



GENERAL SERVICES ADMINISTRATION

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ENVIRONMENTAL ADVISORY SERVICES

Federal Supply Schedule 899
Class F999

Contract Number: GS-10F-0203T
Contract Period: April 1, 2007 through March 31, 2017

Contractor: Cherokee Nation Government Solutions, LLC
777 W Cherokee Street
Catoosa, OK 74015-3235

DUNS No. 966268885

Telephone: (303) 277-1444

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Contract Administration: Tyson Kiser

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Business size: Large Business

Pricelist current through Modification #PA-0005, dated May 8, 2014



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CUSTOMER INFORMATION

- 1a. Table of awarded Special Item Numbers:
SIN 899-1 and 899-1RC: Environmental Planning Services & Documentation
SIN 899-7 and 899-7RC: Geographic Information Services
SIN 899-8 and 899-8RC: Remediation Services
- 1b. N/A
2. Maximum order: \$1,000,000.00
3. Minimum order: \$100.00
4. Geographic coverage: Domestic Only
5. Point of production/performance: Same as contractor's address
6. Discount from list prices or statement of net price: Prices shown herein are net.
7. Quantity discounts: None Offered
8. Prompt payment terms: Net 30 Days
- 9a. Notification that Government purchase cards are accepted below the micropurchase threshold.
- 9b. Notification whether Government purchase cards are accepted above the micropurchase threshold.
10. Foreign items: None
- 11a. Time of delivery: *As negotiated between Contractor and Ordering Agency*
- 11b. Items available for expedited delivery: *Contact Contractor*
- 11c. Overnight and 2-day delivery: *Contact Contractor*
- 11d. Urgent Requirements: *Contact Contractor*
12. F.O.B. Point: *Destination*

- 13a. Ordering address: Same as contractor's address
- 13b. Ordering Procedures: *For supplies and services, the ordering procedures, and information on Blanket Purchase Agreements (BPA's) are found in Federal Acquisition Regulation (FAR) 8.405-3.*
14. Payment address: Same as contractor's address
15. Warranty provision: Contractor's standard commercial warranty
16. Export packing charges: N/A
17. Terms and conditions of Government purchase card acceptance: Contact Contractor
18. Terms and conditions of rental, maintenance, and repair: N/A
19. Terms and conditions of installation: N/A
20. Terms and conditions of repair parts indicating date of parts price lists and any discounts from list prices: N/A
- 20a. Terms and conditions for any other services: N/A
21. List of service and distribution points: N/A
22. List of participating dealers: N/A
23. Preventive maintenance: N/A
- 24a. Environmental attributes, e.g., recycled content, energy efficiency, and/or reduced pollutants: N/A
- 24b. Section 508 Compliance information is available at www.Section508.gov
25. Data Universal Number System (DUNS) number: 966268885
26. Contractor is registered in System for Award Management (SAM) database (CAGE Code 69V24).

**CHEROKEE NATION GOVERNMENT
SOLUTIONS, LLC.**

LABOR CATEGORY DESCRIPTIONS & PRICING

Labor Category	Minimum/General Experience*	Minimum Education	Functional Responsibility
Program Manager I	4	BA/BS in Management, Business, scientific, environmental, or technical discipline	Assists Program Manager in execution and evaluation of program performance. Prepares program development proposals in support of Program Manager. Trains, monitors and evaluates program personnel and work performance of project managers and task leaders. Provides technical oversight as needed. Researches and analyzes performance data and prepares company and program progress reports. Organizes, conducts and attends progress meetings, briefings, performance reviews with customer representatives and project team members.
Program Manager II	8	BA/BS in Management, Business, scientific, environmental, or technical discipline	Responsible for all aspects of program performance. Provides overall direction to all project level activities and personnel. Solves complex technical, administrative, and managerial problems and is responsible for interfacing with customer management and technical personnel. Directs business planning efforts for engineering programs. Prepares and oversees program development proposals in response to customer requests and internal recommendations. Develops plans, organizes, coordinates and allocates staffing resources to contracted task plans and sub-task plans given contract work statements and written or verbal customer directions and other contract commitments. Selects, directs, supervises, trains, monitors and evaluates program personnel and work performance of project managers and task leaders. Regularly exercises independent judgment as well as a high level of analytical skill in solving complex and unusual technical, administrative, and managerial problems. Provides technical oversight as needed. Researches and analyzes performance data and prepares company and program progress reports. Organizes, conducts and attends progress meetings, briefings, performance reviews with customer representatives and project team members.
Program Manager III	12	BA/BS in Management, Business, scientific, environmental, or technical discipline	Responsible for all aspects of program performance. Provides overall direction to all project level activities and personnel. Solves complex technical, administrative, and managerial problems and is responsible for interfacing with customer management and technical personnel. Directs business planning efforts for engineering programs. Prepares and oversees program development proposals in response to customer requests and internal recommendations. Develops plans, organizes, coordinates and allocates staffing resources to contracted task plans and sub-task plans given contract work statements and written or verbal customer directions and other contract commitments. Selects, directs, supervises, trains, monitors and evaluates program personnel and work performance of project managers and task leaders. Regularly exercises independent judgment as well as a high level of analytical skill in solving complex and unusual technical, administrative, and managerial problems. Provides technical oversight as needed. Researches and analyzes performance data and prepares company and program progress reports. Organizes, conducts and attends progress meetings, briefings, performance reviews with customer representatives and project team members.

