



Skelly and Loy, Inc. Environmental Advisory Services

GSA Federal Supply Schedule

CONTRACT NUMBER: GS-10F-0057R

AUTHORIZED FEDERAL SUPPLY SCHEDULE





**General Services Administration
Federal Supply Service
Authorized Federal Supply Schedule Price Lists**

Environmental Services

Special Item Numbers (SIN): SIN 899-1, 899-7, 899-8
Contract Number: GS-10F-0057R
Contract Period: 10/26/04-10/25/14

Skelly and Loy, Inc.

Mailing Address: 449 Eisenhower Boulevard, Suite 300
Harrisburg, PA 17111
Telephone: 717-232-0593
Fax: 717-232-1799
Website: www.skellyloy.com

Skelly and Loy Program Manager:

Sandra Loy Bell, Chief Executive Officer

E-mail: GSA@skellyloy.com

GSA Contracting Officer:

Mary Mitton 253-931-7073
mary.mitton@gsa.gov

Contract Information:

Maximum Order: \$1,000,000
Minimum Order: \$100
Business Type: Woman-Owned Business
Other than Small Business
Geographic Area Covered: Nationwide



Awarded Special Item Numbers:

- **SIN 899-1** Environmental Consulting Services
- **SIN 899-7** Geographic Information Systems (GIS) Services
- **SIN 899-8** Remediation and Reclamation Services

Maximum Order: \$1,000,000

Minimum Order: \$100

Geographic Area Covered: Nationwide

Point of Production: Harrisburg, Pennsylvania, U.S.A.

Business Size: Large Business

Business Type: Woman-Owned Business

DUNS Number: 050509769

Prices Reflect the Net Price for Service Listed

Prompt Payment Terms: 0%, Net 30 Days

Government Purchase Cards: Yes

Foreign Items: None

Time of Delivery: Negotiated for individual Task Orders

Ordering Address: Skelly and Loy, Inc.
449 Eisenhower Boulevard, Suite 300
Harrisburg, PA 17111

Program Manager: Sandra Loy Bell
449 Eisenhower Boulevard, Suite 300
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E-mail: GSA@skellyloy.com

Payment by Mail: Skelly and Loy, Inc.
449 Eisenhower Boulevard, Suite 300
Harrisburg, PA 17111



About Skelly and Loy, Inc.

That was then:

In 1969, LeRoy D. (Bud) Loy and Robert C. Skelly established Skelly and Loy, Engineers-Consultants, offering comprehensive services in mining and environmental research, planning, and design. One of their first actions as partners was to develop the standards by which the company would operate and, through the years, all management decisions have been based on the same three goals: to produce high quality work on time and within budget; to keep staff members gainfully employed through challenging work; and to earn a reasonable profit.



This is now:

Skelly and Loy's success in achieving the goals on which it was founded is best demonstrated through the continued growth of the firm and its impressive portfolio of repeat clients. A privately owned, mid-sized corporation with 5 Mid-Atlantic offices, Skelly and Loy provides a myriad of professional engineering and environmental services to various industries and businesses, government, and the private sector throughout the United States and abroad. Skelly and Loy continues to build on its strong foundation and enhance its offering of professional services.

- Engineering
- Environmental
- Geo-Environmental Investigations
- Cultural Resources
- Digital Information Technology
- After Market Services (AMS)



Experts with broadly based experience and sound technical skills work closely together to produce the superior work for which the firm is well known. Clients' requirements and desires are always kept foremost by working closely to develop the project. This cooperation between Skelly and Loy professionals and clients allows cross-pollination of ideas from many fields of expertise as well as from the client's own particular insight and experience. In each task undertaken, project personnel are carefully chosen to encompass the full range of disciplines required to completely analyze a problem and

provide the best practical solution.



Using the GSA Schedule

What are the Advantages of Using the GSA Environmental Services Schedule?

- GSA has already reviewed Skelly and Loy's capabilities in depth and has qualified the firm for performing a wide variety of environmental tasks.
- When orders are placed against a GSA Schedule contract, they are considered to be issued using full and open competition.
- Federal customers can place an order directly with Skelly and Loy and receive services directly from Skelly and Loy without the delays and administrative requirements of other procurement methods.
- GSA Schedule orders have an average acquisition time of 14 days.
- A Blanket Purchase Agreement can be established for recurring tasks.
- Rates have already been negotiated with GSA.
- There is no maximum contract value.

How do I hire Skelly and Loy, Inc. through the GSA Schedule?

