

**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICE LIST**

**ENVIRONMENTAL SERVICES
FSC GROUP 899, CLASS F999**

**CONTRACT NUMBER:
GS-10F-0157R**

**PERIOD COVERED BY CONTRACT:
December 22, 2004 through December 21, 2019**

BUSINESS SIZE: Large Business



Vencore Services and Solutions Inc. (VSS)

11091 Sunset Hills Rd., Ste. 200
Reston, VA 20190-5378
Phone: 619-321-6173

Internet Address: www.vencore.com

Contract Administrator: Geoffrey Vance

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Pricelist current though modification number PA-0018

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA *Advantage!*™, a menu-driven database system. The Internet address for GSA *Advantage!*™ is <http://www.gsaadvantage.gov>. For more information on ordering from Federal Supply Schedules click on the FAS Schedules button at <http://www.gsa.gov/fas>.

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ORDERING INFORMATION

- 1a. Authorized Special Item Numbers (SINs): *Pricing begins on page 16*
Special Item No. 899-1 Environmental Consulting Services
Special Item No. 899-3 Environmental Training Services
Special Item No. 899-7 Geographic Information Systems (GIS) Services
- 1c. Description of all commercial job titles, experience, functional responsibility, and education for those types of employees or subcontractors who will perform services. *Please see attached labor category descriptions.*
- 2. Maximum order: *\$1,000,000*
- 3. Minimum order: *\$100*
- 4. Geographic coverage (delivery area): *The 48 contiguous States and the District of Columbia, Alaska, Hawaii, Puerto Rico, U.S. territories*
- 5. Point of production (city, county, and state or foreign country): *Not Applicable*
- 6. Discount from list prices or statement of net price: *Government prices are net*
- 7. Quantity discounts: *The QNA graduated discount program is consistent with FAR Clause 52.216-19, Order Limitations, in that a discount and/or additional price reduction may be requested by a customer agency when the prescribed order exceeds the maximum threshold of \$5,000,000. The graduated discount offering is described below and **may** be offered:*

Task Order Amount	Discount
\$750,000 - \$3 Million	Up to Three Percent (1% - 3%)
\$3 Million - \$5 Million	Up to Three Percent – Five Percent (3% - 5%)
> \$5Million	Up to Five Percent – Eight Percent (5% - 8%)

- 8. Prompt payment terms: *Net 30 days*
- 9a. Government purchase cards are accepted below the micro purchase threshold
- 9b. Government purchase cards are accepted above the micro purchase threshold
- 10. Foreign items (list items by country of origin): *Not Applicable*
- 11a. Time of delivery: *As negotiated between Contractor and Ordering Agency*
- 11b. Items available for expedited delivery: *Contact Contractor*

- 11c. Overnight and 2-day delivery: *Contact Contractor*
- 11d. Urgent Requirements: *Contact Contractor*
12. F.O.B. Point: *Destination*
- 13a. Ordering address:
- Vencore Services and Solutions, Inc.
11091 Sunset Hills Road, Suite 200
Reston, VA 20190
Attn: Geoffrey Vance
619-321-6173
- 13b. Ordering Procedures: *For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.*
14. Payment address:
- Vencore Services and Solutions, Inc.
100 Sun Avenue NE, Suite 500
Albuquerque, NM 87109
Attn: Accounts Payable
15. Warranty provision: *Not Applicable*
16. Export packing charges: *Not Applicable*
17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro purchase level): *None*
18. Terms and conditions of rental, maintenance, and repair: *Not Applicable*
19. Terms and conditions of installation: *Not Applicable*
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: *Not Applicable*
- 20a. Terms and conditions for any other services: *Not Applicable*
21. List of service and distribution points: *Not Applicable*
22. List of participating dealers: *Not Applicable*
23. Preventive maintenance: *Not Applicable*

24. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:
Not Applicable
25. Data Universal Number System (DUNS) number: 827599759
26. Notification regarding registration in the System for Award Management Registration (SAM) database. *Vencore Services and Solutions, Inc. is registered in the SAM database under CAGE Code 57SH7*

VSS ENVIRONMENTAL SERVICES LABOR CATEGORY DESCRIPTIONS

Substitution Matrix

Education substituted for general experience:

Formal education resulting in a Bachelor's, Master's or Ph.D. degree may be substituted as the equivalent of four (4) years of experience for each degree earned.

Experience substituted for formal education:

Four (4) years of experience in a related field or discipline may be substituted for a Bachelor's degree.

Eight (8) years of experience in a related field or discipline may be substituted for a Master's degree.