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
Project Manager/ Task Lead I	2	BA/BS in Management, Business, scientific, environmental, or technical discipline	Manages multiple or large complex tasks and staff performing a variety of environmental, technical, or scientific activities. Able to successfully plan and manage staff, budgets, schedules, client interactions for smaller size projects and tasks.
Project Manager/Task Lead II	4	BA/BS in Management, Business, scientific, engineering, or technical discipline	Manages one or more tasks of moderate complexity and staff performing environmental, technical, or scientific activities. Able to successfully plan and manage staff, budgets, schedules, client interactions for moderate size projects and tasks. May also serve as a technical resource on a task.
Project Manager/ Task Lead III	8	BA/BS in Management, Business, scientific, environmental, or technical discipline	Manages complex tasks and staff performing environmental, technical, or scientific activities. Able to successfully plan and manage staff, budgets, schedules, client interactions for large projects and tasks. May also serve as a technical resource on a task.
Project Manager/ Task Lead IV	12	BA/BS in Management, Business, scientific, environmental, or technical discipline	Serves as the lead manager. Supervises multiple tasks and is often the primary supervisor of a large project. Manages programs that include multiple tasks and projects. Able to successfully plan and manage staff, budgets, schedules, client interactions for large projects and tasks.
Technical Principal/ Consultant I	5	BA/BS in related field reflecting requirements of task order	A recognized authority in a scientific or management field. Organizes, directs, and coordinates strategic planning activities. Assists in developing goal delineation, provides guidance for building operational plans and specifying measurable outcomes to include capital outlay planning efforts in a consolidated strategic planning process and prioritizes those initiatives
Technical Principal/ Consultant II	10	BA/BS in related field reflecting requirements of task order	A recognized expert in a scientific or management field. Organizes, directs, and coordinates strategic planning activities. Responsible for ensuring coordination between subordinates and strategic planning functions within the organization and among policy, planning functions and appropriate Government personnel
Technical Principal/ Consultant III	15	BA/BS in related field reflecting requirements of task order	A recognized expert in a scientific or management field, often with a specialized skill and understanding of specific issues due to an extensive focus on one area of study. Organizes, directs, and coordinates strategic planning activities. Responsible for ensuring coordination between subordinates and strategic planning functions within the organization and among policy, planning functions and appropriate Government personnel. Takes appropriate action and coordinates policies and activities with appropriate Government personnel

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
Regulatory/ Environmental Compliance Specialist I	3	BA/BS in Science, Engineering, or related field	Under direct supervision, performs tasks associated with, but not limited to, hazardous waste management and training, personnel hazardous material exposure and protection, technical evaluation, remediation, plans and proposals. Assists staff members in performing feasibility studies, chemical risk assessments, groundwater contamination studies, and hazardous materials management. Conducts analysis and tests as necessary.
Regulatory/ Environmental Compliance Specialist II	6	BA/BS in Science, Engineering, or related field	Under general supervision, performs tasks associated with, but not limited to, hazardous waste management and training, personnel hazardous material exposure and protection, technical evaluation, remediation, plans and proposals. Performs feasibility studies, chemical risk assessments, groundwater contamination studies, and hazardous materials management. Provides planning and implementation of each project are performed in concert with budget and schedule considerations, as well as sensitivity to ongoing operations at active sites. Conducts analysis and tests as necessary. Assists in developing strategic and implementation plans and other mission-critical agency documents using knowledge of specific agency mission and goals. Assists in evaluation of Federal government plans, policies, organization, and implementation.
Regulatory/ Environmental Compliance Specialist III	10	BA/BS in Science, Engineering, or related field	Acts in a lead capacity and provides objective and comprehensive environmental audits of client facilities. Leads tasks associated with, but not limited to, hazardous waste management and training, personnel hazardous material exposure and protection, technical evaluation, remediation, plans and proposals. Provides expert advice regarding applicable environmental laws, regulations, and related documents, environmental and facility management systems and standards, audit practices, processes and techniques, technical scientific and legal terms and concepts, and environmental science and technology. Leads teams in performing feasibility studies, chemical risk assessments, groundwater contamination studies, and hazardous materials management. Provides planning and implementation of each project are performed in concert with budget and schedule considerations, as well as sensitivity to ongoing operations at active sites. Provides counsel and support clients in negotiating permit conditions, provide regulatory support at administrative and public hearings and furnishing expert testimony. Develops strategic and implementation plans and other mission-critical agency documents using knowledge of specific agency mission and goals. Evaluates Federal government plans, policies, organization, and implementation.
Environmental Policy Analyst I	2	BA/BS in science, environmental, legal, or related field	Member of research project team; performs scientific and policy research and analysis; writes background papers, articles, chapters, and reports. Possess a working knowledge of specific areas of business and organizational operations including environmental policies and procedures. Supports completion of specific project tasks.
Environmental Policy Analyst II	5	BA/BS in science, environmental, legal, or related field	Member of research project team; performs scientific and policy research and analysis; writes background papers, articles, chapters, and reports. Conducts research including archival and interview research; collects and assembles data; performs legal and policy research and analysis; writes reports and articles for publications under the

