

GENERAL SERVICES ADMINISTRATION
Federal Supply Services
Authorized Federal Supply Schedule Price List

**Federal Supply Schedule Industrial Group: 00CORP Consolidate Schedule
Schedule Number 874**

MISSION ORIENTED BUSINESS INTEGRATED SERVICES

Special Item No. 874-1-Integrated Consulting Services

GSA Contract Number: GS-10F-0128R

Contract period: 1/5/2015 – 12/15/2019



PACIFIC INSTITUTE FOR RESEARCH AND EVALUATION

Pacific Institute for Research & Evaluation
11720 Beltsville Drive, Suite 900
Beltsville, MD 20705-3111

Phone: 301-755-2700
FAX: 301-755-2799
Website: www.pire.org

Point of Contact for Contract Administration:

Diane McKnight
Phone: 301-755-2721
FAX: 301-755-2799
gsainfo@pire.org

Business Type/Size:

Large, Non-profit Organization

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through *GSA Advantage!*[®], a menu-driven database system. The INTERNET address *GSA Advantage!*[®] is: GSAAvantage.gov.

For more information on ordering from Federal Supply Schedules, click on the FSS Schedules button at fss.gsa.gov

GSA MOBIS SIN Description:

PIRE shall provide expert advice and assistance in support of an agency's mission-oriented business functions. Services covered by this SIN include:

- ▼ Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance, strategy formulation, and expert witness services
- ▼ Facilitation and related decision support services
- ▼ Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings
- ▼ Advisory and assistance services in accordance with FAR 37.203

Customer Information

- 1a. Awarded Special Item Numbers: **874-1 Integrated Consulting Services**
- 1b. Prices shown in price list(s) are nets, all discounts deducted and valid for all domestic areas.
See Item 6
- 1c. Hourly rates shown in price list(s) and corresponding job titles and qualifications to follow.
2. Maximum Order: **\$1,000,000.00**
3. Minimum Order: **\$100.00**
4. Geographic Coverage: **Domestic Delivery Only**
5. Point(s) of production: **Beltsville, Prince George's County, Maryland, USA**
6. Discount from list prices: **Government net prices (discounts already deducted).**
7. Quantity discounts: **None Offered**
8. Prompt payment terms: **0% - Net 30 days**
- 9a. Government purchase cards are accepted at or below the micro-purchase threshold
- 9b. Government purchase cards are not accepted over \$2,500
10. Foreign items: **None**
- 11a. Time of delivery: **PIRE will adhere to the delivery schedule specified in individual Task/Delivery/Purchase orders.**
- 11b. Expedited delivery: **Contact PIRE for expedited delivery**
- 11c. Overnight and 2-day delivery: **Contact PIRE for overnight and two-day delivery**
- 11d. Urgent Requirements: **Contact PIRE for urgent requirements**
12. F.O.B. Point(s): **Destination**
- 13a. Ordering address:
PIRE
Director of Contracts & Grants
11720 Beltsville Drive, Suite 900
Beltsville, MD 20705-3111
Phone: 301-755-2721
FAX: 301-755-2799
E-mail: gsainfo@pire.org
- 13b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.
14. Payment address:
Electronic payment:
Account: Pacific Inst. for Research & Evaluation
Sandy Spring Bank
7126 Wisconsin Avenue
Bethesda, MD 20814
Account: See Invoice
ABA No.: See Invoice
By check:
PIRE-Accounts Receivable
11720 Beltsville Drive
Suite 900
Beltsville, MD 20705-3111
15. Warranty provision: **Standard Commercial Warranty:**
PIRE warrants and implies that the items delivered hereunder are merchantable and fit for the particular purpose described in the contract/task order
16. Export packing charges: **Not applicable**
17. Terms and conditions of Government purchase card acceptance above the micro-purchase level:
Contact PIRE Point of Contact
18. – 24. Terms and Conditions: **Not applicable**
25. Data Universal Numbering System (DUNS) number:
02-1883350
26. System for Award Management (SAM):
PIRE is Registered, Cage Code Number **03EW4**

Awarded Services

- Program Evaluation and Research
- Performance Measurement
- Program Management and Improvement
- Organizational and Operational Assessment
- Statistical & Economic Analysis
- Customized Training and Technical Assistance
- Survey Services
- Consulting Services to Support Program Implementation

