

Noblis, Inc.

Authorized Federal Supply Schedule Price List

Mission Oriented Business Integrated Services
(MOBIS)

Contract Number: GS-10F-0189T



3150 Fairview Park Drive South
Falls Church, VA 22042-4504
Tel 703-610-2007 or 877-MOBIS99
Fax 703-610-2020

Noblis, Inc.

General Services Administration

Federal Supply Service

Authorized Federal Supply Schedule Price List

Mission Oriented Business Integrated Services (MOBIS)

FSC GROUP 874, FSC CLASS 8742

Contract Number: GS-10F-0189T

Period Covered by Contract: 15 September 2012 through 14 March 2017

Price List Effective: 30 December 2013 (Current through Modification CM-A344)

Noblis, Inc.

3150 Fairview Park Drive South
Falls Church, VA 22042-4504
Toll-Free 877-MOBIS99 (877-662-4799)
Tel 703-610-2007
Fax 703-610-2020
E-mail: mobis@noblis.org

Contract Administrator: James Findley, 703-610-2290

Business Size:	Large Business
Taxpayer Identification Number (TIN):	54-1781521
CAGE Code:	05DZ5
DUNS Number:	932902364



Online access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system. The Internet address for GSA Advantage! is www.gsaadvantage.gov.

For more information on ordering under the MOBIS Schedule, please refer to the FSS Schedule link at www.gsa.gov.

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Noblis Corporate Overview

The best of science, technology, and strategy ... for the best of reasons

Noblis is a nonprofit science, technology, and strategy organization that helps clients solve complex scientific, systems, process, and infrastructure problems in ways that benefit the public.

Our unique impartial, independent stance assures clients that our counsel and implementation support is offered purely in their best interests.

Noblis is renowned for its work with numerous federal and state government agencies, as well as private and nonprofit clients. We bring the best of scientific thought, management, and engineering know-how to find solutions that are practical, efficient, and effective. You will find Noblis at work in many fields, including national and homeland security; transportation; health care; criminal justice; energy and the environment; oceans, atmosphere and space; and public safety.

Bright minds are drawn to Noblis

It is our belief that our country's greatest challenges deserve nothing less than the most sound and sustainable solutions the human mind can invent. So it's no surprise to find that many of the best minds in science, engineering, research, management, and technology today work at Noblis.

Experienced thought leaders and subject matter experts staff every project, combining intellectual rigor, domain expertise, and critical thinking with a wide-ranging and forward-looking view. Many have had extensive experience in federal, state, and local government, as well as many leading organizations in the private and nonprofit sectors. They could work anywhere, but they choose Noblis because they are passionate about making lasting contributions to society—the kind that save lives, make people safer and healthier, improve the environment, enhance economic well-being, and strengthen critical infrastructures.



A collaborative experience

As accomplished scientists, engineers, analysts, researchers, and technology and management experts, we respect the power of each individual mind. But we realize that we deliver our best thinking when we collaborate with our clients across our many disciplines, looking from every angle to find the most complete and lasting solutions.

At Noblis, there is always a free exchange of ideas and knowledge, and many a lively debate. You can expect the process to be stimulating, enlightening, thought-provoking, and, on the whole, quite enjoyable as we work together toward success. Our collaborative culture has made possible our long and proud heritage of transforming information into the knowledge required to provide a public benefit, and of transferring the knowledge we have gained to public use.

We do what's right and what works

When the stakes are so high that they can't afford limited thinking, business and government leaders turn to Noblis. They count on us to bring many perspectives and an objective, impartial view to solving their systems, process, and infrastructure problems. They know we will be both inventive and practical in our thinking, considering carefully how best to meet stakeholder requirements, accommodate changes in technology, and operate with sufficient safety, privacy, and security. When you work with Noblis, you can expect a solution that is effective and efficient. It will work well today, be sustainable for many tomorrows, and best serve the public interest.

Customer Information

1. Authorized Special Item Numbers (SINs):

- a) Special Item No. 874-1: Integrated Consulting Services
Special Item No. 874-5: Ancillary Supplies and/or Services
Special Item No. 874-6: Acquisition Management Support
Special Item No. 874-7: Integrated Business Program Support Services
DISAST
RECOV Disaster Recovery SINs: 874-1RC, 874-5RC, 874-6RC, and 874-7RC
- b) Pricing: Labor Category rates proposed in support of all authorized SINs are valid for all sites.
- c) Hourly Labor Rates: see Pricing Appendix

2. Maximum order threshold:

\$1,000,000 – all SINs

3. Minimum order:

\$100 – all SINs

4. Geographic coverage (delivery area):

Worldwide

5. Point(s) of production (city, county, and state or foreign country):

Noblis, Inc.
3150 Fairview Park Drive South
Falls Church, VA 22042

6. Discount from list prices or statement of net price:

Prices shown herein are NET discounted. See Pricing Appendix.

7. Quantity discounts:

None

8. Prompt payment terms:

0% NET 30 days or “There is no special discount offered for prompt payment, payment terms are NET 30 days.”

9. Notification that Government purchase cards are accepted up to or above the micro-purchase threshold:

Yes

10. Foreign items (list items by country of origin):

N/A

11. Delivery:

- a) Time of delivery:
Per agreed-to delivery on each Task Order.
- b) Expedited Delivery:
N/A
- c) Overnight and 2-day Delivery:
N/A
- d) Urgent Requirements:
Urgent Requirements are specified in negotiated delivery/task orders.

12. F.O.B. point(s):

Destination

13a. Ordering address(es):

Noblis, Inc.
Attention: James Findley
3150 Fairview Park Drive South
Falls Church, VA 22042

13b. Ordering procedures:

Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.

