GENERAL SERVICES ADMINISTRATION

Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!®, a menu-driven database system. The INTERNET address GSA Advantage!® is: GSAA Advantage.gov.

Multiple Award Schedule

FSC Group: Professional Services

Contract number: GS-10-F-0112P

For more information on ordering from Federal Supply Schedules go to the GSA Schedules page at GSA.gov.

Contract Period: December 8, 2003 – December 7, 2023

MicroSystems, Integration, Inc.
32 Quanaduck Road
Stonington, CT 06378-2913
POC: Patrick J. Ryan, President
Phone: (860) 599-1727
E-mail: Patr@msi-ct.com

Contractor’s internet address/web site where schedule information can be found:
www.msi-ct.com

Business Size: Small Business

Price list current as of Modification #PA-0040 effective March 17, 2021

Prices Shown Herein are Net (discount deducted)
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CUSTOMER INFORMATION

1a. Awarded special item numbers:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>Order-Level Materials (OLM)</td>
</tr>
</tbody>
</table>

1b. Identification of Lowest Price Model Number and Price for each SIN: See Item 6 below.


2. Maximum order: $1,000,000.00

3. Minimum order: $100.00


5. Point(s) of production:
   MicroSystems Integration, Inc.
   32 Quanaduck Road
   Stonington, CT 06378-2913

6. Discount from list prices or statement of net price: Prices are net, discount deducted.

7. Quantity discounts: None


Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions.

9. Foreign items: Not Applicable

10a. Time of delivery: To Be Determined at the Task Order level.

10b. Expedited delivery: To Be Determined at the Task Order level.

10c. Overnight and 2-day delivery: To Be Determined at the Task Order level.
10d. Urgent requirements: **To Be Determined at the Task Order level.**

11. F.O.B. point(s): **Destination, location to be negotiated with the ordering agency on each task order.**

12a. Ordering address(es):

   MicroSystems Integration, Inc.
   32 Quanaduck Road
   Stonington, CT 06378-2913

12b. Ordering procedures: **For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPAs) are found in Federal Acquisition Regulation (FAR) 8.405-3.**

13. Payment address(es): to

   MicroSystems Integration, Inc.
   32 Quanaduck Road
   Stonington, CT 06378-2913

14. Warranty provision: **Not Applicable**

15. Export packing charges, if applicable: **Not Applicable**

16. Terms and conditions of rental, maintenance, and repair: **Not Applicable**

17. Terms and conditions of installation: **Not Applicable**

18. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: **Not Applicable**

18a. Terms and conditions for any other services: **Not Applicable**

19. List of service and distribution points: **Not Applicable**

20. List of participating dealers: **Not Applicable**

21. Preventive maintenance: **Not Applicable**

22a. Special attributes such as environmental attributes: **Not Applicable**

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and shows where full details can be found (e.g. contractors web site or other location. The EIT standards can be found at: www.Section508.gov: **Not Applicable**
23. Data Universal Number System (DUNS) number: **60-365-7990**

24. Notification regarding registration in System for Award Management (SAM) database:
MicroSystems Integration, Inc. is registered and active in SAM.