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
			supervision of senior science and policy analysts; assists senior policy analysts in developing educational programs and briefings.
Environmental Policy Analyst III	8	MA/MS in science, environmental, legal, or related field	Act as a subject matter expert, leads scientific and policy research projects, and provide consultative support to personnel in the areas of environment, safety and occupational health. Organize, direct, and coordinate planning and execution of program/technical support activities. Performs and supervises research associates, and staff science and policy analyst in research and analysis; writes articles, reports and books for publications; facilitates meetings and dialogues; develops and makes presentations and develops and delivers educational materials and briefings.
Environmental Scientist I	0	BA/BS in an environmental, scientific or technical discipline	Technically competent in at least one of the following technical disciplines: anthropology, archaeology, biology (botanist, terrestrial, aquatic, wildlife, marine, micro, fisheries, and wetlands), chemical sciences (inorganic, organic, analytical, and geochemical), ecological environmental, geology, geography, hydrological, limnological, oceanographic, pharmacological, physics, soils, statistical, toxicological, water resources, and zoological sciences. Complies studies and summarizes mathematical, physical and scientific data from testing and evaluation reports. Prepares findings for supervisory reviews. Performs basic mathematical computations and applies computerized formulas to test and verify results. Compiles materials for summary reports and presentations.
Environmental Scientist II	2	BA/BS in an environmental, scientific or technical discipline	Technically competent in at least one of the following technical disciplines: anthropology, archaeology, biology (botanist, terrestrial, aquatic, wildlife, marine, micro, fisheries, and wetlands), chemical sciences (inorganic, organic, analytical, and geochemical), ecological environmental, geology, geography, hydrological, limnological, oceanographic, pharmacological, physics, soils, statistical, toxicological, water resources, and zoological sciences. Responsible for field investigations, data interpretation, evaluation and design or mitigation actions, and report preparation. Maintains quality assurance data to support analyses. Performs basic mathematical computations and applies computerized formulas to test and verify results. Compiles materials for summary reports and presentations.
Environmental Scientist III	4	BA/BS in an environmental, scientific or technical discipline	Technically competent in at least two of the following technical disciplines: anthropology, archaeology, biology (botanist, terrestrial, aquatic, wildlife, marine, micro, fisheries, and wetlands), chemical sciences (inorganic, organic, analytical, and geochemical), ecological environmental, geology, geography, hydrological, limnological, oceanographic, pharmacological, physics, soils, statistical, toxicological, water resources, and zoological sciences. Designs, evaluates and leads scientific, physical, and mathematical analyses for advanced development programs. Advises on and/or performs research or other professional and scientific work. Develops mathematical models and designs computer software programs for analysis of engineering, scientific and biological systems problems. Responsible for design and oversight of field investigations, data interpretation, evaluation and design or mitigation actions, and report

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
			preparation. Develops and maintains quality assurance data to support analyses, and writes technical reports and papers for publication. Participates in peer reviews of programs, in workshops, and in conferences.
Environmental Scientist IV	6	BA/BS in an environmental, scientific or technical discipline	Technically competent in at least two of the following technical disciplines: anthropology, archaeology, biology (botanist, terrestrial, aquatic, wildlife, marine, micro, fisheries, and wetlands), chemical sciences (inorganic, organic, analytical, and geochemical), ecological environmental, geology, geography, hydrological, limnological, oceanographic, pharmacological, physics, soils, statistical, toxicological, water resources, and zoological sciences. Designs, evaluates and leads scientific, physical, and mathematical analyses for advanced development programs. Advises on and/or performs research or other professional and scientific work. Develops mathematical models and designs computer software programs for analysis of engineering, scientific and biological systems problems. Responsible for design and oversight of field investigations, data interpretation, evaluation and design or mitigation actions, and report preparation. Develops and maintains quality assurance data to support analyses, and writes technical reports and papers for publication. Participates in peer reviews of programs, in workshops, and in conferences.
Environmental Scientist V	8	BA/BS in an environmental, scientific or technical discipline	Technically competent in at least two of the following technical disciplines: anthropology, archaeology, biology (botanist, terrestrial, aquatic, wildlife, marine, micro, fisheries, and wetlands), chemical sciences (inorganic, organic, analytical, and geochemical), ecological environmental, geology, geography, hydrological, limnological, oceanographic, pharmacological, physics, soils, statistical, toxicological, water resources, and zoological sciences. Designs, evaluates and leads scientific, physical, and mathematical analyses for advanced development programs. Advises on and/or performs research or other professional and scientific work. Develops mathematical models and designs computer software programs for analysis of engineering, scientific and biological systems problems. Responsible for design and oversight of field investigations, data interpretation, evaluation and design or mitigation actions, and report preparation. Develops and maintains quality assurance data to support analyses, and writes technical reports and papers for publication. Participates in peer reviews of programs, in workshops, and in conferences.
Environmental Scientist VI	10	BA/BS in an environmental, scientific or technical discipline	Acts in a lead capacity and is technically competent in at least three of the following technical disciplines: anthropology, archaeology, biology (botanist, terrestrial, aquatic, wildlife, marine, micro, fisheries, and wetlands), chemical sciences (inorganic, organic, analytical, and geochemical), ecological environmental, geology, geography, hydrological, limnological, oceanographic, pharmacological, physics, soils, statistical, toxicological, water resources, and zoological sciences. Designs, evaluates and leads scientific, physical, and mathematical analyses for advanced development programs. Advises on and/or performs research or other professional and scientific work. Develops mathematical models and designs computer software