14. Payment address(es):

BY CHECK:

Noblis, Inc.
Client ID# 500008
PO Box 5007
Merrifield, VA 22116-5007

BY ACH:

Account Name: Noblis, Inc.
Account Number: 4261631547
Bank Name: TD Bank, N.A.
ACH Routing Number: 054001725

BY WIRE:

Account Name: Noblis, Inc.
Account Number: 4261631547
Bank Name: TD Bank, N.A.
ABA Routing Number: 031101266

15. Warranty provision:

N/A

16. Export packing charges, if applicable:

N/A

17. Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):

N/A

18. Terms and conditions of rental, maintenance, and repair (if applicable):

N/A

19. Terms and conditions of installation (if applicable):

N/A

20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):

N/A

20a. Terms and conditions for any other services (if applicable):

N/A

21. List of service and distribution points (if applicable):

N/A

22. List of participating dealers (if applicable):

N/A

23. Preventive maintenance (if applicable):

N/A



24a. Special attributes such as environmental attributes (e.g. recycled content, energy efficiency, and/or reduced pollutants):

N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location). The EIT standards can be found at www.Section508.gov:

N/A

25. Data Universal Number System (DUNS) number:

932902364

26. Notification regarding registration in Central Contractor Registration (CCR)/ System for Award Management (SAM) database:

Yes



MOBIS Information

The contract covers Mission Oriented Business Integrated Services (MOBIS), which enable government agencies to improve performance, quality, timeliness, and efficiency throughout their organizations.

This schedule provides services to support agencies in the implementation and continuation of management, organizational and business improvement efforts. Examples include but are not limited to quality management, business process reengineering, strategic and business planning, benchmarking, strategic sourcing, activity-based costing, financial management analysis related to an improvement effort, statistical process control, surveys, individual and organizational assessments and evaluations, process improvements, process modeling and simulation, performance measurement, organizational design, change management, and development of leadership/management skills.

MOBIS Services Offered by Noblis

Noblis, Inc. performs the following services under these Special Item Numbers (SINs):

874-1 Integrated Consulting Services— expert advice and assistance in support of an agency’s mission-oriented business functions. Services covered by this SIN include:

- Management or strategy consulting, including research, evaluations, studies, analyses, scenarios/simulations, reports, business policy and regulation development assistance, strategy formulation, and expert witness services
- Facilitation and related decision support services
- Survey services, using a variety of methodologies, including survey planning, design, and development; survey administration; data validation and analysis; reporting, and stakeholder briefings
- Advisory and assistance services in accordance with FAR 37.203

[Note: SIN 874-1 includes the services previously provided under SIN 874-2 Facilitation Services]

874-5 Ancillary Supplies and/or Services (formerly known as Support Products) — Provide support products used in support of services offered in SINs 874-1, 874-6, and 874-7. Any support products offered must be supplied in conjunction with services offered herein and cannot be sold as standalone products.

874-6 Acquisition Management Support— Provide support to agencies in conducting federal acquisition management activities. Services covered by this SIN are: acquisition planning assistance, including market research and recommending procurement strategy: acquisition document development, including cost/price estimates, quality assurance surveillance plans, statements of work, synopses, solicitations, price negotiation memoranda, etc.: expert assistance in supporting proposal evaluations, including price/cost analysis or technical proposal analysis: contract administration support services, including assistance with reviewing contractor performance, developing contract modifications, and investigating reports of contract discrepancies: contract close-out assistance; Competitive Sourcing support, including OMB Circular A-76 studies, strategic sourcing studies, privatization



studies, public-private partnerships, and Federal Activities Inventory Reform (FAIR) Act studies. Inherently Governmental services as identified in FAR 7.503 or by the ordering agency are prohibited under MOBIS.

874-7 Integrated Business Program Support Services — Project and program management services to assist agencies in managing their mission-oriented business projects or programs and achieving mission performance goals. Services covered by this SIN include:

- All phases of program or project management, from planning to closeout
- Operational/administrative business support services in order to carry out program objectives

DISAST RECOV — Section 833 of the John Warner National Defense Authorization Act for fiscal year 2007 (Public Law 109-364) amended 40 U.S.C. 502 to authorize the Administrator of General Services to provide for the use of Federal Supply Schedules by state and local governments for the purchase of products and services to be used in advance of a major disaster declared by the president, as well as in the aftermath of an emergency event (such as a major disaster, terrorism, or a nuclear, biological, chemical, or radiological attack) to facilitate recovery.

State and local government entities are responsible for ensuring that the products or services purchased are to be used to facilitate recovery.

The following SINs include Recovery Purchasing: 874-1RC, 874-5RC, 874-6RC, and 874-7RC.

Labor Categories (See Pricing Appendix for Hourly Rate Information)

Senior Fellow/Director

Minimum/General Experience: Minimum of 18 years' experience.

Duties/Functional Responsibilities: Provides broad technical leadership to a wide range of work programs; responsible for providing significant contributions to the company's most difficult and challenging scientific, engineering, or analytical projects and activities. May provide management and deliverable quality of a major organizational service offering or business unit. Principal technical spokesperson for Noblis on company capabilities and future efforts. Oversees the technical direction of implementing new technologies, strategies, or methods. Exhibits a superior degree of ingenuity, creativity, and resourcefulness in problem-solving. Independently prepares and presents a variety of technical information and contributes to the development of innovative principles and ideas. Provides guidance and direction in resolving the most complex program management and organizational problems. May direct internal research programs in support of scientific and/or technological advances. Represents the organization to key clients on critical issues. May integrate client objectives to influence direction, schedule, outcomes, budget, and quality of one or more work programs. Acts as peer advisor and is recognized as an industry expert and technical opinion leader both internally and externally.

