

EcoChem Awarded GSA Multiple Award Schedule Contract GS-10F-0103T Environmental Planning Services & Documentation January 23, 2012 to January 22, 2017

The General Services Administration (GSA) streamlined government agency contracting process for environmental services by developing a Multiple Award Schedule (MAS) for Environmental Advisory Services. EcoChem has been awarded a MAS contract (#GS-10F-0103T) to provide environmental QA planning, data quality evaluation and data management services under Special Item Number (SIN) 899.

SIN 899 - Environmental Services

EcoChem is an environmental consulting firm that specializes in providing quality assurance oversight and management of analytical data in support of various environmental investigations. EcoChem is also a woman owned business, located in the state of Washington. EcoChem provides the following services in support of this contract:

- Laboratory Pre-qualification and Performance Auditing/QA Oversight – EcoChem develops laboratory statements of work to clarify expectations, performs procedural audits during analysis of the project samples, and evaluates data to fully assess the seriousness of any laboratory exceptions to practice.
- Environmental Data Validation - EcoChem offers various levels of data validation and interpretation, from simple data verification, to review of QC summary sheets against established criteria, and full technical validation of all results and supporting raw data. EcoChem's Data Validation process utilizes in-house SOPs and worksheets that have been developed based on the requirements of common programs and methods (e.g., EPA Functional Guidelines, CLP SOW, SW-846, etc.).
- Data Management (Electronic and Hardcopy) - A useful and accurate database has become increasingly important to large-scale environmental projects; and the compilation of historical data with current data can pose quality and comparability issues. EcoChem has combined our programming skills with our in-depth familiarity of environmental data quality, laboratory quality assurance, and the environmental consulting practice so that the resulting database is available to all potential data users. It is this unique combination of skill that differentiates EcoChem in the field of environmental data management.
- Environmental Chemistry and QA Consultation - Analytical chemistry is the cornerstone of EcoChem's capabilities. Our experienced chemists and scientists provide consultation on analytical method selection, analytical performance evaluation, fate and transport of contaminants and quality assurance protocols. We also provide expert testimony in support of natural resource damage assessment and environmental investigations.

What is a Multiple Award Schedule?

A MAS contract is awarded to qualified companies for a group of related services – in this case Environmental Services – to be delivered directly to the customer. All rates have been pre-negotiated with GSA and any federal agency (or approved federal contractor) wishing to utilize the MAS need only review the features and rates for the service needed, determine the best value for the agency, and place the order.

Agencies placing task orders against the MAS no longer need to synopsise requirements, seek further competition, or make time-consuming determinations of fair and reasonable pricing. Agencies can simply select schedule contractors like EcoChem, whose pricing has already been found to be fair and reasonable. Additionally, agencies

are not required to set aside acquisitions for small business. Some of the many advantages of this program to federal agencies and their contractors include:

- Easy access to commercial services
- Volume discount pricing
- Contractor/customer direct relationship
- Satisfies all applicable laws and regulations
- A CBD synopsis is NOT required
- Competition requirements have been met
- Prices determined fair and reasonable
- The government credit card can be utilized
- No maximum order limitations
- Ease of ordering

Authorized Users and Geographic Coverage

The following agencies (and government contractors) may use the EcoChem MAS contract anywhere in the world:

- All federal agencies and activities in the executive, legislative and judicial branches.
- Government contractors authorized in writing by a federal agency pursuant to CFR 51.1
- Mixed ownership government corporations such as the US Postal Service.
- Other activities and organizations authorized by statute or regulation to use GSA as a source of supply.

Ordering Information

For orders under \$2,500, buyers may simply prepare a Statement of Work and place the order directly with EcoChem. For orders between \$2,500 and \$1,000,000, buyers are required to ensure a "best value" determination (as required by FAR 8.404) by completing the following tasks: (1) Prepare a Statement of Work; (2) Send Request for Quotes to as least 3 contractors; (3) Review schedule contractor quotes that are returned in a timely manner; (4) Consider price, plus administrative costs; (5) Select the contractor who provides the "best value" (6) Place order directly with contractor.

Contracting Assistance

Please contact Bryan Setzer (206) 508-2127, (bsetzer@ecochem.net) for additional information regarding the scope of services offered under this contract.

GSA can provide assistance directly to agencies that want to utilize the MAS at the Management Services Center at Customer/Vendor Assistance Line (800) 241-RAIN x 7900 or GSA online at www.gsa.gov and www.gsaadvantage.gov for on-line contracting of services.

