Federal Supply Service

Authorized Federal Supply Schedule Price List

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage®, a menu-driven database system. The INTERNET address GSA Advantage® is: GSAAdvantage.gov.

Multiple Award Schedule

FSC Group: Professional Services FSC Class: R408
Contract number: GS10F0122X
For more information on ordering from Federal Supply Schedules go to: The GSA Schedules page at GSA.gov.
Contract period: February 24, 2021 – February 23, 2026

The ASTA Group, LLC
223 West Gregory St
Pensacola, FL 32502-4821
Ph: 850-912-6793
Fax: 850-912-6795

Email:
linda.brent@theastagroup.com

Web Address:
http://www.theastagroup.com/

Contract administration source:
Linda J Brent Baradon

Business size: Small

Price list current as of Modification #PS-0037 effective 12/07/2020

Prices Shown Herein are Net (discount deducted)
CUSTOMER INFORMATION

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

<table>
<thead>
<tr>
<th>SINs</th>
<th>Recovery</th>
<th>SIN Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>541611RC</td>
<td>Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services</td>
</tr>
<tr>
<td>OLM</td>
<td>OLMRC</td>
<td>Order-Level Materials (OLM’s)</td>
</tr>
</tbody>
</table>

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply: See Page 4 for Pricing Table

1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item. See Page 5 for Labor Category Descriptions

2. Maximum order: $1,000,000

3. Minimum order: $100

4. Geographic coverage (delivery area): Domestic

5. Point(s) of production (city, county, and State or foreign country): Same as company address

6. Discount from list prices or statement of net price: Government Net Prices (discounts already deducted.)

7. Quantity discounts: None

8. Prompt payment terms. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions:

Net 30 Days

9. Foreign items (list items by country of origin): Not Applicable
10a. Time of delivery (Contractor insert number of days.): To Be Determined at the Task Order level

10b. Expedited Delivery. Items available for expedited delivery are noted in this price list: Contact Contractor

10c. Overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements: Contact Contractor

11. F.O.B. point(s): Destination

12a. Ordering address(es): Same as Contractor

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s) are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. Payment address(es): Same as Company Address

14. Warranty provision: Contractor’s Standard Commercial Warranty

15. Export packing charges, if applicable: N/A

16. Terms and conditions of rental, maintenance, and repair (if applicable): N/A

17. Terms and conditions of installation (if applicable): N/A

18a. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable): N/A

18b. Terms and conditions for any other services (if applicable): N/A

19. List of service and distribution points (if applicable): N/A

20. List of participating dealers (if applicable): N/A.

21. Preventive maintenance (if applicable): N/A

22a. Special attributes such as environmental attributes (e.g., recycled content, energy efficiency, and/or reduced pollutants): N/A

22b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor’s website or other location.) The EIT standards can be found at: www.Section508.gov: N/A
23. Data Universal Number System (DUNS) number: 788606700

24. Notification regarding registration in System for Award Management (SAM) database: Registered

Service Contract Labor Standards: The Service Contract Labor Standards (SCLS), formerly known as the Service Contract Act (SCA), is applicable to this contract as it applies to the entire Multiple Award Schedule (MAS) and all services provided. While no specific labor categories have been identified as being subject to SCLS/SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCLS/SCA eligible labor categories. If and/or when the contractor adds SCLS/SCA labor categories to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCLS/SCA matrix identifying the GSA labor category titles, the occupational code, SCLS/SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

Final Pricing:

<table>
<thead>
<tr>
<th>SIN</th>
<th>Awarded Labor Category</th>
<th>Site</th>
<th>02/24/21 - 02/23/22</th>
<th>02/24/22 - 02/23/23</th>
<th>02/24/23 - 02/23/24</th>
<th>02/24/24 - 02/23/25</th>
<th>02/24/25 - 02/23/26</th>
</tr>
</thead>
<tbody>
<tr>
<td>541611</td>
<td>Executive</td>
<td>Contractor</td>
<td>$227.48</td>
<td>$232.71</td>
<td>$238.06</td>
<td>$243.54</td>
<td>$249.14</td>
</tr>
<tr>
<td>541611</td>
<td>Program Manager</td>
<td>Contractor</td>
<td>$227.48</td>
<td>$232.71</td>
<td>$238.06</td>
<td>$243.54</td>
<td>$249.14</td>
</tr>
<tr>
<td>541611</td>
<td>Project Manager</td>
<td>Contractor</td>
<td>$145.20</td>
<td>$148.54</td>
<td>$151.96</td>
<td>$155.45</td>
<td>$159.03</td>
</tr>
<tr>
<td>541611</td>
<td>Business/Financial Analyst</td>
<td>Contractor</td>
<td>$96.88</td>
<td>$99.11</td>
<td>$101.39</td>
<td>$103.72</td>
<td>$106.11</td>
</tr>
<tr>
<td>541611</td>
<td>Quality Assurance Specialist</td>
<td>Contractor</td>
<td>$145.20</td>
<td>$148.54</td>
<td>$151.96</td>
<td>$155.45</td>
<td>$159.03</td>
</tr>
<tr>
<td>541611</td>
<td>Administrative Specialist</td>
<td>Contractor</td>
<td>$81.30</td>
<td>$83.17</td>
<td>$85.08</td>
<td>$87.04</td>
<td>$89.04</td>
</tr>
<tr>
<td>541611</td>
<td>Management Consultant</td>
<td>Contractor</td>
<td>$227.48</td>
<td>$232.71</td>
<td>$238.06</td>
<td>$243.54</td>
<td>$249.14</td>
</tr>
<tr>
<td>541611</td>
<td>Consultant</td>
<td>Contractor</td>
<td>$145.20</td>
<td>$148.54</td>
<td>$151.96</td>
<td>$155.45</td>
<td>$159.03</td>
</tr>
<tr>
<td>541611</td>
<td>Behavior Scientist/Principal Invest</td>
<td>Contractor</td>
<td>$109.20</td>
<td>$111.71</td>
<td>$114.28</td>
<td>$116.91</td>
<td>$119.60</td>
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<tr>
<td>541611</td>
<td>Research Analyst</td>
<td>Contractor</td>
<td>$121.00</td>
<td>$123.78</td>
<td>$126.63</td>
<td>$129.54</td>
<td>$132.52</td>
</tr>
<tr>
<td>541611</td>
<td>Data Analyst/Statistician</td>
<td>Contractor</td>
<td>$81.30</td>
<td>$83.17</td>
<td>$85.08</td>
<td>$87.04</td>
<td>$89.04</td>
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<tr>
<td>541611</td>
<td>Research Assistant</td>
<td>Contractor</td>
<td>$96.80</td>
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<td>$101.30</td>
<td>$103.63</td>
<td>$106.02</td>
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<tr>
<td>541611</td>
<td>Training Analyst</td>
<td>Contractor</td>
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<td>$123.78</td>
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<td>$129.54</td>
<td>$132.52</td>
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<tr>
<td>541611</td>
<td>Subject Matter Expert</td>
<td>Contractor</td>
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<td>$159.03</td>
</tr>
<tr>
<td>541611</td>
<td>Technical Writer/Editor</td>
<td>Contractor</td>
<td>$121.00</td>
<td>$123.78</td>
<td>$126.63</td>
<td>$129.54</td>
<td>$132.52</td>
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<tr>
<td>541611</td>
<td>Configuration</td>
<td>Contractor</td>
<td>$87.78</td>
<td>$89.80</td>
<td>$91.86</td>
<td>$93.98</td>
<td>$96.14</td>
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<tr>
<td>Labor Category Descriptions:</td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

**Business Management Functions**

<table>
<thead>
<tr>
<th>Executive</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education (*)</td>
</tr>
<tr>
<td>Bachelor Degree in Related Field</td>
</tr>
</tbody>
</table>

* Refer to Equivalency Relationships for substitution of experience for educational degree or certifications.