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
			programs for analysis of engineering, scientific and biological systems problems. Responsible for design and oversight of field investigations, data interpretation, evaluation and design or mitigation actions, and report preparation. Develops and maintains quality assurance data to support analyses, and writes technical reports and papers for publication. Participates in peer reviews of programs, in workshops, and in conferences.
Environmental Engineer I	1	BA/BS in an engineering discipline	Technically competent in at least one of the following technical disciplines: environmental compliance, integrated environmental management systems (EMS), natural and cultural management systems, pollution prevention strategies, system engineering and design, system test and evaluation, software engineering and development, information security, network analysis, engineering, modeling, and simulations, operational analysis, or vulnerability and system effectiveness. Knowledge of environmental laws, regulations, programs, policies and procedures. Coordinates with federal, state, and local agencies. Reviews system specifications and impacts of operational requirements. Assesses modeling and simulation results.
Environmental Engineer II	4	BA/BS in an engineering discipline	Technically competent in at least two of the following technical disciplines: environmental compliance, integrated environmental management systems (EMS), natural and cultural management systems, pollution prevention strategies, system engineering and design, system test and evaluation, software engineering and development, information security, network analysis, engineering, modeling, and simulations, operational analysis, or vulnerability and system effectiveness. Extensive knowledge of environmental laws, regulations, programs, policies and procedures. Coordinates with federal, state, and local agencies. Reviews system specifications and impacts of operational requirements. Assesses modeling and simulation results.
Environmental Engineer III	7	BA/BS in an engineering discipline	Technically competent in at least two of the following technical disciplines: environmental compliance, integrated environmental management systems (EMS), natural and cultural management systems, pollution prevention strategies, system engineering and design, system test and evaluation, software engineering and development, information security, network analysis, engineering, modeling, and simulations, operational analysis, or vulnerability and system effectiveness. Extensive knowledge of environmental laws, regulations, programs, policies and procedures. Coordinates with federal, state, and local agencies. Reviews system specifications and impacts of operational requirements. Assesses modeling and simulation results.
Environmental Engineer IV	10	BA/BS in an engineering discipline	Acts in a lead capacity and is technically competent in at least three of the following technical disciplines: environmental compliance, integrated environmental management systems (EMS), natural and cultural management systems, pollution prevention strategies, system engineering and design, system test and evaluation, software engineering and development, information security, network analysis, engineering, modeling, and simulations, operational analysis, or vulnerability and system effectiveness. Serves as liaison between

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
			clients and regulatory agencies. Fully functional knowledge of environmental laws, regulations, programs, policies and procedures.
Environmental Technician I	4	HS Diploma	Performs all aspects of laboratory and fieldwork under the supervision of Scientists, Engineers or Project Managers including natural and cultural monitoring, sampling (soils, water, air, and solid waste), scientific investigations, construction inspection, surveying, systems maintenance, monitoring and validation testing, and information systems management directly related to engineering services, documentation, and engineering studies. Supports scientific and engineering staff in sampling and analysis services to support health and environmental protection or other client mission. Performs office and fieldwork with supervision. Proficient in trade craft skills such as electrical, heating, ventilation, air conditioning (HVAC), carpentry and plumbing, and hazardous materials handling and storage.
Environmental Technician II	4	AS in science, environmental or related field	Performs all aspects of laboratory and fieldwork under the supervision of Scientists, Engineers or Project Managers including natural and cultural monitoring, sampling (soils, water, air, and solid waste), scientific investigations, construction inspection, surveying, systems maintenance, monitoring and validation testing, and information systems management directly related to engineering services, documentation, and engineering studies. Supports scientific and engineering staff in sampling and analysis services to support health and environmental protection or other client mission. Develops, writes, and edits material for reports, manuals, briefs, instruction books, catalogs and technical and administrative publications. Performs office and fieldwork with limited supervision. Proficient in trade craft skills such as electrical, heating, ventilation, air conditioning (HVAC), carpentry and plumbing, and hazardous materials handling and storage.
Environmental Technician III	6	AS in science, environmental or related field	Performs all aspects of laboratory and fieldwork under the supervision of Scientists, Engineers or Project Managers including natural and cultural monitoring, sampling (soils, water, air, and solid waste), scientific investigations, construction inspection, surveying, systems maintenance, monitoring and validation testing, and information systems management directly related to engineering services, documentation, and engineering studies. Supports scientific and engineering staff in sampling and analysis services to support health and environmental protection or other client mission. Develops, writes, and edits material for reports, manuals, briefs, instruction books, catalogs and technical and administrative publications. Performs office and fieldwork with limited supervision. Proficient in trade craft skills such as electrical, heating, ventilation, air conditioning (HVAC), carpentry and plumbing, and hazardous materials handling and storage.
CERCLA Liability Specialist	2	BA/BS in an environmental, scientific or technical	Provides CERCLA implementation services including remedial investigations, feasibility studies, risk assessments and remedial action. Monitors and audits firms/organization's operations to ensure compliance with local, state, and federal environmental regulations.

