

GENERAL SERVICES ADMINISTRATION  
FEDERAL SUPPLY SERVICE  
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST

SCHEDULE MAS – Multiple Award Schedule



**BRMi Consulting, Inc.**  
8403 Colesville Rd., Ste. 260  
Silver Springs, MD 20910  
P. 443.418.6674 • F. 888.284.9018

**Contract Number:** GS-10F-0143T  
**Contract period:** February 9, 2007 through February 8, 2022  
**Pricelist Version:** PS-A812 dated February 4, 2020  
**WEB:** [www.BRMi.com](http://www.BRMi.com)  
**Business size:** Other than Small

**Contact for Contract Administration:**

Mike Battle, President/COO, [mike.battle@brmi.com](mailto:mike.battle@brmi.com)

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through *GSA Advantage!*, a menu-driven database system. The INTERNET address for *GSA Advantage!* is <http://www.gsaadvantage.gov>

For more information on ordering from Federal Supply Schedules click on the GSA Schedules link at [www.fss.gsa.gov](http://www.fss.gsa.gov)



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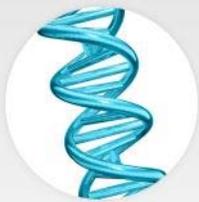


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## OUR STORY Executing Change

Founded in 2004, BRMi is an award-winning management and technology services firm with a tremendous performance record and unique culture. BRMi provides strategic consulting, mission application, and mission infrastructure services to federal and commercial clients. We are change execution experts who help organizations move agilely from concept to reality with innovative, cost-effective solutions. As BRMi expands its presence in the homeland security, law enforcement, economic, defense and intelligence communities, we strive to enhance our ability to meet customer needs and further improve our mission delivery capabilities.



## OUR DNA Innovative Solutions, Solving Real Problems

At BRMi, we believe real solutions begin with bringing together bright minds and big hearts. We are dedicated to exceeding customer expectations with a shared enthusiasm for their mission. As an industry leader in collaborative solutions, we foster talent and celebrate creativity with a culture that promotes integrity as well as individual and firm growth. BRMi also is committed to leveraging our time, talent, and treasure to make a difference in our communities.

## COMMUNITY Making a Difference

BRMi understands that a company can only be as strong as the community it supports. Service is a fundamental and guiding principle of BRMi's purpose. We believe our employees play a huge role in enhancing the company's commitment to outreach and philanthropy. Employees are provided opportunities to give back through personal contribution, volunteering efforts, and other forms of charitable involvement. Many BRMi leaders are proud to serve as board members of the non-profit organizations highlighted. Some of our charities:



The Center for Adoption Support and Education (C.A.S.E.)



Birdies for the Brave



Doorways for Women and Families



Operation Covert Santa



James Madison University's Cyber City Program

## CUSTOMER INFORMATION :

BRMI CONSULTING, INC. (BRMI)

## 1a. TABLE OF AWARDED SPECIAL ITEM NUMBERS (SINs):

SIN	Description
541380/RC	Testing Laboratories Services
541715/RC	Engineering Research and Development and Strategic Planning
541330ENG/RC	Engineering Services
541611/RC	Management and Financial Consulting, Acquisition and Grants Management Support, and Business Program and Project Management Services
541420/RC	Engineering System Design and Integration Services
OLM	Order-Level Materials (OLMs)

## 1b. LOWEST PRICED MODEL NUMBER AND PRICE FOR EACH SIN:

Not Applicable. Services Only.

