On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through GSA Advantage!, a menu-driven database system. The INTERNET address for GSA Advantage! is: http://www.GSAAdvantage.gov.

Schedule for – Multiple Award Schedule
Contract Number:  GS-10F-0171U

For more information on ordering from the Federal Supply Schedules go to the GSA Schedules page at GSA.gov
Contract Period:  March 31, 2018 through March 30, 2023

Price list current as of Modification # PS-A812 effective February 12, 2020

Contractor:  Strategic Solutions, Inc.
3021 Citrus Circle, Suite 210
Walnut Creek, CA 94598 2691

Business Size:  Small, Veteran Owned Business

Telephone:  (925) 979-1233
Extension:  206
FAX Number:  (925) 932-4696
Web Site:  www.ssiscs.com
E-mail:  tharrell@ssicustomer.com
Contract Administration:  Tim Harrell

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**Strategic Solutions, Inc. Corporate Information**

**Field Of Expertise**

Strategic Solutions Inc. (SSI) is a small business located in Walnut Creek, California. SSI was founded in 1999 to provide "Supply Chain Management Services" to commercial and government clients. These services include but are not limited to the following areas: Supply Chain Root Cause Analysis, Manufacturer Policy Review and Development, Policy Administration, Invoice Processing, Analysis and Payment, Product Returns, Recall Services, SKU Rationalization.

Our methodologies include analyses to define (1) business process objectives in quantifiable, measurable terms, (2) systems and procedures to measure business process performance against specific objectives, and (3) procedures to feedback process performance information to management to effect changes to improve productivity.

SSI's customers have experienced distinctive, lasting and substantial cost improvements throughout their business processes. Clients such as Campbell Soup, Nestle Purina Pet Care, Georgia Pacific, Ocean Spray, Welch’s, Grocery Manufacturers Association (GMA), Lipton, Pharmavite, Minute Maid, GlaxoSmithKline, Church & Dwight and others have achieved process improvement, damage reduction and tremendous cost reduction. SSI is a company focused on providing "Business Solutions." With over 75 years of CPG industry expertise, SSI's principles and values are based on providing their customers with the best value in terms of services and commitment to their success.

Donald Aday is President and Chief Executive Officer of Strategic Solutions, Inc., a supply chain management services company located in Walnut Creek, CA and Corona, CA and Milwaukee, WI. Prior to founding SSI, Inc., Don served as a Corporate Manager for the Clorox Sales Company and Executive Vice President of IMS, Inc., a management consulting firm located in Dallas, Texas. Don is a retired Command Sergeant Major from the United States Army, and has been a contributing book and publications author. Don is an active member of the San Francisco State University Graduate School advisory council. He holds a Bachelor of Science degree in Business Management from Kennedy Western University.

SSI is the only third party services company to have been awarded the Department of Defense “Freedom Award” and Employer Patriot Award.

**Project and Task Order Management**

SSI approaches each task project use the same principles it uses in its system and logistics work in managing of GSA LOGISTICS task orders. To that end, SSI will approach each GSA task order with the following objectives:

- What are the client’s specific requirements?
- What are the specific, measurable objectives of the project?

Our project managers and consultants work to develop an understanding of each element of the project and how those elements fit into the agencies business model. This understanding is reflected in a specific project requirements document for each project.
Using the requirements information, the project manager develops a project-specific cost budget and schedule. The company’s cost accounting system tracks personnel time charges and direct expenses by project allowing the project manager to compare planned costs and schedules to actual performance.

**Accounting System & Controls**

Our company currently utilizes the Intuit QuickBooksPro accounting system, which is capable of tracking and reporting labor hours by task. The company has engaged Jacqueline Hershey, CPA, to advise us regarding our accounting model and practices, and to ensure that our accounting software has the capacity to scale with the growth of our company.

Our customized Invoice & Supply Chain Processing (ISCP) program maintains databases to track orders by order number and then by special item number within each order number. These systems are routinely backed-up and the data is kept separately from the main system.

**Quality Assurance**

For large logistical projects, the project manager performs a quality assurance audit of project deliverables. This audit examines the project requirements and specifications and compares the deliverable to the specifications to determine any deviations and the reasons for the deviations, if any. The audit also assures that proper procedures are being followed, that required project documentation has been developed and that project status reports accurately reflect the status of the activity. When required, an audit report to management provides findings and recommendations to bring the project into conformance with specifications, standards and/or procedures.

SSI defines quality assurance as a planned and systematic approach to the evaluation of the quality of and adherence to work standards, processes, and procedures. The primary standard used in supply chain audits is the task requirements specifications developed as part of the task order initiation process.

SSI was the first Supply Chain Management Services Company to implement Web Based Business Intelligence software for Supply Chain Audit data and analysis, this system provides SSI clients with real time audit data, query, drill down analysis to the lowest level and graphic capability.