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
		discipline	Provides assistance in the initiation, development, settlement, and litigation of CERCLA related matter. Develops and writes reports and response documents.
Researcher I	2	BA/BS in an environmental, scientific or technical discipline	Under direct supervision, conducts field and laboratory experiments, conducts data analysis and interpretation. Makes observations and interprets results. Assists with a variety of investigations in the planning, development, and implementation of experimental procedures based on the project. Utilizes quality control and assurance processes and procedures to assure accuracy and validity of data. Participates in investigative activities in efforts to understand, predict and preserve various environmental conditions. Prepares various solutions, reagents, media or stains for prescribed tests. Calibrates and performs routine maintenance on specialized equipment.
Researcher II	5	BA/BS in an environmental, scientific or technical discipline	Under general supervision, conducts field and laboratory experiments, conducts data analysis and interpretation. Makes observations and interprets results. Assists with a variety of investigations in the planning, development, and implementation of experimental procedures based on the project. Utilizes quality control and assurance processes and procedures to assure accuracy and validity of data. Participates in investigative activities in efforts to understand, predict and preserve various environmental conditions. Prepares various solutions, reagents, media or stains for prescribed tests. Calibrates and performs routine maintenance on specialized equipment. Assists in the preparation of scientific and environmental technical reports detailing procedures, outcomes and observations for publication.
Researcher III	8	BA/BS in an environmental, scientific or technical discipline	Under general supervision, conducts field and laboratory experiments, conducts extensive data analysis and interpretation. Makes detailed observations and interprets results. Conducts a variety of complex and independent investigations in the planning, development, and implementation of experimental procedures based on the project. Utilizes advanced quality control and assurance processes and procedures to assure accuracy and validity of data. Participates in investigative activities in efforts to understand, predict and preserve various environmental conditions. Prepares scientific and environmental technical reports detailing procedures, outcomes and observations for publication. Develops presentations regarding research procedures and results.
Researcher IV	10	BA/BS in an environmental, scientific or technical discipline	Acts in a lead capacity and conducts field and laboratory experiments, conducts extensive data analysis and interpretation, and integrates field models and field results. Develops and conducts a variety of complex and independent investigations in the planning, development, and implementation of experimental procedures based on the project. Develops and utilizes advanced quality control and assurance processes and procedures to assure accuracy and validity of data. Makes detailed observations, analyzes data and interprets results. Participates in investigative activities in efforts to understand, predict and preserve various environmental conditions. Prepares scientific

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
			and environmental technical reports detailing procedures, outcomes and observations for publication. Develops presentations regarding research procedures and results. Supervises and trains other researchers and technical personnel supporting the research effort.
Data Analyst I	1	HS Diploma	Under direct supervision; collects, analyzes, and evaluates various types of data to make recommendations on course of action. Follows established processes and procedures to analyze data, determine problem areas, and develop solutions. Utilizes established mathematical and scientific techniques to analyze data. Relies on instructions and pre-established guidelines to perform the functions of the job.
Data Analyst II	3	HS Diploma	Under general supervision; collects, analyzes, and evaluates various types of data to make recommendations on course of action. Follows established processes and procedures to analyze data, determine problem areas, and develop solutions. Utilizes established mathematical and scientific techniques to analyze data. Knowledgeable of standard concepts, practices, and procedures within the analysis field. Relies on experience and judgment to plan and accomplish tasks. Can work as part of a team or independently and can manage multiple tasks simultaneously.
Data Analyst III	3	BA/BS in a related field	May act in a lead capacity and direct the work of other. Collects, analyzes, and evaluates various types of data to make recommendations on course of action. Follows established processes and procedures to analyze data, determine problem areas, and develop solutions. Utilizes established mathematical and scientific techniques to analyze data. Possesses extensive knowledgeable of standard concepts, practices, and procedures within the analysis field. Relies on experience and judgment to plan and accomplish tasks. Can work as part of a team or independently and manages multiple tasks simultaneously.
Planner I	1	BA/BS in an environmental, scientific or technical discipline	Under general supervision, participates as a member of a team of urban/environmental planning professionals and technicians on a large project, or on several smaller projects or studies, involving the development of plans for the utilization of land and physical facilities of cities, counties, and metropolitan areas. Analyzes land use plans and comprehensive plans. Possesses knowledge of zoning and subdivision regulation, and management studies. Assists in the implementation of plans in the following areas: economic development, tourism development, strategic planning, community development, infrastructure development and growth management. Participates in public involvement activities, meeting facilitation, conflict resolution, social assessments, environmental education and training, and curriculum and program development.
Planner II	6	BA/BS in an environmental, scientific or technical discipline	Under general supervision, participates as a member of a team of urban/environmental planning professionals and technicians on a large project, or on several smaller projects or studies, involving the development of plans for the utilization of land and physical facilities

