

# GENERAL SERVICES ADMINISTRATION

## **Federal Acquisition Service** *Authorized Federal Supply Schedule Price List*

On-line access to contract ordering information, terms and conditions, up-to-date pricing, and the option to create an electronic delivery order is available through **GSA Advantage!**<sup>TM</sup>, a menu-driven database system. The INTERNET address for **GSA Advantage!**<sup>TM</sup> is: <http://www.GSAAdvantage.gov>.

### **Schedule for Professional Services Schedule - PSS**

**Federal Supply Group:** PSS      **Class:**

**Contract Number:** GS-10F-0195X

**For more information on ordering from Federal Supply Schedules**  
**click on the FSS Schedules button at <http://www.gsa.gov/schedules-ordering>**

**Contract Period:** April 15, 2016 - April 14, 2021

**Contractor:** PG Public Services LLC  
1015 1/2 7th St NW FL 2  
Washington, DC 20001 3607

**Business Size:** Small, Woman Owned Business

**In accordance with 13 C.F.R. 121.404, the Contractor is ineligible to participate in any RFQ that is set aside for small business where the subject contract's awarded size status for the preponderance NAICS designated in the RFQ is "other than small".**

**Telephone:** (877) 350-8886  
**Extension:** 701  
**FAX Number:** (703) 310-7849  
**Web Site:** [www.pgpublicservices.com](http://www.pgpublicservices.com)  
**E-mail:** [kyle@pgpublicservices.com](mailto:kyle@pgpublicservices.com)  
**Contract Administration:** Kyle Pasternak

## CUSTOMER INFORMATION:

### **1a. Table of Awarded Special Item Number(s) with appropriate cross-reference to page numbers:**

SIN	Recovery	SIN Description
874-1	874-1RC	Integrated Consulting Services
874-6	874-6RC	Acquisition Management Support
874-7	874-7RC	Integrated Business Program Support Services

**1b. Identification of the lowest priced model number and lowest unit price for that model for each special item number awarded in the contract. This price is the Government price based on a unit of one, exclusive of any quantity/dollar volume, prompt payment, or any other concession affecting price. Those contracts that have unit prices based on the geographic location of the customer, should show the range of the lowest price, and cite the areas to which the prices apply.**

- 1c. **If the Contractor is proposing hourly rates a description of all corresponding commercial job titles, experience, functional responsibility and education for those types of employees or subcontractors who will perform services shall be provided. If hourly rates are not applicable, indicate “Not applicable” for this item.**
2. **Maximum Order:** \$1,000,000.00
3. **Minimum Order:** \$100.00
4. **Geographic Coverage (delivery Area):** Domestic only: 48 States, DC
5. **Point(s) of production (city, county, and state or foreign country):** Same as company address
6. **Discount from list prices or statement of net price:** Government net prices (discounts already deducted). See Attachment.
7. **Quantity discounts:** None Offered
8. **Prompt payment terms:** 1%, 5 Days, Net 30 days
- 9a. **Notification that Government purchase cards are accepted up to the micro-purchase threshold:** Yes
- 9b. **Notification whether Government purchase cards are accepted or not accepted above the micro-purchase threshold:**
10. **Foreign items (list items by country of origin):** None
- 11a. **Time of Delivery (Contractor insert number of days):** Specified on the Task Order
- 11b. **Expedited Delivery. The Contractor will insert the sentence “Items available for expedited delivery are noted in this price list.” under this heading. The Contractor may use a symbol of its choosing to highlight items in its price list that have expedited delivery:** Contact Contractor
- 11c. **Overnight and 2-day delivery. The Contractor will indicate whether overnight and 2-day delivery are available. Also, the Contractor will indicate that the schedule customer may contact the Contractor for rates for overnight and 2-day delivery:** Contact Contractor
- 11d. **Urgent Requirements. The Contractor will note in its price list the “Urgent Requirements” clause of its contract and advise agencies that they can also contact the Contractor’s representative to effect a faster delivery:** Contact Contractor
12. **F.O.B Points(s):** Destination
- 13a. **Ordering Address(es):** Same as Contractor
- 13b. **Ordering procedures: For supplies and services, the ordering procedures, information on Blanket Purchase Agreements (BPA’s), and a sample BPA can be found at the GSA/FSS Schedule homepage ([fss.gsa.gov/schedules](http://fss.gsa.gov/schedules)).**
14. **Payment address(es):** Same as company address