Ten (10) years of experience in a related field or discipline may be substituted for a Ph.D. degree.

Equal definition for the educational requirements for High School graduate or equivalent.

- Secondary school leaving certificate
- GED
- Successful completion of an associate's degree program
- Academic transcript of a student who has successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree

EXECUTIVE MANAGER SERIES

1 – Executive Project Manager

Responsibilities Responsible for and leads team on large complex projects. Translates customer requirements into formal agreements and plans to culminate in customer acceptance of results. Responsible for performance, cost, scope, schedule, quality, and appropriate business measurements for their project, according to their project charter. Subsequently leads a team in the initiating, planning, controlling, executing, and closing tasks of a project (or segment of a project) to produce the solution deliverable(s). Possesses significant breadth of knowledge in business /technical management; personnel management; finance, planning, and forecasting.

Educational Requirements Bachelor's degree from an accredited college or university which provides substantial knowledge of the information sciences.

Experience Requirements Eight years of intensive and progressive experience demonstrating the required proficiency levels related to task Education may be substituted with 12 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

2 – Program Manager

Responsibilities	Responsible for large projects or significant segment of a large complex project. Leads team on large projects or significant segment of large complex projects. Translates customer requirements into formal agreements and plans to culminate in customer acceptance of results. Subsequently leads a team in the initiating, planning, controlling, executing, and closing tasks of a project or segment of a project to produce the solution deliverable. Executes a wide range of process activities beginning with the request for proposal through development, test and final delivery. Formulates partnerships between customer, suppliers and staff. Anticipates potential project related problems. Utilizes refined techniques for identifying, eliminating or mitigating solution, project, and business risk. Understands customer, industry and business trends. Applies this understanding to meet project objectives.
Educational Requirements	Bachelor's degree from an accredited college or university which provides substantial knowledge of the information sciences.
Experience Requirements	Six years of intensive and progressive experience demonstrating the required proficiency levels related to task. Education may be substituted with 10 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

SCIENTIST/ENGINEER/FUNCTIONAL EXPERT SERIES

3 - Principal Industry/Functional Area Expert

Responsibilities	Recognized for strong expertise in industry issues and trends. Utilizes functional area expertise gained through direct industry experience to provide organizational, functional and analytic support to a client agency. Examples of the functional areas would include Environmental Studies, Compliance, Policy Planning; Assessment of Endangered Species; GIS, etc. Works with senior managers and executives to provide enterprise level industry vision & strategic direction. Generates functional area strategies for enhanced operations in a cross-functional area mode throughout the organization. Provides guidance and direction to other professionals, acts in a consulting and/or advisory capacity; coordinates resolution of highly complex problems and tasks, possesses ability to meet and operate under deadlines.
Educational Requirements	Bachelor's degree from an accredited college or university in computer science, information systems, engineering, scientific or a mathematics-intensive discipline; or applicable certifications.
Experience Requirements	Ten years or Master's degree and 6 years or PhD and 4 years of general environmental/ GIS experience, including formal training and 3 years experience in related methodologies.

4 - Senior Industry/Functional Area Specialist

Responsibilities	Recognized for understanding and communicating common environmental related best practices for the industry. Utilize a knowledge base to create conceptual business models and to point out relevant issues and considerations in selecting various courses of action. Assesses the operations and functions of an organization and its organizational components, and help to define the direction and strategy for an engagement while ensuring the organizational needs are being addressed. Examples of the functional areas would include Environmental Studies, Compliance, Policy Planning; Assessment of Endangered Species; GIS, etc. Works with senior managers to provide industry vision & guidance. Leads the determination & classification of systems/ process inadequacies and/or deficiencies that affect the functional area's ability to support/meet goals. Supports the development of functional area strategies for enhanced operations throughout the organization. Provides work direction and guidance to other personnel; ensures accuracy of the work of other personnel, operates under deadlines, able to work on multiple tasks.
Educational Requirements	Bachelor's degree from an accredited college or university in computer science, information systems, engineering, scientific or a mathematics-intensive discipline.
Experience Requirements	Bachelor's degree and 6 years or Master's degree and 4 years or PhD and 2 years of general IT experience, including formal training and 2 years experience in BPR methods, plus training and 1 year experience in enterprise applications.