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
			of cities, counties, and metropolitan areas. Analyzes land use plans and comprehensive plans. Possesses knowledge of zoning and subdivision regulation, and management studies. Assists in the implementation of plans in the following areas: economic development, tourism development, strategic planning, community development, infrastructure development and growth management. Participates in public involvement activities, meeting facilitation, conflict resolution, social assessments, environmental education and training, and curriculum and program development. Assists in the development programs and policies that address a wide range of community needs.
Planner III	12	BA/BS in an environmental, scientific or technical discipline	Provides technical direction to a team of urban/environmental planning professionals and technicians on a large project, or on several smaller projects or studies, involving the development of plans for the utilization of land and physical facilities of cities, counties, and metropolitan areas. Analyzes land use plans and comprehensive plans. Possesses extensive knowledge of zoning and subdivision regulation, and management studies. Develops plans and courses of implementation that include, but are not limited to, the following areas: economic development, tourism development, strategic planning, community development, infrastructure development and growth management. Participates and can play key role in public involvement activities, meeting facilitation, conflict resolution, social assessments, environmental education and training, and curriculum and program development. Develops presentations for diverse audiences. Writes programs and policies that address a wide range of community needs.
GIS Technician I	0	HS Diploma	Under direct supervision, operates computer-aided design (CAD) systems and software peripheral equipment to design, resize or modify drawings or geographical information systems (GIS) layouts in support of environmental projects. Extracts data from various GIS software programs including CAD systems and uses varying analysis methods to arrive at results. Works with engineers, CADD drafters, and technicians to deliver complex schematics and/or drawings that meets the specific needs of the project. Provides maps and data sets to supplement analysis.
GIS Technician II	2	AS in science, engineering or related field	Under general supervision, operates computer-aided design (CAD) systems and software peripheral equipment to design, resize or modify drawings or geographical information systems (GIS) layouts in support of environmental projects. Extracts data from various GIS software programs including CAD systems and uses varying analysis methods to arrive at results. Works closely with engineers, CADD drafters, and technicians to deliver complex schematics and/or drawings that meets the specific needs of the project. Recommends appropriate reactionary strategies in response to GIS analysis. Provides maps and data sets to clients to supplement analysis.
GIS Technician III	5	AS in science, engineering or related field	Acts in a lead capacity and operates computer-aided design (CAD) systems and software peripheral equipment to design, resize or modify drawings or geographical information systems (GIS) layouts in support

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
			<p>of environmental projects. Extracts data from various GIS software programs including CAD systems and uses varying analysis methods to arrive at results. Works closely with engineers, CADD drafters, and technicians to deliver complex schematics and/or drawings that meets the specific needs of the project. Recommends appropriate reactionary strategies in response to GIS analysis. Provides maps and data sets to clients to supplement analysis.</p> <p>Responsible for completing tasks in allocated timeframe and budget. Prepares both graphical and narrative presentation materials and products.</p>
Health & Safety / Industrial Hygiene Specialist I	1	AS in science, environmental, or related field	<p>Under direct supervision, responsible for the health and well being of workers in various work environments including the lab, the field, and the office. Competent in at least one of the following areas of specialization: basic science, biohazards, biostatistics and epidemiology, engineering controls, non-engineering controls, ergonomics, ethics and management, analytical chemistry, sampling, monitoring and instrumentation, noise and vibration, ionizing radiation, non-ionizing radiation, regulations, standards, and guidelines, thermal pressure stressors, toxicology, and general IH topics including community exposures, hazardous wastes, risk communication, indoor environmental quality, and others (unit operations, process safety, and confined spaces). Assist in the development and implementation of project safety plans, monitoring, and training programs. Must have knowledge of safety practices, procedures, and regulations.</p>
Health & Safety / Industrial Hygiene Specialist II	3	BA/BS in science, environmental, or related field	<p>Competent in at least two of the following areas of specialization: basic science, biohazards, biostatistics and epidemiology, engineering controls, non-engineering controls, ergonomics, ethics and management, analytical chemistry, sampling, monitoring and instrumentation, noise and vibration, ionizing radiation, non-ionizing radiation, regulations, standards, and guidelines, thermal pressure stressors, toxicology, and general IH topics including community exposures, hazardous wastes, risk communication, indoor environmental quality, and others (unit operations, process safety, and confined spaces). Assist in the development and implementation of project safety plans, monitoring, and training programs. Must have knowledge of safety practices, procedures, and regulations. Assist with safety documentation and report support to project management and regulatory agencies. Perform safety audits of in progress fieldwork, making necessary changes to ensure compliance with regulatory requirements.</p>
Health & Safety / Industrial Hygiene Specialist III	6	BA/BS in science, environmental, or related field	<p>Under general supervision, responsible for the health and well being of workers in various work environments including the lab, the field, and the office. Competent in at least two of the following areas of specialization: basic science, biohazards, biostatistics and epidemiology, engineering controls, non-engineering controls, ergonomics, ethics and management, analytical chemistry, sampling, monitoring and instrumentation, noise and vibration, ionizing radiation, non-ionizing radiation, regulations, standards, and guidelines, thermal pressure stressors, toxicology, and general IH topics including community exposures, hazardous wastes, risk</p>

