimum/General Experience:** 6 years of relevant experience, Microsoft Office product knowledge

**Minimum Education:** Bachelor's degree

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Commercial Job Title: Sr. Engineer / Subject Matter Expert

**Functional Responsibility:** Responsible for design, development, implementation, and analysis of technical products and systems. Performs engineering design evaluations. May develop a range of products. Recommends alterations to development and design to improve quality of products and/or procedures. Assists other senior consultants with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in integrated financial management systems. Familiar with a variety of the field's concepts, practices, and procedures. Relies on experience and judgment to plan and accomplish goals. Performs a variety of complicated tasks. A wide degree of creativity and latitude is expected. May report to an executive or a manager.

**Minimum/General Experience:** 18 or more years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Knowledge Manager Assistant

**Functional Responsibility:** Develops and implements effective Knowledge Management strategies and Information Management policies, processes, and procedures for the day-to-day effective management of information. Ensure execution of established KM processes and procedures and that specific knowledge is efficiently transferred, coherently integrated and made easily accessible to customers.

**Minimum/General Experience:** 3-5 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Logistics Technician

**Functional Responsibility:** The management of the flow of goods, information and other resources, including energy and people, between the point of origin and the point of consumption in order to meet the requirements of consumers (frequently, and originally, military organizations). Logistics involve the integration of information, transportation, inventory, warehousing, material-handling, and packaging. Supports the planning and performance of engineering and customer specifications. Supports the technical/engineering activities related to the development and integration of a project assigned to a higher level engineer.

**Minimum/General Experience:** 5 or more years of relevant experience

**Minimum Education:** Associate's degree

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**Commercial Job Title:** Logistician I

**Functional Responsibility:** Provides services with logistics technology ensuring effective and economical support with servicing or manufacture of products, systems, or equipment. Executes logistics plans in order to distribute goods and supplies.

**Minimum/General Experience:** 2-5 years of relevant experience

**Minimum Education:** High School Diploma or equivalent

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**Commercial Job Title:** Logistics Analyst

**Functional Responsibility:** Oversees and supports the development, review, and quality control of documentation for applicable programs. Supports the full range of logistics activities such as documentation development and program reviews. Determines logistic support such as sequences and time phasing, problems arising from location of operational area, and other factors, such as environmental and human factors affecting personnel. Performs research or technical studies critical to logistic support functions.

**Minimum/General Experience:** 5-7 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Logistics Specialist III

**Functional Responsibility:** The Logistics Specialist will be responsible for a full range of support services for the total life cycle support of new and existing tactical communications, networking and intelligence systems. The Logistics Specialist will oversee and support the development of Acquisition Logistics Support Plans (ALSPs), User Logistics Support Summaries (ULSS), Program Support Data (PSD) sheets, etc.); Provisioning Technical Documentation (PTD), Provisioning Parts List (PPL), Interim Support Plans, Transition Plans, and Level of Repair Analysis (LORA). Logistics Analyst might also oversee and support the development of Training & Training Devices (training/lesson plans, training courses, simulators, etc.); Supply Support (spares – repairable and consumable parts); Support Equipment (test equipment, generators, meteorology, calibration, etc.); Packaging, Handling, Storage & Transportation (PHST) (excluding materiel management/warehouse operations); Maintenance Planning (i.e.; Reliability Centered Maintenance Analysis. Report to an executive or a manager.

**Minimum/General Experience:** 6 years or more years of experience in life-cycle (acquisition) logistics support of electronic systems including: logistics management, principles, practices, and processes.

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Manager IV

**Functional Responsibility:** Possesses systems or services program management experience such as program planning, program assessment, process development, requirements generation, contracts management, budget preparation, process controls, and milestone development.

**Minimum/General Experience:** 6-10 years of relevant experience.

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Operations Specialist

**Functional Responsibility:** US Navy and Joint Electromagnetic Frequency Spectrum Manager. Manager for radio frequency propagation and prediction programs to include frequency sounding equipment. Analyze and select best frequencies for operational requirements. Manage, review and validate EHF, SHF, and UHF satellite access requests. Provide frequency management for aircraft. Coordinator for ground, air and ship circuits. Joint manager for UHF Satellite Communications. Provide support to the Global Communications Information Bulletin. Review and submit Capability Production Documents. Manage Command Center Voice and Data Communications. May direct and lead the work of others. Typically reports to an executive. A wide degree of creativity and latitude is expected.