The process is simple and fast:

1. Orders up to \$2,500 (micro-purchase threshold): Develop a Statement of Work, select Skelly and Loy as the most appropriate contractor for your needs, and have your contracts office place the order directly with us.
2. Orders over \$2,500 but under \$5,000,000 (maximum order threshold): Develop a Statement of Work, prepare a request for quotes (RFQ), have your contracts office submit the RFQ via mail, fax, or e-mail to three GSA-approved Environmental Services Contractors including Skelly and Loy, select the contractor whose quote represents the best value, and have your contracts officer place the order directly with the chosen contractor.
3. Orders over \$5,000,000: Same procedures as #2, but RFQs are submitted to more than three GSA-approved Environmental Services contractors.

Your Statement of Work (a performance-based Statement of Work is preferred) should outline, at minimum, the work to be performed, location of work, period of performance, deliverable schedule, applicable standards, acceptable criteria, and any special requirements (i.e., security clearances, travel, special knowledge, etc.)

You may also review contractor information, including our price list, through the GSA Advantage online service at www.GSAAdvantage.com.

For more information, e-mail GSA@skellyloy.com or call 717-232-0593.



SIN 899-1: Environmental Consulting Services

Skelly and Loy, Inc. is an environmental planning and design firm specializing in providing natural, socioeconomic and cultural resource services for our clients whose projects require federal approvals, permits, or funding. Skelly and Loy's Environmental Service Groups staff includes environmental engineers, ecologists, biologists, hydrogeologists, botanists, and other environmental scientists. We maintain a reputation as a leader in providing environmental planning services in compliance with the wide spectrum of federal statutes, regulations, and policies. In particular, we have extensive expertise and experience with projects conducted in compliance with the National Environmental Policy Act (NEPA), the Clean Water Act, the Clean Air Act, the National Historic Preservation Act, the US DOT Act, the US Endangered Species Act, the Civil Rights Act, and the Federal Land and Water Conservation Act. Our technical capabilities include, but are not limited to:

- Environmental Impact Statements Under NEPA
- Endangered Species and/or Wetlands Analysis
- Watershed, Natural Resource, Archaeological and Cultural Resource Management Plans
- Environmental Program Management and Environmental Regulation Development
- Community Impact/Environmental Justice Assessments/Socioeconomic Analyses
- Secondary and Cumulative Impact Analyses
- Land Use and Growth Management Assessments
- Stormwater Management and Erosion and Sedimentation Control
- Air and Noise Analyses; Farmland Assessments
- Agency Coordination and Public Involvement Programs and Conflict Resolution

Skelly and Loy, Inc.'s Geo-Environmental Service Group is a leading-edge provider of professional and technical support services in the assessment of contaminated or potentially contaminated sites also involving Environmental and Hazardous/Toxic Engineering Services. Professional qualifications for these primary areas include appropriately experienced, trained, and accredited personnel with current credentials and certifications. We share a successful 20 year history of past performance in support of military installations, federal agencies, and state/local government owing to our ability to balance team/staff resources with project efforts and project schedules in order to smoothly accomplish multiple task orders within time and cost limitations. Additionally, our demonstrated team experience with a variety of specialized contractors provides quick assemblage of a qualified team while minimizing responsiveness. Relevant experience includes, but is not limited to:

- Data Collection, Feasibility or Risk Analysis
- RCRA/CERCLA Site Investigation
- Hazard and Exposure Assessments; Waste Characterization and Source Reduction Studies
- Review and Recommendation of Waste Tracking or Handling Systems
- Waste Management Plans and/or Surveys
- Review of Technologies and Processes Impacting Waste Management
- Development, Management and Operation of Recycling Programs
- Preliminary Assessments/Site Inspection Assessments (PA/SI)
- Phase I and II Environmental Site Assessment Process
- Environmental Inventories and Baseline Studies
- Environmental and Hazardous/Toxic Investigations
- Integrated Assessments (IA) and Brownfields Assessments (BA)
- Waste Collection, Characterization, and Removal
- Underground/Aboveground Storage Tank Closures
- Preparation of Specifications and Designs for Removal/Remediation/Abatement/Restoration
- Personnel and Equipment Requirements
- Hydrological, Fate and Transport Modeling
- Human Health and Enforcement Support
- Ecological Risk Assessments
- Data Validation/Contractor Laboratory Program (CLP) Support Services



SIN 899-7: Geographic Information Systems (GIS) Services

Skelly and Loy, Inc.'s staff has extensive experience using Geographic Information Systems (GIS) for environmental, mining, and cultural resource projects. Our GIS staff is trained in the use of the latest desktop, server, and Web-based GIS technologies. Skelly and Loy has developed GIS in support of Environmental Impact Statements (EIS), Environmental Assessments (EA), Phase I site assessments, wetland mitigations, habitat assessments, corridor studies, alternatives analyses, historic architecture assessments, and archaeological site prediction models. In addition to desktop applications, Skelly and Loy's GIS staff has developed custom applications for field data collection and incorporation into an enterprise database system. Our GIS staff deploys Web-based applications via ArcIMS and ArcSDE as a cost-cutting solution for our clients.