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
			communication, indoor environmental quality, and others (unit operations, process safety, and confined spaces). Must have thorough knowledge of safety practices, procedures, and regulations. Provide safety documentation and report support to project management and regulatory agencies. Perform safety audits of in progress fieldwork, making necessary changes to ensure compliance with regulatory requirements.
Health & Safety / Industrial Hygiene Specialist IV	8	BA/BS in science, environmental, or related field	Acts in a lead capacity and is responsible for the health and well being of workers in various work environments including the lab, the field, and the office. Competent in at least three of the following areas of specialization: basic science, biohazards, biostatistics and epidemiology, engineering controls, non-engineering controls, ergonomics, ethics and management, analytical chemistry, sampling, monitoring and instrumentation, noise and vibration, ionizing radiation, non-ionizing radiation, regulations, standards, and guidelines, thermal pressure stressors, toxicology, and general IH topics including community exposures, hazardous wastes, risk communication, indoor environmental quality, and others (unit operations, process safety, and confined spaces). Must have extensive knowledge of safety practices, procedures, and regulations. Provide safety documentation and report support to project management and regulatory agencies. Perform safety audits of in progress fieldwork, making necessary changes to ensure compliance with regulatory requirements.
Quality Specialist I	1	BA/BS in a related field	Under general supervision, assists in the development and implementation of environmental QA Programs and implementing procedures. Interfaces with clients and regulators to achieve Program acceptance. Assists in supplier/vendor audits; and successfully implementing QA programs that require interfacing with regulators.
Quality Specialist II	4	BA/BS in a related field	Develops and implements environmental QA Programs and implementing procedures. Interfaces with clients and regulators to achieve Program acceptance. Assists in supplier/vendor audits; and successfully implementing QA programs that require interfacing with regulators.
Quality Specialist III	10	BA/BS in a related field	Acts in a lead capacity and is responsible for all development and implementation of QA procedures. Ensures that all QA Program goals and procedures are met. Runs supplier/vendor audits. Develops standards and metrics for the QA Programs. Assures QA Program compliance with applicable requirements through effective audits and assessments. Interfaces with clients and regulators to achieve Program acceptance.
Technical Writer/Editor I	0	BA/BS in english, journalism, scientific, environmental or technical discipline	Develops, writes, and edits material for reports, manuals, briefs, proposals, instruction books, and related environmental and scientific publications. Conducts interviews with applicable sources. Organizes material and completes writing assignments with regard to order, clarity, conciseness, style, and terminology. Edits information and hardcopy documentation. Ensures proper cross-referencing occurs. Ensures the material is presented in a user-friendly manner. Ensure all applicable guidelines for indexing are followed.

Labor Category	Minimum/ General Experience*	Minimum Education	Functional Responsibility
Technical/Editor Writer II	5	BA/BS in english, journalism, scientific, environmental or technical discipline	Develops, writes, and edits material for reports, manuals, briefs, proposals, instruction books, and related environmental and scientific publications. Coordinates the display of graphics. Conducts interviews with applicable sources. Researches various sources to gain knowledge on subject. Organizes material and completes writing assignments with regard to order, clarity, conciseness, style, and terminology. Possesses ability to write in various styles and to a variety of audiences (i.e., scientific, general, etc.). Edits information and hardcopy documentation. Ensures proper cross-referencing occurs. Ensures the material is presented in a user-friendly manner. Ensure all applicable guidelines for indexing are followed.
Technical/Editor Writer III	10	BA/BS in english, journalism, scientific, environmental or technical discipline	Develops, writes, and edits material for reports, manuals, briefs, proposals, instruction books, and related environmental and scientific publications. Coordinates the display of graphics. Conducts interviews with applicable sources. Researches various sources to gain knowledge on subject. Organizes material and completes writing assignments with regard to order, clarity, conciseness, style, and terminology. Possesses ability to write in various styles and to a variety of audiences (i.e., scientific, general, etc.). Edits information and hardcopy documentation. Ensures proper cross-referencing occurs. Ensures the material is presented in a user-friendly manner. Ensure all applicable guidelines for indexing are followed. May supervise a team of writers and act in a lead capacity.
Administrative Support I	0	HS Diploma	Under direct supervision, works to support needs of the professionals within their sector. Typical responsibilities may be typing, shipping, answering phones, preparing spreadsheets, documents and presentations.
Administrative Support II	3	HS Diploma	Under supervision, works to support the needs of the professionals within their sector. Typical responsibilities may include document preparation, creation of forms and tables using various software packages. Coordinates word processing and copying/binding orders. Performs limited graphic illustration using commercial graphics software. Works under the supervision of senior administrative staff, but operates with some latitude for independent action.
Administrative Support III	6	HS Diploma	Works independently to support the needs of the professionals within their sector. Responsible for documentation planning and support, project administration, general office support, executive secretarial support, human resource planning, event planning and administration, etc. Generally has lead or sole administrative responsibility for a business or technical group of professionals.
Administrative Support IV	8	HS Diploma	Acts in a lead capacity to advise and support the needs of the professionals within their sector. Responsible for documentation planning and support, project planning and administration, general office support, and executive secretarial support. Aids in the resolution of complex issues which may include negotiation, contract preparation, and cost estimating, Operates with wide latitude for independent action.

* The numbers indicate the number of years of experience with the specified education level.