Minimum Education: Master's degree or equivalent experience (*1 year of education = 1.5 years of experience*).

Fellow/Senior Manager II

Minimum/General Experience: Minimum of 18 years' experience.

Duties/Functional Responsibilities: Provides broad technical leadership and expertise to one or more work programs. Responsible for contributing to Noblis' most difficult and challenging scientific, engineering, or analytical projects and activities. May act as a principal technical spokesperson for Noblis with one or more clients, and represents company capabilities and future efforts. Exhibits a great degree of ingenuity, creativity, resourcefulness, insight, and technical expertise in problem solving. Resolves increasingly complex program management and organizational problems. Leads work and outcomes of team members to integrate into project objectives. Provides frequent critical and prominent subject matter input to major decision-making processes. May peer-review internal and customer-focused technical publications. May write and present external and internal publications. Recognized as technical opinion leader both internally and externally.

Minimum Education: Bachelor's degree or equivalent experience (*1 year of education = 1.5 years of experience*).

Fellow/Senior Manager

Minimum/General Experience: Minimum of 16 years' experience.

Duties/Functional Responsibilities: Provides broad technical leadership to one or more work programs. Responsible for contributing to Noblis' most difficult and challenging scientific, engineering, or analytical projects and activities. May act as a principal technical

spokesperson for Noblis with one or more clients, and represents company capabilities and future efforts. Exhibits a great degree of ingenuity, creativity, and resourcefulness in problem solving. Resolves complex program management and organizational problems. Leads work and outcomes of team members to integrate into project objectives. Provides frequent critical and prominent subject matter input to major decision-making processes. May peer-review internal and customer-focused technical publications. May write and present external and internal publications. Recognized as technical opinion leader both internally and externally.
Minimum Education: Bachelor's degree or equivalent experience (*1 year of education = 1.5 years of experience*).

Senior Principal/Manager II

Minimum/General Experience: Minimum of 12 years' experience.

Duties/Functional Responsibilities: Provides technical leadership and expertise to one or more projects or work programs. May act as principal technical spokesperson for Noblis with one or more clients, and represents company capabilities and future efforts. Exhibits a high degree of ingenuity, creativity, resourcefulness, and technical expertise in problem-solving. Achieves objectives and solves problems in creative and innovative ways. Identifies alternative applications for existing tools, techniques, and technologies. Advises clients of technical developments and anticipates technical needs to influence outcomes. Provides increased input and may oversee the development of internal and customer-focused technical publications. Solves extremely complex problems through analysis of situations and data involving tangible and intangible variables.

Minimum Education: Bachelor's degree or equivalent experience (*1 year of education = 1.5 years of experience*).

Senior Principal/Manager

Minimum/General Experience: Minimum of 10 years' experience..

Duties/Functional Responsibilities: Provides technical leadership to one or more projects. May act as principal technical spokesperson for Noblis with one or more clients, and represents company capabilities and future efforts. Exhibits a high degree of ingenuity, creativity, and resourcefulness in problem-solving. Achieves objectives and solves problems in creative and innovative ways. Identifies alternative applications for existing tools, techniques, and technologies. Advises clients of technical developments and anticipates technical needs to influence outcomes. Provides input and may oversee the development of internal and customer-focused technical publications. Solves extremely complex problems through analysis of situations and data involving tangible and intangible variables.

Minimum Education: Bachelor's degree or equivalent experience (*1 year of education = 1.5 years of experience*).

Principal II

Minimum/General Experience: Minimum of 9 years' experience.. Applies a mastery of knowledge and extensive experience as a generalist or specialist.

Duties/Functional Responsibilities: Uses a variety of increasingly complex professional concepts and methodologies. Exercises independent judgment in selecting methods, techniques, and evaluation criteria to obtain results. Develops and applies analyses of situations or data using an in-depth evaluation of various factors. Recognizes and explores other work, tools, techniques, and technologies to improve or influence results. Writes a variety of documents and prepares and presents briefings based on materials. Works independently to determine approach to and objectives of work assignments. Leads tasks or segments of programs; provides technical leadership/direction to complete programs.

Minimum Education: Bachelor's degree or equivalent experience (*1 year of education = 1.5 years of experience*)

Principal

Minimum/General Experience: Minimum of 8 years' experience. Employs extensive knowledge and experience as a generalist or specialist.

Duties/Functional Responsibilities: Uses a variety of professional concepts and methodologies. Exercises broad judgment in selecting methods, techniques, and evaluation criteria to obtain results. Develops and applies analyses of situations or data using an in-depth evaluation of various factors. Recognizes and explores other work, tools, techniques, and technologies to improve or influence results. Writes a variety of documents and prepares and presents briefings based on materials. Works independently to determine approach to and objectives of work assignments. Leads tasks or segments of programs; may provide technical leadership/direction to complete programs.

Minimum Education: Bachelor's degree or equivalent experience (*1 year of education = 1.5 years of experience*).

Lead II

Minimum/General Experience: Minimum of 7 years' experience. Applies full knowledge of particular technical area and a developed knowledge of other technology areas.

Duties/Functional Responsibilities: Introduces depth of working knowledge of related disciplines in assessing technical problems. Solves a wide range of difficult problem in imaginative and practical ways using professional concepts and procedures. Works on diverse problems requiring evaluation and interpretation of identifiable factors. Works independently; receives no instructions on routine work, and general instructions on new assignments. Presents creative alternatives, solutions, or strategies, considering client requirements and Noblis capabilities. Typical tasks may include, but are not limited to, developing system requirements and providing strategic, creative, tactical, and operational-level planning support.