<table>
<thead>
<tr>
<th>Labor Category</th>
<th>12/8/18-12/7/19</th>
<th>12/8/19-12/7/20</th>
<th>12/8/20-12/7/21</th>
<th>12/8/21-12/7/22</th>
<th>12/8/22-12/7/23</th>
</tr>
</thead>
<tbody>
<tr>
<td>Principal</td>
<td>$166.25</td>
<td>$169.74</td>
<td>$173.31</td>
<td>$176.94</td>
<td>$180.66</td>
</tr>
<tr>
<td>Senior Staff</td>
<td>$124.28</td>
<td>$126.89</td>
<td>$129.55</td>
<td>$132.27</td>
<td>$135.05</td>
</tr>
<tr>
<td>Middle Staff</td>
<td>$111.89</td>
<td>$114.24</td>
<td>$116.64</td>
<td>$119.09</td>
<td>$121.59</td>
</tr>
<tr>
<td>Staff</td>
<td>$98.48</td>
<td>$100.54</td>
<td>$102.65</td>
<td>$104.81</td>
<td>$107.01</td>
</tr>
<tr>
<td>Junior Staff I</td>
<td>$89.51</td>
<td>$91.39</td>
<td>$93.31</td>
<td>$95.27</td>
<td>$97.27</td>
</tr>
<tr>
<td>Production Staff</td>
<td>$58.21</td>
<td>$59.43</td>
<td>$60.68</td>
<td>$61.95</td>
<td>$63.25</td>
</tr>
<tr>
<td>Management Consultant II</td>
<td>$271.20</td>
<td>$276.89</td>
<td>$282.71</td>
<td>$288.64</td>
<td>$294.71</td>
</tr>
<tr>
<td>Management Consultant I</td>
<td>$216.65</td>
<td>$221.20</td>
<td>$225.84</td>
<td>$230.58</td>
<td>$235.43</td>
</tr>
</tbody>
</table>

MicroSystems Integration, Inc. certifies the GSA awarded rate meets or exceeds the minimum wage rate as identified in Wage Determination 2015-4001, Revision 6, dated 01/16/18, currently incorporated into the Multiple Award Schedule (MAS) Solicitation for the SCLS non-exempt labor categories identified in the matrix below:

<table>
<thead>
<tr>
<th>SCLS Matrix</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCLS Eligible Contract Labor Category</td>
</tr>
<tr>
<td>Production Staff</td>
</tr>
</tbody>
</table>

The Service Contract Labor Standards (SCLS) is applicable to this contract and it includes SCLS applicable labor categories. The prices for the cited SCLS labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS matrix. The prices awarded are in line with the geographic scope of the contract (i.e. nationwide).
COMPANY OVERVIEW

Background

MicroSystems Integration, Inc. (MSI) is a veteran-owned small business with offices in Stonington, Connecticut, that specializes in providing technical products and services in the broad areas of:

• Operations Analysis
• Performance Measurement
• Strategic & Operational Planning
• System Design & Development

Since its founding in 1989, MSI has focused on organizational outcomes and effectiveness; development of mission support models and systems; and effective utilization of technology to support a broad spectrum of government and commercial customers. To date, MSI has successfully completed more than 250 development and support contracts.

The ability to satisfy the scope of requirements for this varied customer base is drawn from MSI’s wide range of personnel background and experience, particularly in marine applications areas. MSI personnel offer substantial expertise in:

• Strategic Planning & Requirements Definition
• Operational & Organizational Effectiveness
• Simulation & Modeling Applications
• Business & Mission Support Applications
• Information Technology Integration

MSI’s GSA Multiple Award Schedule (MAS)

• User Agencies: All Federal Agencies Size
• Maximum Order: $1,000,000.00
• Minimum Order: $100.00
• Expiration: December 7, 2023
• Contract Type: FFP and T&M
• Processing Time: Specified on Task Order
• Business Size: Small Business, Veteran Owned
• Contact: Patrick J. Ryan, (860) 599-1727; e-mail: PatR@msi-ct.com
Our Services

MSI provides management, organizational, and business improvement services to federal civilian agencies and the Department of Defense (DoD). In particular, MSI is focused on the United States Coast Guard, Department of Homeland Security, and Law Enforcement communities in Operations Analysis, Performance Measurement, Strategic Planning and Integration, and Modeling & Simulation. General functional support areas that MSI provides under this Multiple Award Schedules (MAS) contract include:

541611 - Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services. Example services such as:

- Strategic planning consulting services
- Administrative management consulting services
- General management consulting services
- Financial management (except investment advice) consulting services

MSI’s approach supports organizational requirements for leadership and management systems, performance measures and indicators, identifying process and productivity improvements, and providing organizational assessments, audits, and evaluations for Government Performance Review Act (GPRA) reporting and also the President’s Management Agenda, as well as providing a basis for operationally focused budget development and assessment.

