



**GENERAL SERVICES ADMINISTRATION FEDERAL SUPPLY SERVICE
AUTHORIZED FEDERAL SUPPLY SCHEDULE PRICELIST**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!™, a menu-driven database system. The INTERNET address for GSA Advantage!™ is <http://www.gsaadvantage.gov>.

PROFESSIONAL SERVICES SCHEDULE (PSS)
Federal Supply Group: 00CORP

Contract Number: **GS-10F-0172U**

For more information on ordering from Federal Supply Schedules click on the FSS Schedules button at <http://www.fss.gsa.gov>

Contract Period: **March 26, 2008 through March 25, 2018**

Contractor: Paragon Technology Group, Inc. Business Size: Other Than Small Business
723 Seibert Road, Suite 1
Scott AFB, IL 62225
Phone: 618-310-7970
Fax: 618-744-9766
www.paragontech.net Contract Administrator: Bruce Card

CUSTOMER INFORMATION:

1. Awarded Special Item Number(s):

Special Item Number (SIN)	Description	Pricing
874-1 & 874-1RC	Integrated Consulting Services	See Page 4
874-7 & 874-7RC	Integrated Business Program Support Services	See Page 4

2. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract: Not Applicable.

3. The Service Contract Act (SCA) is applicable to this contract as it applies to the entire Professional Services Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102, and 29 CFR 541.300), this Contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the Contractor adds SCA labor categories / employees to the contract through the modification process, the Contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles, and the applicable WD number. Failure to do so may result in cancellation of the contract.

4. Descriptions of all corresponding commercial job titles with experience, functional responsibility and education are provided beginning on page 5.

5. Maximum Order: \$1,000,000

*If the "best value" selection places your order over the Maximum Order, identified in this catalog/price list, you have an opportunity to obtain a better schedule contract price. Before placing your order, contact the aforementioned contractor for a better price. The contractor may (1) offer a new price for this requirement (2) offer the lowest price available under this contract or (3) decline the order. A delivery order that exceeds the maximum order may be placed under the Schedule contract in accordance with FAR 8.404.

6. Minimum Order: \$100

5. Geographic Coverage: 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC and U.S. territories; to a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

8. Point of Production: Paragon Technology Group, Inc.
723 Seibert Road, Suite 1
Scott AFB, IL 62225

9. Prices Shown Herein are Net (discount deducted)

10. Quantity/Dollar Volume Discount: Additional 5% discount on contracts over \$1 million

11. Prompt Payment Terms: Net 30 Days

12. Government Purchase Cards are accepted below and above the micro-purchase threshold.

13. Foreign Items: None

14. Time of Delivery: Paragon Technology Group, Inc. shall deliver or perform services in accordance with the terms negotiated in an agency's order. Paragon Technology Group, Inc. will not propose in excess of its standard commercial delivery or performance times to agencies without giving notice to the Ordering Officer of its intent to do so.

15. Expedited Delivery: Consult with Contractor

16. Overnight/2-Day Delivery: Consult with Contractor

17. Urgent Requirements: Consult with Contractor

18. FOB Point: FOB Destination

19. Ordering Address: Paragon Technology Group, Inc.
723 Seibert Road, Suite 1
Scott AFB, IL 62225

For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

20. Payment Address: Paragon Technology Group, Inc.
Attn: Accounts Receivable
1934 Old Gallows Road, Suite 350
Vienna, VA 22182-2623

21. Warranty Provisions: Standard Warranty

22. Export Packing charges: Not applicable

23. Terms and conditions of Government Purchase Card Acceptance: Credit Cards not accepted.
24. Terms and conditions of rental, maintenance, and repair: Not applicable
25. Terms and conditions of installation: Paragon Technology Group, Inc. shall deliver or perform services in accordance with the terms negotiated in an agency's order.
26. Terms and conditions of repair parts: Not applicable
27. Terms and conditions for any other services: Not applicable
28. List of service and distribution points: Not applicable
29. List of participating dealers: Not applicable
30. Preventive maintenance: Not applicable
31. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: Not applicable
32. Contact Paragon Technology Group, Inc. for Section 508 compliance information. The EIT standards can be found at: <http://www.section508.gov>
33. DUNS Number: 007040533
34. CAGE Code: 1XEU6
35. Contractor's Taxpayer Identification Number (TIN): 54-1831233
36. Paragon Technology Group, Inc. is registered in the System for Award Management (SAM) database.
37. Uncompensated Overtime: Contact Paragon Technology Group, Inc. for its policy regarding the use of Uncompensated Overtime.

