



**Federal Supply Service – 871
Authorized Federal Supply Schedule Price List**

**Professional Engineering Services (PES)
Schedule 871
Class R425**

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order are available through GSA Advantage!, a menu-driven database system.

The INTERNET address for GSA Advantage! is: GSAAdvantage.gov.

**Contract Number: GS-10F-0189U
Contract Period: April 7, 2008 to April 6, 2013
Special Item Number: 871-7 Construction Management
871-7**

Promatech, Inc.



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Riverside, NJ 08075
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www.promatech.org**

Business size: Small, Woman-Owned Construction Management/Engineering Services

Promatech, Inc. (PROject MAnagement TECHnologies), a certified Woman-owned Business Enterprise (WBE), was founded in 1985. Promatech provides complete preconstruction analysis, project engineering, design, construction management and project management services.

The Promatech organization employs a permanent staff of 20 full-time professionals with multi-disciplinary backgrounds and diverse experience. Approximately the same number of consultants is also on call to assist Promatech as needed. The professional staff includes; licensed engineers (mechanical, electrical, civil, structural, and cost), construction cost estimators, value engineers, CPM schedulers, computer programmers, claims analysts, construction managers, and inspectors.

Promatech has earned an outstanding reputation for responsiveness and meeting schedules within stringent budgetary and quality constraints. Promatech's early projects, as a DBE/WBE subcontractor or joint-venture partner with large well-established firms, provided an important learning opportunity to interface and work with some of the most respected firms in the industry. Project after project, Promatech became the WBE of choice due to the **quality of our work product**. Repeat clients represent 80 percent of our business, as we continue to provide specialty services to our valued project team partners.

Promatech manages its client's projects from inception (program planning) through completion. Developing the project's organization structure, assigning responsibilities and resources, developing procedures, document control and records management, defining lines of communication utilizing state-of-the art project control and management information systems, such as, "Primavera" for CPM scheduling and "Expedition" for project controls.

Promatech professionals provide day-to-day technical support for construction services, such as, budgeting/bidding strategies, RFP compliance, proposal preparation, cost estimating, scheduling, contract administration, planning communication, change orders, dispute resolution, and financial strategies.

Promatech never loses sight of our clients' objectives. Our firm has developed techniques to help our clients control cost, schedule, and quality. Promatech is committed to maximum client responsiveness, accuracy in the performance of our assignments, and the development of a high-level synergistic staff.

DUNS: 14-439-2073

TIN: 22-2626806

CAGE: 1RAJ2

1a. Table of awarded special item number(s) with appropriate cross-reference to item descriptions and awarded price(s).

871-7: Construction Management Services

SIN 871-7 CONSTRUCTION MANAGEMENT

Construction Management Services is a professional services discipline applied to the planning, design, and construction process of capital improvement projects. As provider of professional services to customer agencies, the Construction Manager organizes the effort, develops the management plan, monitors the participants' progress against the plan and identifies action to be taken in the event of deviance from the plan, and identifies actions to be taken in the event of deviance from the plan. The Construction Manager can be a firm, a team of firms, or an individual. Construction Managers apply and integrate comprehensive project controls to manage the critical issues of time, cost scope, and quality.

1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.

The minimum dollar value per order is \$100.

The maximum dollar value per order is \$750,000.

- 1c. If the Contractor is proposing hourly rates, a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “not applicable” for this item.

Skill Category	Total GSA Price
871-7	
Project Executive	\$147.48
Project/Construction Manager	\$124.79
Chief Cost Estimator	\$96.42
Sr. Cost Estimator	\$81.82
Senior CPM Scheduler	\$102.10
Resident Engineer	\$103.83
Inspector	\$73.44
Office Administrator I	\$32.82

2. **Maximum order:** \$750,000
3. **Minimum order:** \$100.00
4. **Geographic coverage (delivery area):** Domestic
5. **Point(s) of production (city, county, and State or foreign country):**
Same as Company Address
6. **Discount from list prices or statement of net price:**
Government net prices (discounts already deducted). See Attachment.