**Minimum/General Experience:** 5 or more years of relevant experience, Inter-Service Radio Frequency Management School, Performance Software Training , Communications Systems Technical School, Windows 9X, 2K, NT and XP / UNIX Basic / Microsoft Office

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Program Manager

**Functional Responsibility:** Plans, organizes, and directs all project level activities. Ensures goals and objectives of program are accomplished within contract terms and conditions. Conducts performance reviews and approves timesheets for employees. Interfaces with client management personnel and is adept in oral and written communications. Reports to management at the corporate level.

**Minimum/General Experience:** 10-14 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Project Manager

**Functional Responsibility:** Responsible for the coordination and completion of projects. Oversees all aspects of projects. Sets deadlines, assigns responsibilities, and monitors and summarizes progress of project. Prepares reports for upper management regarding status of project. Familiar with a variety of the field's concepts, practices, and procedures. Relies on limited experience and judgment to plan and accomplish goals. Performs a variety of tasks. Leads and directs the work of others. A wide degree of creativity and latitude is expected. Typically reports to a manager or head of a unit/department.

**Minimum/General Experience:** 2-4 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Scientist IV

**Functional Responsibility:** Recognized leader in a professional forum, a participant in expert panels, may have held academic appointments, speaks at conferences, and publishes papers in relevant areas. Holds leadership responsibility for programs, provides long-range vision, evaluates complex problems, accepts high-level goals and objectives, structures logical approaches to accomplish these goals, and plans specific tasks, provides mentorship to assigned staff, coordinates with customer staff, interfaces with senior corporate or government management, designs and develops high quality reports and products. Typically operates with a minimum of supervision and reports to higher management.

**Minimum/General Experience:** 15 or more years of technical experience within a broad range of research and development. Experience includes holding major technical responsibility for projects, successful history of technical innovations, and the ability to perform in high-stress, quick reaction situations, and adaptability to changing or evolving requirements.

**Minimum Education:** Bachelor's Degree

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**Commercial Job Title:** Subject Matter Expert II

**Functional Responsibility:** Defines problems and analyzes and develops plans and requirements in the subject matter area for complex systems. Assists other senior consultants with analysis and evaluation and with the preparation of recommendations for system improvements, optimization, development, and/or maintenance efforts in integrated financial management systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and system specifications in the following areas: Information Systems Architecture, Automation, Telecommunications, Networking, Communication Protocols, Software, Electronic Email, Modeling and Simulation, Data Storage and Retrieval, etc.

**Minimum/General Experience:** 12 or more years of relevant experience

**Minimum Education:** Bachelor's degree or Master's Degree or specialized field certification

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**Commercial Job Title:** Subject Matter Expert III

**Functional Responsibility:** Provides technical management and direction for problem definition, analysis and requirements development and implementation for complex systems in the subject matter area. Makes recommendations and advises on organization-wide system improvements, optimization or maintenance efforts in integrated management systems. Coordinates and manages the preparation of analysis, evaluations, and recommendations for proper implementation of programs and system specifications in the following areas: Information Systems Architecture, Automation, Telecommunications, Networking, Communication Protocols, Software, Electronic Email, Modeling and Simulation, Data Storage and Retrieval, etc.

**Minimum/General Experience:** 15 or more years of relevant experience

**Minimum Education:** Bachelor's degree or Master's Degree or specialized field certification

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**Commercial Job Title:** Technical Writer

**Functional Responsibility:** Writes a variety of technical articles, reports, brochures, and/or manuals for documentation for a wide range of uses. May be responsible for coordinating the display of graphics and the production of the document. Has knowledge of commonly-used concepts, practices, and procedures within a particular field. Relies on instructions and pre-established guidelines to perform the functions of the job. Primary job functions do not typically require exercising independent judgment. Works under immediate supervision; typically reports to a supervisor or manager.

