
Environmental Consulting Services Contract GS-10F-0130X – Global Consulting, Inc.

Table of Contents

Company Information.....	1
Ordering	1
Disaster Recovery.....	1
Specific Services Offered.....	2
Pricing.....	2
Labor Category Definitions.....	4

Company Information

Global Consulting, Inc. is an award-winning, woman-owned, small business headquartered in Washington, DC and providing environmental consulting services world-wide (160 countries as of March 2011). Our headquarters address is

1818 New York Avenue, N.E., Suite 107
Washington, DC 20002
(202) 832-1433 (voice)
(202) 832-1434 (fax)
www.gciusa.biz

Ordering

To discuss or order any of our services, contact Dr. David M. Heisler (Contract Administrator) in any of the following ways:

By telephone

(301) 312-4444

By fax

(202) 832-1434

By email

dheisler@gciusa.biz

By mail

Dr. David M. Heisler
Global Consulting, Inc.
1818 New York Avenue, N.E., Suite 107
Washington, DC 20002

Disaster Recovery

Section 833 of the National Defense Authorization Act allows state and local governments to purchase products and services to facilitate recover from a major disaster. SIN 899-1RC includes Recovery Purchasing.

Specific Services Offered

SIN 899-1, 899-1RC: ENVIRONMENTAL CONSULTING SERVICES

- Program and Project Management
- Health and Safety Planning and Oversight
- Phase I and II Environmental Site Assessments
- Endangered Species and/or Wetlands Analysis
- Archeological and/or Cultural Resource Management Plans
- Economic, Technical and/or Risk Analysis

- Program and Project Management
- Health and Safety Planning and Oversight
- Environmental Compliance Audits
- Compliance Management and/or Contingency Planning
- Permitting
- Spill Prevention/Control and Countermeasure Plans
- Pollution Prevention Surveys

Pricing

Hourly labor rates for performing all of the above services are shown in the table below. Travel costs will be in accordance with the Joint Travel Regulation. Equipment, material, and other direct costs will be negotiated for each task.

Labor Category	March 2011- Feb 2012	March 2012- Feb 2013	March 2013- Feb 2014	March 2014- Feb 2015	March 2015- Feb 2016
Principal	\$137.25	\$141.83	146.57	\$151.47	\$156.53
Project Manager	79.98	82.65	85.41	88.26	91.21
Senior Engineer/Scientist	108.56	112.19	115.94	119.81	123.81
Engineer/Scientist	69.41	71.73	74.12	76.60	79.16
Technician	41.10	42.47	43.89	45.36	46.87
Certified Industrial Hygienist	94.41	97.56	100.82	104.19	107.67
Senior Inspector	78.99	81.63	84.36	87.17	90.09
Inspector	59.24	61.22	63.27	65.38	67.56
CADD Operator	60.23	62.24	64.32	66.47	68.69
Clerk	49.37	51.02	52.72	54.48	56.30

Four of our labor categories are subject to the requirements of the Service Contract Act (SCA) and these non-exempt labor categories, with their corresponding SCA labor categories and SCA occupational codes, are as indicated in the table below:

SCA Eligible Contract Labor Category	SCA Equivalent Code Title	Wage Determination Number
Inspector	29090 Environmental Technician	2005-2103
CADD Operator	29062 Drafter II	2005-2103
Administrative Assistant	01313 Secretary IV	2005-2103
Clerk	01117 General Clerk III	2005-2103

The responsibilities and minimum qualifications of each labor category begin on the next page.

Labor Category Definitions

Principal

The Principal will be responsible for ensuring that Global has the resources to successfully execute this contract. The Principal will also liaise with the Government to determine the quality of Global's work and work to achieve continuous improvement in all aspects of contract performance and thus better serve the Government.

Pradeep Perera, P.E., President of Global, is proposed as the Principal for this contract. Mr. Perera has over 24 years of environmental engineering experience, having managed ID/IQ contracts with federal clients such as GSA and the U.S. Department of Treasury. Some of his responsibilities will include:

- Managing overall contract compliance with scope, schedule, and budget
- Approving/preparing contract management plan and administration procedures
- Planning long-term resource allocation acquisition
- Providing corporate level leadership and direction
- Coordinating responses to request for fee proposal

The Principal must possess the following minimum qualifications:

- Bachelor's degree in a scientific, engineering, or related business discipline
- Minimum eight years of management experience
- Senior decision-making position in Global Consulting, Inc.