## 1c. HOURLY RATES: (Services Only):

Labor Category Title	Feb. 2019 – Feb. 2020	Feb. 2020 – Feb. 2021	Feb. 2021 – Feb. 2022
	GSA Net Rate	GSA Net Rate	GSA Net Rate
Administrative Assistant**	\$64.63	\$66.44	\$68.30
Business Analyst I	\$74.58	\$76.66	\$78.81
Business Analyst II	\$86.33	\$88.75	\$91.23
Business Analyst III	\$113.35	\$116.53	\$119.79
Business Analyst Senior	\$144.18	\$148.22	\$152.37
Business Consultant I	\$121.31	\$124.71	\$128.20
Business Consultant Senior	\$153.11	\$157.40	\$161.80
Enterprise Architect I	\$97.16	\$99.88	\$102.67
Enterprise Architect II	\$109.38	\$112.44	\$115.59
Enterprise Architect III	\$118.34	\$121.65	\$125.06
Enterprise Architect Senior	\$134.24	\$137.99	\$141.86
Program Manager I	\$124.29	\$127.77	\$131.35
Program Manager Senior	\$169.38	\$174.12	\$178.99
Project Manager I	\$84.32	\$86.68	\$89.11
Project Manager II	\$129.86	\$133.50	\$137.23
Project Manager III	\$135.10	\$138.88	\$142.77
Project Manager Senior	\$157.56	\$161.97	\$166.51
Subject Matter Consultant I	\$101.42	\$104.26	\$107.18
Subject Matter Consultant II	\$129.26	\$132.88	\$136.60
Subject Matter Consultant III	\$137.64	\$141.50	\$145.46
Subject Matter Consultant Senior	\$153.11	\$157.40	\$161.80
Systems Analyst I	\$81.65	\$83.93	\$86.28
Systems Analyst Senior	\$136.85	\$140.68	\$144.62
Systems Architect II	\$124.29	\$127.77	\$131.35
Technical Analyst I	\$62.05	\$63.78	\$65.57

CUSTOMER INFORMATION :

BRMI CONSULTING, INC. (BRMI)

Labor Category Title	Feb. 2019 – Feb. 2020	Feb. 2020 – Feb. 2021	Feb. 2021 – Feb. 2022
	GSA Net Rate	GSA Net Rate	GSA Net Rate
Technical Analyst II	\$119.32	\$122.66	\$126.10
Technical Analyst III	\$128.50	\$132.10	\$135.79
Technical Writer I**	\$63.64	\$65.42	\$67.25

SCLS MATRIX

SCLS Eligible Contract Labor Category	SCLS Equivalent Code - Title	WD Number
Administrative Assistant	01020 – Administrative Assistant	WD 15- 4269 Revision 5 dated 1/10/2018, Maryland WD 15-4279 Revision 5 dated 1/10/2018, Maryland WD 15-4281 Revision 9 dated 1/10/2018, DC, Maryland, Virginia WD 15-4329 Revision 6 dated 1/10/2018, Virginia
Technical Writer I	30461 – Technical Writer I	WD 15- 4269 Revision 5 dated 1/10/2018, Maryland WD 15-4279 Revision 5 dated 1/10/2018, Maryland WD 15-4281 Revision 9 dated 1/10/2018, DC, Maryland, Virginia WD 15-4329 Revision 6 dated 1/10/2018, Virginia

"The Service Contract Labor Standards, formerly the Service Contract Act (SCA), apply to this contract and it includes SCLS applicable labor categories. Labor categories and fixed price services marked with a (\*\*) in this pricelist are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCLS/SCA matrix. The prices awarded are in line with the geographic scope of the contract (i.e., nationwide)."

[Administrative Assistant \(01020 Administrative Assistant\)](#)

**Description:** Assigned to a specific project, the Administrative Assistant (AA) prepares memorandums outlining and explaining administrative procedures and policies in support of management consulting professionals and teams. Plans conferences, including logistical meeting/conference support, and coordinates technical facilitation meetings. The AA acts as custodian of project documents and records and prepares files of project working papers and documents. Schedules appointments, gives information to callers, takes dictation, composes and types correspondence; reads and routes incoming mail, and performs other administrative and clerical duties. Provides draft reports for the permanent record.

**Minimum Experience:** A minimum of 1 year experience

**Minimum Education:** Associate's required; Bachelor's Degree from an accredited college or university preferred.

[Business Analyst I](#)

**Description:** The Business Analyst (BA) will perform analysis of business processes, activities, and events, and is responsible for documenting existing business processes through joint application development sessions. The BA is also responsible for developing detailed design specifications for enhancements and new products or modules. He or she conducts research to determine user requirements and then produces a user requirement's document followed by a detailed design document. The BA supports the effort to create comprehensive methods for describing/defining the current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 1 years experience