5 - Environmental Project Manager / Technical Engineering Manager

Responsibilities	Provides high-level technical subject matter expertise for work described in the task. Provides advanced technical knowledge and analysis of highly specialized applications and operational environment, high-level functional systems analysis, integration, documentation, training, and implementation advice on complex problems which require doctorate level knowledge of the subject matter for effective implementation. Applies principles, methods, and knowledge of specific functional areas of expertise to specific task order requirements. Provides advice on esoteric problems which require extensive knowledge of the subject matter.
Educational Requirements	Bachelor's degree from an accredited college or university in the specific subject matter discipline as identified in the statement of work.
Experience Requirements	Five (5) years of task related experience in the identified field of specialization.

6 - Scientific/ Engineering Subject Matter Specialist - Senior

Responsibilities	Applies subject matter knowledge to high level analysis, collection, assessment, modeling, simulation, integration, installation, documentation, and implementation. Resolves problems, which require an intimate knowledge of the related technical subject matter. Applies principles and methods of the subject matter to specialized solutions. Includes but not limited to; medical and legal transcription, scientific encoding, environmental, scientific, maintenance and repair processes, and logistical support activities.
Educational Requirements	Applicable functional area certification or two years undergraduate education
Experience Requirements	Ten years of intensive and progressive experience in the applicable specialty field.

7 – Scientific/ Engineering Subject Matter Specialist - Intermediate

Responsibilities	Applies subject matter knowledge to high level analysis, collection, assessment, modeling, simulation, integration, installation, documentation, and implementation. Resolves problems, which require an intimate knowledge of the related technical subject matter. Applies principles and methods of the subject matter to specialized solutions. Includes but not limited to; medical and legal transcription, scientific encoding environmental, scientific, maintenance and repair processes, and logistical support activities.
Educational Requirements	Applicable functional area certification or two years undergraduate education.
Experience Requirements	Five years of intensive and progressive experience in the applicable specialty field.

8 – Scientific/ Engineering Subject Matter Specialist - Associate

Responsibilities	Applies subject matter knowledge to high level analysis, collection, assessment, modeling, simulation, integration, installation, documentation, and implementation. Resolves problems which require an intimate knowledge of the related technical subject matter. Applies principals and methods of the subject matter to specialized solutions. Includes but not limited to; medical and legal transcription, scientific encoding, environmental, scientific, maintenance and repair processes, and logistical support activities.
Educational Requirements	Applicable functional area certification or two years undergraduate education.
Experience Requirements	Two years of intensive and progressive experience in the applicable specialty field.

PLANNING SERIES

9 – Planning Subject Matter Specialist - Senior

Responsibilities	Responsible for planning large projects or a significant segment of a large complex project. Provides the overall approach for and assists in developing vision and mission statements, and subsequent goal delineation; provides guidance for building operational plans and specifying
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measurable outcomes to include capital outlay planning efforts in a consolidated strategic planning process and prioritizes those initiatives; organizes, directs, and coordinates planning activities. Meets with appropriate Government management personnel, other contractor managers, and client agency representatives. Formulates and reviews plans with respect to public policies and regulations, ensures continuity plans map to definitions of agencies' business functions and the processes required for achieving outcomes. Must have excellent oral and written communication skills, with a demonstrated capability for dealing with all levels of management personnel, contractor managers, and client representatives. Takes appropriate action and coordinates policies and activities with appropriate Government personnel, as required.

Educational Requirements Master's degree from an accredited college / university, or experience through an organizational position representative of a corporate senior position of a firm with revenue in excess of \$50 million, supported by a Bachelor's degree in an IT related field, systems management, engineering, mathematics, or scientific related field or in business administration; ; or applicable certifications.

Experience Requirements Ten years of intensive & progressive experience in planning IT, communications or engineering programs, which includes: 5 years experience in either: environmental planning, land planning, policy verification, regulatory compliance, information technology resource /capital planning, advanced project planning; 2 years of intensive & progressive planning experience in diverse locations; one year managing similar projects. Direct experience with planning methods & techniques. Experience with executive-level interviewing & group facilitation. Knowledge of governmental operations and performance-based budgeting.

10 – Planning Subject Matter Specialist - Intermediate

Responsibilities Responsible for planning of large projects or a significant segment of a large complex project. Organizes, directs, and coordinates planning activities. Assists in developing mission / vision statements, subsequent goal delineation, provides guidance for building operational plans, specifying measurable outcomes, and prioritizing initiatives. Formulates & reviews plans, ensures continuity plans map to agency business functions. Must have excellent oral and written communication skills, with a demonstrated capability to deal with management personnel, contractor managers, and client representatives. Leads a team in the initiating, planning, controlling, executing planning tasks. Utilizes refined techniques for identifying, eliminating or mitigating solution, project, and risk. Understands customer, industry and environmental trends; applies this understanding to meet project objectives. Takes appropriate action and coordinates policies and activities with appropriate Government personnel, as required.