The Company Officer will perform a quality assurance audit of all large, complex tasks. Specifically, as a task nears completion, he will compare the task goals to the task requirement specifications to determine any deviations (if any) and reasons for the deviations. The audit will assure that proper procedures are being followed, that required documentation has been developed, and that the task status reports accurately reflect the status of the activity. When required, the Company Officer will prepare an audit report providing work effort shortcomings and recommendations to bring the task work effort into conformance with specifications, standards and/or procedures.

SSI is the only third party Supply Chain Services provider that requires our Supply Chain Analysts to receive Certified Quality Analyst Training from the American Society of Quality (ASQ). SSI Supply Chain Auditors receive ASQ Certified Quality Analyst training every twelve months.
CUSTOMER INFORMATION:

1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers: 541614SVC

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

1c. If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate "Not applicable" for this item. N/A

2. Maximum Order: $1,000,000.00

3. Minimum Order: $100.00

4. Geographic Coverage (delivery Area): Domestic Only

5. Point(s) of production (city, county, and state or foreign country): Same as company address


7. Quantity discounts: 0.5% discount on task orders over $250,000; 1% discount on task orders over $500,000

8. Prompt payment terms: 1% - 10 days, Net 30 days. Information for Ordering Offices: Prompt payment terms cannot be negotiated out of the contractual agreement in exchange for other concessions

9. Foreign items (list items by country of origin): None

10a. Time of Delivery (Contractor insert number of days): Specified on the Task Order

10b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery: Contact Contractor

10c. Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery: Contact Contractor

10d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor's representative to effect a faster delivery: Contact Contractor
11. **F.O.B Points(s):** Destination

12a. **Ordering Address(es):** Same as Contractor

12b. Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), are found in Federal Acquisition Regulation (FAR) 8.405-3.

13. **Payment address(es):** Same as company address

14. **Warranty provision.:** Contractor’s standard commercial warranty.

15. **Export Packing Charges (if applicable):** N/A

16. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A

17. **Terms and conditions of installation (if applicable):** N/A

18. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A

18a. **Terms and conditions for any other services (if applicable):** N/A

19. **List of service and distribution points (if applicable):** N/A

20. **List of participating dealers (if applicable):** N/A

21. **Preventive maintenance (if applicable):** N/A

21a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A

21b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/ N/A

22. **Data Universal Numbering System (DUNS) number:** 06-3206861

23. **Notification regarding registration in System for Award Management (SAM) database:** Registered

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**Strategic Solutions, Inc.**

**Labor Costs**

**SIN Number** 541614SVC
Audit cost includes the following: Lead auditor, team auditor, and two labor workers.

## Labor Category Descriptions

The degree of competency and depth of capability increases according to the minimum education and experience required for each level offered.

<table>
<thead>
<tr>
<th>Title/Level</th>
<th>Minimum Education</th>
<th>Minimum Experience</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lead Auditor</td>
<td>Associate degree or higher</td>
<td>3 years</td>
</tr>
<tr>
<td>Auditor</td>
<td>High School or equivalent</td>
<td>2 years</td>
</tr>
<tr>
<td>Helper</td>
<td>High School or equivalent</td>
<td>1 year</td>
</tr>
</tbody>
</table>

### Title: Lead Auditor

**Minimum Experience and Training:** The Lead Auditor is expected to review client brands, packaging, products, damage definitions & classifications as a team prior to commencing a supply chain audit process for a client.

The Lead Auditor is responsible for the execution of the client’s Supply Chain Audit plan, team leadership and auditing the process as trained. The Lead Auditor will be responsible for coordinating the arrival of the team at the audit location, conducting introductory and departure meetings with the management of the audited facility and insuring proper conduct of the audit. The Lead Auditor is responsible for the physical auditing, identification and classification of product damages.

The Lead Auditor is required to fully document the audit results on appropriate forms in the accepted manner and accomplish timely transmission of the data to the Main Office.

**Minimum Education:** Minimum Associates Degree, preferred Bachelors Degree or higher. Also Auditor must have successfully completed training as a Certified Quality Analyst by the American Society of Quality Control.
Title: Auditor

Minimum Experience and Training: The Auditor is expected to review client brands, packaging, products, damage definitions & classifications as a team prior to commencing a supply chain audit process for a client.

The Auditor is responsible for the execution of the client’s Supply Chain Audit process as trained. The Auditor will be responsible for participating in the introductory and departure meetings with the management of the audited facility and insuring proper conduct of the audit. The Auditor is responsible for the physical auditing, identification and classification of product damages.

The Auditor is required to fully document the audit results on appropriate forms in the accepted manner and accomplish timely transmission of the data to the Main Office.

Minimum Education: Minimum High School education, preferred AA Degree or higher. Also Auditor must have successfully completed training as a Certified Quality Analyst by the American Society of Quality Control.

Title: Helper

Minimum Experience and Training: The Helper must be able to understand and follow instructions in English. The Helper must be able to lift up to 75 pounds, open and seal cardboard boxes and palletize the cases of merchandise as instructed.

Minimum Education: High School or GED. Helper must be able to understand basic instructions, read Basic English and communicate normally