**Minimum/General Experience:** 0-2 years of relevant experience

**Minimum Education:** Associate's degree

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**Commercial Job Title:** Tech Writer/Editor II

**Functional Responsibility:** Writes scientific and technical articles for news releases, magazines; and speeches. familiar with editorial, publications management and desktop publishing support systems, including the preparation of design, layout, editing and printer-ready copy for various pamphlets, brochures and publications. Familiar with editorial, publications management and desktop publishing support systems, including the preparation of design, layout, editing and printer-ready copy for various pamphlets, brochures and publications.

**Minimum/General Experience:** 2-5 years of relevant experience

**Minimum Education:** Bachelor's degree

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**Commercial Job Title:** Watch Officer

**Functional Responsibility:** Provides monitoring, analysis, and information dissemination support in an operations center environment. Analyzes potential threats and emergency situations to provide courses of action and status. Ability to analyze incoming information, determine its relevance and importance and route it appropriately. Ability to determine and research appropriate facts to be included in incident reports.

**Minimum/General Experience:** 3 years of relevant experience

**Minimum Education:** Associate's degree

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**Commercial Job Title:** Word Processor I

**Functional Responsibility:** Duties include processing heavy volumes of texts including letters, manuscripts, outlines, proposals, reports, memos, and manuals. Excellent spelling, grammar, punctuation knowledge required, and proofreading correspondence. A thorough knowledge of the word processing system specified is a must.

**Minimum/General Experience:** Must be proficient in Microsoft Office

**Minimum Education:** Associate's degree

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**Commercial Job Title:** Word Processor II

**Functional Responsibility:** Duties include processing heavy volumes of texts including letters, manuscripts, outlines, proposals, reports, memos and manuals. Excellent spelling, grammar, punctuation knowledge required, and proofreading correspondence. A thorough knowledge of the word processing system specified is a must.