Educational Requirements Bachelor's degree from an accredited college or university in an IT related field, systems management, engineering, mathematics or scientific related field or in business administration; or applicable certifications.

Experience Requirements Seven years of intensive and progressive experience demonstrating the required proficiency levels related to task. Education may be substituted with 12 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

11 – Planning Subject Matter Specialist - Associate

Responsibilities Responsible for planning of a sub-task of a large complex project. Organizes, directs, and coordinates planning activities. Assists in developing mission / vision statements, subsequent goal delineation, provides guidance for building operational plans, specifies measurable outcomes, prioritizes initiatives. Reviews plans, ensures continuity plans map to agency functions. Must have excellent oral and written communication skills, with a demonstrated capability for dealing with management personnel, contractor managers, and client representatives. Leads a sub-team in the initiating, planning, controlling, executing, strategic tasks of a segment of a project. Utilizes refined techniques for identifying, eliminating or mitigating risk. Understands customer, industry and environmental trends and applies it to meet project objectives. Analyzes information and situations and implements actions, independently and or through the management team to ensure project objectives are met. Takes appropriate action and coordinates policies and activities with appropriate Government personnel, as required.

Educational Requirements	Bachelor's degree from an accredited college or university in an IT related field, systems management, engineering, mathematics or scientific related field or in business administration; or applicable certifications.
Experience Requirements	Five years of intensive and progressive experience demonstrating the required proficiency levels related to task. Education may be substituted with 12 years of intensive and progressive experience demonstrating the required proficiency levels related to task.

GIS SYSTEMS DEVELOPMENT SERIES

12 – GIS Analyst - Senior

Responsibilities	Responsible for providing expert level mapping and cartography services including site assessment; map generation; data interpretation and analysis; and guidance & training to analysts /users on GIS systems / processes. Typical responsibilities could include: 3D modeling; slope, volume, area, hills hade analysis; raster rectification & registration; spatial modeling; 3D movie flyby's; surface modeling; image analysis; cartography; demographic modeling; travel time & cost analysis; route analysis; training; creation of FGDC metadata; operation / maintenance of GPS unit; creation of geospatial data, general surveying using an EDM and GPS device; recording/ mapping of the GPS data; maintainance of the GIS databases; creation of thematic mapping with various software applications. Software used could include: ArcView(ESRI), ArcInfo, ArcIMS(ESRI), AutoCAD 2000NT, Dreamweaver HTML editor, Adobe PhotoShop, Adobe Acrobat & PDFWriter, and numerous other programs running on Intra/Extranet servers.
Educational Requirements	Bachelor's Degree from an accredited college or university in GIS, Geography, Earth Sciences, Urban and Regional Planning or an applicable training certificate from an accredited institution with 5 yrs experience.
Experience Requirements	Three years of intensive and progressive experience in a field requiring extensive use of GIS and related tools.

13 - GIS Analyst - Junior

Responsibilities	Responsible for providing GIS support to include mapping and cartography support including site assessment; map generation; data interpretation and analysis; and guidance & training to analysts /users on GIS systems / processes. Typical responsibilities could include: 3D modeling; slope, volume, area, hills hade analysis; raster rectification & registration; spatial modeling; 3D movie flyby's; surface modeling; image analysis; cartography; demographic modeling; travel time & cost analysis; route analysis; training; creation of FGDC metadata; operation / maintenance of GPS unit; creation of geospatial data, general surveying using an EDM and GPS device; recording/ mapping of the GPS data; maintenance of the GIS databases; creation of thematic mapping with various software applications. Software used could include: ArcView(ESRI), ArcInfo, ArcIMS(ESRI), AutoCAD 2000NT, Dreamweaver HTML editor, Adobe PhotoShop, Adobe Acrobat & PDFWriter, and numerous other programs running on Intra/Extranet servers.
Educational Requirements	Bachelor's Degree from an accredited college or university in GIS, Geography, Earth Sciences, Urban and Regional Planning or an applicable training certificate from an accredited institution with 5 yrs experience.
Experience Requirements	One year of intensive and progressive experience in a field requiring extensive use of GIS and related tools.

14 - Web Analyst

Responsibilities	Documents, troubleshoots, and debugs the website. Oversees / manages or works with graphic designers and other members of a project team to develop the site concept, document the interfaces, and develop text / web content. Understands changes required in the site due to system mapping and cartography updates.
Educational Requirements	Bachelor's Degree from an accredited college or university in computer science, mathematics, or engineering or a mathematics-intensive discipline, or an applicable training certificate from an accredited institution.
Experience	Two years of intensive and progressive experience in a computer-related field including web

Requirements content applications and trends.