Prices effective from April 1, 2007 through March 31, 2017

GSA Labor Category	SINs	GSA RATE
Program Manager I	899-1, 899-7, 899-8	\$93.46
Program Manager II	899-1, 899-7, 899-8	\$103.69
Program Manager III	899-1, 899-7, 899-8	\$111.92
Project Manager/Task Lead I	899-1, 899-7, 899-8	\$40.73
Project Manager/Task Lead II	899-1, 899-7, 899-8	\$46.51
Project Manager/Task Lead III	899-1, 899-7, 899-8	\$66.46
Project Manager/Task Lead IV	899-1, 899-7, 899-8	\$97.55
Technical Principal/Consultant I	899-1, 899-7, 899-8	\$133.31
Technical Principal/Consultant II	899-1, 899-7, 899-8	\$237.00
Technical Principal/Consultant III	899-1, 899-7, 899-8	\$306.13
Regulatory/Environmental Compliance Specialist I	899-1, 899-7, 899-8	\$32.79
Regulatory/Environmental Compliance Specialist II	899-1, 899-7, 899-8	\$56.98
Regulatory/Environmental Compliance Specialist III	899-1, 899-7, 899-8	\$75.29
Environmental Policy Analyst I	899-1, 899-7, 899-8	\$41.54
Environmental Policy Analyst II	899-1, 899-7, 899-8	\$58.74
Environmental Policy Analyst III	899-1, 899-7, 899-8	\$78.81
Environmental Scientist I	899-1, 899-7, 899-8	\$25.86
Environmental Scientist II	899-1, 899-7, 899-8	\$33.54
Environmental Scientist III	899-1, 899-7, 899-8	\$45.59
Environmental Scientist IV	899-1, 899-7, 899-8	\$60.14
Environmental Scientist V	899-1, 899-7, 899-8	\$74.06
Environmental Scientist VI	899-1, 899-7, 899-8	\$93.62
Environmental Engineer I	899-1, 899-7, 899-8	\$33.58
Environmental Engineer II	899-1, 899-7, 899-8	\$48.68
Environmental Engineer III	899-1, 899-7, 899-8	\$62.32
Environmental Engineer IV	899-1, 899-7, 899-8	\$89.86
Environmental Technician I	899-1, 899-7, 899-8	\$41.15
Environmental Technician II	899-1, 899-7, 899-8	\$47.01
Environmental Technician III	899-1, 899-7, 899-8	\$59.28

GSA Labor Category	SINs	GSA RATE
CERCLA Liability Specialist	899-1, 899-7, 899-8	\$109.12
Researcher I	899-1, 899-7, 899-8	\$24.54
Researcher II	899-1, 899-7, 899-8	\$32.77
Researcher III	899-1, 899-7, 899-8	\$41.86
Researcher IV	899-1, 899-7, 899-8	\$79.65
Data Analyst I	899-1, 899-7, 899-8	\$20.90
Data Analyst II	899-1, 899-7, 899-8	\$38.51
Data Analyst III	899-1, 899-7, 899-8	\$74.06
Planner I	899-1, 899-7, 899-8	\$51.45
Planner II	899-1, 899-7, 899-8	\$79.00
Planner III	899-1, 899-7, 899-8	\$106.26
GIS Technician I	899-1, 899-7, 899-8	\$26.71
GIS Technician II	899-1, 899-7, 899-8	\$40.84
GIS Technician III	899-1, 899-7, 899-8	\$66.47
Health & Safety / Industrial Hygiene Specialist I	899-1, 899-7, 899-8	\$23.63
Health & Safety / Industrial Hygiene Specialist II	899-1, 899-7, 899-8	\$36.50
Health & Safety / Industrial Hygiene Specialist III	899-1, 899-7, 899-8	\$50.36
Health & Safety / Industrial Hygiene Specialist IV	899-1, 899-7, 899-8	\$68.88
Quality Specialist I	899-1, 899-7, 899-8	\$20.32
Quality Specialist II	899-1, 899-7, 899-8	\$29.58
Quality Specialist III	899-1, 899-7, 899-8	\$54.01
Technical Writer/Editor I	899-1, 899-7, 899-8	\$35.71
Technical Writer/Editor II	899-1, 899-7, 899-8	\$42.61
Technical Writer/Editor III	899-1, 899-7, 899-8	\$50.63
Administrative Support I	899-1, 899-7, 899-8	\$24.20
Administrative Support II	899-1, 899-7, 899-8	\$27.87
Administrative Support III	899-1, 899-7, 899-8	\$38.98
Administrative Support IV	899-1, 899-7, 899-8	\$43.13

SERVICE CONTRACT ACT MATRIX

Contract Labor Category	SCA Equivalent Code – Title	WD Number
Environmental Technician I	30090- Environmental Technician	05-2081
Data Analyst I	01051 - Data Entry Operator I	05-2081
Data Analyst II	01052 - Data Entry Operator II	05-2081
GIS Technician I	23181 - Electronics Technician Maintenance I	05-2081
Technical Writer I	30461 – Technical Writer I	05-2081
Technical Writer II	30462 – Technical Writer II	05-2081
Technical Writer III	30463 – Technical Writer III	05-2081
Administrative Support I	01111 - General Clerk I	05-2081
Administrative Support II	01112 - General Clerk II	05-2081
Administrative Support III	01113 - General Clerk III	05-2081
Administrative Support IV	01313 - Secretary III	05-2081
<p>“The Service Contract Act (SCA) is applicable to this contract and it includes SCA applicable labor categories. The prices for the indicated (***) SCA labor categories are based on the U.S. Department of Labor Wage Determination Number(s) identified in the SCA matrix. The prices offered are based on the preponderance of where work is performed and should the contractor perform in an area with lower SCA rates, resulting in lower wages being paid, the task order prices will be discounted accordingly.”</p>		