GSA PRICING
SIN 874-1 & 874-1RC: INTEGRATED CONSULTING SERVICES
SIN 874-7 & 874-7RC: INTEGRATED BUSINESS PROGRAM SUPPORT SERVICES

Equivalent Substitution Criteria for Degree Requirement

Degree	Equivalent Substitution
Associate's Degree	High School plus 2 years additional experience
Bachelor's Degree	Associate's Degree plus 4 years additional experience or High School plus 6 years additional experience
Master's Degree	Bachelor's plus 5 years additional experience

Paragon Technology Group, Inc. hereby confirms the following labor categories and rates.

Labor Category SINs 874-1, 874-1RC, 874-7, 874-7RC	GSA Final Rates				
	Year 1 3/26/08 – 3/25/09	Year 2 3/26/09 – 3/25/10	Year 3 3/26/10 – 3/25/11	Year 4 3/26/11 – 3/25/12	Year 5 3/26/12 – 3/25/13
Engagement Manager	\$237.51	\$245.82	\$254.43	\$263.33	\$272.55
Subject Matter Expert	\$272.22	\$281.75	\$291.61	\$301.82	\$312.38
Requirements Analyst I	\$123.51	\$127.83	\$132.31	\$136.94	\$141.73
Requirements Analyst II	\$166.26	\$172.08	\$178.10	\$184.34	\$190.79
Business Process Reengineering Specialist I	\$123.51	\$127.83	\$132.31	\$136.94	\$141.73
Business Process Reengineering Specialist II	\$166.26	\$172.08	\$178.10	\$184.34	\$190.79
Project Manager I	\$80.76	\$83.59	\$86.51	\$89.54	\$92.67
Project Manager II	\$142.51	\$147.50	\$152.66	\$158.00	\$163.53
Project Manager III	\$144.88	\$149.95	\$155.20	\$160.63	\$166.25
Junior Consultant	\$80.76	\$83.59	\$86.51	\$89.54	\$92.67
Senior Consultant	\$175.76	\$181.91	\$188.28	\$194.87	\$201.69
Junior Test Engineer	\$72.21	\$74.74	\$77.35	\$80.06	\$82.86
Technical Writer	\$66.51	\$68.84	\$71.25	\$73.74	\$76.32
Senior QA Analyst	NA	NA	NA	NA	\$95.67
QA Manager	NA	NA	NA	NA	\$108.38
Business Analyst	NA	NA	NA	NA	\$105.24

Labor Category SINs 874-1, 874-1RC, 874-7, 874-7RC	GSA Final Rates (Option Period 1)				
	Year 6 3/26/13 – 3/25/14	Year 7 3/26/14 – 3/25/15	Year 8 3/26/15 – 3/25/16	Year 9 3/26/16 – 3/25/17	Year 10 3/26/17 – 3/25/18
Engagement Manager	\$218.05	\$222.63	\$227.30	\$232.08	\$236.95
Subject Matter Expert	\$208.42	\$212.80	\$217.27	\$221.83	\$226.49
Requirements Analyst I	\$97.79	\$99.84	\$101.94	\$104.08	\$106.27
Requirements Analyst II	\$102.89	\$105.05	\$107.26	\$109.51	\$111.81
Business Process Reengineering Specialist I	\$134.65	\$137.48	\$140.36	\$143.31	\$146.32
Business Process Reengineering Specialist II	\$179.31	\$183.08	\$186.92	\$190.85	\$194.85
Project Manager I	\$90.81	\$92.72	\$94.66	\$96.65	\$98.68
Project Manager II	\$155.36	\$158.62	\$161.95	\$165.35	\$168.83
Project Manager III	\$157.93	\$161.25	\$164.63	\$168.09	\$171.62
Junior Consultant	\$90.81	\$92.72	\$94.66	\$96.65	\$98.68
Senior Consultant	\$166.09	\$169.58	\$173.14	\$176.77	\$180.49
Junior Test Engineer	\$78.72	\$80.37	\$82.06	\$83.78	\$85.54
Technical Writer	\$76.32	\$77.92	\$79.56	\$81.23	\$82.94
Senior QA Analyst	\$95.67	\$97.68	\$99.73	\$101.82	\$103.96
QA Manager	\$108.37	\$110.65	\$112.97	\$115.34	\$117.76
Business Analyst	\$105.24	\$107.45	\$109.71	\$112.01	\$114.36

PARAGON TECHNOLOGY GROUP, INC.