**Minimum Education:** Associate's required; Bachelor's Degree from an accredited college or university preferred.

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Business Analyst II

**Description:** The Business Analyst (BA) will perform analysis of business processes, activities, and events, and is responsible for documenting existing business processes through joint application development sessions. The BA is also responsible for developing detailed design specifications for enhancements and new products or modules. He or she conducts research to determine user requirements and then produces a user requirement's document followed by a detailed design document. The BA supports the effort to create comprehensive methods for describing/defining the current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 3 years experience

**Minimum Education:** Bachelor's degree from an accredited college or university in a related discipline.

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Business Analyst III

**Description:** The Business Analyst (BA) will perform analysis of business processes, activities, and events, and is responsible for documenting existing business processes through joint application development sessions. The BA is also responsible for developing detailed design specifications for enhancements and new products or modules. He or she conducts research to determine user requirements and then produces a user requirement's document followed by a detailed design document. The BA supports the effort to create comprehensive methods for describing/defining the current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 7 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

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Business Analyst Senior

**Description:** The Business Analyst (BA) will perform analysis of business processes, activities, and events, and is responsible for documenting existing business processes through joint application development sessions. The BA is also responsible for developing detailed design specifications for enhancements and new products or modules. He or she conducts research to determine user requirements and then produces a user requirement's document followed by a detailed design document. The BA supports the effort to create comprehensive methods for describing/defining the current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 10 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

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Business Consultant I

**Description:** The Business Consultant (BC) works in support of more senior consultants who engage with executive management to define strategies, needs, business cases, and issues as well as with other senior management consultants to help set overall corporate priorities and budget allocations, improve overall performance, efficiency & delivery, and expand capabilities & capacity.

The BC assists the planning, organizing, executing, controlling and performing project work efforts to meet contract requirements using broad industry experience and broad vendor experience, including overall industry best practices and extensive product knowledge. The BC supports the effort to create comprehensive methods to define the current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 1 years experience

**Minimum Education:** Associate's required; Bachelor's Degree from an accredited college or university preferred.

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Business Consultant Senior

---

**Description:** The Business Consultant (BC) works in support of more senior consultants who engage with executive management to define strategies, needs, business cases, and issues as well as with other senior management consultants to help set overall corporate priorities and budget allocations, improve overall performance, efficiency & delivery, and expand capabilities & capacity.

The BC assists the planning, organizing, executing, controlling and performing project work efforts to meet contract requirements using broad industry experience and broad vendor experience, including overall industry best practices and extensive product knowledge. The BC supports the effort to create comprehensive methods to define the current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 10 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

#### [Enterprise Architect I](#)

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**Description:** The Enterprise Architect assists senior personnel working with executive management to address the entire organization through enterprise-wide activity modeling and simulation of what functions are performed, who performs them, where and when the functions are performed, and how why they are performed.

The Enterprise Architect applies comprehensive methods for describing current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. The Enterprise Architect assists in addressing business architecture, performance management and process architecture as well.

**Minimum Experience:** A minimum of 1 years experience

**Minimum Education:** Associate's required; Bachelor's Degree from an accredited college or university preferred.

#### [Enterprise Architect II](#)

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**Description:** The Enterprise Architect assists senior personnel working with executive management to address the entire organization through enterprise-wide activity modeling and simulation of what functions are performed, who performs them, where and when the functions are performed, and how why they are performed.

The Enterprise Architect applies comprehensive methods for describing current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. The Enterprise Architect assists in addressing business architecture, performance management and process architecture as well.

**Minimum Experience:** A minimum of 3 years experience

**Minimum Education:** Bachelor's degree from an accredited college or university in a related discipline.

#### [Enterprise Architect III](#)

---

**Description:** The Enterprise Architect assists senior personnel working with executive management to address the entire organization through enterprise-wide activity modeling and simulation of what functions are performed, who performs them, where and when the functions are performed, and how why they are performed.

The Enterprise Architect applies comprehensive methods for describing current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. The Enterprise Architect assists in addressing business architecture, performance management and process architecture as well.

**Minimum Experience:** A minimum of 7 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

#### [Enterprise Architect Senior](#)

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**Description:** The Enterprise Architect assists senior personnel working with executive management to address the entire organization through enterprise-wide activity modeling and simulation of what functions are performed, who performs them, where and when the functions are performed, and how why they are performed.

The Enterprise Architect applies comprehensive methods for describing current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction. The Enterprise Architect assists in addressing business architecture, performance management and process architecture as well.