15 - Web Analyst (Associate)

Responsibilities Documents, troubleshoots, and debugs the website. Works independently and teams with graphic designers and other members of a project team to develop the site concept, document the interfaces, and develop text / web content.

Educational Requirements Bachelor's Degree from an accredited college or university in computer science, mathematics, or engineering or a mathematics-intensive discipline, or an applicable training certificate from an accredited institution.

Experience Requirements One year of experience in a computer related field including web applications and trends.

TRAINING SERIES

16 - Training Facilitator

Responsibilities Conducts research necessary to develop and revise comprehensive courses and prepares appropriate training catalogs and materials. Prepares all training material (course outline, background material, and training aids). Prepares all student material (course manuals, workbooks, handouts, exercises, completion certificates and course critique forms. Provides support including but not limited to trains the trainer, conducts formal classroom training courses, course facilitation, on-line facilitation, CBT's, web-based instruction, workshops, exercises, and seminars. Provides daily supervision and direction to staff. Demonstrates excellent interpersonal written and oral communication skills. Maintain currency in the area of expertise and will be expected to function as an expert in the specialty field.

Educational Requirements Bachelor's degree from an accredited college or university in education, training or related field of study which provides substantial knowledge in the area of expertise.

Experience Requirements Five years experience of which a minimum of 2 years must be specialized in the delivery of training instruction and services.

17 – Training Specialist /Instructor

Responsibilities Develops, implements, and maintains training scenarios, approaches, objectives, plans, tools, aids, curriculums, and other state of the art technologies related to training and behavioral studies. Identifies the best approach training requirements to include, but not limited to hardware, software, simulations, course assessment and refreshment, assessment centers, oral examinations, interviews, computer assisted and adaptive testing, behavior-based assessment and performance, and team and unit assessment and measurement. Utilizes various iterative process-improvement and best methodologies in applied psychology, psychometrics, educational measurement, and other related disciplines. Develops and maintains knowledge bases, conduct applied and advanced research methodologies, develop tests, surveys, training materials, data collection measures, statistical and other analysis, and identify, conceptualize and secure new research and development areas.

Educational Requirements Bachelor's degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge relevant to the task order.

Experience Requirements Two years intensive or progressive experience in the individual's field of study or specialization. Master's degree may be substituted for experience requirement.

18 – Curriculum Developer

Responsibilities Experience developing content and storyboards for computer-based multimedia training, video scripts, audiotape scripts, or web-based training. Works at the highest technical level of all phases of web based technologies; has thorough knowledge of relevant software such as HTML, PhotoShop, Illustrator, Visual Basic, Java, or other design /developer-related applications, systems analysis & programming activities. Formulates and defines system scope and objectives; prepares detailed specifications for programs. Designs, develops, tests, debugs & documents programs. Assists in research / fact-finding to develop, refresh, or modify training information systems.

Educational Requirements Bachelor's degree from an accredited college or university with a curriculum or major field of

Requirements	study which provides substantial knowledge useful in course development, training development/instructional design is closely related to the work to be completed.
Experience Requirements	Five years of increasingly complex and progressive experience in performing curriculum development and implementation for business, mathematical, engineering or scientific settings using a variety of information technology resources. Has experience with current technologies and, where required for the task, emerging technologies.

ENVIRONMENTAL SYSTEMS INFRASTRUCTURE SUPPORT SERIES

19 – Environmental Systems Manager

Responsibilities	Supervises all personnel engaged in the operation and support of environmental facilities and infrastructure, including environmental support systems. Assigns personnel to various projects and directs their activities; reviews and evaluates their work and prepares performance reports. Confers with and advises subordinates on administrative policies and procedures, technical problems, priorities and methods. Supervises complex operations that involve two or more additional functions such as, but not limited to, environmental engineering, GIS operations, security, and production support activities.
Educational Requirements	Bachelor’s degree from an accredited college or university in engineering, computer science, information systems, or a mathematics-intensive discipline or an applicable training certificate from an accredited training institution.
Experience Requirements	Five years of increasingly complex and progressive experience in systems analysis or engineering management. Includes two years of specialized experience related to the task.