15. **Warranty provision.:** Contractor’s standard commercial warranty.
16. **Export Packing Charges (if applicable):** N/A
17. **Terms and conditions of Government purchase card acceptance (any thresholds above the micro-purchase level):** Contact Contractor
18. **Terms and conditions of rental, maintenance, and repair (if applicable):** N/A
19. **Terms and conditions of installation (if applicable):** N/A
20. **Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices (if applicable):** N/A
- 20a. **Terms and conditions for any other services (if applicable):** N/A
21. **List of service and distribution points (if applicable):** N/A
22. **List of participating dealers (if applicable):** N/A
23. **Preventive maintenance (if applicable):** N/A
- 24a. **Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants:** N/A
- 24b. **If applicable, indicate that Section 508 compliance information is available on Electronic and Information Technology (EIT) supplies and services and show where full details can be found (e.g. contactor’s website or other location.) The EIT standards can be found at: [www.Section508.gov/](http://www.Section508.gov/).**
25. **Data Universal Numbering System (DUNS) number:** 133661020
26. **Notification regarding registration in Central Contractor Registration (CCR) database:** Registered

**GSA LABOR CATEGORIES AND RATE  
RATES ARE INCLUSIVE OF IFF**

SIN(s)	Labor Category	Minimum Education / Certification Level	Minimum Years of Experience	Year 6	Year 7	Year 8	Year 9	Year 10
874-1, 874-6, 874-7	Business Architect	Bachelors	1	\$144.38	\$147.27	\$150.21	\$153.22	\$156.28
874-1, 874-6, 874-7	Business Architect (Senior)	Bachelors	3	\$156.49	\$159.62	\$162.81	\$166.07	\$169.39
874-7	Senior Management Analyst Manager (B)	Bachelors	1	\$121.40	\$123.83	\$126.30	\$128.83	\$131.41

874-7	Senior Management Analyst Manager (A)	Bachelors	3	\$151.13	\$154.15	\$157.24	\$160.38	\$163.59
874-7	IT Specialist	Bachelors	1	\$139.93	\$142.73	\$145.58	\$148.49	\$151.46
874-6, 874-7	Subject Matter Expert	Bachelors	5	\$209.24	\$213.42	\$217.69	\$222.05	\$226.49
874-6, 874-7	Project Manager IV	Bachelors	3	\$150.70	\$153.71	\$156.79	\$159.92	\$163.12

**Service Contract Act:** The Service Contract Act (SCA) is applicable to this contract as it applies to the entire PSS Schedule and all services provided. While no specific labor categories have been identified as being subject to SCA due to exemptions for professional employees (FAR 22.1101, 22.1102 and 29 CFR 541.300), this contract still maintains the provisions and protections for SCA eligible labor categories. If and / or when the contractor adds SCA labor categories / employees to the contract through the modification process, the contractor must inform the Contracting Officer and establish a SCA matrix identifying the GSA labor category titles, the occupational code, SCA labor category titles and the applicable WD number. Failure to do so may result in cancellation of the contract.

### **LABOR CATEGORIES DESCRIPTIONS**

**Business Architect**

**Education:** B.A. or B.S. degree.

**General Experience:** minimum 1 years of experience analyzing and consulting in business process design and requirements modeling.

**Duties:** Position will be required to complete data gathering activities using a range of techniques, including, workshops, interviews, electronic surveys, and observations; perform process analysis on a range of immigration enforcement operations; develop current- and future-state architecture models such as use cases, component models, flows, and capabilities, that represent operations and processes; develop inputs to acquisition documentation to satisfy alternative analyses; utilize process modeling software and techniques to develop architecture models that can be utilized for design/development activities.