Government Experience

National Oceanic and Atmospheric Administration (NOAA) Small Boat Recapitalization Plan

MSI provided research and analytic support for the Small Boat Recapitalization Plan project to develop an in-depth report on the status of the small boat fleet and provide a strategic plan to best recapitalize, manage, maintain, and utilize NOAA’s fleet of small boats. The project included capturing requirements, identifying gaps in capability, providing recommendation to enhance the small boat fleet leading to development of Sustainability Plan based on best management practices used in the commercial, universities, and private industry. The overall product is a Small Boat Recapitalization and Sustainment Plan for recapitalizing current assets to meet projected mission and geographic requirements along with a sustainment plan for the recommended small boat fleet and presents a fleet cost analysis.

Coast Guard Arctic Strategic Outcomes Framework Support

MSI provided support to develop a strategic outcomes framework based on the Coast Guard Arctic Strategic Outlook and Implementation Plan that addresses national security needs in the Arctic and associated strategic impacts. This framework development included identifying desired outcomes, data collection and evaluation procedures, measures of success, and a
construct to enable development and alignment of supporting plans. The desired outcomes are intended to reflect strategic impacts and progress toward attainment of strategic goals and objectives that will enable development and alignment of supporting plans.

Assessments utilizing the developed Arctic Strategic Outcomes Framework are used to identify areas where impacts have been notable and/or measurable and areas for improvement in quantifying impacts; highlight stakeholder opportunities for improved coordination and effectiveness across Arctic Strategy Outlook and Implementation Initiatives and supporting programs; and enable incorporation of impacts for cross cutting Implementation Initiatives.

**Office of National Drug Control Policy (ONDCP) Supply Reduction Strategic Outcomes Framework (SROF) Rollout.**

**MSI** provided planning, facilitation, and documentation support for the SROF Rollout process which consisted of two prototype assessment cycles leading to an updated and finalized process along with communication products. Each cycle consists of Data Collection and Preparation (80 indicators, 64 sources), an Interagency Assessment Workshop, and development of an Assessment Report. Lessons Learned from each cycle are applied to improvement of the process and products


**MSI** supported DHS PA&E in conducting a Multi-Mission Cutter Fleet Study (CFS) used to provide senior leadership with a rigorous and comprehensively developed business case analysis of multiple discrete fleet mixes. **MSI** reviewed alternatives to provide insights into the impact on operational effectiveness based on varying acquisition strategies. The DHS PA&E Office independently revalidated the multi-mission Offshore Cutter fleet once the capabilities and actual costs of the WMSL/ NSC, WMSM/ OPC, and WPC/ FRC were better understood.

**Coast Guard Mission Need Statements (MNSs) and Concept of Operations (CONOPS) Support**

**MSI** supported the Coast Guard Office of Requirements and Analysis (CG-771) in development of MNSs and CONOPS that will guide the formulation and resourcing of the Coast Guard’s maritime trident (Maritime Patrol Forces, Deployable Specialized Forces, Shore Based Forces) functionality. MNS documents will provide the foundation for future acquisition programs.

**Interagency Supply Reduction Goals and Performance Measures Working Group (GPMWG) Support.**

**MSI** supported the Office of National Drug Control Strategy (ONDCP) by developing and applying a rigorous, analytical approach to identify interagency Supply Reduction Activities, the generated outputs of the activities, and the desired outcomes of effective execution. The GPMWG consisted of more than 70 subject matter experts (SMEs) from across the Interagency and were facilitated to establish the process and determine required outputs. This effort resulted in the development of the Interagency Supply Reduction Strategic Outcomes Framework (SROF). The SROF represents a comprehensive yet concise collection of enterprise-wide, strategic-level interagency measures of performance as they relate to the National Drug Control
Strategy (NDCS). The SROF provides interagency leadership with a comprehensive and integrated perspective on strategic-level changes across the spectrum of the Drug Supply Chain and associated Impacts on Society.