**Minimum Experience:** A minimum of 10 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

#### Program Manager I

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**Description:** The Program Manager manages contracts and serves as BRMI's authorized interface with the Government Contracting Officer (CO), the contract- level Contracting Officer's Technical Representative (COTR), government management personnel and customer agency representatives. Formulates work standards, develops and manages contractor schedules, reviews work, supervises/directs contractor personnel. Responsible for overall contract performance, including quality assurance.

The Program Manager provides business, technical, and personnel management across a major single project or multiple projects, involving multi-disciplinary and diverse functional activities, subordinate groups of technical and administrative personnel. Bachelors degree or higher in an engineering or architectural field. The Program Manager supports the effort to create comprehensive methods for describing current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 1 year experience

**Minimum Education:** Associate's required; Bachelor's Degree from an accredited college or university preferred.

#### Program Manager Senior

---

**Description:** The Program Manager manages contracts and serves as BRMI's authorized interface with the Government Contracting Officer (CO), the contract- level Contracting Officer's Technical Representative (COTR), government management personnel and customer agency representatives. Formulates work standards, develops and manages contractor schedules, reviews work, supervises/directs contractor personnel. Responsible for overall contract performance, including quality assurance.

The Program Manager provides business, technical, and personnel management across a major single project or multiple projects, involving multi-disciplinary and diverse functional activities, subordinate groups of technical and administrative personnel. Bachelors degree or higher in an engineering or architectural field. The Program Manager supports the effort to create comprehensive methods for describing current and/or future structure and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 10 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

#### Project Manager I

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**Description:** The Project Manager applies standard business improvement techniques, procedures, and criteria in carrying out a sequence of related tasks. The Project Manager may perform business process analysis and advisory assignments related to assessing the effectiveness of programs and/or the efficiency of the management of operations. The Project Manager may conduct studies of work processes, engineering, and procedures, identify problems, review production standards, and make tentative recommendations for problem resolution. The Project Manager may review reports and studies to ensure that requirements are met and appropriate rules and regulations are utilized. The Project Manager may assist in the development of directives and the design, development, documentation, and implementation of various reporting and production systems. The Project Manager supports the effort to create comprehensive methods for describing current and/or future structure and behavior of an organization's

processes, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 1 years experience

**Minimum Education:** Associate's required; Bachelor's Degree from an accredited college or university preferred.

#### Project Manager II

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**Description:** The Project Manager applies standard business improvement techniques, procedures, and criteria in carrying out a sequence of related tasks. The Project Manager may perform business process analysis and advisory assignments related to assessing the effectiveness of programs and/or the efficiency of the management of operations. The Project Manager may conduct studies of work processes, engineering, and procedures, identify problems, review production standards, and make tentative recommendations for problem resolution. The Project Manager may review reports and studies to ensure that requirements are met and appropriate rules and regulations are utilized. The Project Manager may assist in the development of directives and the design, development, documentation, and implementation of various reporting and production systems. The Project Manager supports the effort to create comprehensive methods for describing current and/or future structure and behavior of an organization's processes, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 3 years experience

**Minimum Education:** Bachelor's degree from an accredited college or university in a related discipline.

#### Project Manager III

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**Description:** The Project Manager applies standard business improvement techniques, procedures, and criteria in carrying out a sequence of related tasks. The Project Manager may perform business process analysis and advisory assignments related to assessing the effectiveness of programs and/or the efficiency of the management of operations. The Project Manager may conduct studies of work processes, engineering, and procedures, identify problems, review production standards, and make tentative recommendations for problem resolution. The Project Manager may review reports and studies to ensure that requirements are met and appropriate rules and regulations are utilized. The Project Manager may assist in the development of directives and the design, development, documentation, and implementation of various reporting and production systems. The Project Manager supports the effort to create comprehensive methods for describing current and/or future structure and behavior of an organization's processes, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 7 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

#### Project Manager Senior

---

**Description:** The Project Manager applies standard business improvement techniques, procedures, and criteria in carrying out a sequence of related tasks. The Project Manager may perform business process analysis and advisory assignments related to assessing the effectiveness of programs and/or the efficiency of the management of operations. The Project Manager may conduct studies of work processes, engineering, and procedures, identify problems, review production standards, and make tentative recommendations for problem resolution. The Project Manager may review reports and studies to ensure that requirements are met and appropriate rules and regulations are utilized. The Project Manager may assist in the development of directives and the design, development, documentation, and implementation of various reporting and production systems. The Project Manager supports the effort to create comprehensive methods for describing current and/or future structure and behavior of an organization's processes, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 10 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

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#### Subject Matter Consultant I

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**Description:** Subject Matter Experts (SMEs) bring a particular area of consulting expertise and suite of analytical skills to a discrete element of a change management or process issue. It is the SME's craft to consider the solution's appropriateness and applicability within the organizational, technological, or management process context.