The GIS team at Skelly and Loy is experienced in the development of primary data as well as the collection and incorporation of secondary source information. We have experience in creating and maintaining spatial databases (geodatabases) and non-spatial databases which can be integrated with GIS features. Relevant experience includes, but is not limited to, the following:

- Mapping and Cartography
- Natural Resource Planning
- Site Selection
- Land Use Planning
- Transportation Planning
- GIS Modeling
- Pollution Analysis
- Watershed Assessments
- Asset Management
- Emergency Preparedness Planning
- Geologic Logs, Topographic Data, 3D/4D Interactive Visualization Packages
- Data Interpretation



SIN 899-8: Remediation and Reclamation Services

Skelly and Loy, Inc.'s Geo-Environmental Service Group is a leading-edge provider of professional remedial support services including planning and implementation related to environmental and hazardous/toxic investigations; preparation and implementation of plans for the sampling and analysis of hazardous/contaminated materials; planning and implementation related to environmental restoration; implementation and oversight of site-specific Health and Safety Plans; and preparation of concept, preliminary, and detailed design for the removal/remediation/abatement/restoration of areas and/or facilities with environmental hazards including soil and groundwater, lead paint, asbestos, PCBs, and other contaminated wastes. Professional qualifications for these primary areas include appropriately experienced, trained, and accredited personnel with current credentials and certifications.

We share a successful 20-year history of past performance in support of military installations, federal agencies, and state/local government owing to our ability to balance team/staff resources with project efforts and project schedules in order to smoothly accomplish multiple task orders within time and cost limitations. Additionally, our demonstrated team experience with a variety of specialized contractors provides quick assemblage of a qualified team while minimizing responsiveness.

Professional qualifications in the primary remedial areas include emergency response and cleanup specialist, environmental engineering, environmental scientist, certified industrial hygienist, biologist, geologist, chemist, hydrology, hydraulic engineering, civil, and geotechnical engineering. Qualifications for other related design efforts include technical support, including drawing production and other related graphic data efforts, specification writers, cost estimators, and surveyors. Many of our staff members have more than 15 years of demonstrated project participation and shared working relationships while employed with Skelly and Loy. These team members possess proven project management and quality assurance capabilities and demonstrated experience involving the most complex projects and schedules, particularly during periods of peak demand. Our experience has shown that, in order to ensure that the project process flows smoothly, a project setting with well-defined organizational roles and responsibilities is an essential element for successful Program Management. Furthermore, these well-defined organizational roles and responsibilities are proven key elements that enable our firm to continually expand the range of experience of our staff with the added benefit of professional growth. Relevant experience includes, but is not limited to, the following.

- Preparation, Characterization, Field Investigation, Conservation, and Closure of Site
- Long-Term Monitoring/Long-Term Operation (LTM/LTO)
- Containment, Monitoring, and/or Reduction of Hazardous Waste Sites
- Ordinance Removal and Support
- Excavation, Removal, Transportation, Storage, Treatment, and/or Disposal of Hazardous Waste
- Wetland Restoration
- Emergency Response
- UST/AST Removal
- Air Monitoring
- Soil Vapor Extraction, Stabilization/Solidification, Bio-Venting, Carbon Absorption, and/or Reactive Walls and Containment
- Remedial Action Plans and Designs
- Alternatives Evaluation
- Environmental Restoration
- Regulatory Agency Coordination
- Permitting
- Treatability Studies
- Pilot Testing
- Design, Construction, Installation, Operation, and Maintenance of Soil and Groundwater Treatment Systems Including Soil Vapor Extraction, Air Sparging, Ultraviolet, Dual Phase Extraction, Pump and Treat, Air Stripping, Slurry Walls, Grout Curtains, and Bioremediation



Who Can Use This Contract?

The agencies and activities named below may use contracts established under this Federal Supply Schedule:

- All federal agencies and activities in the executive, legislative, and judicial branches.
- Any government contractors authorized in writing by a federal agency pursuant to 48 CFR 51.1.
- Mixed ownership government corporations (as defined in the Government Corporation Control Act).
- The government of the District of Columbia.
- Other activities and organizations authorized by statute or regulation to use GSA as a source of supply.
- In the event of a major disaster, state and local governments can use GSA schedules for recovery efforts. The RC after our SINS identifies Skelly and Loy as a contractor eligible to offer recovery services.

