

FACT SHEET for **NORTHWEST MANAGEMENT, INC.**



Contract # GS-10F-0075R

The Professional Services Schedule (PSS)

Contract Period: November 8, 2014 to November 7, 2019

Business Size: Small Business

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DUNS #: 153865548

- 1a. Awarded Professional Services Schedule (PSS)
- 1b. Services and rates can be found on pages 3-5 of this pricelist.
- 1c. Hourly rates are applicable and a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees are provided on page 3-5 of this pricelist.
2. Maximum Order: \$1,000,000.00
3. Minimum Order: \$100.00
4. Geographic Coverage (delivery Area): Domestic
5. Point(s) of production: same as above address
6. Discount from list prices or statement of net price: All prices listed reflect net prices for those services
7. Quantity Discounts: none offered
8. Prompt Payment Terms: Net 30 days
- 9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold: Government purchase cards are accepted below the micro-purchase threshold.
- 9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold: Government purchase cards are not accepted above the micro-purchase threshold.

10. Foreign items: None
- 11a. Time of delivery: Specified on the Task Order
- 11b. Expedited Delivery: Contact Contractor
- 11c. Overnight and 2-day delivery: Contact Contractor
- 11d. Urgent Requirements: Contact Contractor
12. F.O.B Point(s): destination
- 13a. Ordering Address(es). Same as address above.
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3
14. Payment Address: Northwest Management, Inc. PO Box 9748, Moscow, ID 83843
15. Warranty Provision: In accordance with Standard Commercial Warranty
16. Export Packaging Charges: Not Applicable
17. Terms and Conditions of Government Purchase Card Acceptance: Contact Contractor.
18. Terms and condition of rental, maintenance and repair (if applicable): Not Applicable.
19. Terms and conditions of installation (if applicable): Not applicable
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): Not applicable.
21. List of service and distribution points (if applicable): Not applicable.
22. List of participating dealers (if applicable): Not applicable.
23. Preventive maintenance (if applicable). Not applicable.
- 24a. Special attributes such as environmental attributes (e.g recycled content, energy efficiency, and/or reduced pollutants). Not applicable.
- 24b. Section 508 compliance information availability on Electronic and Information Technology (EIT) supplies and services and show where full details can be found. The EIT standards can be found at: www.section508.gov/: Not applicable.
25. Data Universal Number System (DUNS) number: 15-3865548

26. Notification regarding registration in Central Contractor Registration (CCR) database: We are registered with CCR.

Established in 1984, Northwest Management, Inc. (NMI) is a natural resources management consulting firm based in Moscow, Idaho, with offices in Helena, Montana and Deer Park, Washington. NMI provides state-of-the-art management services to industrial and non-industrial timberland owners, and federal, state and tribal agencies. NMI's staff of 30 employees includes people experienced in forest and range management, geographical information systems (GIS), land use planning, silviculture, water resources, fuels and fire management, natural resources inventory, forest road layout and design, natural resource economics and finance, and land appraisal.

NMI personnel are members of the Association of Consulting Foresters (ACF), the Society of American Foresters (SAF), and the Registrar Accreditation Bureau (RAB) for Environmental Management System (EMS) and Sustainable Forestry Initiative (SFI) Auditors, and the International Society of Arboriculture.

NMI concentrates on Land Management and Planning, incorporating forest inventory and analysis, conservation easement documentation, range, vegetation and wildlife studies, water resources, hazard mitigation planning, grant writing, and environmental auditing services.

GSA Price List

Category	GSA Rate
Forestry Technician	\$45.00
Forestry Technician I	\$49.50
Professional Forester	\$50.00
Professional Forester I	\$63.00
Natural Resource Planning	\$50.00
Project Lead Professional Expert	\$90.00
Water Resource Professional	\$97.20
Wildlife Biologist	\$76.50
Natural Resource Professional	\$76.50
Auditor	\$70.87
GIS Mapping Technician	\$45.00
GIS Mapping Technician I	\$63.00
GIS Professional	\$58.50
GIS Mapping Professional I	\$112.50
Word Processor III*	\$49.50
Training	\$112.50

“The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.”

SCA Eligible Contract Labor Category	SCA Equivalent Code – Title	WD Number
Word Processor III	01613-Word Processor III	05-2159 (Rev-14) posted 6/19/2013 Idaho Statewide

Proposed/Awarded prices are compliant with the SCA.

Labor Category Descriptions

Forestry Technician

Perform Professional services that require the application of forestry and natural resource principles and techniques in the management of forested and range landscapes. Holds a bachelor degree with a minimum of 3 years experience.

Forestry Technician I

Perform Professional services that require the application of forestry and natural resource principles and techniques in the management of forested and range landscapes. Holds a bachelor degree with a minimum of 4 years experience.

Professional Forester

Perform Professional services that require the application of forestry and natural resource principles and techniques in the management of forested and range landscapes. Holds a bachelor degree with a minimum of 3 years experience.

Professional Forester I

Perform Professional services that require the application of forestry and natural resource principles and techniques in the management of forested and range landscapes. Holds a bachelor degree with a minimum of 6 years experience.

Natural Resource Planning

Fire/emergency preparedness planning, resource management planning, silvicultural prescription, forest road layout and design planning. Holds a bachelor degree and a minimum of 5 years experience.