LABOR CATEGORY DESCRIPTIONS

ENGAGEMENT MANAGER

Minimum/General Experience: 10 years of experience in related field

Functional Responsibility: Coordinates the activities of one or more projects, the resources assigned to the projects, and the inherent interdependencies between the tasks within project(s). Works with the Delivery Manager to ensure client satisfaction and delivery of intended outcomes: on time and within budget. Works with the Account Manager to monitor project process, client satisfaction, identify project risks, and lead risk mitigation strategies. Creates engagement plan; manages to the project management plan; monitors and manages costs; coordinate activities across the engagement tasks; create communication and collaboration mechanisms for the team; manage interdependencies between tasks; create detail designs/plans for each task and engagement close out.

Minimum Education: Bachelor's Degree or equivalent

SUBJECT MATTER EXPERT

Minimum/General Experience: 10 years experience in related field

Functional Responsibilities: Identify best practices and develop and evaluate methodologies for change management and process reengineering. Promote organizational development and improved business management techniques. Implement process activity, and data models for information engineering. Assist in development of improved business management systems processes, methods, and practices. Contribute to process modernization projects. Perform risk analyses and assessments. Perform reverse engineering and requirements analyses for the development of functional requirements for complex systems. Analyze business practices and functions to support enterprise-wide strategic systems planning. Monitor compliance with industry standards and legislative and regulatory requirements. Analyze, evaluate, verify, and validate existing information systems. Develop migration strategies and ensure that all integration issues, including cross-functional and security are addressed. Provide objective expert analysis and feedback in one more specific area to the client. Will work as an individual contributor or lead a team of less experienced consultants.

Minimum Education: Bachelor's Degree or equivalent

REQUIREMENTS ANALYST I

Minimum/General Experience: 1 year of experience in related field

Functional Responsibility: Works with stakeholders to capture, refine, and document all requirements. Documents functional requirements and translating business needs into technical requirements. Analyzes and defines requirements to ensure they are complete, accurate, unambiguous, and feasible. Maintains the requirements through the complete lifecycle of the project and working with various team members to ensure the requirements are complete and properly implemented. Demonstrates modeling use-case requirements and activity flows or workflow sequence diagrams using an automated system. Defines requirement management processes and identifies opportunities for process/quality improvements; follows through with implementation and dissemination of improvements. May lead group discussions and requirements gathering sessions. Works independently or as part of a team on assigned work products.

Minimum Education: Bachelor's Degree or equivalent

REQUIREMENTS ANALYST II

Minimum/General Experience: 3 years of experience in related field

Functional Responsibility: Works with stakeholders to capture, refine, and document all requirements. Documents functional requirements and translating business needs into technical requirements. Analyzes and defines requirements to ensure they are complete, accurate, unambiguous, and feasible. Maintains the requirements through the complete lifecycle of the project and working with various team members to ensure the requirements are complete and properly implemented. Demonstrates modeling use-case requirements and activity flows or workflow sequence diagrams using an automated system. Defines requirement management processes and identifies opportunities for process/quality improvements; follows through with implementation and dissemination of improvements. Works under direction of a team lead or a more senior consultant to gather all the necessary information.

Minimum Education: Bachelor's Degree or equivalent.

BUSINESS PROCESS REENGINEERING SPECIALIST I

Minimum/General Experience: 3 years of experience in related field

Functional Responsibilities: Gathers and documents Business Process Reengineering projects and overall management for specific task orders. Develop specifications. Identify best practices and develop methodologies for change management and process reengineering. Create process, activity, and data models. Develop and promote improved business management systems processes, methods, and practices. Contribute to process modernization projects. Perform requirements analysis and reverse engineering. Refine and implement information-engineering projects using CASE and IE tools and methods if needed. Analyze business practices and functions to support enterprise-wide strategic systems planning. Apply reengineering disciplines to the development of migration strategies. Study, analyze, and evaluate business management systems. Participate or facilitate Joint Application Development (JAD) sessions and conducts formal workshops.

Minimum Education: Bachelor's Degree or equivalent.

BUSINESS PROCESS REENGINEERING SPECIALIST II

Minimum/General Experience: 5 years of experience in related field

Functional Responsibilities: Provide technical leadership to gather and process Business Process Reengineering projects and overall management for specific task orders. Develop specifications. Identify best practices and develop methodologies for change management and process reengineering. Create process, activity, and data models. Develop and promote improved business management systems processes, methods, and practices. Contribute to process modernization projects. Perform requirements analysis and reverse engineering. Refine and implement information-engineering projects using CASE and IE tools and methods if needed. Analyze business practices and functions to support enterprise-wide strategic systems planning. Apply reengineering disciplines to the development of migration strategies. Study, analyze, and evaluate business management systems. Facilitate Joint Application Development (JAD) sessions and conducts formal workshops.