Minimum Education: Bachelor's degree or equivalent specialized experience (*1 year of education = 1.5 years of experience*).

Lead

Minimum/General Experience: Minimum of 6 years' experience. Applies full knowledge of particular technical area and a developing knowledge of other technology areas.

Duties/Functional Responsibilities: Introduces working knowledge of related disciplines in assessing technical problems. Solves a wide range of difficult problem in imaginative and practical ways using professional concepts and procedures. Works on diverse problems requiring evaluation of identifiable factors. Works independently; receives no instructions on routine work, and general instructions on new assignments. Presents alternatives, solutions, or strategies, considering client requirements and Noblis capabilities. Typical tasks may include, but are not limited to, developing system requirements and providing strategic, tactical, and operational-level planning support.

Minimum Education: Bachelor's degree or equivalent specialized experience (*1 year of education = 1.5 years of experience*).

Senior Staff II

Minimum/General Experience: Minimum of 4 years' experience. Applies broad knowledge of particular technical area and a developing knowledge of other technology areas.

Duties/Functional Responsibilities: Writes technical documents, primarily for internal use. Solves a variety of problems, applying standard professional concepts and methodologies. Works on diverse problems requiring evaluation of identifiable factors. Receives minimal instructions on routine work, and general instructions for new work; progress is regularly reviewed. Full use and application of established practices. Typical tasks may include, but are not limited to, assisting in developing requirements, or identifying organizational goals and mission statements.

Minimum Education: Bachelor's degree or equivalent specialized experience (1 year of education = 1.5 years of experience).

Senior Staff

Minimum/General Experience: Minimum of 2 year experience. Applies knowledge of particular technical area and a general sense of other technology areas.

Duties/Functional Responsibilities: Writes brief technical documents, primarily for internal use. Solves a variety of structured problems, applying standard professional concepts and methodologies. Works on diverse problems requiring evaluation of identifiable factors. Receives general instructions on routine work, and specific instructions for new work; progress is regularly reviewed. Full use and application of established practices. Typical tasks may include, but are not limited to, assisting in developing requirements, or identifying organizational goals and mission statements.

Minimum Education: Bachelor's degree or equivalent specialized experience (*1 year of education = 1.5 years of experience*).

Staff II

Minimum/General Experience: Minimum of 1 year experience. Applies broad project or technology area knowledge.

Duties/Functional Responsibilities: Works as part of project team. Contributes to solving a variety of structured and unstructured problems by applying standard professional concepts and methodologies and/or providing complex and detailed analysis. Summarizes information and may assist in the interpretation of studies or reports documenting agencies' management, organizational, and business improvement efforts. Documents own work for the use of others on project team; contributes to the development of client documentation. Monitors own progress on assigned tasks.

Minimum Education: Bachelor's degree or equivalent specialized experience. (1 year of education = 1.5 years of experience).

Staff

Minimum/General Experience: Minimum of 0 years' experience. Applies particular project or technology area knowledge.

Duties/Functional Responsibilities: Works as part of project team. Contributes to solving a variety of structured problems by applying standard professional concepts and methodologies and/or providing complex and detailed analysis. Summarizes information in studies or reports documenting agencies' management, organizational, and business improvement efforts. Documents own work for the use of others on project team; may contribute to the development of client documentation. Monitors own progress on assigned tasks.

Minimum Education: Bachelor's degree or equivalent specialized experience. (1 year of education = 1.5 years of experience).

Associate II

Minimum/General Experience: Minimum of 4 years' experience. Applies refined skills and follows standard principles, theories, concepts, and techniques.

Duties/Functional Responsibilities: Uses independent judgment by evaluating possible courses of action, applying developed skills, and following standard principles, theories, concepts, and techniques in choosing the most appropriate solution to problems of limited scope. Exchanges information that may require clarification but not interpretation. Decisions, duties, and work are regularly reviewed.

Minimum Education: High school diploma or equivalent (1 year of education = 1.5 years of experience).

Associate

Minimum/General Experience: Minimum of 3 years' experience. Applies developed skills and follows standard principles, theories, concepts, and techniques.

Duties/Functional Responsibilities: May use independent judgment by evaluating possible courses of action, applying developed skills, and following standard principles, theories, concepts, and techniques in choosing the most appropriate solution to problems of limited scope. Exchanges routine information that may require clarification but not interpretation. Work is closely managed. Decisions and duties are regularly reviewed.

Minimum Education: High school diploma or equivalent (*1 year of education = 1.5 years of experience*).

Support Specialist II

Minimum/General Experience: Minimum of 4 years' experience. Applies advanced skills in area of specialization. Adapts procedures, techniques, tools, materials, and/or equipment to meet special needs and complete a variety of tasks with increasing complexity and reflecting a high degree of variety.

Duties/Functional Responsibilities: Duties may at times be non-routine and creative in nature and varied in complexity. May act as a resource to less experienced employees. Judgment and initiative may be required in resolving routine problems and making routine recommendations. May be responsible for portions of a larger project. May request information and guide work from lower-level staff. Works under general or minimal supervision. May act independently to plan and accomplish routine assignments. Typically receives general instructions on new assignments.

Minimum Education: High school diploma or equivalent (*1 year of education = 1.5 years of experience*).

Support Specialist

Minimum/General Experience: Minimum of 3 years' experience. Applies developed skills in area of specialization. Adapts procedures, techniques, tools, materials, and/or equipment to meet special needs and complete a variety of tasks with increasing complexity and reflecting a high degree of variety.