The SME provides specialized advice on specific problems that requires extensive knowledge of the subject matter. Designs and prepares technical reports, studies, and related documentation, makes charts and graphs to record results, prepares and delivers presentations, training, and briefings as required by the task order. The SME reports to the Senior SME or project lead and supports the effort to create comprehensive methods for describing current and/or future structure, interrelationships, communication structure, and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 1 years experience

**Minimum Education:** Associate's required; Bachelor's Degree from an accredited college or university preferred.

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#### Subject Matter Consultant II

---

**Description:** Subject Matter Experts (SMEs) bring a particular area of consulting expertise and suite of analytical skills to a discrete element of a change management or process issue. It is the SME's craft to consider the solution's appropriateness and applicability within the organizational, technological, or management process context.

The SME provides specialized advice on specific problems that requires extensive knowledge of the subject matter. Designs and prepares technical reports, studies, and related documentation, makes charts and graphs to record results, prepares and delivers presentations, training, and briefings as required by the task order. The SME reports to the Senior SME or project lead and supports the effort to create comprehensive methods for describing current and/or future structure, interrelationships, communication structure, and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 3 years experience

**Minimum Education:** Bachelor's degree from an accredited college or university in a related discipline.

---

#### Subject Matter Consultant III

---

**Description:** Subject Matter Experts (SMEs) bring a particular area of consulting expertise and suite of analytical skills to a discrete element of a change management or process issue. It is the SME's craft to consider the solution's appropriateness and applicability within the organizational, technological, or management process context.

The SME provides specialized advice on specific problems that requires extensive knowledge of the subject matter. Designs and prepares technical reports, studies, and related documentation, makes charts and graphs to record results, prepares and delivers presentations, training, and briefings as required by the task order. The SME reports to the Senior SME or project lead and supports the effort to create comprehensive methods for describing current and/or future structure, interrelationships, communication structure, and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 7 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

---

#### Subject Matter Consultant Senior

---

**Description:** Subject Matter Experts (SMEs) bring a particular area of consulting expertise and suite of analytical skills to a discrete element of a change management or process issue. It is the SME's craft to consider the solution's appropriateness and applicability within the organizational, technological, or management process context.

The SME provides specialized advice on specific problems that requires extensive knowledge of the subject matter. Designs and prepares technical reports, studies, and related documentation, makes charts and graphs to record results, prepares and delivers presentations, training, and briefings as required by the task

order. The SME reports to the Senior SME or project lead and supports the effort to create comprehensive methods for describing current and/or future structure, interrelationships, communication structure, and behavior of an organization's processes, information systems, personnel and organizational sub-units, so that they align with the organization's core goals and strategic direction.

**Minimum Experience:** A minimum of 10 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

#### Systems Analyst I

---

**Description:** The Systems Analyst is responsible for providing analyses of organizational/business systems and process improvement methodologies. The SA completes an analysis and recommends solutions to problems; reports help desk and systems metrics, and provides change-control oversights.

**Minimum Experience:** A minimum of 1 years experience

**Minimum Education:** Associate's required; Bachelor's Degree from an accredited college or university preferred.

#### Systems Analyst Senior

---

**Description:** The Systems Analyst is responsible for providing analyses of organizational/business systems and process improvement methodologies. The SA completes an analysis and recommends solutions to problems; reports help desk and systems metrics, and provides change-control oversights.

**Minimum Experience:** A minimum of 10 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

#### Systems Architect II

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**Functional Responsibility:** Manages professional figure in ICT. The Systems Architect will define the architecture of a computer system in order to fulfill certain requirements. Such design includes a breakdown of the system in components, how these components interact together, and generally what technologies they employ. The Systems Architect's work must avoid realization issues and enable unanticipated extension in the future stages of a project.