20 – Environmental Engineer

Responsibilities	Tests and analyzes all elements of the environmental infrastructure facilities including power, software, security features, communications, devices, etc. for the overall integration of the enterprise. Performs field functions in support of ecological, biological, and waste testing and analysis. Monitors and controls the performance and status of engineering / network resources. Utilizes software and hardware tools, identifies and diagnoses complex problems and factors affecting performance.
Educational Requirements	Bachelor’s degree from an accredited college or university in engineering, computer science, information systems, or a mathematics-intensive discipline or an applicable technical training certificate from an accredited training institution.
Experience Requirements	Three years of increasingly complex and progressive experience in environmental system/network engineering.

21 – Network Systems Administrator

Responsibilities	Provides system administration of network, web, and/or communication systems used for GIS / other environmental systems. This includes administration of user accounts, passwords, email, chat, and FTP. Requires comprehensive knowledge of the organization’s hardware, software & network components. Maintains servers, creates monitoring reports /logs, ensures functionality of links. Monitors web site for acceptable performance /user accessibility. Establishes back-ups & monitors site security. Consults with /advises network users. Identifies, analyzes & documents long-range requirements & schedules resources related to the enterprise network. Responsible for configuration management /documentation of network / system topologies and/or web site. Prepares technical implementation plans and integrated solutions including required actions, milestones, timelines & critical paths. Researches applicable standards or requirements documents for compliance. Selects / recommends multi-user software for common user requirements, integrates (where possible) with existing software. Plans for / provides reasonable system performance. Prepares activity & progress reports on network performance. Administers large e-mail systems.
Educational Requirements	Bachelor’s degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in administering large, complex networks, and/or in a computer science, information system, a physical science, engineering or a mathematics-intensive discipline or an applicable training certificate from an accredited

training institution.
Experience Requirements Seven years of increasingly complex and progressive experience in implementing, administering, performing tests and analyzing all elements of network systems. Has experience with current technologies and, where required for the task, emerging technologies.

22 – Environmental Systems Management Technologist

Responsibilities Analyzes, develops, operates, and maintains environmental libraries and catalogs. Provides support and direction for user groups in the use of the software/hardware systems and programs to support an integrated system. Establishes and implements system policy, procedures and standards, and ensures their conformance with information systems goals and procedures. Ensures that security procedures are implemented and enforced. Provides logistics support and training in the effective use of automated systems and data communications.

Educational Requirements High school graduate or equivalent.

Experience Requirements Two years of experience in operating computer systems, systems management, and automated systems.

23 - Technical Engineering Analyst

Responsibilities Provides functional analysis, testing, documentation, and implementation assistance on environmental problems or projects which require a thorough knowledge of the related technical subject matter for effective system deployment. Participates as part of the team in environmental projects. Applies principles and methods of the functional area to difficult problems in technical areas to arrive at automated or engineering solutions. Prepares technical reports and related documentation, and makes charts and graphs to record results. Prepares and delivers presentations and briefings as required by the task order.

Educational Requirements High school graduate or equivalent.

Experience Requirements Six months of intensive and progressive experience in environmental subject matter at hand.

24 – Systems Technician

Responsibilities Monitors and responds to hardware, software, and network problems utilizing hardware and software testing tools and techniques. Interfaces with vendor support service groups to ensure appropriate notification during outages or period of degraded system performance. Assists with installation of terminals and associated hardware. In support of microcomputer applications, provides program support; tests, debugs and writes documentation as required. May have responsibilities for providing customer assistance support in setting up microcomputers and/or installing software packages, including in the field in support of environmental testing / analysis. Provides user training for hardware/software products; identifies problems and resolves hardware /software/ network malfunctions; performs minor hardware/ software/network maintenance such as board replacement, cable switching, communication assistance, hardware (CRTs, printers) installation/replacement; interfaces with mainframe, CAD/CAM, digitizers, LANs, Networks, provides analysis support for such requirements.

Educational Requirements High school graduate or equivalent.

Experience Requirements Three years of increasingly complex and progressive experience in computer system/network engineering. Includes one year of specialized experience related to the task.

25 - Systems Technician - Associate

Responsibilities Assists in monitoring and responding to technical control facility hardware and software problems utilizing hardware and software testing tools and techniques. Provides LAN server support. Assists with installation of terminals and associated hardware. Requires knowledge of data scopes, patch panels, modems, concentrators, and associated terminals network

management and security software. Maintains configurations for workstations, peripherals, and cabling. Provides client assistance support for the installation and set-up of microcomputers, including in the field for support of environmental testing, projects, etc. Provides client training in the use of hardware, software, and/or network products. Provides support in hardware, software, and/or network problem identification and resolution. Operates help desk, receiving and responding to requests for assistance. Provides minor hardware maintenance support including, but not limited to; board replacement, cable switching, communications devices, microcomputers, minicomputer and mainframe display terminals, and related peripheral devices; and develops documentation.