Duties/Functional Responsibilities: Duties may at times be non-routine in nature and varied in complexity. May act as a resource to less experienced employees. Some judgment and initiative may be required in resolving routine problems and making routine recommendations. May be responsible for portions of a larger project. May request information and guide work from lower-level staff. Works under general supervision. May act independently to plan and accomplish routine assignments. Typically receives general instructions on new assignments.

Minimum Education: High school diploma or equivalent (*1 year of education = 1.5 years of experience*).

Note: In cases where a candidate substitutes experience in order to meet the minimum education requirement of a Labor Category, the substitutable years of experience will be in addition to the minimum/general experience required within Labor Category description. Regardless of the Labor Category, all candidates must possess a High School Diploma.

Ancillary Supplies/Services

AcquTrak®

AcquTrak is an electronic process tool that supports the acquisition life cycle from concept through contract award and operations. Program and acquisition professionals can use this tool to create and maintain a complete set of acquisition records in a secure collaborative environment. AcquTrak can be quickly tailored to the needs of the client through a requirements discovery process. This process is carried out at the start of the engagement and continues throughout the engagement, allowing AcquTrak to respond in a way that meets the client's evolving needs.

AcquTrak enhances acquisition quality and consistency by promoting structured, standardized, and repeatable processes. It also reduces costs and improves effectiveness of acquisition teams in a variety of ways:

- Incorporates workflow processes that are customized to the client's needs
- Provides real-time management overviews of progress
- Ensures that all necessary documentation is readily available
- Minimizes learning curve—training and familiarization time—for new staff

In the pre-proposal phase, AcquTrak maintains files of draft and final RFPs and revisions. Its built-in workflow capabilities facilitate handling of questions, comments, and responses received from vendors and other interested parties.

After proposals are submitted, AcquTrak maintains complete files of all materials received from offerors. It captures and tracks all communications with offerors—including such critical items as deficiency notices, clarification requests, and discussion issues—and resulting offeror responses. It facilitates and captures evaluators' analyses, ratings, and consensus, and documents these processes. The ready availability of all relevant material



within AcquTrak facilitates preparation of final reports for the source selection authority decision.

Since the acquisition process does not necessarily end with the successful award of the contract, the AcquTrak Post Award service may be used by clients who have used AcquTrak for their source selection. Maintaining the contract documentation after the award can be as daunting as the source selection itself. AcquTrak Post Award service helps manage contract documents, maintain critical work flows, and sustain data organization throughout the life of the contract. All post award modules are tailored for each awarded contract to meet an organization's work flow, provide notification of tasks to be completed, and facilitate communication between the organization and the contractor. The post award modules provide the same features AcquTrak provides during the source selection phase, including:

- Consistent, user-friendly interface
- Full-text search for all information
- Robust role-based security

The data that AcquTrak collects during any phase of an acquisition belongs exclusively to the client. This data will be delivered to the client in a mutually agreed-upon format upon completion of the acquisition. If the use of AcquTrak is terminated prior to the end of the acquisition or the client does not specify a format for the data delivery, Noblis will provide a read-only version of the data in AcquTrak native format.

The client may also choose to have AcquTrak records archived by Noblis. The archived records provide the same structure and user-friendly access to the data as during the source selection, however the access is limited to read-only. Archived acquisition data retains the transparent corporate memory and audit trails of the completely documented acquisition and can also support a smooth transition into the operational phase.



Independent of the acquisition phase, AcquTrak's total customer-care package includes initial setup, training and ongoing enhancements, as needed, to meet the client's requirements. It is available in multiple deployment configurations to meet virtually all client access needs and security restrictions, including both web-based and client/server versions.

Applicable AcquTrak Terms and Conditions, including data rights, will be included at the Task Order Level.

AcquServeSM

AcquServe is a suite of advanced software applications (or services) customized to support an acquisition program from the solicitation phase through contract implementation and operation. AcquServe addresses the most critical, complex, and error-prone aspects of an acquisition and a programs life cycle. AcquServe helps program managers reduce overall project cycle time, minimize time-robbing errors, and increase the quality and confidence of vendors submissions.

For solicitations, AcquServe delivers a secured, customized Web portal that bidders interface to conduct their two-way electronic delivery of all documents, files, and communiqués required by the program. The program portal implements the solicitations specific structure, service categories, and validation rules to achieve consistency, conformance, and completeness of bidders responses. Once the requirements matrix(es) is loaded, the compliance management capability captures and tracks bidders self-reported compliance to specific Request for Proposal (RFP) requirements. To ensure that no requirement is overlooked, validation engines automatically alert bidders on missing or invalid responses, and report on all responses, including those with exceptions and deviations. Proposal teams benefit by quickly identifying the compliance and conformance status of each vendor; thus enabling processes to be accomplished in days rather than weeks.

For acquisition teams, evaluating bid pricing is the most complex and highest risk aspect of a solicitation. AcquServe helps reduce the risk of pricing errors through a series of customized



pricing interfaces and rules-based validation schemes. Through the same program portal, bidders interface a price table management feature where all pricing instructions, tables, and files are securely accessed, submitted, and stored.

Bidders then complete all pricing tables to confirm completeness and accuracy. After pricing information is loaded in the database, AcquServe's smart data interpreters identify and report any pricing errors and data anomalies. Bidders can easily change, edit, and update their pricing data accordingly. Changes are captured to provide traceability and accountability. AcquServe then performs the complex bid model computation by using the demand models specific to each acquisition. As a result, each vendor has a complete view of only their pricing strategy by individual units, service category, or in aggregate. Acquisition officials receive accurate, consistent pricing across all vendors, and vendors benefit through increased visibility in their pricing submissions. AcquServe can accommodate solicitations of any size and complexity. AcquServe pricing arrays are scalable to permit any number of pricing tables and price elements, from hundreds to millions of pricing units.