General Services Administration - Federal Supply Services Authorized Federal Supply Schedule Price List

Schedule Title: Environmental Services

Federal Supply Group: 899 -1 & 899 - 1RC

Class: F999

MSA Contract No.: GS-10F-0103T

Contract Period: January 23, 20012 to January 22, 2017 (with two additional 5-year options)

Contractor: EcoChem, Inc., 1011 Western Ave., Suite 1011, Seattle, WA 98104

Telephone: (206) 508-2127

Web Site: <http://www.ecochem.net>

Contract Administrator: Linda Bohannon (lbohannon@ecochem.net)

Business Size: Small, Women-Owned

CAGE Code: 6MSZ7

PRICING YEAR 8 (JANUARY 23, 2014 – JANUARY 22, 2015) MOD PS-0002

Billing Title (Professional Level)	2014 GSA Rate (fully burdened including IFF)
Sr. QA Specialist / Sr. Environmental Specialist	\$130.03
Technical Director	\$ 96.16
Senior Chemist	\$ 81.95
Project Chemist	\$ 64.47
Staff Chemist	\$ 57.91
Technical Support II	\$ 54.64
Technical Support I	\$ 48.08

PRICING YEAR 9 (JANUARY 23, 2015 – JANUARY 22, 2016) MOD PS-0002

Billing Title (Professional Level)	2015 GSA Rate (fully burdened including IFF)
Sr. QA Specialist / Sr. Environmental Specialist	\$133.94
Technical Director	\$ 99.04
Senior Chemist	\$ 84.41
Project Chemist	\$ 66.41
Staff Chemist	\$ 59.65
Technical Support II	\$ 56.28
Technical Support I	\$ 49.52

PRICING YEAR 10 (JANUARY 23, 2016 – JANUARY 22, 2017) MOD PS-0002

Billing Title (Professional Level)	2016 GSA Rate (fully burdened including IFF)
Sr. QA Specialist / Sr. Environmental Specialist	\$137.95
Technical Director	\$102.02
Senior Chemist	\$ 86.95
Project Chemist	\$ 68.40
Staff Chemist	\$ 61.44
Technical Support II	\$ 57.96
Technical Support I	\$ 51.01

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Environmental Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA, this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable wage determination number. Failure to do so may result in cancellation of the contract

Labor Category	Characteristics
Project Advisor/Quality Assurance Specialist	
Minimum General Experience	This position requires a minimum of ten years' experience in managing project and/or program performance from inception to deployment. Demonstrated ability to provide technical guidance and expertise to project staff and monitor quality of work.
Minimum Training & Education	A Master's degree in chemistry, biology, environmental studies, or other natural science or related discipline. Equivalent technical training and/or experience may be substituted for education using the relationship of two years of training and/or experience for each year of education.
Duties & Responsibilities	Serves as the senior manager and authorized interface with the customer Program Manager (PM), Contracting Officer (CO), and other ordering activity senior level personnel. Responsible for overall contract performance. Assures that contractor personnel deliver the customer's desired technical solution within the mutually established contract schedule and cost.
Technical Director	
Minimum General Experience	This position requires a minimum of ten years' experience within technical areas of expertise. Demonstrated experience using current database management system (DBMS) technologies, application design using various DBMS, and experience with DBMS internals. Proven ability to manage medium to large-scale projects. Recognized expert in specific areas of environmental chemistry, quality assurance, and analytical data management.

Technical Director (cont'd.)	
Minimum Training & Education	A Master's degree in chemistry, biology, environmental studies, or other natural science or related discipline. Specialized training in computer systems, information science and software. Equivalent technical training and/or experience may be substituted for education using the relationship of two years of training and/or experience for each year of education.
Duties & Responsibilities	Serves as the senior technical specialist for all project work. Responsible for overall technical quality. Assures that contractor personnel deliver the customer's desired technical solution utilizing established methodologies and procedures. Plans and directs highly technical projects, involving all aspects of information and data management. Directs completion of tasks within estimated timeframes and budget constraints. Schedules and assigns duties to subordinates. Interfaces with customer personnel. Reports in writing and orally to Contractor management and customer representatives.
Senior Chemist	
Minimum General Experience	This position requires a minimum of ten years' experience in technical areas of expertise and increasing responsibility for managing project performance from inception to deployment. Technical expertise in specific areas of environmental chemistry, quality assurance, and analytical data management.
Minimum Training & Education	A Bachelor's degree in chemistry, biology, environmental studies, or other natural science or related discipline. Equivalent technical training and/or experience may be substituted for education using the relationship of two years of training and/or experience for each year of education.
Duties & Responsibilities	Serves as the senior scientist and project manager for medium to large projects. Assist Project Advisor in project design, integration, and implementation. Responsible for overall technical quality and project performance.
Project Chemist	
Minimum General Experience	This position requires a minimum of ten years' experience in technical areas of expertise and increasing responsibility for managing project performance from inception to deployment. Technical expertise in specific areas of environmental chemistry, quality assurance, and analytical data management.
Minimum Training & Education	A Bachelor's degree in chemistry, biology, environmental studies, or other natural science or related discipline. Equivalent technical training and/or experience may be substituted for education using the relationship of two years of training and/or experience for each year of education.
Duties & Responsibilities	Serves as the senior scientist and project manager for small to medium projects. Assist Project Advisor in project design, integration, and implementation. Responsible for overall technical quality and project performance.