**Minimum/General Experience:** 3 or more years of relevant experience. Must be proficient in Microsoft Office.

**Minimum Education:** Associate's degree

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## GSA Negotiated Prices

Labor Category	Year 1	Year 2	Year 3	Year 4	Year 5
	12/23/08 - 12/22/09	12/23/09 - 12/22/10	12/23/10 - 12/22/11	12/23/11 - 12/22/12	12/23/12 - 12/22/13
Administrative Assistant	\$ 46.23	\$ 48.08	\$ 50.00	\$ 52.00	\$ 54.08
Analyst	\$ 71.14	\$ 73.99	\$ 76.95	\$ 80.02	\$ 83.22
Analyst II	\$ 73.60	\$ 76.54	\$ 79.61	\$ 82.79	\$ 86.10
Analyst III	\$ 98.64	\$ 102.59	\$ 106.69	\$ 110.96	\$ 115.39
Analyst/Acquisition	\$ -	\$ -	\$ 72.26	\$ 75.15	\$ 78.16
Analyst/Lead	\$ -	\$ -	\$ 96.04	\$ 99.88	\$ 103.88
Program Analyst III	\$ 113.74	\$ 118.29	\$ 123.02	\$ 127.94	\$ 133.06
Analyst/Program			\$ 92.11	\$ 95.79	\$ 99.63
Sr Project Analyst	\$ 81.15	\$ 84.40	\$ 87.77	\$ 91.28	\$ 94.93
Systems Analyst	\$ 117.03	\$ 121.71	\$ 126.58	\$ 131.64	\$ 136.91
Analyst III/Functional	\$ -	\$ -	\$ 90.83	\$ 94.46	\$ 98.24
Analyst III/Data Entry	\$ -	\$ -	\$ 51.85	\$ 53.92	\$ 56.08
Analyst III/Systems	\$ -	\$ -	\$ 96.34	\$ 100.19	\$ 104.20
Sr Analyst I	\$ 122.26	\$ 127.15	\$ 132.24	\$ 137.53	\$ 143.03
Sr Architect I	\$ 126.72	\$ 131.79	\$ 137.06	\$ 142.54	\$ 148.24
Consultant	\$ -	\$ -	\$ 97.24	\$ 101.13	\$ 105.17
Engineer/Analyst II	\$ 54.75	\$ 56.94	\$ 59.22	\$ 61.59	\$ 64.05
Engineer/Analyst IV	\$ 84.48	\$ 87.86	\$ 91.37	\$ 95.03	\$ 98.83
Engineer/Analyst V	\$ 98.20	\$ 102.13	\$ 106.21	\$ 110.46	\$ 114.88
Principal Engineer	\$ 107.81	\$ 112.12	\$ 116.61	\$ 121.27	\$ 126.12
Engineer/Systems II	\$ -	\$ -	\$ 82.00	\$ 85.28	\$ 88.69
Lead System/Engineer I	\$ 113.20	\$ 117.73	\$ 122.44	\$ 127.33	\$ 132.43
Test & Analyst Engineer	\$ 107.77	\$ 112.08	\$ 116.56	\$ 121.23	\$ 126.08
Sr Engineer	\$ 99.01	\$ 102.97	\$ 107.09	\$ 111.37	\$ 115.83
Sr Engineer/Analyst I	\$ 94.58	\$ 98.36	\$ 102.30	\$ 106.39	\$ 110.65
Sr Engineer/Analyst II	\$ -	\$ -	\$ 87.20	\$ 90.69	\$ 94.32
Sr Engineer/Analyst III	\$ 101.29	\$ 105.34	\$ 109.56	\$ 113.94	\$ 118.49
Sr Engineer/Analyst IV	\$ -	\$ -	\$ 77.67	\$ 80.78	\$ 84.01
Sr Engineer/Analyst VII	\$ -	\$ -	\$ 100.41	\$ 104.43	\$ 108.60
Sr Engineer/Analyst X	\$ 111.06	\$ 115.50	\$ 120.12	\$ 124.93	\$ 129.92
Sr Analyst/Engineer II	\$ 73.66	\$ 76.61	\$ 79.67	\$ 82.86	\$ 86.17
Sr Project Engineer/Scientist	\$ 64.24	\$ 66.81	\$ 69.48	\$ 72.26	\$ 75.15
Sr Systems Engineer	\$ 117.25	\$ 121.94	\$ 126.82	\$ 131.89	\$ 137.17
Sr Engineer/SME	\$ 149.25	\$ 155.22	\$ 161.43	\$ 167.89	\$ 174.60
Knowledge Manager Assistant	\$ -	\$ -	\$ 72.48	\$ 75.38	\$ 78.39
Logistics Technician	\$ 36.79	\$ 38.26	\$ 39.79	\$ 41.38	\$ 43.04
Logistician I	\$ -	\$ -	\$ 52.84	\$ 54.95	\$ 57.15
Logistics Analyst	\$ -	\$ -	\$ 97.24	\$ 101.13	\$ 105.17
Logistics Specialist III	\$ 95.62	\$ 99.44	\$ 103.42	\$ 107.56	\$ 111.86
Manager IV	\$ -	\$ -	\$ 146.03	\$ 151.87	\$ 157.95
Operations Specialist	\$ 48.99	\$ 50.95	\$ 52.99	\$ 55.11	\$ 57.31
Program Manager	\$ 134.48	\$ 139.86	\$ 145.45	\$ 151.27	\$ 157.32
Project Manager	\$ 111.62	\$ 116.08	\$ 120.73	\$ 125.56	\$ 130.58
Scientist IV	\$ 90.63	\$ 94.26	\$ 98.03	\$ 101.95	\$ 106.02
Subject Matter Expert II	\$ 94.72	\$ 98.51	\$ 102.45	\$ 106.55	\$ 110.81
Subject Matter Expert III	\$ 111.62	\$ 116.08	\$ 120.73	\$ 125.56	\$ 130.58
Technical Writer	\$ 37.41	\$ 38.91	\$ 40.46	\$ 42.08	\$ 43.76
TechWriter/Editor II	\$ -	\$ -	\$ 30.65	\$ 31.88	\$ 33.15
Watch Officer	\$ -	\$ -	\$ 92.92	\$ 96.64	\$ 100.50
Word Processor I	\$ 26.16	\$ 27.21	\$ 28.29	\$ 29.43	\$ 30.60
Word Processor II	\$ 30.26	\$ 31.47	\$ 32.73	\$ 34.04	\$ 35.40