**Experience:** A minimum of 3 years experience

**Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

#### Technical Analyst I

---

**Functional Responsibility:** Manages business process reengineering transformation projects, requiring project leadership, planning, reporting, team member guidance, and issue resolution. Motivates management and transformation team members to help them understand opportunities for breakthrough changes. Develops a change management plan to guide the organization through the transformation of the old to the new and reengineered business processes. Develops implementation plans. Facilitates team meetings to assist management in making clear statements of corporate goals and quantifiable objectives. Defines data collection plan and directs process transformation data collection efforts. Directs performance measurement and cycle time analysis to define performance expectations and quantify the measures of how work is performed. Directs process modeling and simulation activities to complete the design of the business system and to model and simulate sub-processes. Oversees definition of roles, jobs, and teams, as well as staffing needs for reengineered business processes. Provides oversight for the design of career paths and incentive programs. Directs activity-based costing to quantify the labor costs associated with specific process tasks, based on current work volumes and staffing. Manages analysts and other project staff supporting a MOBIS-related effort.

**Experience:** A minimum of 1 years experience

**Minimum Education:** Associate's required; Bachelor's Degree from an accredited college or university preferred.

#### Technical Analyst II

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**Functional Responsibility:** Manages business process reengineering transformation projects, requiring project leadership, planning, reporting, team member guidance, and issue resolution. Motivates

management and transformation team members to help them understand opportunities for breakthrough changes. Develops a change management plan to guide the organization through the transformation of the old to the new and reengineered business processes. Develops implementation plans. Facilitates team meetings to assist management in making clear statements of corporate goals and quantifiable objectives. Defines data collection plan and directs process transformation data collection efforts. Directs performance measurement and cycle time analysis to define performance expectations and quantify the measures of how work is performed. Directs process modeling and simulation activities to complete the design of the business system and to model and simulate sub-processes. Oversees definition of roles, jobs, and teams, as well as staffing needs for reengineered business processes. Provides oversight for the design of career paths and incentive programs. Directs activity-based costing to quantify the labor costs associated with specific process tasks, based on current work volumes and staffing. Manages analysts and other project staff supporting a MOBIS-related effort.

**Experience:** A minimum of 3 years experience

**Minimum Education:** Bachelor's degree from an accredited college or university in a related discipline.

#### Technical Analyst III

**Functional Responsibility:** Manages business process reengineering transformation projects, requiring project leadership, planning, reporting, team member guidance, and issue resolution. Motivates management and transformation team members to help them understand opportunities for breakthrough changes. Develops a change management plan to guide the organization through the transformation of the old to the new and reengineered business processes. Develops implementation plans. Facilitates team meetings to assist management in making clear statements of corporate goals and quantifiable objectives. Defines data collection plan and directs process transformation data collection efforts. Directs performance measurement and cycle time analysis to define performance expectations and quantify the measures of how work is performed. Directs process modeling and simulation activities to complete the design of the business system and to model and simulate sub-processes. Oversees definition of roles, jobs, and teams, as well as staffing needs for reengineered business processes. Provides oversight for the design of career paths and incentive programs. Directs activity-based costing to quantify the labor costs associated with specific process tasks, based on current work volumes and staffing. Manages analysts and other project staff supporting a MOBIS-related effort.

**Experience:** A minimum of 7 years experience

**Minimum Education:** Bachelor's or Master's degree from an accredited college or university in a related discipline.

#### Technical Writer I (30461 Technical Writer I)

**Functional Responsibility:** Provides reports, studies, memos, and presentation materials. Develops those mechanisms that will track progress and develop appropriate presentation formats. Conducts those studies that will determine the effectiveness of the various forms of presentation media and/or materials. Evaluates existing and new presentation tools, techniques, and technologies in order to improve the effectiveness communications. Develops those quantitative measures that assist in decision-making processes.