Project Lead Professional Expert

Manages and performs professional services that require the application of forestry and range ecology and natural resource principles and techniques in the management of natural resources. Holds a bachelor degree and a minimum of 10 years experience or a masters degree and a minimum of 5 years experience.

Water Resource Professional

Perform professional services that require the application of hydrology and interdisciplinary resource principals, techniques and policy in the management of water resource, quantity, quality and use. Holds a masters degree and a minimum of 5 years experience.

Wildlife Biologist

Perform professional services that require the application of range and natural resource principles and techniques in the management of wildlife. Holds a bachelor degree with a minimum of 5 years experience.

Natural Resource Professional

Perform Professional services that require the application of forestry and natural resource principles and techniques in the management of forested and range landscapes.
Holds a bachelor degree with a minimum of 7 years experience.

Auditor

Evaluation of federal, state, tribal and corporate laws and rules affecting forest practices including expertise in ISO-14001 Sustainable Forestry Initiative and international environmental auditing protocols.
Holds a bachelor degree and a minimum of 5 years experience.

GIS-Mapping Technician

Mapping, geospatial analysis and interpretation of data, remote sensing and analysis-often used for assessing risk of fire ignition and spread.
Holds a bachelor degree with a minimum of 3 years experience.

GIS Mapping Technician I

Mapping, geospatial analysis and interpretation of data, remote sensing and analysis-often used for assessing risk of fire ignition and spread.
Holds a bachelor degree with a minimum of 6 years experience.

GIS Mapping Professional

Mapping, geospatial analysis and interpretation of data, remote sensing and analysis-often used for assessing risk of fire ignition and spread.
Holds a bachelor degree with a minimum of 5 years experience.

GIS Mapping Professional I

Manages project and performs mapping, geospatial analysis and interpretation of data, remote sensing and analysis-often used for assessing risk of fire ignition and spread.
Holds a bachelor degree with 7 years experience.

Word Processor III

Set up and prepare reports, letters, mailing labels, and other materials on a computer using a keyboard and word processing software.
Has a High School Degree and solid knowledge of word processing software with a minimum of 3 years experience.

Training

Develop and teach classes in the areas of wildfire rehabilitation and restoration, GPS, GIS and financial analysis.
Holds a bachelor degree with a minimum of 5 years experience.

Expertise Related to Professional Services Schedule (PSS)

Authorized by the Cooperative Forestry Assistance Act of 1978, the **Forest Stewardship Program (FSP)** provides technical assistance, through state forestry agency partners, to non-industrial private forest owners to encourage and enable active long-term forest management. The FSP makes landowners more aware of the various values associated with their forested properties, and provides them with multi-resource stewardship plans for enhancing and sustaining these values.

NMI has **completed hundreds of stewardship plans and forest management plans** throughout the west for both non-industrial private landowners and government agencies. Several staff members have worked closely with the Nez Perce, Makah,

Coeur d'Alene and Wind River tribes, along with government agencies such as the Bureau of Land Management, Idaho Department of Lands, and Washington Department of Natural Resources in **areas of rehabilitation, historic preservation, forest management, range management and management planning**.

NMI has **completed over 45 wildfire hazard assessments and mitigation plans in the Pacific Northwest as well as environmental assessments for the BLM**. All of Northwest Management, Inc.'s wildfire protection plans and multi-hazard mitigation plans are co-compatible with the **National Fire Plan and FEMA standards**.

NMI has conducted fuels modification treatments on tens of thousands of acres of industrial forestlands, non-industrial private forestlands, state and federal ground as well as tribal lands in Idaho, Washington, Montana, and Wyoming.

NMI has been intricately involved with the Western Governors' Association to develop a region-wide format for Fire Mitigation Plans in the west. NMI played an important leadership and cooperative role in the 2003 Western Governors' Association meetings in Missoula and Salt Lake City. At the Missoula meeting, Idaho Governor Kempthorne made special mention of the company's efforts on behalf of Idaho counties.

Northwest Management, Inc. has **two Certified RAB (Registrar Accreditation Bureau) EMS (Environmental Management System) Lead Auditor for the ISO-14001, SFI, (Sustainable Forestry Initiative), FSC (Forest Stewardship Council), Chain of custody, and international environmental auditing protocols**. They have conducted environmental audits throughout the United States, which include evaluating federal, state, tribal and corporate laws and rules affecting forest practices throughout the country.

Northwest Management, Inc. also employs 2 additional ISO 14001 trained lead auditors for SFI, FSC forest management and chain of custody.

Environmental Occupational Training Services

NMI fire managers are certified through the USFS Northern Region Wildland Fire Coordinating Group to train in Wildland Fire and Prescribed Fire Management in both Region 1 and Region 3. In past fire seasons, NMI trained over 300 firefighters in Standards for Survival and Basic Wildland Fire for the Clearwater/Nez Perce National Forest.

Geographic Information Systems (GIS)

NMI operates a state-of-the-art geographical information systems (GIS) laboratory in Moscow, Idaho. Through the use of geospatial and remote sensing analysis technologies, NMI can produce extremely high quality dye-based ink maps on paper up to 44 inches wide on a continuous roll. **Our GIS department has conducted fire-prone landscapes analysis, flood plain mapping, and vegetation mapping**.