After contract award, AcquServe may be implemented as a turnkey solution to manage the full life cycle of the contract and make operational a servicing agency business model. AcquServe's bundled suite of applications enables a servicing agency (primary contract holder) to enable and efficiently manage a competitive marketplace among multiple vendors on behalf of requesting agencies (customers). AcquServe's contract management capabilities give contracting officials the tools needed to keep pace with any rapidly changing program.

Contracts are dynamic—the challenge of managing, implementing, and tracking contract changes is handled efficiently through AcquServe's contract modification capabilities. Changes in contract terms, the addition of new contract line item numbers (CLINs), or updates to pricing elements are integrated with the pricing database and other applications to minimize errors and make certain that no aspect of the contract is out-of-synch. The benefit is increased program integrity and consistency across the board.



In addition to contract management, AcquServe delivers a comprehensive solution set for instituting and managing a competitive multi-vendor and multi-customer contracting environment. AcquServe's components include the following:

- **Marketplace Pricer**—a Web portal that lists each vendors current and past year unit prices for all products and services which is proven to stimulate price competition after contract award.
- **Customer Contract Pricer**—a Web portal which gives customers information on the availability and pricing of individual product and service units (for all vendors) throughout the entire contract period.
- **Customer Inventory Pricer**—a decision support tool which helps customers analyze, plan, and optimize their future spend based off their current inventory. With telecommunications programs, AcquServe incorporates Service Order Completion Notices (SOCNs) to keep the customer's inventory continually up-to-date.
- **Billing Pricer**—an auditing tool used by the servicing agency (or primary contract holder) to verify that detailed bills submitted by vendors are correctly priced.
- **Fee Analyzer**—a planning tool used by the servicing agency to perform “what-if” analysis for their fee revenues, including the ability to adjust fees across services based on customer's inventory.

All vendor and customer data is securely hosted in Noblis' data center. AcquServe's state-of-the-art data security architecture and framework assure maximum security for the program. Vendors and agency customers can submit confidential data with complete trust that their information will not be compromised.

AcquServe's customer care includes initial setup and training, together with access control and management of all Public Key Infrastructure (PKI) certificates on behalf of vendors and users.

Applicable AcquTrak Terms and Conditions, including data rights, will be included at the Task Order Level.

AcquCenter®

Noblis' extensive experience and proven methodology in acquisition support is enhanced by the use of AcquCenter®, our dedicated acquisition facility. The AcquCenter Facility at Noblis is designed to meet the specialized needs of acquisition teams and offers the following amenities:

- Separate evaluation suites with separate, secure networks
- Multi-purpose rooms for briefings, demos, meetings and conferences
- Extensive physical security with access-control mechanisms
- Desktop computers equipped with all supporting applications, including AcquTrak® pre-loaded on machines (AcquTrak services priced separately)
- Optional firewall-controlled Internet access

AcquCenter at Noblis is comprised of multiple team suites – each one separate and secure – to support a variety of source selection team activities. Each suite features partitioned workspaces, file storage, separate color printing, secure container for sensitive waste disposal, and team collaboration areas. Each workspace includes a high-end computer connected to a segregated LAN infrastructure to control access to sensitive data.

AcquCenter's infrastructure, including the acquisition support application, AcquTrak, and is fully certified in accordance with FIPS and FISMA security standards. The Noblis facility is easily accessible by car or public transportation. There is free parking, and is convenient to Metro's orange line. AcquCenter's architecture also provides an optional secure remote access to the tools and infrastructure for supporting geographically-disbursed acquisitions.

Additionally, AcquCenter's mobile IT infrastructure allows our team to take the security of the AcquCenter installation to a customer-furnished location. The Client Site Installation option makes it possible for our team to deliver and set up the hardware and software needed to support the acquisition directly at a customer site.

AcquCenter's total customer-care package includes initial setup, training, and ongoing enhancements to meet the client's needs.

Applicable AcquCenter Terms and Conditions, including data rights, will be included at the Task Order Level.

Ordering Information

1. **Contractor Name:** Noblis, Inc.
2. **Type of Contractor:** Large Business
3. **Contractor's Taxpayer Identification Number (TIN):** 54-1781521
4. **CAGE Code:** 05DZ5
5. **DUNS Number:** 932902364

6. **Inspection/Acceptance:**

The contractor shall only tender for acceptance those items that conform to the requirements of this contract. The government reserves the right to inspect or test any supplies or services that have been tendered for acceptance. The government may require repair or replacement of nonconforming supplies or reperformance of nonconforming services at no increase in contract price. The government must exercise its post-acceptance rights (1) within a reasonable time after the defect was discovered or should have been discovered; and (2) before any substantial change occurs in the condition of the item, unless the change is due to the defect in the item.

7. **Limitation of Liability:**

Except as otherwise provided by an express warranty, the contractor will not be liable to the government for consequential damages resulting from any defect or deficiencies in accepted items.

8. **Special Provisions for Task Orders:**

Agencies may incorporate provisions in their task orders that are essential to their requirements (e.g., security clearances, hazardous substances, special handling, key personnel, etc.). These provisions, when required, will be included in individual task orders. Any cost necessary for the contractor to comply with the provision(s) will be included in the task order proposal, unless otherwise prohibited by law.

