On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is http://www.GSAAdvantage.gov

Association of State Wetland Managers, Inc.

Contract Number: GS-10F-0065V
For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at http://www.gsa.gov/schedules-ordering.

Pricelist current as of Modification #44

Contractor: Association of State Wetland Managers, Inc.
32 Tandberg Trail, Suite 2A
Windham, ME 04062

Business Size: Small
Telephone: (207) 892-3399
FAX Number: (207) 894-7992
Web Site: www.aswm.org
Contract Administration: Marla Stelk
E-mail: marla@aswm.org
CUSTOMER INFORMATION:

1a. Awarded Special Item Number(s):

<table>
<thead>
<tr>
<th>SCHEDULE TITLE</th>
<th>SIN</th>
<th>PSC</th>
<th>SIN TITLE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multiple Award Schedule</td>
<td>541620</td>
<td>F999</td>
<td>Environmental Consulting Services</td>
</tr>
<tr>
<td>Multiple Award Schedule</td>
<td>611430</td>
<td>F999</td>
<td>Professional and Management Development</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Training</td>
</tr>
<tr>
<td>Multiple Award Schedule</td>
<td>OLM</td>
<td>--</td>
<td>Order Level Material</td>
</tr>
</tbody>
</table>

1b. Identification of lowest price:  
See Pricelist for details

1c. Job titles, experience, functional responsibility, and education:  
See Pricelist for details

2. Maximum order: $1,000,000.00

3. Minimum order: $100.00

4. Geographic coverage: Domestic only

5. Point(s) of production: Same as company address

6. Discount from list prices or statement of net price: Government net prices (discounts already deducted)

7. Quantity discounts: None offered

8. Prompt payment terms: Net 30 days  
Note: Prompt payment terms must be followed by the statement "Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions"

9. Foreign items (list items by country of origin): None

10a. Time of Delivery: Specified on the Task Order

10b. Expedited Delivery: Contact Contractor

10c. Overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements: Contact Contractor

11. F.O.B. Point(s): Destination

12a. Ordering Address(es): Same as Company address

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3.
13. Payment address(es): Same as Company address
14. Warranty provision: Contractor’s standard commercial warranty
15. Export Packing Charges (if applicable): N/A
16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A
17. Terms and conditions of installation (if applicable): N/A
18. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A
18a. Terms and conditions for any other services (if applicable): N/A
19. List of service and distribution points (if applicable): N/A
20. List of participating dealers (if applicable): N/A
21. Preventive maintenance (if applicable): N/A
22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A
22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov/
23. SAM Unique Entity ID: UBLDNY5N9JD7
24. Notification regarding registration in System for Award Management (SAM) database: Registered
Overview

The Association of State Wetland Managers, Inc. (ASWM) was established in 1983 to 1) promote and enhance protection and management of wetlands and other water resources, 2) to promote application of sound science in wetland management and 3) to provide training, information, and education. ASWM is nationally recognized as a leader in providing high quality policy, science, and legal analyses to support environmental planning on wetlands and other water topics for federal agencies and other clients. States, tribes, universities, and other non-profit organizations look to ASWM for leadership in matters of cooperative federalism, national wetland policy, applying sound science, interpreting and implementing the Clean Water Act and related programs, restoring aquatic ecosystems, and integrating wetlands into other programs such as water quality, flood risk reduction, watershed management, wildlife and biodiversity. They do so because ASWM has a strong reputation for providing accurate, useful and timely information. ASWM is also a nationally recognized leader in providing educational and training webinars, learning modules, training workshops, meetings, and symposiums. ASWM staff collectively have over 30 years of experience in curriculum development, needs assessment, evaluation, facilitation, and logistical support.

AWARDED LABOR CATEGORY DESCRIPTIONS AND PRICING.