7. Quantity discounts

None offered

8. Prompt payment terms

Net 30 days.

9a. Notification that Government purchase cards are accepted at or below the micro-purchase threshold.

Yes.

9b. Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold.

Will accept over \$2,500.

10. Foreign items (list items by country of origin):

None.

11a. Time of delivery. (Contractor insert number of days).

Specified on the Task Order.

11b. Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery noted in this price list. “under heading. The Contractor may use a symbol of its choosing to highlight items in its price lists that have expedited delivery.

Contact Contractor.

11c. Overnight and 2-day delivery. The contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery.

Contact Contractor.

11d. Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery.

Contact Contractor.

12. F.O.B. Point(s):

Destination.

13a. Ordering Address(es):

Same as Company Address.

13b. Ordering Procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA's), and a sample BPA can be found at the GSA/FSS Schedule homepage (fss.gsa.gov/schedules).

14. Payment Address(es):

Same as Company Address.

15. Warranty Provision:

Contractor's standard commercial warranty

16. Export Packing Charges (if applicable): N/A

17. Terms and Conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):

Contact Contractor.

18. Terms and Conditions of rental, maintenance, and repair (if applicable):

N/A

19. Terms and Conditions of installation (if applicable):

N/A

20. Terms and Conditions of repair parts indicating date of parts price lists and any discounts from list price (if applicable):

N/A

20a. Terms and Conditions for any other services (if applicable):

N/A

21. List of Service and distribution points (if applicable):

N/A

22. List of Participating Dealers (if applicable):

N/A

23. Preventative maintenance (if applicable):

N/A

24a. Special attributes such as environmental attributes, (e.g., recycled content, energy efficiency, and/or reduced pollutants):

N/A

24b. If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contractor's website or other location.) The EIT standards can be found at: www.Section508.gov/.

N/A

25. Data Universal Numbering System (DUNS) Number:

14-4392073

26. Notification regarding registration in Central Contractor Registration (CCR) Database:

Registered.

Company Introduction

HEADQUARTERS

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NAICS CODES

236220, 237990, 237310, 236210,
236116, 237110, 541330

Federal ID No. 22-2626806
DUNS No. 144392073
CAGE Code 1RA12

SERVICES

CONSTRUCTION MANAGEMENT
COST ESTIMATING
CPM SCHEDULING
CONSTRUCTION INSPECTIONS
DESIGN/CONSTRUCTABILITY REVIEWS

CLIENTS

U.S. Army Corps of Engineers
General Services Administration
School District of Philadelphia
PennDOT
Southeastern Pennsylvania Transportation
Authority
NJ Turnpike Authority
NJ Transit
NJ Department of Transportation
NYC Department of Design &
Construction
Port Authority of NY & NJ
Metropolitan Transportation Authority (NY)
Dormitory Authority of the State of New York
A/E Firms
General Contractors

GSA Schedule 871-7 for Construction
Management Services
Contract No. G5-10F-0189U

Approved Disciplines and Labor Category Descriptions

Project Executive

Overview: Serves as the contract manager and administrator over the entire contract effort. Acts as the primary interface and point of contact with Government project authorities and representatives on technical and contract administration issues. Supervises project operations by developing management procedures, planning and directing project execution, monitoring and reporting progress. Manages and controls financial and administrative aspects of the project with respect to contract requirements, enforces work standards, and assigns schedules.

Education/Experience: Requires at least a Bachelor's Degree in Engineering or related technical field. At least 15 years experience required.

Project/Construction Manager

Overview: Serves as the central point of contact for delivery orders and interfaces with the Contracting Officers Technical Representatives. Establishes and enforces procedures to assure that all tasks are performed in accordance with applicable standards, quality requirements, estimated costs, and schedules. Coordinates development, quality assurance, configuration management, documentation support, software maintenance, and daily supervision of subordinates. Prepares reports and delivers briefings on the status of task assignments to contract management personnel and technical points of contact. Review work of subordinates, resolves discrepancies, prioritizes work and accommodates changes.