9. Federal Acquisition Regulation 8.405-2 — Ordering Procedures for Services Requiring a Statement of Work

- (a) General. Ordering activities shall use the procedures in this subsection when ordering services priced at hourly rates as established by the schedule contracts. The applicable services will be identified in the Federal Supply Schedule publications and the contractor's pricelists.
- (b) Statements of Work (SOWs). All Statements of Work shall include the work to be performed; location of work; period of performance; deliverable schedule; applicable performance standards; and any special requirements (e.g., security clearances, travel, special knowledge). To the maximum extent practicable, agency requirements shall be performance-based statements (see subpart 37.6).
- (c) Request for Quotation procedures. The ordering activity must provide the Request for Quotation (RFQ), which includes the statement of work and evaluation criteria (e.g., experience and past performance), to schedule contractors that offer services that will meet the agency's needs. The RFQ may be posted to GSA's electronic RFQ system, e-Buy (see 8.402(d)).
 - (1) Orders at, or below, the micro-purchase threshold. Ordering activities may place orders at, or below, the micro-purchase threshold with any Federal Supply Schedule contractor that can meet the agency's needs. The ordering activity should attempt to distribute orders among contractors.
 - (2) For orders exceeding the micro-purchase threshold, but not exceeding the maximum order threshold.
 - (i) The ordering activity shall develop a statement of work.
 - (ii) The ordering activity shall provide the RFQ (including the statement of work and evaluation criteria) to at least three schedule contractors that offer services that will meet the agency's needs.

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- (iii) The ordering activity should request that contractors submit firm-fixed prices to perform the services identified in the statement of work.
 - (3) For proposed orders exceeding the maximum order threshold or when establishing a BPA. In addition to meeting the requirements of 8.405-2(c)(2), the ordering activity shall—
 - (i) Provide the RFQ (including the statement of work and evaluation criteria) to additional schedule contractors that offer services that will meet the needs of the ordering activity. When determining the appropriate number of additional schedule contractors, the ordering activity may consider, among other factors, the following:
 - (A) The complexity, scope and estimated value of the requirement.
 - (B) The market search results.
 - (ii) Seek price reductions.
 - (4) The ordering activity shall provide the RFQ (including the statement of work and the evaluation criteria) to any schedule contractor who requests a copy of it.
 - (d) Evaluation. The ordering activity shall evaluate all responses received using the evaluation criteria provided to the schedule contractors. The ordering activity is responsible for considering the level of effort and the mix of labor proposed to perform a specific task being ordered, and for determining that the total price is reasonable. Place the order, or establish the BPA, with the schedule contractor that represents the best value (see 8.404(d)). After award, ordering activities should provide timely notification to unsuccessful offerors. If an unsuccessful offeror requests information on an award that was based on factors other than price alone, a brief explanation of the basis for the award decision shall be provided.

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- (e) Minimum documentation. The ordering activity shall document—
 - (1) The schedule contracts considered, noting the contractor from which the service was purchased;
 - (2) A description of the service purchased;
 - (3) The amount paid;
 - (4) The evaluation methodology used in selecting the contractor to receive the order;
 - (5) The rationale for any tradeoffs in making the selection;
 - (6) The price reasonableness determination required by paragraph (d) of this subsection; and
 - (7) The rationale for using other than—
 - (i) A firm-fixed price order; or
 - (ii) A performance-based order.

10. Security Requirements

In the event that security requirements are necessary, the ordering activities may incorporate, in their delivery orders, a security clause in accordance with current laws, regulations, and individual agency policy; however, the burden of administering the security requirements shall be with the ordering agency.

11. Purchase of Open Market Items

NOTE: Open Market Items are also known as incidental items, non-contract items, non-Schedule items, and items not on a Federal Supply Schedule contract.

For administrative convenience, an ordering office contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS)—referred to as open market items—to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, only if—

- (a) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing

(Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));

- (b) The ordering office's contracting officer has determined that the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (c) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (d) All clauses applicable to items not on the Federal Supply Schedule are included in the order.



12. GSA Advantage!

GSA Advantage! is an online, interactive electronic information and ordering system that provides online access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts. Agencies can access GSA Advantage! on the Internet at www.gsaadvantage.gov/.

13. Blanket Purchase Agreements (BPAs)

Federal Acquisition Regulation (FAR) 13.303-1 defines a Blanket Purchase Agreement (BPA) as "a simplified method of filling anticipated repetitive needs for supplies or services by establishing 'charge accounts' with qualified sources of supply."

The use of Blanket Purchase Agreements under the GSA Schedule Program is authorized in accordance with FAR 13.303-2(c)(3), which states that BPAs may be established with "Federal Supply Schedule Contractors, if not inconsistent with the terms of the applicable schedule contract."

Pricing Appendix

Hourly Labor Rates

SIN 874-1, 6 and 7

Labor Category Title	Year 1 (9/15/12-3/14/13)	Year 2 (3/15/13-3/14/14)	Year 3 (3/15/14-3/14/15)
	GSA Price (w/IFF)	GSA Price (w/IFF)	GSA Price (w/IFF)
Senior Fellow/Director	\$298.92	\$306.09	\$313.44
Fellow/Senior Manager II	\$282.62	\$289.40	\$296.35
Fellow/Senior Manager	\$272.57	\$279.11	\$285.81
Senior Principal/Manager II	\$245.88	\$251.78	\$257.82
Senior Principal/Manager	\$219.45	\$224.72	\$230.11
Principal II	\$192.26	\$196.87	\$201.59
Principal	\$173.71	\$177.88	\$182.15
Lead II	\$159.18	\$163.00	\$166.91
Lead	\$144.59	\$148.06	\$151.61
Senior Staff II	\$131.38	\$134.53	\$137.76
Senior Staff	\$112.13	\$114.82	\$117.58
Staff II	\$99.72	\$102.11	\$104.56
Staff	\$92.31	\$94.53	\$96.80
Associate II	\$91.11	\$93.30	\$95.54
Associate	\$86.34	\$88.41	\$90.53
Support Specialist II	\$70.80	\$72.50	\$74.24
Support Specialist	\$56.11	\$57.46	\$58.84

