GENERAL SERVICES ADMINISTRATION
Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAA Advantage.gov.

Multiple Award Schedule

FSC Group: MAS
FSC Class:

Contract number: GS10F0108N

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract period: November 22, 2017 through November 21, 2022

Tech Services Group, Inc dba Tech Research Group,
144 Metro Center Blvd, Unit D,
Warwick, RI 02886
Tel (401) 921-0391
Fax (401) 921-0724

Contractor’s internet address/web site where schedule information can be found:
www.techresearchgroup.com

Business size: Small

Price list current as of Modification #PO-0024 effective November 22, 2017

Prices Shown Herein are Net (discount deducted)
TABLE OF CONTENTS

SERVICES ........................................................................................................................................3
CONTACTS......................................................................................................................................4
GSA RATE SUMMARY TABLE .......................................................................................................4
SERVICE CONTRACT ACT STATEMENT .........................................................................................4
CUSTOMER INFORMATION ........................................................................................................5
LABOR CATEGORY DESCRIPTIONS .................................................................................................7
SERVICES

Tech Services Group, Inc. dba Tech Research Group (TRG), of Warwick, Rhode Island, is an experienced provider of Integrated Logistic Support (ILS) services to Government agencies and manufacturers of Department of Defense materiel and equipment. Since 1987, TRG has assisted industry in satisfying the logistics data requirements of federal contracts.

Since its founding, TRG has prepared logistics documentation for developmental and production programs that have required rapid assimilation of diverse technologies. We are familiar with federal and commercial regulations and MIL standards governing the preparation of logistics data products. TRG is firmly established as a source of reliable, dependable technical documentation and engineering services.

**Technical Manuals**

- Military publications (MIL-STD-38784 and MIL-STD-40051)
- Technical manuals developed in XML, SGML, or word processor based
- Commercial (Commercial Off-the-Shelf/COTS) manuals IAW MIL-PRF-32216
- Review of COTS TMs and preparation of supplements to meet Government requirements
- Preparation of Illustrated Parts Breakdown (IPB)
- Preparation of Repair Parts and Special Tools Lists (RPSTL)

**Engineering Drawings**

- Engineering drawing packages (from initial concept sketches to production drawings)
- Solidworks and Autocad capability
- Computer-generated parts lists
- Engineering change proposals
- Isometric illustration packages
- Interface design documentation

**Training Development**

- Training task and skill requirements assessment
- Development of training packages (program of instruction)(student guide/lesson plans)
- Development of Interactive Multimedia Instructional (IMI) Courseware
- Training support materials (slides/charts/illustrations/handouts)
- Training Video Production
- DVD and Web-based interactive reference systems
Provisioning

- Provisioning Parts List (MIL-STD-1388-2B, LSA-036)
- Pre-Procurement Screening Reports (Defense Logistic Support Center/DLSC)
- Long Lead-Time Items List
- Engineering Data for Provisioning (EDFP)
- System Support Package Component Lists
- Packaging Developmental Data Reports
- Physical Configuration Audits (PCA)

Analyses

- Maintenance Task Analysis (MTA)
- Level of Repair Analysis (LORA)
- Safety Assessment Report (SAR)
- Failure Mode, Effects, and Criticality Analysis (FMECA)
- Fault Tree Analysis (FTA)
- Health Hazard Assessments
- Reliability Prediction Analysis
- MANPRINT Analysis

CONTACTS

Roy L. Bouvier, President
roy.bouvier@techresearchgroup.com

James Sloan, Program Manager
james.sloan@techresearchgroup.com

GSA RATE SUMMARY TABLE

GSA Schedule Rates – 2020 Through 2022

<table>
<thead>
<tr>
<th></th>
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<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Senior Logistician/ Program Manager</td>
<td>$83.64</td>
<td>$85.39</td>
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<tr>
<td>Provisioner</td>
<td>$52.06</td>
<td>$53.15</td>
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<tr>
<td>Graphic Artist</td>
<td>$53.40</td>
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<td>Engineer</td>
<td>$105.52</td>
<td>$107.74</td>
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<td>Training Analyst/ Instructor</td>
<td>$77.20</td>
<td>$78.82</td>
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<td>Technical Writer</td>
<td>$58.96</td>
<td>$60.20</td>
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</table>

SERVICE CONTRACT ACT STATEMENT

The Service Contract Labor Standards, formerly the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule and all services provided. While no specific labor categories have been identified as being subject to SCLS due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS eligible labor categories. If and/or when the contractor adds SCLS labor categories/employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS matrix identifying the GSA labor category titles, the occupational code, SCLS labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.
CUSTOMER INFORMATION

The following information is in accordance with (IAW) I-FSS-600(b)(3)(ii)(1a-26) - Contract Price Lists (JUL 2004):

1a. Table of Awarded Special Item Number(s) with appropriate cross reference to page numbers:

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541614SVC</td>
<td>541614SVCRC</td>
<td>Supply and Value Chain Management</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order-Level Materials (OLM’s)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply. - Not applicable.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. - Refer to the section of this document entitled "Labor Category Descriptions"

2. Maximum Order: $1,000,000
3. Minimum Order: $100.00
4. Geographic Coverage (delivery Area): United States
5. Point(s) of production (city, county, and state or foreign country): Warwick, Kent County, Rhode Island
6. Discount from list prices or statement of net price: Government Net Prices (discounts already deducted)
7. Quantity discounts: Not applicable
8. Prompt payment terms: Net 30 Days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.
9. Foreign items (list items by country of origin): Not applicable
10a. Time of Delivery (Contractor insert number of days): Dependent on specific project
10b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Not applicable
10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Not applicable
10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery: Not applicable
11. F.O.B Points(s): Destination
12a. Ordering Address(es): Tech Research Group, 144 Metro Center Blvd, Unit D, Warwick, RI 02886

12b. Ordering procedures: For supplies and services, the ordering procedures and information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3

13. Payment address(es): Tech Research Group, 144 Metro Center Blvd, Unit D, Warwick, RI 02886

14. Warranty provision.: Not applicable

15. Export Packing Charges (if applicable): Not applicable

16. Terms and conditions of rental, maintenance, and repair (if applicable): Not applicable

17. Terms and conditions of installation (if applicable): Not applicable

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): Not applicable

18b. Terms and conditions for any other services (if applicable): Not applicable

19. List of service and distribution points (if applicable): Not applicable

20. List of participating dealers (if applicable): Not applicable

21. Preventive maintenance (if applicable): Not applicable

22a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: Not applicable

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: Not applicable

23. Data Universal Numbering System (DUNS) number: 079551876

24. Notification regarding registration in System for Award Management (SAM) database: Contractor is currently listed in the System for Award Management (SAMS) database
## LABOR CATEGORY DESCRIPTIONS

### SR LOGISITICIAN

**Description:**
Works as a contributing member of an integrated product team (IPT) performing cross-discipline activities in support of developmental, pre-production, and/or operational (fielded) systems/products. Applies knowledge and experience in one or more logistics disciplines: Maintenance Planning; Repair Analysis; Support and Test Equipment (S&TE); Supply Support; Manpower, Personnel and Training (MPT); Facilities; Packaging, Handling, Storage and Transportation (PHS&T); Post Production Support. Applies specialized skills and knowledge toward achieving established system/product supportability and cost objectives. May be called upon to evaluate engineering changes for impact on supportability, readiness, and life cycle costs. Recommends courses of action for supporting legacy systems. May be called to serve as an expert evaluator of industry proposals for logistics products and services.

**Minimum Experience:**
Requires at least 6 years experience collecting and analyzing various data and information in support of mission objectives for systems/products of a developmental, pre-production, production, or post-production nature. Has advanced knowledge and experience-based comprehension of acquisition logistics objectives and methodologies, including various automated tools and models.

**Education:**
Bachelors Degree in Logistics, Engineering, Computer Science, Mathematics, or Physics. In certain instances, and with client pre-approval, an individual's experience and training may be combined with experience shown above as a substitute for an undergraduate degree.

**Industry Certifications:**
N/A

### PROGRAM MANAGER

**Description:**
Responsible for providing management of logistics contracts requiring the planning, management, scheduling, quality control, and cost control of personnel possessing diverse skills and experience in the logistics profession.

**Minimum Experience:**
At least 6 years experience managing a workforce of logistics support personnel. Experience typically involves delivery of acquisition logistics, and/or pre- and post-production logistics expertise to Federal military or civilian agencies, or commercial clients. Military clients, for example, may be involved in any phase of a major systems acquisition conforming to Department of Defense Regulation 5000.2-R – Mandatory Procedures for Major Defense Acquisition Programs (MDAPS) and Major Automated Information System (MAIS) Acquisition Programs. Has acquired working familiarity with acquisition logistics directives and instructions, including MIL-STD-1388-1A and MIL-STD-1388-2B (Logistics Support Analysis (LSA) and Logistics Support Analysis Record (LSAR)).

**Education:**
Bachelors Degree in Logistics, Engineering, Computer Science, Mathematics, or Physics. In certain instances, and with client pre-approval, an individual's experience and training may be combined with experience shown above as a substitute for an undergraduate degree.

**Industry Certifications:**
N/A
## TECHNICAL WRITER

**Description:** Analyzes and interprets highly specialized technical information to compose detailed documentation and technical manuals. Observes developmental and experiential activities to determine operating procedure and detail for document content. Interviews technical personnel, interprets reports, specifications and drawings to increase understanding of processes and document requirements. Assists others with technical interpretation and appropriate phrasing for document content. May plan documentation development process and coordinate writing projects. Reviews documentation for an entire project to ensure validity, completeness of content and consistency with order, style and terminology standards. Formats documentation to exacting Military Standards which may include XML tagging of content.

