

GENERAL SERVICES ADMINISTRATION

Federal Acquisition Service *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**TM, a menu-driven database system. The INTERNET address for **GSA Advantage!**TM is: <http://www.GSAAdvantage.gov>.

Schedule for - Professional Engineering Services (PES)

Federal Supply Group: 871 **Class:** R425

Contract Number: GS-10F-0119V

For more information on ordering from Federal Supply Schedules
click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>

Contract Period: Friday, March 20, 2009 - Tuesday, March 19, 2019

Contractor: The Greentree Group, Inc.
1360 Technology Court, Suite 100
Beavercreek, OH 45430

Business Size: Small Business

Telephone: (937) 490-5500

Extension:

FAX Number: (937) 490-5510

Web Site: www.greentreegroup.com

E-mail: fbaldwin@greentreegroup.com

Contract Administration: Floyd H Baldwin

CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:

SIN	Recovery	SIN Description
871-1	871-1RC	Strategic Planning for Technology Programs/Activities
871-2	871-2RC	Concept Development and Requirements Analysis
871-3	871-3RC	System Design, Engineering and Integration
871-5	871-5RC	Integrated Logistics Support
871-6	871-6RC	Acquisition and Life Cycle Management

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.**
2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Worldwide
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). List at the end of this pricelist.
7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:** Contact Contractor
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).**
14. **Payment address(es):** Same as Company Address
15. **Warranty provision.:** Contractor’s Standard Commercial Warranty.

16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor's website or other location.) The EIT standards can be found at: www.Section508.gov/.**
25. **Data Universal Numbering System (DUNS) number:** 883336463
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

27. Final Pricing:

The rates shown below include the Industrial Funding Fee (IFF) of 0.75%.

Labor Category Name	Year 6	Year 7	Year 8	Year 9	Year 10
	20/03/14 - 19/03/15	20/03/15 - 19/03/16	20/03/16 - 19/03/17	20/03/17 - 19/03/18	20/03/18 - 19/03/19
Executive Consultant	\$214.19	\$218.47	\$222.84	\$227.30	\$231.85
Subject Mater Expert	\$175.16	\$178.66	\$182.23	\$185.88	\$189.60
Principal Consultant	\$153.33	\$156.40	\$159.53	\$162.72	\$165.97
Program Manager	\$162.58	\$165.83	\$169.15	\$172.53	\$175.98
Senior Specialist	\$136.45	\$139.18	\$141.96	\$144.80	\$147.70
Senior Consultant	\$126.19	\$128.71	\$131.28	\$133.91	\$136.59
Consultant	\$116.13	\$118.45	\$120.82	\$123.24	\$125.70
Senior Analyst	\$105.30	\$107.41	\$109.56	\$111.75	\$113.99
Analyst	\$92.16	\$94.00	\$95.88	\$97.80	\$99.75
Project Analyst	\$80.43	\$82.03	\$83.67	\$85.35	\$87.06
Program Support Specialist	\$32.97	\$33.63	\$34.30	\$34.99	\$35.69

Service Contract Act (SCA) Matrix

SCA Eligible Labor Category	SCA Equivalent Code Title	Wage Determination No
Program Support Specialist	01020 - Administrative Assistant	05-2419

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the cited SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix and above. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.



Professional Engineering Services (PES) Labor Categories

Executive Consultant

Minimum/General Experience: Fifteen (15) years of experience in an engineering field or is recognized as an industry expert in an engineering-related field.

Functional Responsibility: Plans, directs, and coordinates all phases of multiple programs or activities, and leads engineering projects. Often directs or provides expertise in senior client presentations. Develops, maintains and extends relationships with clients at top executive levels. Expertly applies engineering consulting approaches and remains current on engineering principles, methods, processes and emerging technology trends.

Minimum Education: Master's degree in an engineering related field or equivalent.

Subject Matter Expert

Minimum/General Experience: Twelve (12) years of engineering related experience.

Functional Responsibility: Demonstrates expertise in engineering, functional, technical and/or industry specific areas. Demonstrates thought leadership and strong ability to analyze issues and recommend solutions. Assesses scope of engineering-based issues and leads development and execution of strategic solutions. Has a thorough understanding of common and distinct engineering principles and how they can be applied to program requirements.

Minimum Education: Master's degree in an engineering related field or equivalent.

Principal Consultant

Minimum/General Experience: Ten (10) years of experience related to engineering. Possesses the ability to perform work across a broad spectrum of engineering-based activities.

Functional Responsibility: Demonstrates expertise in engineering, functional, technical, and/or industry specific areas. Demonstrates thought leadership, ability to analyze issues, and recommend effective program enhancements. Assesses scope of Government issues and

recommends effective solutions; leads in the development and execution of the client's programs' goals.