Labor Category Title	Year 4 (3/15/15-3/14/16)	Year 5 (3/15/16-3/14/17)
	GSA Price (w/IFF)	GSA Price (w/IFF)
Senior Fellow/Director	\$320.96	\$328.66
Fellow/Senior Manager II	\$303.46	\$310.74
Fellow/Senior Manager	\$292.67	\$299.69
Senior Principal/Manager II	\$264.01	\$270.35
Senior Principal/Manager	\$235.63	\$241.29
Principal II	\$206.43	\$211.38
Principal	\$186.52	\$191.00
Lead II	\$170.92	\$175.02
Lead	\$155.25	\$158.98
Senior Staff II	\$141.07	\$144.46
Senior Staff	\$120.40	\$123.29
Staff II	\$107.07	\$109.64
Staff	\$99.12	\$101.50
Associate II	\$97.83	\$100.18
Associate	\$92.70	\$94.92
Support Specialist II	\$76.02	\$77.84
Support Specialist	\$60.25	\$61.70

Ancillary/Support
Products
SIN 874-5

SIN	Product Description	Unit of Issue	GSA Catalog Price
874-5	AcquTrak Remote Access		
874-5	Pre-Source Selection Phase (5-User Minimum)	Per Month, Per User, Per Acquisition	\$1,858.94
874-5	Pre-Source Selection Phase (Above 5 Users)	Per Month, Per User, Per Acquisition	\$952.14
874-5	Source Selection/Post Award Phase (10-User Minimum)	Per Month, Per User, Per Acquisition/Contract	\$1,858.94
874-5	Source Selection/Post Award Phase (Above 10 Users)	Per Month, Per User, Per Acquisition/Contract	\$952.14
874-5	Archival Functions Only (Up to 3 Users)	Per Month	\$952.14

SIN	Product Description	Unit of Issue	GSA Catalog Price
874-5	AcquServe	Set Up Cost (Per Acquisition)	Monthly Cost (Per Month, Per Acquisition)
874-5	AcquServe Solicitation Package	\$76,995.00	\$33,995.00
874-5	AcquServe Post-Award Servicing Package	\$372,995.00	\$192,995.00
874-5	AcquServe Marketplace Maker Package	\$150,995.00	\$98,995.00
874-5	AcquServe Contract Management Only Package	\$36,995.00	\$57,995.00
874-5	AcquServe Cost for Each Additional Vendor Above 20, Applicable to Each of the Above Packages	N/A	\$1,295.00

AcquServe Pricing Information

The **AcquServe Solicitation Package** is an integrated suite of services for use with the solicitation phase (pre-award) of an acquisition. This solution includes delivery and management of a customized portal for bidders, electronic document delivery and submission, secured hosting of all source selection sensitive data, compliance management interfaces, price table management interfaces, and automated error-checking and validation of bidder information.

The **AcquServe Post-Award Servicing Package** is an end-to-end solution for use with awarded contracts for managing a servicing agency business operation. This package is the most comprehensive AcquServe offering. This package bundles the MarketplaceMaker Package with two additional Pricer services (Billing Pricer and Customer Inventory Pricer) and adds the Contract Management Package. This solution is targeted to servicing agency business models managing telecommunications and network services contracts.

The **AcquServe Marketplace Maker Package** is a basic turnkey solution for use with awarded contracts for servicing agencies seeking to implement, operationalize, and manage a dynamic, competitive multi-vendor environment. This package bundles three Pricer services (Marketplace Pricer, Customer Contract Pricer, and Fee Analyzer) with the Contract Management Package. Marketplace Maker is adaptable to any type of services contract (i.e., telecommunications, information technology [IT], professional services, etc.) giving it wide applicability to many contracting programs.

The **AcquServe Contract Management Package** is a solution set designed to help contracting officials and program managers efficiently manage all changes, modifications, and updates to an awarded contract throughout the entire life cycle of the program.

Each AcquServe package described above is licensed separately. Use of any AcquServe Package is not contingent upon the purchase and use of any other AcquServe Package.

SIN	Product Description	Unit of Issue	GSA Catalog Price
874-5	AcquCenter		
874-5	Noblis Site	Per Month, Per Room	\$14,604.53
874-5	Customer Site Installation, Base Pricing	Per Month, Up to 10 Users	\$18,634.76
874-5	Customer Site Installation, Additional Users Pricing	Per Month, Per User Above 10	\$952.14

NOTE: SIN 874-5, Ancillary Supplies and/or Services (also known as Support Products) must be utilized with Schedule services and may not be purchased on a standalone basis. Additional Terms and Conditions apply at the Order level.

**DISAST
RECOV**

— Hourly Rates, Labor Categories, and Products listed above are also valid for Disaster Recovery SINs 874-1RC, 874-5RC, 874-6RC, and 874-7RC.

Rates include .75% IFF

The Service Contract Act (SCA) is applicable to this contract as it applies to the entire MOBIS Schedule and all services provided. While no specific labor categories have been identified as being subject to the SCA due to exemptions for professional employees this contract still maintains the provisions and protections for SCA eligible labor categories. If and/or when the contractor adds SCA labor categories/employees to their contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupation code, SCA labor category titles and the applicable wage determination number. Failure to do so may result in cancellation of the contract.



3150 Fairview Park Drive South
Falls Church, VA 22042-4504
Tel 703-610-2007 or 877-MOBIS99
Fax 703-610-2020
www.noblis.org

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