Educational
Requirements
Experience
Requirements

High school graduate or equivalent.

One year of experience in computer system/network engineering.

DATABASE / DATA ANALYST SERIES

26 - Database Manager / Administrator

Responsibilities Typical tasks in support of computer database administration include oversight and maintenance of computerized databases. Includes documentation of indexes, clusters, snapshots, views, and other database objects; manages rollback segments, data file size, and other aspects related to the performance tuning of databases. Maintains a data correction logs that identify the date the correction performed, as well as the affected tables, fields, submissions, error code, and other pertinent metadata. Expands/ updates data dictionary for the database & any related applications. May assign personnel to various projects; directs their activities; reviews / evaluates their work; prepares performance reports. Advises subordinates on administrative policies & procedures, technical problems, priorities & methods. Consults with /advises users of the various databases. Projects long-range requirements for database activities in conjunction with other managers in the information systems function. Prepares activity & progress reports regarding the database management section.

Educational Requirements Bachelor's degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing large, complex AIS projects, is closely related to the work to be automated, and/or in a computer science, information system, a physical science, engineering or a mathematics-intensive discipline or an applicable training certificate from an accredited training institution.

Experience Requirements Seven years of increasingly complex and progressive experience in performing systems analysis and implementation of business, mathematical, or scientific settings using a variety of information technology resources. Has experience with current technologies and, where required for the task, emerging technologies.

27 – Database Analyst

Responsibilities Implements and maintains moderately complex databases. Includes maintenance of database dictionaries and integration of systems. Works on most phases of database administration.

Educational Requirements Bachelor's degree from an accredited college or university with a curriculum or major field of study which provides substantial knowledge useful in managing large, complex AIS projects, is closely related to the work to be automated, and/or in a computer science, information system, a physical science, engineering or a mathematics-intensive discipline or an applicable training certificate from an accredited training institution.

Experience Requirements Two years of increasingly complex and progressive experience in performing systems analysis and implementation of business, mathematical, or scientific settings using a variety of resources. Has experience with current technologies and, where required for the task, emerging technologies.

28 – Data Analyst

Responsibilities Has full technical knowledge of data entry process / devices and specialized terminology/data. This data may encompass terminology related to environmental, legal, medical, etc. fields. May instruct, direct and check the work of other data input clerks / analysts. Assists in

scheduling data entry functions. Operates data entry devices in recording a variety of data; verifies data entered. Performs routine data preparation and distribution.

Educational
Requirements

High school graduate or equivalent.

Experience
Requirements

Three years experience in data input and data verification tasks. Includes one year of experience supervising if assigned as task or functional lead. One year of experience with task related terminology. Capable of allocating work to data analysts to maximize output.

ADMINISTRATIVE SUPPORT SERIES

29 – Documentation Specialist

Responsibilities

Responsible for preparing and/or maintaining systems, programming and operations documentation, procedures and methods, including user reference manuals. Maintains a current internal documentation library. Provides or coordinates documentation services as required. Ensures accuracy of technical documentation. Knowledge and basic understanding of all aspects of proofreading, including grammar and spelling. Able to work independently at the highest level of all phases of documentation. Composes and finalizes IT documentation, including specifications and user manuals, in the style and format required by the task.

Educational
Requirements

High school graduate or equivalent.

Experience
Requirements

Two years of experience in technical writing and documentation.

30 – Graphic Artist

Responsibilities

Responsible for graphics use, operation and setup of environmental mapping and other environmental graphic systems. Executes graphic projects and assists in coordination of all graphic production scheduling; coordinates production support with outside vendors, as needed. Ensures that graphic projects are completed on time, within budget and to user's satisfaction. Interfaces with users to determine scope of project and best graphic medium. Works on complex projects independently and has thorough knowledge of graphics systems and graphics application packages including: desk top publishing, CAD, GIS, design packages, HTML, multimedia and other graphics applications. Trains other personnel in proper use of computer graphic equipment. Troubleshoots computer equipment problems and performs minor preventive maintenance.

Educational
Requirements

High school graduate or equivalent.

Experience
Requirements

Three years of specialized experience in the preparation of formal drawings, diagrams, and illustrations using computer based graphics packages or desktop publishing software, or one year of specialized experience and a training certificate from an accredited training institution or 900 hours of relevant technical training.