Price List

GSA Contract #GS-10F-0128R

MOBIS SIN: 874-1

Includes EPA escalation of 2.10% over previous year

OPTION PERIOD TWO		1/5/2015- 12/15/2015	12/16/2015- 12/15/2016	12/16/2016- 12/15/2017	12/16/2017- 12/15/2018	12/16/2018- 12/15/2019
Level	Labor Category	Year 11	Year 12	Year 13	Year 14	Year 15
VII	Research Division Director	\$222.22	\$226.89	\$231.65	\$236.52	\$241.48
VI	Senior Project Director	\$192.50	\$196.54	\$200.67	\$204.88	\$209.19
	Senior Research Scientist	\$175.36	\$179.04	\$182.80	\$186.64	\$190.56
V	Project Director	\$156.74	\$160.04	\$163.40	\$166.83	\$170.33
	Research Scientist	\$130.44	\$133.18	\$135.98	\$138.83	\$141.75
IV	Associate Research Scientist	\$117.12	\$119.58	\$122.09	\$124.65	\$127.27
	Program Manager	\$116.62	\$119.07	\$121.57	\$124.12	\$126.73
III	Production Manager	\$97.59	\$99.64	\$101.73	\$103.87	\$106.05
	Research Associate	\$77.65	\$79.28	\$80.94	\$82.64	\$84.38
II	Senior Word Processor**	\$72.92	\$74.45	\$76.01	\$77.61	\$79.24
	Research Assistant**	\$48.02	\$49.03	\$50.06	\$51.11	\$52.18
I	Administrative Assistant**	\$45.04	\$45.98	\$46.95	\$47.93	\$48.94

SCA Matrix

Wage Determination No.: 2005-2103

Revision No.: 14

Date Of Revision: 07/25/2014

SCA Eligible Contract Labor Category	SCA Equivalent Code Title	WD Number
Senior Word Processor**	01613 – Word Processor III	2005-2103
Research Assistant**	01051 – Data Entry Operator I	2005-2103
Administrative Assistant**	01113 – General Clerk III	2005-2103

The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (**) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.

Labor Category Descriptions – Levels and Qualifications

LEVEL VII

Research Division Director Level VII

MINIMUM EDUCATION: a Doctoral degree in the social or medical sciences, public health, or behavioral sciences is required along with technical knowledge of a variety of public health, health economic and injury prevention content areas including transportation safety, alcohol safety information and education.

MINIMUM EXPERIENCE: Has at least 10 years of management experience supervising Ph.D. level personnel, fiscal management experience with the preparation and monitoring of research budgets, and demonstrated experience and capability managing all levels of personnel. Has extensive knowledge of government regulations relating to procurement of services and products, proposal preparation and submission, administrative and financial reporting, and technical report preparation.

FUNCTIONAL ROLE/RESPONSIBILITIES: Individual is a member of the senior management at PIRE as well as a senior research scientist or project director responsible for an entire area of content-specific initiatives. Has in-depth knowledge of a variety of research and evaluation methodologies and approaches. Responsibilities include providing technical guidance, supervising, managing, and evaluating staff assignments, and formulating and enforcing goals, policies, work standards, schedules, budgets, and performance metrics.

LEVEL VI

Senior Project Director Level VI

MINIMUM EDUCATION: Ph.D. or equivalent experience.

MINIMUM EXPERIENCE: Has 8 or more years of professional experience in managing applied scientific projects or technical assistance. Has more than ten years of senior level project management experience. Has demonstrated leadership and has made significant contributions to their field of expertise. Has a significant

record of publications and/or presentations at major conferences in field of expertise.

FUNCTIONAL ROLE/RESPONSIBILITIES: Individual serves as Sr. Program Director, Deputy Director or similar position title on large demonstration, intervention or program evaluation projects. Manages and oversees projects in the alcohol, drug, mental/physical health, education, public welfare, and/or safety fields.

Senior Research Scientist Level VI

MINIMUM EDUCATION: Ph.D. in one of the social or behavioral sciences.

MINIMUM EXPERIENCE: Has 8 or more years of continuous professional experience in funded research beyond doctoral work directly managing research or applied scientific projects. Senior level management experience and demonstrated leadership and contributions to the field of expertise are necessary. Has a successful record of independent research status with funding agencies and a significant record of publications, articles, and/or papers as the sole or senior author.

FUNCTIONAL ROLE/RESPONSIBILITIES: Senior Research Scientist serves as Principal Investigator or Project Director on research and evaluation projects. Manages and oversees all aspects of research in the alcohol, drug, mental/physical health, education, public welfare, and/or safety fields.

LEVEL V

Project Director Level V

MINIMUM EDUCATION: Advanced degree (Masters or Doctoral).

MINIMUM EXPERIENCE: Has 6 or more years of experience managing applied scientific projects or technical assistance. Demonstrates leadership as a team member and has the ability to work independently. Experience integrating and synthesizing information from multiple sources to meet deadlines and work on several projects simultaneously. Has a demonstrated knowledge of

Labor Category Descriptions – Levels and Qualifications (Continued)

content area by preparing articles for publication or presenting at conferences or seminars in area of expertise. Excellent written and oral communication skills, as well as ability to supervise and motivate others.