Project Manager

The Project Manager will have the following responsibilities:

- Collaborating with subconsultants on contractual and performance issues
- Receiving and reviewing new task order assignments
- Directing staff in implementing assignments
- Coordinating submission of progress reports and invoices
- Attending kickoff meetings/review conferences
- Alerting QA team of new delivery order assignments
- Managing project team to support delivery order requirements
- Preparing fee proposal
- Developing work plans, project schedule, and deliverable review schedule
- Scheduling and directing kickoff meetings and review conferences
- Preparing monthly progress reports
- Technical management of subcontractors in specific delivery orders

The Project Manager will be a senior management staff member of Global. The Project Manager must possess the following minimum qualifications:

- Bachelor's degree in scientific or engineering discipline
- Minimum three years management experience

Senior Engineer/Scientist

The Senior Engineer /Scientist will be tasked with:

- Serving as the primary technical POC on project related activities
- Directing day-to-day tasks of project team
- Developing high quality deliverables
- Ensuring schedule and budget compliance
- Assisting Project Manager in negotiations for new task orders
- Technical expertise in related fields

The Senior Engineer/Scientist must possess the following minimum qualifications:

- Bachelor's degree in discipline appropriate to the task
- Minimum ten years of experience
- Professional Engineer license, Certified Safety Professional, or Certified Industrial Hygienist or other higher education as appropriate to the person's field and that task

Engineer/Scientist

The Engineer/Scientist will be tasked with:

- Performing analytical calculations
- Developing work plans and field sampling and analysis plans
- Preparing plans and specifications
- Directing technicians and field crews
- Preparing reports
- Conducting technical presentations

The Engineer/Scientist must possess the following minimum qualifications:

- Bachelor's degree in a related discipline
- Minimum two years of experience

Technician

The Technician will be responsible for:

- Performing technical work under the direction of a Senior Engineer/Scientist or Engineer/Scientist

- Documenting tests and other activities

A Technician must possess the following minimum qualifications:

- Certifications or formal training required by responsible regulatory agencies
- High school diploma and four years of experience

or

- Associates degree and two years of experience

or

- Bachelor's degree and one year of experience.

Certified Industrial Hygienist

The Certified Industrial Hygienist will be responsible for:

- Performing activity hazard analyses for every project
- Preparing site specific health and safety plans
- Providing training to employees
- Performing periodic safety audits/surveys
- Conducting or supervising complex industrial hygiene projects

The Certified Industrial Hygienist must possess the following minimum qualifications:

- Bachelor's degree in scientific or engineering discipline
- Five years of experience
- Certified Industrial Hygienist certification obtained by examination from the American Board of Industrial Hygienists (ABIH)

Senior Inspector

The Senior Inspector will be responsible for:

- Overseeing field work to ensure client needs are met
- Collecting samples and/or conducting tests
- Assessing field conditions
- Conducting surveys
- Managing situations with technical complexity
- Supervising the work of junior staff

The Senior Inspector must possess the following minimum qualifications:

- Bachelor's degree in scientific or engineering discipline
- Minimum five years of experience
- Certifications or formal training required by responsible regulatory agencies

Inspector

The Inspector will be responsible for

- Collecting samples and/or conducting tests
- Assessing field conditions
- Conducting surveys
- Working under the supervision of the Senior Inspector

The Inspector must possess the following minimum qualifications:

- High school diploma and a minimum three years of experience OR Bachelor's degree and a minimum of 1 year of experience
- Certifications or formal training required by responsible regulatory agencies

CADD Operator

The CADD Operator will be responsible for:

- Drafting of computer-based drawings

The CADD Operator must possess the following minimum qualifications:

- College or other technical training in CADD and one year of experience; OR a minimum of two years of direct CADD experience

Clerk

The Clerk will be responsible for:

- Entering data, filing, faxing, photocopying and other daily office tasks

The Clerk must possess the following minimum qualifications:

- High school diploma
- Two years of experience