Acquisition Management Support Services for the U.S. Coast Guard (CG) Acquisition Directorate (CG-9)

MSI provides project management support by preparing Coast Guard leadership for briefings regarding acquisition projects, acquisition human capital management, and workforce progress; coordinating responses to program activities across CG-9’s Major Acquisition Projects & Coast Guard Directorates; delivering mandated written products (Reports, Q&As, IFRs, QFRs, and BBDs) by tracking, monitoring, and formatting relevant content from responsible program and CG elements; and coordinating questions from CG Congressional Liaison staff for Q&As, IFRs, QFRs, and BBDs by placing in correct CG template, identifying responsible program office, incorporating CG-9 edits, and coordinating program responses to reviewers’ comments.

Western Hemisphere Transit Zone (WHTZ) Performance Gap Analysis

The United States Interdiction Coordinator (USIC) directed The Interdiction Committee (TIC) to conduct a Performance Gap Analysis (PGA) in the Western Hemisphere Transit Zone (WHTZ) to analyze the operational capability and capacity gap between current performance and that required to achieve the national goal. MSI supported TIC by facilitating a working group, consisting of more than 70 subject matter experts from across the interagency, and developed a rigorous, analytical approach to identify capability, capacity, and performance gaps. Key assumptions and limitations were established to inform the process and determine required outputs. MSI provided a common operational framework that included a Critical Chain Model and CGMOES as a means for organizing the various processes and information to enable common understanding and requirements. MSI was presented with the 2010 USIC Award for “Superior Performance” and was cited for its “consummate professionalism and relentless, methodical pursuit of the objectives of the study which have resulted in the development of recommendations that will form a sound basis for Transit Zone resource requirements and interdiction agency budget requests for years to come.”

Great Lakes Bridge Hour Study

MSI conducted an analysis of the methodology used to establish fair and reasonable rates for pilotage services on the Great Lakes. The study includes consideration for a diverse set of stakeholders with competing demands. Alternatives are being developed to address the wide range of concerns expressed by stakeholders. The rigor and presentation of the analysis has been used to address inquiries from Congress.

Joint Interagency Task Force West (JIATF West) Strategic Planning Support

Together with its partners, JIATF West combats drug-related transnational organized crime to reduce threats in the Asia Pacific region to protect national security interests and promote regional stability. JIATF West serves as the Executive Agent for U.S. Pacific Command’s (USPACOM’s) Counternarcotics mission throughout Asia and the Pacific Region.
MSI provided planning, analysis, facilitation, and document development support to the executive leadership of JIATF West in redefining its mission as part of its transition from Alameda, CA, to Honolulu, HI. This mission redefinition involved establishing an overarching strategy and Strategic Business Plan that incorporated a new mission statement, integrated lines of operation, and an innovative and progressive concept of operations. These strategic and organizational changes addressed foundational adjustments in national priorities, focus on transnational criminal organizations, integration and alignment of interagency and partner nation law enforcement efforts, and restructuring of its Joint Operating Area.

Technical and Administrative Services for the USCG Operations Policy and Port Security Directorates, Joint Planning and Requirements Staff


U.S. Coast Guard State Data Sheets and Coast Guard Snapshot

MSI updated the state data sheets with text provided by the Coast Guard and updated over 75% of the graphic images with current photographs extracted from the Coast Guard visual imagery database. MSI created individual state data sheets by identifying and collecting data and merging that data with a template for each individual state data sheet.

MSI produced a two-page Coast Guard snapshot that synthesized state data and included information on the Coast Guard’s strategic vision, basic data, leadership, demographics, budget, mission resource allocation, inventory, initiatives, pertinent websites, and career opportunities.

Multiple Award Schedules (MAS) Ordering Process

MSI has been awarded General Services Administration (GSA) Contract GS-10F-0112P to provide Multiple Award Schedules (MAS) support to U.S. government agencies. Using the MAS contract is fast and convenient. Since the GSA has already evaluated and prequalified MSI technical services and pricing through a competitive process, procurement times can be considerably shortened; you do not need to go through all the steps associated with a full and open competition.