Staff Chemist	
Minimum General Experience	Minimum of four years of relevant work experience, at least six months of which should be in an environmental analytical laboratory.
Minimum Training & Education	A Bachelor's degree in chemistry, biology, environmental studies, or other natural science or related discipline. Equivalent technical training and/or experience may be substituted for education using the relationship of one year of training and/or experience for each year of education.
Duties & Responsibilities	Provide support to the project team by performing varied scientific/technical assignments including analytical data validation, data management, and data interpretation. Demonstrated proficiency in translating technical guidance into usable data.
Technical Support Services II	
Minimum General Experience	This position requires five + years of relevant work experience.
Minimum Training & Education	A Bachelor's degree in chemistry, biology, environmental studies, or other natural science or related discipline. Equivalent technical training and/or experience may be substituted for education using the relationship of one year of training and/or experience for each year of education. Intermediate to advanced knowledge of Microsoft Office applications e.g., spreadsheet, database, presentation and word processing applications.
Duties & Responsibilities	Conduct site and chemical research using computerized and fixed library search routines. Compile research in project specific database or file structures. Present research findings for agency review. Provide technical support and quality control review for chemistry and data validation projects which may include GIS/mapping, documentation planning, cost accounting, data and records management, and document control.
Technical Support Services I	
Minimum General Experience	Minimum of one – five years of relevant work experience.
Minimum Training & Education	A Bachelor's degree in chemistry, biology, environmental studies, or other natural science or related discipline. Equivalent technical training and/or experience may be substituted for education using the relationship of one year of training and/or experience for each year of education. Working knowledge of Microsoft Office applications e.g., spreadsheet, database, presentation and word processing applications.
Duties & Responsibilities	Support site and chemical research using computerized and fixed library search routines. Data entry and review in project specific database or file structures. Provide technical support and quality control review for chemistry and data validation projects which may include GIS/mapping, documentation planning, cost accounting, data and records management, and document control.

CONTRACTOR INFORMATION

1. **Special Item Number:** SIN 899-1, Environmental Planning Services & Documentation

Current (Year 8: 1/23/14 – 1/22/15) hourly rates and description: Job titles, experience, functional responsibility, and education for all hourly rates are provided below.

Name	GSA Billing Title	Current Billing Rate	Degree	Major	Yrs Professional Experience as of 2015
Linda Bohannon	Principal QA Specialist	\$130.03	—	Business Management Quality Assurance	36
Eric Strout	Technical Director	\$99.04	BA BS	Chemistry Microbiology	26
Chris Ransom	Technical Director	\$99.04	BA	Chemistry	25
Christina Mott-Frans	Technical Director	\$99.04	BS	Chemistry	27
Paul Swift	Senior Chemist	\$81.95	PhD	Chemistry	23
Michela Hernandez	Senior Chemist	\$81.95	BS	Chemistry	8
Melissa Swanson	Senior Chemist	\$81.95	MS BA	Chemical Oceanography Chemistry	17
Ben Frans	Senior Chemist	\$81.95	BS	Chemistry	17
Julie Hall	Senior Chemist	\$81.95	BS	Chemistry	28
Mary Sam	Project Chemist	\$64.47	BS	Chemistry	6
Megan Failor	Project Chemist	\$64.47	BS	Chemistry	5
Chris Wendle	Technical Support II	\$54.64	BA	Environmental Studies	9
Elysebeth Joshi	Technical Support I	\$48.08	BS	Botany	16

2. **Maximum Order:** \$1,000,000
3. **Minimum Order:** \$100
4. **Geographic Coverage:** Domestic only
5. **Points of Production:** Same as company address
6. **Discount from list prices or statement of net price:** Prices shown are net (discount already deducted)
7. **Quantity discounts:** none offered
8. **Prompt payment terms:** Net 30 Days
9. **Government purchase cards are accepted below the micro-purchase threshold:** Yes
Government purchase cards are accepted above the micro-purchase threshold: Yes
10. **Foreign items:** none
11. **Time of Delivery:** Specified on each task order

Expedited Delivery: Contact Contractor

Overnight and 2-day service: Contact Contractor

Urgent Requirements: Contact Contractor

12. **F.O.B. point(s):** Destination
13. **Ordering address:** Same as Contractor's address
Ordering Procedures: Procedures for ordering, preparation of Blanket Purchase Agreements (BPA), and a sample BPA can be found at the GSA/FSS Schedule homepage (<http://fss.gsa.gov/schedules>).
14. **Payment address:** Same as Contractor's address
15. **Warranty provision:** Contractor's standard professional warranty.
16. **Export packing charges:** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair:** N/A
19. **Terms and conditions of installation:** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices:** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers:** N/A
23. **Preventive maintenance:** N/A
24. **Environmental attributes, e.g., recycled content, energy efficiency and/or reduced pollutants:** N/A
25. **Data Universal Number System (DUNS) number:** 078356717
26. **Contractor registered in SAM:** Yes