FUNCTIONAL ROLE/RESPONSIBILITIES: Project Director provides management of various research, evaluation, or demonstration projects independently, or under the supervision of a Senior Project Director or Division Director. Responsible for the detailed planning and performance monitoring of the project and includes providing technical guidance, supervising, managing, and evaluating staff assignments, and formulating and enforcing goals, policies, work standards, schedules, budgets and performance metrics.

Research Scientist Level V

MINIMUM EDUCATION: Ph.D. in social or behavioral sciences, or Master's Degree in a relevant field, with an emphasis in qualitative and/or quantitative research.

MINIMUM EXPERIENCE: Has 6 years of post-doctoral experience in conducting quantitative or qualitative research or evaluation studies. Has published articles in peer-reviewed journals and presented at major conferences or seminars in area of expertise. Strong background in research methods is required. Excellent presentation skills required.

FUNCTIONAL ROLE/RESPONSIBILITIES: Research Scientist provides research management for medium to large size projects that includes: research design, proposal writing, data collection, data analysis, research results publication, and manuscript production. Also responsible for providing technical guidance as well as formulating and enforcing goals, schedules, budgets, and performance metrics.

LEVEL IV

Associate Research Scientist Level IV

MINIMUM EDUCATION: Ph.D. or Master's Degree.

MINIMUM EXPERIENCE: Relevant research experience in a research/teaching environment is required and at

least 4 years of direct experience. Must demonstrate knowledge by preparing articles for publication, and/or presentations at major conferences in the area of expertise, and demonstrate conceptual, analytical and methodological abilities.

FUNCTIONAL ROLE/RESPONSIBILITIES: Associate Research Scientist collaborates with senior staff and/or provides overall scientific management of research components and/or management of small research projects, including research design, analysis, budgets, and scheduling of projects. Individual manages a variety of data collection and analytic responsibilities.

Program (Project) Manager Level IV

MINIMUM EDUCATION: Ph.D. or other degree.

MINIMUM EXPERIENCE: Has 4 years of relevant experience managing programs coming from research is required. Has demonstrated knowledge of content area as evidenced by published articles for or presentations at conferences or seminars in area of expertise. Has writing experience as a major author on proposals submitted for competitive contract or grant award, or papers for peer-review journals.

FUNCTIONAL ROLE/RESPONSIBILITIES: Program Manager independently manages research, evaluation, or demonstration projects independently, or works under the supervision of a Senior Program Director or Senior Scientist.

LEVEL III

Production Manager Level III

MINIMUM EDUCATION: Bachelor's degree or equivalent vocational certification Minimum

EXPERIENCE: Has 4 years of experience managing publication production, along with knowledge of printing processes. Must have extensive knowledge of databases and spreadsheets and be an expert with text and graphic file conversions. Must have excellent oral and written skills and the ability to train and supervise staff.

Labor Category Descriptions – Levels and Qualifications (Continued)

FUNCTIONAL ROLE/ RESPONSIBILITIES: Production Manager is responsible for managing production of documents, proposals, articles and graphics, as well as completion and distribution of documents by negotiated deadlines.

Research Associate **Level III**

MINIMUM EDUCATION: Master's Degree in one of the social or behavioral sciences.

MINIMUM EXPERIENCE: Has 3 years of experience managing major components of grant and contract deliverables, including interface with funding agencies.

FUNCTIONAL ROLE/RESPONSIBILITIES: Research Associate provides day-to-day coordination for research projects and programs under the direction of a Principal Investigator or senior program staff person. Activities and expertise include data collection, research data management, analysis, and synthesis.

LEVEL II

Senior Word Processor **Level II**

MINIMUM EDUCATION: Bachelor's degree or equivalent vocational certification

MINIMUM EXPERIENCE: Has 3 years of experience as a word processor with keyboarding skills at 65 wpm. Excellent proofreading, punctuation, spelling, and grammar skills required. Requires some knowledge of standard formatting guidelines for technical/scientific publications.

FUNCTIONAL ROLE/ RESPONSIBILITIES: Senior Word Processor provides clerical support to staff. Requires knowledge and proficiency using advanced word processing and other document production software. Also performs some administrative duties, and coordinating proposal and article writing efforts.

Research Assistant **Level II**

MINIMUM EDUCATION: Bachelor s Degree.

MINIMUM EXPERIENCE: Has 1 year of relevant experience.

FUNCTIONAL ROLE/RESPONSIBILITIES: Research Assistant provides support activities to research projects (not requiring specialized scientific or technical capability) under supervision of research assistant/data entry coordinator.

LEVEL I

Administrative Assistant **Level I**

MINIMUM EDUCATION: High School Diploma or equivalent

MINIMUM EXPERIENCE: 1 year administrative experience in an office setting required.

FUNCTIONAL ROLE/RESPONSIBILITIES: Administrative Assistant is responsible for routine project-related word processing; photocopying and mailing; maintaining and updating databases; and providing general support to staff in order to fulfill project objectives.