Minimum Education: Master's degree in an engineering related field or equivalent.

Program Manager

Minimum/General Experience: Ten (10) years experience in program management. Has had experience as a senior engineer or another senior level technical position on large complex programs and has strong skills relating to engineering disciplines.

Functional Responsibility: Manages assigned engineering programs and performs tasks in area of technical expertise; supervises assigned technical and administrative staff; manages task performance; ensures that tasks under assigned projects are completed to the satisfaction of the client; ensures quality assurance of project deliverables; schedules, coordinates, directs, monitors, and reviews activities of staff, performs contract administration duties such as preparation of monthly status report, budget development, task projections, and financial reviews and analysis; and interacts with clients, client staffs, vendors, subcontractors, and other agencies on a regular basis in support of the program.

Minimum Education: Master's degree in an Engineering related field or equivalent.

Senior Specialist

Minimum/General Experience: Seven (7) years of engineering-related experience.

Functional Responsibility: Demonstrates expertise in engineering, functional, technical, and/or industry specific areas. Demonstrates thought leadership and ability to analyze issues and recommend solutions. Assesses scope of engineering-based issues and leads development and execution of effective solutions.

Minimum Education: B.A./B.S. degree in Engineering or related technical field

Senior Consultant

Minimum/General Experience: Six (6) years of experience related to engineering and possesses the ability to perform work across a broad spectrum of engineering-based activities.

Functional Responsibility: Demonstrates engineering expertise in functional, technical and/or industry specific areas. Demonstrates thought leadership and ability to apply engineering principles to the program. Assesses the scope of program issues and leads the development and execution of effective solutions.

Minimum Education: B.A./B.S. degree in Engineering or related technical field.

Consultant

Minimum/General Experience: Five (5) years of directly related experience in engineering disciplines.

Functional Responsibility: Under minimal direction, provides engineering-related support. Researches and analyzes engineering-related information or data of the assigned project. Applies Government and industry knowledge to determine the accuracy and reasonableness of the information or data. Documents and summarizes the results to be used in developing recommendations to the client. Leads in identifying issues and/or problems related to the program and supports the implementation of solutions to meet the client's requirements and program's goals. Uses knowledge of current and emerging engineering concepts to support members of the team. May lead low-risk engineering engagements. Plans, schedules, and controls phases of projects using established processes.

Minimum Education: B.A./B.S. degree in Engineering or related technical field.

Senior Analyst

Minimum/General Experience: Four (4) years experience in engineering related disciplines.

Functional Responsibility: Researches and analyzes engineering-related information and data of the assigned project. Applies Government and industry knowledge to determine the accuracy and reasonableness of the information and data. Documents and summarizes the results used in developing recommendations to the client. Assists in identifying issues and/or problems related to the program and in the implementation of solutions to meet the client's requirements and program's goals. Uses knowledge of the client's engineering processes and industry's best practices to inform and support members of the team.

Minimum Education: B.A./B.S. degree in Engineering or related technical field desirable.

Analyst

Minimum/General Experience: Three (3) years experience including using automated tools within projects to manage and determine cost, schedule, and performance data. Requires working knowledge of automated program management techniques and commercial off-the-shelf tools, such as Microsoft products.

Functional Responsibility: Assists program managers, project managers, engineers, and other project personnel in planning, tracking, analyzing, and reporting program progress. Directly communicates in a team environment with all personnel involved to monitor and update program progress.

Minimum Education: Associate's Degree.

Project Analyst

Minimum/General Experience: Two (2) years experience utilizing automated tools within projects to manage cost, schedule, and performance progress. Requires knowledge of automated program management techniques and commercial off-the-shelf tools, such as Microsoft products.

Functional Responsibility: Assists program managers, project managers and other project personnel in planning, tracking, analyzing, and reporting program progress.

Minimum Education: Associate's Degree.

Program Support Specialist

Minimum/General Experience: Under general direction, responsible for providing analytical and specialized administrative support functions.

Functional Responsibility: Provide administrative support for project personnel. Coordinates special administrative projects by analyzing project, determining approach, compiling/analyzing data and preparing report/recommendation using PC skills, knowledge of administrative systems, and understanding of organizational policies and procedures. Determines administrative procedures and methods and work priorities. Plans, coordinates, and provides logistics support for meetings, reviews, and conferences.

Minimum Education: High School Diploma.

Education/Experience Substitution Policy Outlined Below:

Degree	Or Degree and Related Experience Substitution	Or Related Experience Substitution
Masters	Bachelors plus 2 additional years	6 years
Bachelors	Associate plus 2 additional years	4 years
Associate	High School Diploma	2 years