<table>
<thead>
<tr>
<th>Program Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education (*)</td>
</tr>
<tr>
<td>Master Degree in Related Field</td>
</tr>
</tbody>
</table>

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<table>
<thead>
<tr>
<th>Project Manager</th>
</tr>
</thead>
<tbody>
<tr>
<td>Education (*)</td>
</tr>
<tr>
<td>Bachelor Degree in Related Field</td>
</tr>
</tbody>
</table>
### Project Manager

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>management and Government representatives. Provides competent leadership and responsible project direction through successful performance of a variety of detailed, diverse project transitioning elements.</td>
</tr>
</tbody>
</table>

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### Business/Financial Analyst

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Degree in Accounting, Business, Finance, or Management</td>
<td>5 Years</td>
<td>Performs budgeting, auditing, forecasting, and/or analysis. Identifies potential problems and solutions through analysis. Interfaces with functional specialists and acts as a focal point to coordinate all disciplines in the recommended solution. Applies state-of-the-art applications to effectively automate financial applications in the most effective manner while adhering to established Accounting Principles and Practices. May interact with auditors and senior managers to research financial and economic trends, and assist in applying findings to practices.</td>
</tr>
</tbody>
</table>

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### Quality Assurance Specialist

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Degree in Related Field</td>
<td>5 Years</td>
<td>Develops and defines major and minor characteristics of quality, including quality metrics and scoring parameters, and determines requisite quality control resources for each Project and/or Task Order. Instructs project staff in the principles of quality management and the specific of quality programs for projects and tasks. Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures. Leads independent quality team reviews for project and task deliverables and prepares reports and delivers briefings on the quality status of deliverables.</td>
</tr>
</tbody>
</table>

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### Administrative Specialist

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Degree in Related Field</td>
<td>1 Year</td>
<td>Performs moderately complex tasks of an administrative nature such as technical report preparation, maintenance of technical project information, maintenance of technical documentation and databases, coordination and/or production of graphic support for briefings and publications and general administrative and/or secretarial duties. May perform routine</td>
</tr>
</tbody>
</table>
# Administrative Specialist

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>security tasks including maintaining visitor control records, labeling, tracking, and safeguarding classified material.</td>
</tr>
</tbody>
</table>

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# Consulting Functions

## Management Consultant

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Degree in Business, Management or Related Field</td>
<td>7 Years</td>
<td>Responsible for management and performance of major contract programs requiring multidiscipline services and interorganizational cooperation of business units. Manages and directs all phases of a program from inception to completion to assure all technical, schedule, delivery, and cost requirements are met. Communicates with customer to resolve technical and contractual issues. Oversees the development of design concepts and evaluation criteria. Reviews preprogram schedules and potential impacts. Directs proposal preparation, management plans, budgets, and schedules for programs critical to the company. Directs the integration of a program management team a, reviews progress and evaluates results.</td>
</tr>
</tbody>
</table>

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## Consultant

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Degree in Related Field</td>
<td>5 Years</td>
<td>Serves as a recognized authority across multiple areas of expertise. Provides leadership at the highest technical and programmatic levels for teams to accomplish customer sponsored projects, including new program development. Leadership comprises problem definition, identification of avenues of approach, identification of applicable resources, and execution of tasks within the project.</td>
</tr>
</tbody>
</table>

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# Research Functions

## Behavioral Scientist/Principal Investigator

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Degree in Related Field</td>
<td>5 Years</td>
<td>Provides scientific and technical skills in conceptualizing, designing, obtaining support for conducting, managing, and disseminating results of strategic technology research or portions of small or large scale research studies and/or programs. Develops and applies useful and appropriate analysis methodologies to evaluate process requirements; identify industrial/organizational/ management process issues, constraints, and problems; evaluate process interfaces; identify areas to improve process efficiency and accuracy; and develop approaches for testing proposed solutions and modified processes. The focus of the Investigator is the investigation, identification, and resolution of work-related process problems.</td>
</tr>
</tbody>
</table>

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## Research Analyst

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Master Degree in Related Field</td>
<td>2 Years</td>
<td>Provide quantitative and qualitative technical assessments and recommendation to management on the stature of future technologies, trends and requirements. Formulates technical assessment and recommendations. Attends and presents papers at seminars and conferences; identifies and assembles relevant technical literature and conducts research in designated customer areas of interest. Performs requirements analysis, concept implementation, data analysis, and reporting. Conducts needs assessment and development of recommended project control solutions to be used for planning, scheduling, and tracking of each project through integration of various program management tools. Organizes project and task workloads within budget and schedule guidelines.</td>
</tr>
</tbody>
</table>

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## Data Analyst/Statistician