31 – Task Administrative Assistant

Responsibilities

Responsible for developing, drafting, writing and editing reports, briefs, proposals, and other documents in support of a client's requirements. Interfaces with personnel to coordinate meetings, maintain logs, records and files, provides end-user support, and performs general administrative duties. Assists in budgetary, billing, and financial management. Must be capable of working independently. Must be able to communicate orally and in writing with all levels of an organization as required.

Educational
Requirements

High school graduate or equivalent.

Experience
Requirements

Two years of general experience in office automation; and developing, writing, proofreading, editing reports, proposal and documents in support of IT operations.

SCA MATRIX

SCA Eligible Contract Labor Category	SCA Equivalent Code-Title	WD #
Documentation Specialist	30461 – Technical Writer I	05-2053
Graphic Artist	15080 – Graphic Artist	05-2053
Task Administrative Assistant	01113 – General Clerk III	05-2053

The SCA is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order will be discounted accordingly.

VENCORE SERVICES AND SOLUTIONS, INC.

LABOR CATEGORY RATES

Labor Category Name	12/22/14- 12/21/15	12/22/15 - 12/21/16	12/22/16 - 12/21/17	12/22/17 - 12/21/18	12/22/18 - 12/21/19
Executive Project Manager	\$105.57	\$107.58	\$109.62	\$111.70	\$113.82
Program Manager	\$140.13	\$142.79	\$145.50	\$148.27	\$151.08
Principal Industry/Functional Area Expert	\$170.09	\$173.32	\$176.61	\$179.97	\$183.39
Senior Industry/Functional Area Specialist	\$117.64	\$119.88	\$122.15	\$124.47	\$126.84
Environmental Project Mgr / Technical Engineering Manager	\$160.17	\$163.21	\$166.31	\$169.47	\$172.69
Scientific/ Engineering Subject Matter Specialist - Senior	\$107.00	\$109.03	\$111.10	\$113.21	\$115.36
Scientific/ Eng. Subject Matter Specialist – Intermediate	\$93.26	\$95.03	\$96.84	\$98.68	\$100.55
Scientific/ Eng. Subject Matter Specialist - Associate	\$84.23	\$85.83	\$87.46	\$89.12	\$90.82
Planning Subject Matter Specialist - Senior	\$150.10	\$152.95	\$155.86	\$158.82	\$161.84
Planning Subject Matter Specialist - Intermediate	\$121.87	\$124.19	\$126.55	\$128.95	\$131.40
Planning Subject Matter Specialist - Associate	\$113.19	\$115.34	\$117.53	\$119.77	\$122.04
GIS Analyst - Senior	\$101.76	\$103.69	\$105.66	\$107.67	\$109.72
GIS Analyst - Junior	\$68.22	\$69.52	\$70.84	\$72.18	\$73.55
Web Analyst	\$85.63	\$87.26	\$88.91	\$90.60	\$92.33
Web Analyst (Associate)	\$81.08	\$82.62	\$84.19	\$85.79	\$87.42
Training Facilitator	\$109.89	\$111.98	\$114.11	\$116.28	\$118.49
Training Specialist/Instructor	\$94.56	\$96.35	\$98.18	\$100.05	\$101.95
Curriculum Developer	\$88.13	\$89.80	\$91.51	\$93.25	\$95.02
Environmental Systems Manager	\$123.54	\$125.89	\$128.28	\$130.72	\$133.20
Environmental Engineer	\$108.01	\$110.06	\$112.16	\$114.29	\$116.46
Network Systems Administrator	\$105.69	\$107.70	\$109.74	\$111.83	\$113.95
Environmental Systems Management Technologist	\$84.68	\$86.29	\$87.93	\$89.60	\$91.30
Technical Engineering Analyst	\$53.23	\$54.24	\$55.27	\$56.32	\$57.39
Systems Technician	\$57.09	\$58.18	\$59.28	\$60.41	\$61.56
Systems Technician - Associate	\$46.29	\$47.17	\$48.06	\$48.98	\$49.91
Database Manager / Administrator	\$112.84	\$114.98	\$117.17	\$119.39	\$121.66
Database Analyst	\$80.16	\$81.68	\$83.24	\$84.82	\$86.43
Data Analyst	\$79.66	\$81.18	\$82.72	\$84.29	\$85.89
Documentation Specialist*	\$66.42	\$67.68	\$68.96	\$70.27	\$71.61
Graphic Artist*	\$53.17	\$54.18	\$55.21	\$56.26	\$57.33
Task Administrative Assistant*	\$42.88	\$43.69	\$44.52	\$45.37	\$46.23