You control the process from the definition of the requirement through the selection of the service provider. When you have a MAS contract requirement, you need only prepare a Purchase Requisition and a brief Statement of Work (SOW). The SOW should describe the technical requirements, including schedule, deliverables, delivery order type, and any security requirements. If the requirement is well defined, you may specify a Firm, Fixed Price order type; otherwise, specify a Time and Materials order type. Under the terms of the GSA contract,
you need only consider three qualified GSA MAS vendors by reviewing their price lists or catalogs, contacting them directly, or obtaining oral or written proposals.

You can easily search for and identify other potential sources using the GSA Advantage! website. Provide the completed Purchase Requisition and SOW to your Contracting Officer along with your recommendation for award. Under the MAS contract, you make the award to the vendor that offers the best value for your particular needs; you do not need to award to the vendor offering the lowest price. Your Contracting Officer will process the Purchase Requisition and issue an order.

For questions about MSI’s GSA Multiple Award Schedules (MAS) offering, please contact:

Patrick J. Ryan, President, MicroSystems Integration, Inc.
32 Quanaduck Road
Stonington, CT 06378-2913
Phone: (860) 599-1727
E-mail: PatR@msi-ct.com
LABOR CATEGORIES FOR MULTIPLE AWARD SCHEDULES (MAS)

**Education:** Four (4) years of experience will substitute for a Bachelor’s degree. Six (6) years of experience will substitute for a Master’s degree. Eight (8) years of experience will substitute for a Doctorate.

**Principal**

**Minimum Years of Experience:** 15 years’ experience managing, directing, planning, implementing, and staffing complex management projects.

**Functional Responsibilities:** Responsible for integration of the efforts for senior staff. Acts as focal point for all tasks, specifically in regard to contractual matters. Ensures staffing requirements are met. Tracks financial status of overall project. Significant related management experience of multiple projects. Meets with Contracting Officer and the Contracting Officer’s Technical Representative (COTR) if required to resolve any issues related to work being performed under this contract, including deliverables and personnel actions. Plans and directs all phases of the project.

**Minimum Education:** Master’s degree from an accredited institution in one of the following disciplines: business administration, business management, computer science, strategic management, economics, engineering sciences, industrial engineering, operations research or applied mathematics, contract management, or accounting.

**Senior Staff**

**Minimum Years of Experience:** 10 years’ experience planning, documenting, and implementing complex management projects.

**Functional Responsibilities:** Plans, supervises, manages, and participates technically in projects. Typically supervises multiple senior and mid-level project managers and staff. Has authority for unsupervised technical and financial decisions and action. Trains and supervises lower level personnel. May have overall responsibility for project technical direction, as well as financial and contract management or accounting technical management. Proficiency in one or more of the following disciplines: Management Sciences, Business Process Reengineering, Performance Measurement, Theory of Constraints, Throughput Management, Total Ownership Cost, Facilitation, Development of Agendas, Documentation of Meetings, Survey Design and Analysis, Data Management and Analysis.

**Minimum Education:** Master’s degree from an accredited institution in one of the following disciplines: business administration, business management, computer science, strategic management, economics, engineering sciences, industrial engineering, operations research, or applied mathematics.
Middle Staff

Minimum Years of Experience: 5 years’ project-related experience. Performs a range of design development, analysis, or review tasks under minimal supervision.

Functional Responsibilities: Acts as a lead on less-complex tasks and is responsible for a portion of a project section of a management analysis and project design review. Proficiency may include, but is not limited to, the following disciplines: Management Sciences, Business Process Reengineering, Performance Measurement, Theory of Constraints, Throughput Management, Total Ownership Cost, Facilitation, Development of Agendas, Documentation of Meetings, Survey Design and Analysis, Data Management and Analysis.

Minimum Education: Bachelor’s degree from an accredited institution in one of the following disciplines: business administration, business management, strategic management, economics, engineering sciences, industrial engineering, operations research or applied mathematics, contract management, or accounting.

Staff

Minimum Years of Experience: 2 years’ experience.