Chief Cost Estimator

Overview: The chief estimator prepares the bid proposal for submission to the owner. The Chief Estimator coordinates the entire estimating team and oversees the whole estimate.

After the site visit, the estimator determines the quantity of materials and labor the firm will need to furnish. This process, called the quantity survey or "takeoff," involves completing standard estimating forms, filling in dimensions, numbers of units, and other information. Also during the takeoff process, the estimator must make decisions concerning equipment needs, the sequence of operations, the size of the crew required, and physical constraints at the site. Allowances for wasted materials, inclement weather, shipping delays, and other factors that may increase costs also must be incorporated in the estimate.

After completing the quantity surveys, the estimator prepares a cost summary for the entire project, including the costs of labor, equipment, materials, subcontracts, overhead, taxes, insurance, markup, and any other costs that may affect the project.

Education/Experience: BS in engineering or related technical field. Must have knowledge of multiple disciplines. At least 10 years experience required.

Sr. Cost Estimator

Overview: A Sr. Cost Estimator may be proficient in one discipline over another. After the site visit, the estimator determines the quantity of materials and labor the firm will need to furnish. This process, called the quantity survey or “takeoff,” involves completing standard estimating forms, filling in dimensions, numbers of units, and other information. Also during the takeoff process, the estimator must make decisions concerning equipment needs, the sequence of operations, the size of the crew required, and physical constraints at the site. Allowances for wasted materials, inclement weather, shipping delays, and other factors that may increase costs also must be incorporated in the estimate.

After completing the quantity surveys, the estimator prepares a cost summary for the entire project, including the costs of labor, equipment, materials, subcontracts, overhead, taxes, insurance, markup, and any other costs that may affect the project.

Education/Experience: BS in engineering or related technical field or equivalent experience. At least 7 years experience required.

Sr. CPM Scheduler

Overview: Uses state-of-the-art software tools and methods to develop project plans, status reports, and data updates for the control of project activities.

Education/Experience: BS in engineering or related technical field. Experience with Scheduling Software (Primavera, Microsoft Project). At least 5 years experience.

Resident Engineer

Overview: Plans, designs and directs various engineering projects. Ensures that projects are built in accordance with plans, special provisions, Standards and estimates. Gives engineering advice to assist in solving problems. Performs inspection surveys to monitor for maintenance or repair. Analyzes reports, maps, drawings and tests on soil composition, terrain, hydrological characteristics, and other topographical and geological data to plan and design project. Directs or performs surveys for proposed construction. Estimates costs and determines feasibility of project based on analysis of collected data. Co-ordinates contract work with utility companies and other governmental agencies. Prepares or directs preparation and modification of reports, specifications, plans, construction schedules, environmental impact studies, and designs for project. Reviews

preliminary plans and specifications of construction contracts. Prepares authorizations for change orders regarding construction revisions. Inspects construction site to monitor progress and ensure conformance to engineering plans, specifications, and construction and safety standards. Resolves design or construction problems and meets with contractors and the public. Uses computer assisted engineering and design software and equipment to prepare engineering and design documents. Administers EEO and labor compliance requirements. Prepares progress and final documents to meet State and Federal requirements

Education/Experience: BS in engineering field. PE preferred, but not required. At least 10 years experience.

Inspector

Overview: Ensure that the construction, alteration or repair complies with applicable codes and ordinances, zoning regulations, and contract plans and specifications. Inspectors make an initial inspection during the first phase of construction and follow up with further inspections throughout the construction project. Type of inspection is dependant upon the project.

Education/Experience: BS in engineering or related field or equivalent years of experience. At least 3 years experience required. Some projects may require additional licenses or certifications.

Office Administrator I

Overview: Provides clerical and administrative services and applies appropriate technology to support office operations. Provides graphic and editorial support plus desktop publishing services.

Education/Experience: High School diploma. Knowledge of Microsoft Office. 1 year experience required.