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Degree in Statistics or Related Field</td>
<td>2 Years</td>
<td>Collects, analyzes, and describes raw data. Conducts pre/post, system development and test data processing. Applies appropriate statistical data analysis techniques. Establishes and recommends data formatting. Provides expert statistical analysis in support of consulting, survey, or training services tasks.</td>
</tr>
</tbody>
</table>

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## Research Assistant

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Degree in</td>
<td>1 Year</td>
<td>Plans, develops, and conducts systematic research under direction of Behavioral Scientist or Research Analyst. Participate in the evaluation of</td>
</tr>
</tbody>
</table>
## Research Assistant

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Related Field</td>
<td></td>
<td>systems to identify design deficiencies or to determine feasibility of solutions to identified deficiencies. Provide support for requirements analyses. Perform statistical analyses of data to determine significant relationships among performance and cost effectiveness measures.</td>
</tr>
</tbody>
</table>

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## Training Functions

### Training Analyst

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Degree In Training, Instructional Technology, Education or Related Field</td>
<td>2 Years</td>
<td>Serves as the technical training specialist for new and/or modified systems, subsystems and support systems during development test, production training development, transition training and courseware revision and maintenance. Designs, develops and conducts training requirements for specific systems in accordance with applicable standards, specifications and instructions.</td>
</tr>
</tbody>
</table>

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### Subject Matter Expert

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Degree in Related Field</td>
<td>2 Years</td>
<td>Performs functional allocation to identify required tasks and interrelationships. Identifies resources required for each task. Possesses requisite knowledge and expertise so recognized in the professional community that Government is able to qualify the individual as expert in the field for an actual Task Order. Demonstrates exceptional oral and written communications skills. Analyzes user needs to determine functional requirement.</td>
</tr>
</tbody>
</table>

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### Technical Writer/Editor

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Degree in Related Field</td>
<td>2 Years</td>
<td>Performs writing, editing, and/or rewriting of moderately complex technical documents and reports. Collects, organizes, and formats data, charts, diagrams, etc. Applies consistent formatting and style throughout documents and contract deliverables. Uses a variety of software programs to develop documentation. Works with senior technical staff to ensure accuracy and completeness. Conducts research and ensures the use of proper technical terminology. Translates technical information into clear, readable documents for use by technical and non-technical personnel.</td>
</tr>
</tbody>
</table>

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## Data Support Functions

### Configuration Management/Data Management

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Degree in appropriate field</td>
<td>3 Years</td>
<td>Conducts both functional and physical audits of configuration items. Coordinates recording of modifications for management control. Analyzes proposed part-design changes and exhibits to prepare report of effect. Systematically controls changes to the configuration of system/product for the purpose of maintaining integrity, traceability, and accountability throughout the development and operational lifecycle of a system/product. Reviews technical documentation to verify compliance with contract requirements. Establishes and maintains a configuration management library containing technical baseline documents, change vehicles, and any other information needs for configuration management of the system/product(s).</td>
</tr>
</tbody>
</table>

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### IT Specialist

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Degree in Computer Science or Related Field</td>
<td>10 Years</td>
<td>Provides technical support, to personnel using computer equipment and applications on a wide area network (WAN) or large local area network (LAN); installs, tests, and resolves problems with computer hardware and software; adapts existing software to accommodate the database needs of organizations; develops and maintains Intranet and Internet Web sites.</td>
</tr>
</tbody>
</table>

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### Network Administrator

<table>
<thead>
<tr>
<th>Education (*)</th>
<th>Experience</th>
<th>Functional Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bachelor Degree in Computer Science or Related Field</td>
<td>5 Years</td>
<td>Manages all on-site and off-site server resources including web, email, and database servers. Responsible for security updates, program upgrades, network connectivity, and hardware issues that arise in the server environment. Assists the Website Developer in developing web programming applications that interact with the server environment.</td>
</tr>
</tbody>
</table>

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### Equivalency Relationships

Four (4) years experience (in addition to minimum experience requirements) may be substituted for a Bachelor’s degree.

- Two (2) years experience (in addition to minimum experience requirements and a Bachelor’s degree) may be substituted for a Master’s degree.

- For categories where Bachelor’s degrees are required, a Master’s degree may be substituted for two (2) years experience; or a doctoral degree may be substituted for three (3) years experience.

- Certifications (PE Certification) and unique experience in specialized or emerging technologies may be substituted for one year of experience.