**Business Architect (Senior)**

**Education:** B.A. or B.S. degree

**General Experience:** minimum 3 years of experience analyzing and consulting in business process design and requirements modeling

**Duties:** Position will be required to provide thought leadership working directly with a range of immigration enforcement operations to help define needs and conceptualizing operations-based solutions; develop approaches for completing for data gathering activities and process analysis; lead a range of data gathering activities including, workshops, interviews, electronic surveys, and observations; generate concepts and frameworks for developing future-state architecture models such as use cases, component models, flows, and capabilities, that represent solutions; utilize process modeling software and techniques to develop architecture models that can be utilized for design/development activities.

### **Business Process Re-engineering Specialist**

**Education:** B.A. or B.S. degree.

**General Experience:** minimum 1 years of experience analyzing and consulting in business process design and requirements modeling.

**Duties:** Assists with applying business process improvement practices to reengineer methodologies/principles and business process modernization projects. Should apply as appropriate, activity data modeling, transaction flow analysis, and internal control and risk analysis, modern business methods and applies performance measurement techniques. Assist in establishing standards for information systems procedures. Develops and applies organization-wide information models for use in designing and building integrated systems. Helps identify best practices and creating and assessing performance measurements

### **Senior Management Analyst/Task Leader (B)**

**Education:** B.A. or B.S. degree.

**General Experience:** minimum 1 years of experience working with project management tools, quality control and tools

**Duties:** Provides technical and administrative direction for personnel performing software development tasks, including the review of work products for correctness, adherence to the design concept and to user standards, review of program documentation to assure government standards/requirements are adhered to, and for progress in accordance with schedules. Coordinates with the Project Manager and/or Quality Assurance Manager to ensure problem solution and user satisfaction. Make recommendations, if needed, for approval of major systems installations. Prepares milestone status reports and deliveries/presentations on the system concept to colleagues, subordinates, and end user representatives.

### **Senior Management Analyst/Task Leader (A)**

**Education:** B.A. or B.S. degree

**General Experience:** minimum 3 years of experience working with project management tools, quality control and tools.

**Duties:** Develops and implements quality control methodologies to ensure compliance with quality assurance standards, guidelines, and procedures in a large computer-based organization. Develops and defines major and minor characteristics of quality including quality metrics and scoring parameters and determines requisite quality control resources for an actual task order. Establishes and maintains a process for evaluating hardware, software, and associated documentation and/or assists in the evaluation. Conducts and/or participates in formal and informal reviews at pre-determined points throughout the development life cycle

### **Subject Matter Expert**

**Education:** B.A. or B.S. degree.

**General Experience:** minimum 5 years of experience in a domain specific business or operations area

**Duties:** Provide customer domain expertise. Provide expert advice and guidance in the selection of technologies, vendors, and integration schemes

***IT Specialist***

**Education:** B.A. or B.S. degree

**General Experience:** minimum 1 year of experience in engineering, system analysis, design, and programming

**Duties:** Performs research and analysis of client's current technical environment.  
Performs trade studies and other analyses to support technical alternatives Development

***Equivalent Experience***

The following table describes how education and experience may be equalized by more experience and/or a lower degree.

Education & Experience Levels				Equivalent Education and Experience	
Ref	Education	and	Experience	Acquired Degree	Minimum Experience
1.	High School diploma or GED certification	and	1 year	Less than High School/GED	2 years
2.	Associate's Degree or higher	and	2 years	High School/GED	4 years
3.	Bachelor's Degree or higher	and	5 years	High School/GED	9 years
				Associate	7 years
				Master	3 years
				Doctorate	1 year
4.	Master's Degree or higher	and	6 years	High School/GED	12 years
				Associate	10 years
				Bachelor	8 years
				Doctorate	4 years