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Science and Policy Analyst</td>
<td>$100.45</td>
</tr>
<tr>
<td>Sr. Staff Science and Policy Analyst</td>
<td>$97.38</td>
</tr>
<tr>
<td>Research Associate</td>
<td>$49.00</td>
</tr>
<tr>
<td>Publications Specialist</td>
<td>$49.20</td>
</tr>
<tr>
<td>Administrative Specialist</td>
<td>$40.00</td>
</tr>
<tr>
<td>Senior Program Director</td>
<td>$108.00</td>
</tr>
<tr>
<td>Policy Analyst</td>
<td>$65.00</td>
</tr>
<tr>
<td>Website Administrator</td>
<td>$48.00</td>
</tr>
<tr>
<td>Communications Specialist</td>
<td>$48.00</td>
</tr>
<tr>
<td>Accounting &amp; HR Manager</td>
<td>$48.00</td>
</tr>
</tbody>
</table>
**Labor Category Descriptions:**

**Senior Science and Policy Analyst**  
*Education Requirements:* Minimum requirement Masters and law degree or equivalent experience.  
*Experience:* Minimum of 10 years of high-quality research and analyses of policy, program and legal issues.  
*Function:* Conducts research and analyses of policy program and legal issues. Writes reports, articles, books for publications. Develops educational materials. Develops and delivers presentations and briefings. Organizes and facilitates dialogue with a broad range of interest groups. Directs consensus building, problem solving and development of long-term strategies by integrating best available science, legal considerations and program delivery. Organizes meetings and workshops.

**Sr. Staff Science and Policy Analyst**  
*Education Requirements:* Minimum requirement Bachelor's degree in environmental science or related topic.  
*Experience:* Minimum of 10 years of experience developing and implementing wetland, wildlife, and water programs; analyzing and developing new public policy and managing projects and staff.  

**Research Associate**  
*Education Requirements:* Minimum requirement Bachelor's degree in environmental science or related topic  
*Experience:* Five years experience in natural resource management issues.  
*Function:* Conducts program and policy research. Writes reports and news articles. Edits electronic and printed publications. Supports workshop and conference delivery. Assists with other projects as appropriate.

**Publications Specialist**  
*Education Requirements:* Minimum requirement Bachelor's degree.  
*Function:* Provides assistance with workshop/conference delivery, liaison with outside printing services. Assists with other projects as appropriate.
Administrative Specialist  
*Education Requirements:* Minimum High School or GED.  
*Experience:* Minimum of 15 years of work experience in supporting development of reports, conferences, and publications.  
*Function:* Provides a wide variety of administrative functions including drafting and finalizing correspondence, handling conference and meeting arrangements, coordinating communications, updating expert lists, proofreading. Assists in other activities as assigned. This is an administrative employee position not subject to the Service Contract Act.

Senior Program Director  
*Education Requirements:* Masters  
*Experience:* Minimum of 20 years of work experience  
*Function:* Directs and supervises all staff and product development and delivery. Conducts high level research and analyses of policy program and legal issues. Writes reports, articles, books for publications. Develops educational and training materials. Develops and delivers presentations and briefings. Organizes and facilitates dialogue with a broad range of interest groups, partners and stakeholders. Directs consensus building, problem solving and development of long-term strategies by integrating best available science, legal considerations and program delivery. Organizes meetings and workshops. Provides advice and assistance to businesses and other organizations on environmental issues on topics such as endangered species, wetland, watershed, and natural resource management.

Policy Analyst  
*Education Requirements:* Masters.  
*Experience:* Minimum of 5 years of work experience  
*Function:* Conducts program and policy research. Writes reports and news articles. Facilitates workgroups and develops project outputs. Edits electronic and printed publications. Supports workshop and conference development and delivery. Assists with other projects as appropriate.

Website Administrator  
*Education Requirements:* Bachelors.  
*Experience:* Minimum of 10 years of work experience  
*Function:* Designs, develops and updates webpages, develops electronic publications and communications, and assists with workshop, training and meeting logistics and delivery.

Communications Specialist  
*Education Requirements:* Bachelors.  
*Experience:* Minimum of 10 years of work experience  
*Function:* Designs and develops outreach and communications materials and messaging, coordinates all communications and outreach activities, post-processes all recorded webinars, including editing and working directly with presenters and/or clients as needed, develops and integrates fundraising, outreach, social media strategies and messaging to achieve project goals.
Accounting & HR Manager

Education Requirements: Associates.

Experience: Minimum of 5 years of work experience

Function: Administers GSA contract, produces bi-weekly, monthly, quarterly and annual financial reports, maintains all bank accounts, handles payables/receivables, administers employee benefits and payroll, prepares financials for annual audit and IRS 990, manages insurances and other financial and HR responsibilities.

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CRF 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.