Functional Responsibilities: Performs assigned tasks that are varied and that may be somewhat difficult in character but usually involve limited responsibility. Supports, analyzes, and documents project tasks. Conducts problem/needs analyses for a specific organizational need or problem. Conducts a variety of analytical studies and projects related to management improvement, productivity improvement, management controls, long-range planning, etc. Designs questionnaires and surveys and prepares a variety of reports clearly explaining results of analytical findings. Supports specific analyses in Business Process Reengineering, Performance Measurement, Theory of Constraints, Throughput Management, Total Ownership Cost, Facilitation, Development of Agendas, Documentation of Meetings, Designs Survey and Analysis, and a variety of follow-up instruments.

Minimum Education: Bachelor’s degree from an accredited institution in one of the following disciplines: business administration, business management, strategic management, economics, engineering sciences, industrial engineering, operations research or applied mathematics, contract management, or accounting.

Junior Staff I

Minimum Years of Experience: 0 years’ experience.

Functional Responsibilities: Working under the direction of Senior or Middle Staff, drafts economic studies and analyses. Analyzes develops, compiles, and sorts data from industry, government agencies, and other sources to be used for the development of management studies and analyses. Applies independent professional judgment to complete assignments analysis
results, including alternatives, in written reports with supporting tables that are suitable for review by customers.

**Minimum Education:** Bachelor’s degree from an accredited institution in one of the following disciplines: business administration, business management, strategic management, economics, engineering sciences, industrial engineering, operations research or applied mathematics, contract management, or accounting.

### Production Staff

**Minimum Years of Experience:** 5 years’ experience in technical writing, editing or journalism, meeting support, and documentation. Familiar with standard word-processing programs.

**Functional Responsibilities:** Drafts and edits documents that include periodical newsletter articles, briefing papers and books, and directives. Typical duties include: assisting in a variety of administrative matters, maintaining a wide variety of financial or other records, verifying statistical reports for accuracy and completeness, and handling and adjusting complaints. Typical jobs include administrative assistants, clerical supervisors, and office managers. Structures, organizes, edits, reworks, and understands preparation and publication of program documents and presentation materials. Generates program documents and presentation materials by means of electronic graphics and text processing systems, operating in stand-alone or network configurations. Applies knowledge of software such as Microsoft Word, PowerPoint, and FrontPage and the HTML and JavaScript languages. Creates and updates information for web pages. Performs data-entry functions and data conversion to support survey instruments.

**Minimum Education:** High school diploma.

### Management Consultant II

**Minimum Years of Experience:** 10 years’ experience planning, documenting, and implementing complex management projects.

**Functional Responsibilities:** Will have experience managing two or more large programs or concurrent management of multiple complex projects from inception to deployment. Will plan, supervise, manage, and participate technically in projects. Has authority for unsupervised technical and financial decision and action. May have overall responsibility for project technical direction, as well as financial and technical management. May perform a quality assurance role. Directly reports findings, suggestions, and task changes to MSI management. Proficiency in one or more of the following disciplines: Management Sciences, Business Process Reengineering, Performance Measurement, Theory of Constraints, Throughput Management, Total Ownership Cost, Facilitation, Development of Agendas, Documentation of Meetings, Survey Design and Analysis, Data Management and Analysis.

**Minimum Education:** Master’s degree from an accredited institution in one of the following disciplines: business administration, business management, computer science, strategic
Management, economics, engineering sciences, industrial engineering, operations research or applied mathematics, contract management or accounting.

Management Consultant I

Minimum Years of Experience: 5 years’ experience.

Functional Responsibilities: Serves as a Project or Program Manager of multi-task efforts applying a wide spectrum of disciplines for the planning, analysis, design, implementation, and support of assigned tasks. Performs assigned tasks that are varied and that may be somewhat difficult in character but usually involve limited responsibility. Supports, analyzes, and documents project tasks. Conducts problem/needs analyses for a specific organizational need or problem. Conducts a variety of analytical studies and projects related to management.

Minimum Education: Bachelor’s degree from an accredited institution in one of the following disciplines: business administration, business management, strategic management, economics, engineering sciences, industrial engineering, operations research or applied mathematics, contract management or accounting.