**Minimum Experience:** At least three (3) years experience in the creation of technical documentation including the creation of procedures detailing complex equipment or system processes or procedures. Able to analyze electro-mechanical systems and determine the proper procedures for corrective maintenance. Skilled in the use of major word processing programs including Microsoft Word. Proficient in the application of military standards such as MIL-STD-40051-2 governing the formatting of military technical manuals.

**Education:** A bachelor degree in a technical discipline is desired. Other combinations of experience and education (such as military or industry career experience and training) may be substituted, with client approval.

**Industry Certifications:** N/A

## GRAPHIC ARTIST/ILLUSTRATOR

**Description:** The graphic artist/illustrator prepares illustrations and drawings using illustration or computer-aided design (CAD) software to depict equipment assemblies, subassemblies, or other technical equipment. Renders preliminary or final products such as assembly and component drawings, exploded views, functional, perspective and isometric drawings, and schematic diagrams from rough sketches or notes provided by subject matter specialists, using illustration or CAD software. This person lays out proposed illustrations in conformity with established style and format taking into account perspective, angle of view, and artistic effect, discusses illustration or drawing at various stages of completion with technical writer or supervisor, and makes changes as necessary.

The graphic artist/illustrator also works with the training courseware team to design and develop graphic/visual effects used in courseware material. This position requires the use of specialized computer software to develop high quality computer illustrations, technical drawings, and animations supporting various media used within the training curriculum. The graphic artist/illustrator is capable of using specialized hardware and/or software for video/audio capture and editing of multimedia presentations, incorporates principles of layout design throughout the courseware production process, and is responsible for quality control, review and revision of all aspects of graphics development.

**Minimum Experience:** 1 to 3 years

**Education:** Associates degree in a electrical or mechanical discipline. Requires coursework in graphics arts and/or technical writing; completion of on-line coursework may qualify; requires training in contemporary graphics software applications.

**Industry Certifications:** N/A
### TRAINING ANALYST/INSTRUCTOR

**Description:**
Develops training support package deliverables such as Mission And Collective/Individual Task Analyses, Programs of Instruction (POI), Lesson Plans, Trainee Guides, and Visual Aids; all materials in conformance with standards such as the Automated Systems Approach to Training (ASAT).

Has primary responsibility for the effective delivery of instruction by means of computer. During the design phase of Instructional Systems Development (ISD), contributes to the effective use of graphics, windowing, animation, feedback, and branching. Plans, designs, and coordinates the use of Interactive Multimedia Instruction. Uses hardware and software to input data efficiently and to program and restructure both the Computer Aided Instruction and Computer Managed Instructional Programs. Verifies tests and validates computer based courseware.

When necessary, is capable of delivering onsite training such as Instructor and Key Personnel Training (IKPT) using the developed courseware.

**Minimum Experience:**
3 to 5 years

**Education:**
Bachelor’s Degree in a technical field, coupled with advanced training in Internet-based training methods; requires excellent communications skills.

**Industry Certifications:**
N/A

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### ENGINEER

**Description:**
Provides high level engineering analysis of equipment and systems. Contribute to the development, implementation, and ongoing maintenance of Integrated Logistics Support Plans (ILSP), typically for new and emerging systems/products. Holds specialized knowledge in one or more logistics disciplines: Maintenance Planning; Repair Analysis; Support and Test Equipment (S&TE); Supply Support; Manpower, Personnel and Training (MPT); Facilities; Packaging, Handling, Storage and Transportation (PHS&T); Post Production Support; Reliability Prediction Analyses; Failure Mode, Effects, and Criticality Analysis (FMECA); Failure Mode and Effects Analysis (FMEA). Participates as a member of an Integrated Logistics Support Management Team (ILSMT), applying specialized skills and knowledge toward maximizing product supportability and achieving life cycle cost objectives. The engineer attempts to influence system/product design elements and support characteristics to optimize supportability, safety, and achieve lower life-cycle costs.

**Minimum Experience:**
Has at least 6 years experience researching and analyzing technical specifications, technical manuals, and other relevant materials. Has at least 4 years experience developing Logistics Support Analysis/Records or similar structured processes for verifying and validating system/product supportability needs and capabilities.

**Education:**
A Bachelor’s degree in an engineering discipline, in combination with advanced training and hands-on experience in multiple logistics disciplines.

**Industry Certifications:**
N/A
<table>
<thead>
<tr>
<th><strong>PROVISIONER</strong></th>
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<tbody>
<tr>
<td><strong>Description:</strong></td>
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<tr>
<td><strong>Minimum Experience:</strong></td>
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<tr>
<td><strong>Education:</strong></td>
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<td><strong>Industry Certifications:</strong></td>
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