**Experience:** A minimum of 1 years experience

**Minimum Education:** Associate's required; Bachelor's Degree from an accredited college or university preferred.

2. **MAXIMUM ORDER:**  
All other SInS: \$1,000,000  
OLM: \$250,000
3. **MINIMUM ORDER:**  
\$100.00
4. **GEOGRAPHIC COVERAGE:**  
Domestic Delivery Only (the 48 contiguous states, Washington, D.C., Hawaii, Alaska & U.S. Territories. Domestic Delivery also includes a port of consolidation point, within the aforementioned areas, for orders received from overseas activities.
5. **POINT(S) OF PRODUCTION:**  
BRMi

8403 Colesville Rd., Ste. 260  
Silver Springs, MD 20910

6. **DISCOUNT FROM LIST PRICES:**  
Prices are listed as GSA Net, Discount Deducted and IFF included.
7. **QUANTITY DISCOUNT(S):**  
Not Applicable
8. **PROMPT PAYMENT TERMS:**  
Net 30
- 9A. **GOVERNMENT PURCHASE CARDS MUST BE ACCEPTED AT OR BELOW THE MICRO-PURCHASE THRESHOLD.**  
Yes. Government Purchase Cards are accepted at or below the micro-purchase threshold.
- 9B. **GOVERNMENT PURCHASE CARDS ARE ACCEPTED ABOVE THE MICRO-PURCHASE THRESHOLD.**  
Yes. Government Purchase Cards are accepted above the micro-purchase threshold.
10. **FOREIGN ITEMS:**  
N/A
- 11a. **TIME OF DELIVERY:**  
BRMi will adhere to the delivery schedule stipulated in each delivery order and/or delivery order amendment.
- 11b. **EXPEDITED DELIVERY:**  
Contact Contractor for Expedited Delivery Options.
- 11c. **OVERNIGHT AND 2-DAY DELIVERY:**  
Contact Contractor for Overnight and 2-day delivery options.
- 11d. **URGENT REQUIREMENTS:**  
Agencies can contact the Contractor's Representative to affect a faster delivery. Customers are encouraged to contact the contractor for the purpose of requesting accelerated delivery.
12. **FOB POINT:**  
Destination
- 13a. **ORDERING ADDRESS:**  
BRMi  
8403 Colesville Rd., Ste. 260  
Silver Springs, MD 20910
- 13b. **ORDERING PROCEDURES:**  
For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in FAR 8.405-3
14. **PAYMENT ADDRESS:**  
BRMi  
8403 Colesville Rd., Ste. 260  
Silver Springs, MD 20910
15. **WARRANTY PROVISION:**  
As identified in Statement of Work between BRMi and Contracting Agency.
16. **EXPORT PACKING CHARGES:**  
N/A
17. **TERMS AND CONDITIONS OF GOVERNMENT PURCHASE CARD ACCEPTANCE:**  
Yes. Government purchase cards are accepted for payment below, equal to and above the Micropurchase threshold.

18. **TERMS AND CONDITIONS OF RENTAL, MAINTENANCE, AND REPAIR (IF APPLICABLE):**  
N/A
19. **TERMS AND CONDITIONS OF INSTALLATION (IF APPLICABLE):**  
N/A
20. **TERMS AND CONDITIONS OF REPAIR PARTS INDICATING DATE OF PARTS PRICE LISTS AND ANY DISCOUNTS FROM LIST PRICES (IF AVAILABLE):**  
N/A
- 20a. **TERMS AND CONDITIONS FOR ANY OTHER SERVICES (IF APPLICABLE):**  
N/A
21. **LIST OF SERVICE AND DISTRIBUTION POINTS (IF APPLICABLE):**  
BRMi  
8403 Colesville Rd., Ste. 260  
Silver Springs, MD 20910
22. **LIST OF PARTICIPATING DEALERS (IF APPLICABLE):**  
N/A
23. **PREVENTIVE MAINTENANCE (IF APPLICABLE):**  
N/A
- 24a. **SPECIAL ATTRIBUTES SUCH AS ENVIRONMENTAL ATTRIBUTES**  
N/A
- 24b. **SECTION 508 COMPLIANCE FOR EIT:**  
The EIT Standards can be found at: [www.section508.gov/](http://www.section508.gov/)  
Information can be found at: [www.BRMi.com](http://www.BRMi.com)
25. **DUNS NUMBER:**  
151288037
26. **NOTIFICATION REGARDING REGISTRATION IN SYSTEM FOR AWARD MANAGEMENT (SAM) DATABASE:**  
Contractor has an Active Registration in the SAM database.