For a complete list of eligible users, visit the GSA Website at www.GSA.gov.



Price List

Price List Reflects Modification No. PS-0010, Effective October 26, 2009

Labor Category	Government Hourly Rate
Principal	\$210.00
Senior Manager III	\$136.50
Senior Manager II	\$109.30
Senior Manager I	\$90.80
Senior Professional II	\$79.60
Senior Professional I	\$74.40
Project Professional II	\$70.00
Project Professional I	\$58.20
Staff Professional II	\$52.50
Staff Professional I	\$43.10
Technician II	\$31.20
Technician I	\$23.70
Technical Typist	\$36.10

SCA Matrix

SCA Eligible Contract Labor Category	SCA Equivalent Code - Title	WD#
Technical Typist	01610 - Word Processor	05-2447

The SCA is applicable to this contract, and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

If you have any questions, please contact:
Corporate Headquarters
 449 Eisenhower Boulevard, Suite 300
 Harrisburg, PA 17111
 Company Website: www.skellyloy.com

Phone: 717-232-0593
 Fax: 717-232-1799
 Contact: Ms. Sandra Loy Bell, CEO
 E-mail: GSA@skellyloy.com



Labor Category Descriptions

Principal. The Principal position encompasses all owners in the firm with the responsibility of managing the day-to-day operations of the organization. Principals have the business and technical training commensurate with their roles, typically including a post-graduate degree. While it is not expected that a Principal will have much of a direct, billable role in this contract, some time may be needed for their review and specific expertise.

Senior Manager III. The Senior Manager III position is generally reserved for service group managers and vice presidents. Senior Manager III personnel are responsible for the management of operations for the services their groups provide. Typically, a Senior Manager III is a degreed employee with more than fifteen years of experience.

Senior Manager II. Senior Manager II personnel generally have more than fifteen years of experience in their field of expertise and have some level of supervisory responsibility. Often times, personnel in the Senior Manager II category have post-graduate degrees, including degrees at the masters and doctorate levels. Under this contract, the Senior Manager II will typically serve as QA/QC officer and designated contact person for the contract. The Senior Manager II will provide expertise in technical, managerial, and scheduling matters, and will assign the appropriate personnel and resources to each work order.

Senior Manager I. An employee at the Senior Manager I level typically has more than fifteen years of experience and is a degreed individual, including post-graduate degrees. They handle certain supervisory functions on projects and provide specialized technical expertise. All of the technical personnel in the category have served in a project management role and are expected to fulfill that same role under this contract.

Senior Professional II. An employee in the Senior Professional II category generally has more than 10 years of experience in their field of expertise. A degreed individual, many of the Senior Professional II staff have post-graduate degrees and perform project management and technical support to Skelly and Loy projects. The Senior Professional II can also serve as project manager under this contract.

Senior Professional I. A Senior Professional I typically has more than eight years of experience in his/her technical field. Senior Professionals I may have a proven record of specialized studies and can serve in a variety of roles, including project manager. Typically a post-graduate degreed individual, staff under the Senior Professional I category will provide specialized technical expertise under this contract and may perform some level of project management.

Project Professional II. An employee in the Project Professional II category will typically have some level of project management experience. Most of the Project Professional II staff have four-year degrees and may have some level of certification in their field of expertise.

Project Professional I. An employee in the Project Professional I category may be a junior-level project manager. Most of the Project Professional I staff have four-year degrees in their field of expertise. The Project Professional I typically serves as technical support to the project manager.

Staff Professional II. Staff Professionals II have either been with Skelly and Loy for a few years or have joined our staff with some prior experience. This position serves as technical support for project managers. Employees in this classification are usually junior-level professionals and have four-year degrees.

Staff Professional I. Staff Professionals I are entry-level professionals with fewer than three years of experience in their field of expertise. They serve as support to the higher-level professionals. Employees in this classification typically have four-year degrees.

Technician II. Technicians are placed in the Technician II level when they have been with the firm for a few years. They do not typically hold four-year degrees and are mainly responsible for much of the fieldwork, including data collection.

Technician I. This classification includes entry-level non-professionals, who are responsible for various field duties. The staff in the Technician I category generally do not have four-year degrees.

Technical Typist. A Technical Typist assists with formatting and production of reports, typing of various project-related forms, and transmittal of project documents.