Minimum Education: Bachelor's Degree or equivalent.

PROJECT MANAGER I

Minimum/General Experience: 1 year of experience in related field

Functional Responsibility: Responsible for coordination and documentation of tasks within a project plan. Works with a more senior lead to follow up on action items, tasks, and deliverables. Under direction of a more senior consultant, gathers and prepares Plan of Actions and Milestones (POAMs) and status reports, contractual clarifications and proper supervision and accounting of all project personnel. Responsible for taking meeting minutes, notes, and distribution of them on a timely basis. May perform one or more of the following activities: assembling project team, assigning individual responsibilities, identifying appropriate resources needed, developing schedule to ensure timely completion of project, meeting deadlines of project, project scope management, project time management, project cost management, project quality management, project human resource management, project communications management, project risk management, and project procurement management.

Minimum Education: Associate's Degree or equivalent.

PROJECT MANAGER II

Minimum/General Experience: 5 years of experience in related field

Functional Responsibility: Responsible for successful execution and completion of one or more projects. Leads a team of resources to monitor, track, and own the progress of tasks within the project plan. Interfaces with the customer concerning technical and operational issues, preparing Plan of Actions and Milestones (POAMs) and status reports, contractual clarifications and proper supervision and accounting of all project personnel. May lead a team of consultant within a project. May perform one or more of the following activities: assembling project team, assigning individual responsibilities, identifying appropriate resources needed, developing schedule to ensure timely completion of project, meeting deadlines of project, project scope management, project time management, project cost management, project quality management, project human resource management, project communications management, project risk management, and project procurement management.

Minimum Education: Bachelor's Degree or equivalent.

PROJECT MANAGER III

Minimum/General Experience: 7 years of experience in related field.

Functional Responsibility: Responsible for successful execution and completion of one or more projects. Leads a team of resources to monitor, track, and own the progress of tasks within the project plan. Interfaces with the customer concerning technical and operational issues, preparing Plan of Actions and Milestones (POAMs) and status reports, contractual clarifications and proper supervision and accounting of all project personnel. May lead a team of consultant within one or more projects. May perform one or more of the following activities: assembling project team, assigning individual responsibilities, identifying appropriate resources needed, developing schedule to ensure timely completion of project, meeting deadlines of project, project scope management, project time management, project cost management, project quality management, project human resource management, project communications management, project risk management, and project procurement management.

Minimum Education: Bachelor's Degree or equivalent.

JUNIOR CONSULTANT

Minimum/General Experience: 5 years of experience in related field.

Functional Responsibility: Works with minimal supervision on moderately complex problems. Consults with client to define need or problem, conducts studies and surveys to obtain data, and analyzes data to advise on or recommend solution, utilizing knowledge of theory, principles, or technology of specific discipline or field of specialization: Consults with client to ascertain and define need or problem area, and determine scope of investigation required to obtain solution. Conducts study or survey on need or problem to obtain data required for solution. Analyzes data to determine solution, such as installation of alternate methods and procedures, changes in processing methods and practices or redesign of products or services. Advises client on alternate methods of solving need or problem, or recommends specific solution.

Minimum Education: Associate's Degree or equivalent.

SENIOR CONSULTANT

Minimum/General Experience: 10 years of experience in related field

Functional Responsibility: Works independently on complex problems. Consults with client to define need or problem, conducts studies and surveys to obtain data, and analyzes data to advise on or recommend solution, utilizing knowledge of theory, principles, or technology of specific discipline or field of specialization: Consults with client to ascertain and define need or problem area, and determine scope of investigation required to obtain solution. Conducts study or survey on need or problem to obtain data required for solution. Analyzes data to determine solution, such as installation of alternate methods and procedures, changes in processing methods and practices or redesign of products or services. Advises client on alternate methods of solving need or problem, or recommends specific solution.

Minimum Education: Bachelor's Degree or equivalent.

JUNIOR TEST ENGINEER

Minimum/General Experience: 1 year of experience in related field.

Functional Responsibility: Verifies that product operates as designed. Tests a product, system, or process based on provided spec. Provides accurate estimates and reports of test progress. Writes and/or executes test procedures, and under direction, test plans.

Minimum Education: Associate's Degree or equivalent

TECHNICAL WRITER

Minimum/General Experience: 1 year of experience in related field

Functional Responsibilities: Responsible for knowledge capture and meeting facilitation in support of rendering complete consulting services. Design, formats, write, and produce technical documentation using commercial word processing and desktop publishing software. Maintain up- to-date internal documentation library. Translate technical information for users. Documents and communicates documents, procedures, or meeting minutes according to the provided project plan.

Minimum Education: Associate's Degree or equivalent.

SENIOR QA ANALYST

Minimum/General Experience: 3 years experience implementing Quality Management Systems.

Functional Responsibility: Perform as client program quality representative. Perform data collection and analysis. Develop/maintain program metrics. Prepare/deliver status reports. Attend client/staff meetings. Contribute/perform to client strategic plan and objectives. Plan/perform Quality Audits. Devise/monitor continuous improvement efforts. Monitor program internal controls compliance. Maintain Process Assets Libraries and statistical databases. Participate as member of Change Control Board (CCB). Provide quality training to client personnel. Develop/maintain program quality documentation. Working knowledge of ISO 9000 Quality Management System (QMS) requirements, and practical implementation. ISO Lead Auditor certification with minimum two (2) years proven audit experience. Experience in applying SPC/Sampling techniques. Excellent written and verbal communications skills with charisma to create a work environment that promotes teamwork to accomplish client objectives. Ability to interface and communicate effectively with clients in an effort to address common inquiries or complaints, and provide timely response. Ability to develop presentations and reports to be delivered to client management. Experience with Quality documentation development (Procedures, Instructions, Templates, etc.). Personal computer skills in a networked environment with proficiency in Microsoft products (Word, PowerPoint, Project, Outlook). Approx. 20% travel (Annual audit schedule).

Minimum Education: Associate's Degree or equivalent.

QA Manager

Minimum/General Experience: 3+ years of QA experience. 5+ years program and project management experience.

Functional Responsibility: The QA Manager/Program Manager responsibilities include: Preparation and maintenance of the project schedule and budget. QA engagement for an ISO auditing program. Preparation and delivery of status reports to the customer. Act as primary point of contact for the customer. Oversee all work and take corrective action as necessary to ensure overall project success. Manage staffing, budget, prioritization, and other personnel matters. Coordination of the master project plan and on-time delivery of key deliverables. This position will also provide part-time in-house support for Paragon's Quality Assurance and CMMI activities. Provide direction for the company's Quality Assurance activities. This would be done by building effective working relationships with all related groups and people, participation in the standardization of quality system processes, development and execution of plans for continuous improvement, and provide opportunities for personal and professional development of associates. Support the CMMI compliancy and produce opportunities for personal and professional development of associates. Support the CMMI compliancy and CMMI III certification for Paragon. You will also assess every project's CMMI compliancy and produce QADR's (Quality Assurance Deficiency Report) for them if needed and present the QADR's to the senior management. **REQUIRED SKILLS:** Knowledge of CMMI (Capability Maturity Model Integration). Experience with Quality Management Systems. Experience managing medium sized programs. SEI CMMI training is a plus. Strong oral, written and communication skills. Professional attitude, flexible. US citizenship required.

Minimum Education: Bachelor's Degree or equivalent.

Business Analyst

Minimum/General Experience: 3 years of experience.

Functional Responsibility: Business Analyst will be part of a multi-disciplined team that will support a large federal agency. Business Analyst will have the following skills and be able to: Elicit requirements using interviews, document analysis, requirements workshops, surveys, site visits, business process descriptions, use cases, scenarios, business analysis, data calls, task and work flow analysis. Critically evaluate information gathered from multiple sources, reconcile conflicts, decompose high-level information into details, abstract up from low-level information to a general understanding, and distinguish user request from the underlying true needs. Proactively communicate and collaborate with external and internal customers to analyze information needs and functional requirements and deliver the following artifacts as needed: (Functional requirements (Business Requirements Document). Utilize your experience in using enterprise-wide requirements definition and management systems and methodologies required. Quickly assimilate new information and respond to ad-hoc requests. Engage in multiple initiatives simultaneously. Work independently with users to define concepts and under direction of project managers. Drive and challenge business units on their assumptions of how they will successfully execute their plans. Analytical and product management skills required, including a thorough understanding of how to interpret customer business needs and translate them into application and operational requirements. Serves as the conduit between the customer community (internal and external customers) and the software development team through which requirements flow. Develop requirements specifications according to standard templates, using natural language. Collaborate with developers and subject matter experts to establish the technical vision and analyze tradeoffs between usability and performance needs. Be the liaison between the business units, technology teams and support teams. Understanding of OMB and GAO frameworks. High-level understanding of E-Government act, Capital Planning and Enterprise Architecture.

Minimum Education: Associate's Degree or equivalent.